



UNIVERSITY OF KERALA
Preliminary Minutes of the 12th Meeting of the
Syndicate held on 12.07.2024
(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 11.30 AM

Members Present:

1. Dr. Mohanan Kunnumal *(In the Chair)*
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Dr.S.Jayan
4. Dr.Shijukhan J.S.
5. Dr.K.G.Gopchandran
6. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
7. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
8. Dr.P.M. Radhamany

Online Presence:

1. Sri.R. Rajesh

Item No. 12.01 *Confirmation of the Preliminary Minutes of the 11th Meeting of the Syndicate held on 02.07.2024-reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 11th Meeting of the Syndicate held on 02.07.2024.

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Item No. 12.02 *Appointments / Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate
 NIL

Item No.12.03 *Minutes of the 1st meeting of the Purchase Committee held on 26.06.2024 – reg*

(Ad.B IV (CP))

As per the orders of the Vice-Chancellor, the Minutes of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024 is placed before the Syndicate for consideration and approval. The negotiation reports with respect to the items for which negotiation with the firms was recommended by the Purchase Committee are also placed before the Syndicate for consideration.

**MINUTES OF THE 1ST MEETING OF THE PURCHASE COMMITTEE (2023-24)
(NON-PLAN FUND & PLAN FUND)**

Time : 11.30 AM
Date : 26.06.2024, Wednesday
Venue : Syndicate Room

Chairman

The Vice-Chancellor : Online

Members

1. Adv. G. Muralidharan Pillai, Member, Syndicate : Online
2. Dr. K.G. Gopchandran, Member, Syndicate : Sd/-
3. Dr. P.M. Radhamany, Member, Syndicate : -
4. The Registrar : Online
5. The Finance Officer : Sd/-
6. The Director, Planning & Development : Online
7. The Director, Computer Centre : Sd/-
(System Administrator on behalf of Director, Computer Centre)
8. The Instrumentation Engineer, CLIF (i/c) : Online

The 1st meeting of the Purchase Committee owing to time constraints considered the following items which required immediate action.

Item No.12.03.01.01: Finance III and Pension Sections - Purchase of one number of 5KVA Online UPS with Batteries

(Ad. B IV CP).

As per the request from the Finance III Section for the purchase of one number of UPS for the use of Finance III and Pension Section and on the strength of the remarks of the Instrumentation Engineer for the purchase of a new 5 KVA Online UPS on buy back basis (one number of old UPS with batteries), as the old UPS and batteries are damaged and beyond repair, the Registrar has ordered to invite open tenders for the purchase of the same.

Accordingly, open Tenders were invited vide Quotation No.68486/Admn BIV/2023/UOk dated 31.01.2024 for the supply, and Installation of one number of 5 KVA Online UPS on buy back basis (one number of old UPS with batteries). Even though five quotations were received, one firm M/s Power CMS Technology, Trivandrum, has withdrawn the quotation stating that the exact price is higher than the price quoted and hence as per the orders of the Registrar, the firm was exempted from contention for the purchase of 5 KVA Online UPS for the use of Finance and Pension sections.

The remaining four numbers received were verified by the Instrumentation Engineer and remarked that all the Quotations technically satisfies the specification.

The details are as follows:

Sl. No	Firm	Item	Qty	Unit Price	Total Price in (Rs.)	EMD and tender fee details/ remarks
1.	M/s Zenster Power Solutions Pvt. Ltd., Calicut.	5KVA 120 V DC Zenster make green series online UPS with inbuilt isolation transformer connecting with 65AH EXIDE/ AMARON QUANTA SMF Battery 10 nos & stand Warranty-3 years for UPS & 2 years for batteries	1 set		124100 (18% GST for UPS & 28% for Battery) i.e., 61100 + 63000	EMD Exempted MSME certificate submitted
		Buyback value for old 5KVA UPS & 135AH 10 nos batteries			24150	
		FINAL AMOUNT AFTER DEDUCTING BUY BACK PRICE			99950 L1	
2.	M/s SR Power Solutions, Trivandrum	5KVA Online Double Conversion IGBT Pure Sinewave, DSP Controlled UPS (120 V DC, Single phase) with 10 Nos 65 Ah Exide SMF	1 set		145960 (18% GST for UPS & 28% for Battery)	EMD Rs.1500/- Union Bank DD no. 780247 dated 19.02.2024 Tender fee Rs.472/-

		Batteries and Suitable Stand. Make - Hykon/Beacon Warranty-3 years for UPS & 2 years for batteries				Union Bank DD no. 780248 dated 19.02.2024
		Buyback of Scrap 5KVA UPS and 10Nos 130 Ah Battery			29000	
		FINAL AMOUNT AFTER DEDUCTING BUY BACK PRICE			116960 L2	
3.	M/s SUPRA HI-TECH ELECTRO EQUIPMENTS PVT.LTD.	SUPRA make 5KVA /120V DC Online UPS with Static By-pass with 65AH, 12V 10Nos SMF Batteries including metal rack after buy back of old UPS & Batteries. Warranty-3 years for UPS & 2 yearsfor batteries	1 set	-	118500 (18% GST for UPS & 28% for Battery)	EMD Exempted MSME certificate submitted
		FINAL AMOUNT AFTER DEDUCTING BUY BACK PRICE			118500 L3	
4.	M/s i hub Digital Technologies Pvt Ltd, Ernakulam	5.0 KVA Single phase Online UPS Make-Hykon IGBT-PWM Model:AEB5KVA/120VDCWarranty-3 years	1	5076 2	59899.16 (18% GST)	EMD Exempted MSME certificate submitted
		Battery type: SMF(12V/65Ah-10 no with inter connecting cables Rack for stacking)Backup time One Hour full load Warranty-2 years	10	7880	100864 (28% GST)	
		Total Amount			160763.16	
		Buy back price			20500	
		FINAL AMOUNT AFTER DEDUCTING BUY BACK PRICE (Rounded off)			140263	

The Finance has remarked that, proposal for the purchase of one number of 5KVA UPS with batteries on buyback basis for use in the Finance and Pension Sections may be placed before the Purchase Committee for the approval. If approved, supply order may be placed accordingly.

Hence, as per the orders of the Vice-Chancellor, the proposal for the purchase of one number of 5KVA Online UPS with batteries on buyback basis, for use in the Finance III and Pension Sections, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase one number of 5KVA 120 V DC Zenster make green series online UPS and ten number of 65AH EXIDE/AMARON QUANTA SMF, on buyback basis from M/s Zenster Power Solutions Pvt. Ltd., Calicut for use in the Finance III and Pension Sections as detailed below;

Sl. No.	Firm	Item	Qty	Total Price (₹) Incl. of GST @18% for UPS & 28% for Battery.
1.	M/s Zenster Power Solutions Pvt. Ltd., Calicut.	5KVA 120 V DC Zenster make green series online UPS with inbuilt isolation transformer and ten number of 65AH EXIDE/ AMARON QUANTA SMF Batteries with stand(Warranty-3 years for UPS & 2 years for batteries).	1 set	1,24,100/-
		Buyback value for old 5KVA UPS & 135AH 10 nos batteries		24,150
		FINAL AMOUNT AFTER DEDUCTING BUY BACK PRICE		99,950/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.03: Kariavattom Campus- Proposal for upgradation of firewall with M/s. KELTRON, Thiruvananthapuram

(Ad. B IV CP).

M/s. KELTRON, Thiruvananthapuram was entrusted with the installation of Sophos XGS 550 Firewall system at Kariavattom Campus with three year warranty vide letter no. Ad.BIV(CP). 02.2020 dated 15.06.2020, for a total amount of ₹17,44,622/- (Rupees Seventeen lakh forty four thousand six hundred and twenty two only) inclusive of GST.

Considering the expiry of warranty and End of Life of the existing firewall system, the Director, CLIF has forwarded the proposal for entrusting M/s KELTRON, Thiruvananthapuram, with the upgradation of Sophos XGS 550 firewall system installed at Kariavattom Campus to Sophos XGS 4300 with Xstream Protection for three years, at a total amount of ₹18,49,231/- (Rupees Eighteen Lakh forty nine thousand two hundred and thirty one only) inclusive of GST and installation charges.

The matter was placed before the Special meeting of the Purchase Committee held on 07.06.2024 and the Committee has recommended to constitute a Technical Committee with the Director, Kerala University Computer Centre (KUCC), Instrumentation Engineer i/c, Dr. Vinod Chandra S.S., Professor, Department of Computer Science, Kariavattom and external technical experts from Kerala State IT Mission (E-Governance/Mission co-ordinator) and Dr. Sabarish K., Head, Information Systems Division, Kerala State Council for Science, Technology Environment (KSCSTE) as members, to evaluate the proposal for upgradation of the firewall system installed at Kariavattom Campus. Accordingly, the Technical Committee was constituted vide U.O No. 4813/Ad BIV/2024/UOK dated 11.06.2024.

The meeting of the Technical Committee held on 13.06.2024 has considered the proposal and recommended the following.

1. Instead of renewing the service of existing firewall system XGS 550 for a further period of one year, recommended to upgrade existing firewall system to XGS 4300 or XGS 5500 with three year warranty/five year warranty.
2. The details of rate and end of life (EOL) of the XGS 4300 and XGS 5500 versions of firewall system may be obtained from M/s. KELTRON for ascertaining the version to which the existing firewall is to be upgraded.
3. A certification may be obtained from M/s. KELTRON to the effect that the proposed firewall version is compatible with the existing network components.
4. Data sheet/End of Life certificate of the proposed firewall version may be obtained from the firm before proceeding with the upgradation.
5. After the upgradation and configuration of the firewall system national/state level agencies like STQC/C-DAC may be entrusted for assessing the effectiveness and integrity of firewall configurations.

In view of the recommendations of the Technical Committee, the Instrumentation Engineer was requested to obtain the Data sheet and Comparative statement of Firewall versions XGS 4300 and XGS 5500 with respect to the rate, end of life (EOL) and warranty of three years and five years respectively from M/s. KELTRON. It was also requested to propose the compatible version of Firewall system after analysing the comparison statement and to submit a Certificate from M/s. KELTRON to the effect that the proposed Firewall version is compatible with the existing network components.

Based on the details obtained from M/s. KELTRON, the Instrumentation Engineer via e-mail dated 19.06.2024, has forwarded the data sheet and comparison statement of Firewall versions XGS 4300 and XGS 5500 with respect to the rate and warranty of three years and five years respectively, as detailed below:

SI No.	Model	Upgradation of firewall version with 3 year warranty	Upgradation of firewall version with 5 year warranty
1	XGS 4300	₹18,49,231.00	₹30,15,467.05
2	XGS 5500	₹34,01,996.29	₹52,05,958.16

As per the documents submitted from M/s. KELTRON, **the end of life (EOL) of the above said firewall versions stands non-declared.** Further, M/s. KELTRON vide letter no. TVM/ITBG/IIS/PC/AN/558/23-24 dated 18.03.2024 has certified that **the XGS 4300 Firewall system is capable of handling up to 2500 live users whereas the current live connected users is around 892 only and hence proposed the Model XGS 4300 instead of XGS 5500.**

The Special meeting of the Purchase Committee held on 07.06.2024 while considering the proposal has also observed that the rate quoted by M/s. KELTRON, Thiruvananthapuram is on the higher side, hence recommended to constitute a Sub-Committee with Adv. G. Muralidharan Pillai, Member, Syndicate, Dr. K.G. Gopchandran, Member, Syndicate, the Registrar and the Finance Officer for negotiating with M/s. KELTRON, Thiruvananthapuram, after evaluation of the proposal by the Technical Committee.

In view of exigency in implementing the proposal and time constraints in conducting another meeting for negotiation, the Vice Chancellor has ordered to place the proposal for upgradation of firewall system installed at Kariavattom Campus before the Purchase Committee and to invite representatives of M/s.KELTRON in the meeting of the Purchase Committee for negotiation.

The Committee considered the proposal and observed that the price quoted by M/s.KELTRON, Thiruvananthapuram seems to be on higher side, hence recommended to entrust Dr.K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. KELTRON along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** to place supply order with M/s. Keltron, Thiruvananthapuram for the purchase of XGS 4300 for the upgradation of firewall System (Model: XGS 4300) for an amount of ₹17,75,261/- with Upgradation of firewall version with 3 year warranty.

Item No.12.03.01.04: Kerala University Computer Centre - Purchase of 25 numbers of ADATA 512 GB SATA SSD from M/s KELTRON-

(Ad BIV CP).

As per the orders of the Registrar, on the request and reconfirmation from the Director, Computer Centre, proforma invoice for 24" Monitors (5 nos), SATA SSD(25 nos), Mini Computers (25 nos) and Projector (2 nos) were obtained through exceptional requirement of M/s KELTRON vide proforma invoices dated 02.09.2023, 02.09.2023, 11.09.2023 and 29.12.2023 respectively and 10 numbers each of Keyboard and Mouse were procured through existing Rate contract and payment of the same was issued vide U.O.No.8487/2023/UOK dated 10.10.2023.

The remaining proposal was placed in the Technical Committee (constituted vide U.O.no. 10330/2023/UOK dated 16.12.2023) for evaluating the purchase proposal of various IT Equipment for use in the Kerala University Computer Centre held on 02.02.2024. The Committee recommended to accept the purchase proposal except the Mini computer, and to entrust the Director, Computer Centre to re-examine the reasonability of the rates of Mini PC having exceptional specifications by comparing the rates quoted for the items having similar specifications in CPRCS Portal (Rate contract items) of M/s KELTRON. The Minutes of the meeting of the Technical Committee was approved by the Vice-Chancellor on 04.03.2024. Accordingly, the proposal recommended by the Technical Committee was placed before the Purchase Committee and also the Director, Computer Centre was requested to forward the report in connection with the proposal of Mini computer by comparing the rates. But no reply in this regard has been obtained yet.

The Purchase Committee held on 14.03.2024 considered the proposal and recommended to purchase Samsung 24" Monitors (5 nos), ADATA-512 GB SATA SSD (25 nos), and Epson EB -FH06 Full HD 1080p Projector (2 nos) through exceptional requirement and Laptop(2 nos) through CPRCS Portal of M/s KELTRON. The Syndicate held on 15.03.2024 has resolved to approve the same.

Accordingly, as per the orders of the Vice-Chancellor, supply order was placed with M/s KELTRON for the supply of Monitors (5 nos), SATA SSD (25 nos), and Projector (2 nos) vide supply order no.40400/Admn BIV/UOk dated 16.03.2024 and work order was generated on 27.03.2024, for procuring Laptop through CPRCS Portal.

As per the supply order, M/s KELTRON has supplied 25 numbers of Monitor and 2 numbers of Projector. **Further vide e-mail dated 03.05.2024, the firm informed that, the price validity of the ADATA 512 GB SATA SSD as mentioned in the proforma invoice has expired, and forwarded a revised proforma invoice quoting Rs.3036/unit without change in the model,**(Price hike of Rs.930/- per unit - previous rate Rs.2106/- per unit). The firm also requested to confirm the acceptance and issuance of a revised supply order incorporating the new rate.

The details of the revised proforma invoice is as follows.

Proforma invoice No.TVM/ITBG/PI/RM/0182-1/23-24 dated 03.05.2024.

(Exceptional Req No. 5935)

Sl No	Item	Qty	Revisedrate	Total Amount in ₹ (incl GST)
1	ADATA 512 GB SATA SSD Warranty 3 years	25	3,036/-	75,900/-

The Finance has remarked that the proposal for the purchase of 25 numbers of ADATA 512 GB SATA SSD from M/s KELTRON at the revised rate for use in the Kerala University Computer Centre, may be placed before the purchase committee for approval. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, purchase proposal of 25 numbers of ADATA 512 GB SATA SSD from M/s KELTRON at the revised rate for use in the Kerala University Computer Centre, is placed before purchase committee for consideration.

The Committee considered the proposal and observed that the price quoted by M/s.KELTRON, Thiruvananthapuram seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by M/s. KELTRON along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and observed that M/s. Keltron, Thiruvananthapuram has informed that no further reduction in the price offered for the purchase of 25 numbers of ADATA 512 GB SATA SSD is possible, as they have offered the best price.

Based on the Report the Syndicate **FURTHER RESOLVED** to place supply order with M/s. Keltron for the purchase of 25 numbers of ADATA 512 GB SATA SSD for a total amount of Rs.75,900/- (Rs. Seventy five thousand and nine hundred only) (Including GST).

Item No.12.03.01.07: Kerala University Press - Proposal for repair works including replacement of spares of HMT make printing and cutting machines –

(AD BIV CP)

The Superintendent, Kerala University Press vide letter no. KUP/Estt.4.8/2024 dated 29.04.2024 has forwarded a detailed proposal from M/s. HMT Machine Tools Ltd., Ernakulam for the repair works including replacement of spares of HMT printing and cutting machines installed in the University Press, as detailed below;

Sl.No.	Machine Chasis No	Details of Proforma Invoice	AmountIncl. GST (₹)
1	PG115	PPI52S1723014211 dated 13.03.2024.	1,46,510
2	SOM 136/4394	PPI52S2223014212 dated 14.03.2024	2,88,305
3	SOM 125G/1048	PPI52S2023014213 dated 18.03.2024	3,26,170
4	SOM 136/4104	PPI52S2224014215 dated 04.04.2024	6,06,381
5	SOM 136/4365	PPI52S3423014210 dated 13.03.2024	7,72,338
	Total		21,39,704

The Instrumentation Engineer had inspected the equipment and informed vide report No. CLIF/Report/424/2023-24 dated 12.12.2023 that the parts pertaining to the item are mechanical and hence the remarks of the Mechanical Engineer may be sought regarding the feasibility of proposal. The Mechanical Engineer on verification of the proposal has remarked that items mentioned in the estimate are beyond his technical expertise, since the majority of the parts are electronic in nature.

In this context, the Superintendent, Kerala University Press vide letter no. KUP/Estt.5.4/2024 dated 29.05.2024 has forwarded a proposal for constituting a Technical Committee with an outside expert for evaluating the proposal.

The Vice-Chancellor after considering the matter in detail has ordered to constitute a Technical Committee with the Superintendent, Government Press, Thiruvananthapuram (Outside expert), University Engineer, Instrumentation Engineer, Mechanical Engineer, & the Superintendent i/c, Kerala University Press, as members, for evaluation of the proposal from M/s. HMT Machine Tools Ltd., Ernakulam, for the repair works including replacement of spares of HMT make printing machines and cutting machines installed in the University Press amounting to ₹21,39,704/- (Rupees Twenty one Lakh thirty nine thousand seven hundred and four only) inclusive of GST. Accordingly, the Technical Committee has been constituted vide U.O. No.4684/Ad BIV/2024/UOK dated 07.06.2024.

The Technical Committee after inspecting HMT make printing machines and cutting machine installed in the University Press and evaluating the proposal from M/s. HMT Machine Tools Ltd., Ernakulam, recommended to accept the proposal and entrust M/s. HMT Machine Tools Ltd., Ernakulam, (OEM) for performing the repair works and replacement of spares of HMT make printing and cutting machines installed in the University Press as the proposal is feasible and rate quoted is economical.

The Committee further recommended the following;

1. The technical details and company of the vacuum pump with motor K TA60 mentioned in the proforma invoice no. PPI52S3423014210 dated 13.03.2024 may be verified by the Superintendent, Kerala University Press, before replacement.
2. The working condition of the four number of HMT make printing machines and one number of cutting machine may be verified by the Superintendent, Kerala University Press, as to whether the machines are fully operational, after replacement of spares and repairment.
3. A negotiation may be conducted with M/s.HMT Machine Tools Ltd., Ernakulam before entrusting repair works including replacement of spares, if possible.
4. The possibility of entering into Annual Maintenance Contract of HMT make printing and cutting machines with M/s.HMT Machine Tools Ltd., Ernakulam, (OEM) may be considered after verifying the reasonability of rates quoted by the firm.
5. The appointment of in house technicians (both electrical and mechanical) may be considered, for handling minor repair works of the machine.

The above recommendation of the Technical Committee was approved by the Vice-Chancellor.

In view of the exigency in executing the aforementioned repair works and implementing the proposal, the Vice Chancellor has ordered to place the proposal for repair works including replacement of spares of HMT make printing machines and cutting machine installed in the University Press before the Purchase Committee and to invite representatives of M/s. HMT Machine Tools Ltd., Ernakulam, in the meeting of the Purchase Committee for negotiation.

The Committee considered the proposal and observed that the price quoted by M/s.HMT Machine Tools Ltd., Ernakulam seems to be on higher side, hence recommended to entrust Dr.K.G.Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOVLED** to place the supply order with M/s.HMT Machine Tools Ltd., Ernakulam for the replacement of spares of HMT make printing machine and cutting machine

installed in Kerala University Press as detailed below subject to the condition that the payment to be released as advance on production of indemnity Bond

- a) Discount @15% for part no 220810014A vacuum pump with motor. (Initial quoted price - ₹5,58,185/- (ie., ₹4,73,038+GST)). as per the Proforma Invoice No. PPI52S3423014210 dated 13.03.2024).
- b) Discount @5% for all remaining items. (Initial quoted price - ₹15,81,519/-, (ie., ₹13,40,270 + GST)).

ALSO RESOVLED to approve the proposal submitted by the firm for the fitment charges.

Item No.12.03.01.08: Central Laboratory for Instrumentation and Facilitation (CLIF) - Purchase of spare part (Drive Board) for Thermo Fisher Sorvall Ultracentrifuge (Floor Model)

(Ad. B IV CPA)

The Hon. Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom has forwarded the quotation for replacement of Drive Board along with the Service Authorization Certificate from M/s Thermo Fisher Scientific India Pvt Ltd, Mumbai, in connection with the repair of Thermo Fisher Sorvall Ultracentrifuge (Floor Model).

In this regard, the Director, CLIF has stated the following:

- (1) Thermo Fisher Sorvall Ultracentrifuge, Floor Model MX 150 Plus was purchased from **M/s. Thermo Fisher Scientific India Pvt Ltd, Mumbai** in 2015 by the Department of Chemistry and was reinstalled in CLIF in 2017.
- (2) The instrument is extensively used by the Chemistry, Biotechnology, Botany and Biochemistry for ultracentrifugation of biological samples.
- (3) The Warranty period offered by the Company was 2 years for the main equipment, 5 years warranty for rotors and drive non porated and 1 year AMC free of cost after the warranty period. All these got over by 2020 and in spite of its continuous use, the instrument was functioning properly.
- (4) However, in October 2023, the instrument stopped working and upon enquiry with **M/s. Thermo Fisher Scientific India Pvt Ltd, Mumbai for support and maintenance, the firm concerned has informed that M/s. KochinInlabEquipments India Pvt Ltd, Kochi is now the service agent for the equipment.**
- (5) CLIF has contacted the Agency and the Service Engineer from **M/s. Kochin Inlab Equipments India Pvt Ltd** had visited, examined and suggested replacement of Drive Board to make the instrument functional. M/s. Kochin Inlab Equipments India Pvt Ltd has submitted quotation for replacement of Drive Board for an amount of **₹10,99,448 inclusive of 18% GST** as well as the Service Authorization Certificate from M/s. Thermo Fisher Scientific India Pvt Ltd, Mumbai.
- (6) As the instrument is heavily used and the work of most of the Life Sciences Departments is severely affected for want to the Ultracentrifuge, an immediate sanction has been requested for the proposal meeting the expenses from **"Part I-NP- MH: 59 (e) - CLIF-4/3020-Maintenance of Equipment"**.

The Quotation details from **M/s. KochinInlab Equipment India Pvt Ltd, Kochi**, as authorised by M/s. Thermo Fisher Scientific India Pvt Ltd, Mumbai, forwarded by the Hon. Director, are as follows:

Sl. No.	Description	Qty(No)	Rate(₹)	GST @18% (₹)	Amount (incl. GST) (₹)
1.	Drive Board	1	9,31,736/-	1,67,712.48	10,99,448.48
Grand Total (Round Off)(incl. GST)					10,99,448.00

Further, clarification was sought from the Director, CLIF on the matters regarding the Purchase Order, Cost of the equipment, Annual Maintenance Contract, Profit/revenue of the equipment etc.

In this regard, the Director, CLIF has informed that as the purchase of Ultracentrifuge was done under the PURSE programme by the erstwhile SICC and the instrument was reinstalled in CLIF after purchase and initial installation, most of the files regarding the purchase are not available. The **PURSE Programme** was concluded in 2021 and the expenditure was regularized.

It is also informed that the Copy of the Purchase Order and the University Orders are not available in spite of best efforts to trace them. The staffs who have handled the purchase are not available now in CLIF to trace the files and there is only one file available and all the documents therein are forwarded.

The Director, CLIF has also clarified the on the matters regarding the Purchase Order, Cost of the equipment, Annual Maintenance Contract, Profit/revenue of the equipment etc.; as detailed below:

- (1) Purchase Order is not available. Invoice and other related documents are forwarded.
- (2) Total Cost including Shipping Charges as per the Invoice is USD 46,097. **{Considering the exchange rate on 19.05.2015 (₹63.75), the approximate cost of the equipment is ₹29,38,684/- (Total Cost in Indian Rupees may vary based on the exchange rate)}**.
- (3) Warranty for five years and free of cost AMC for 1 year got over by 2020 (Bought in 2014, Warranty 5 years+1 year AMC). **Although the AMC got over in 2020, no fresh AMC was proposed.** Only upon the detection of the fault in the Board by the Service Firm M/s. **KochinInlabEquipments India Pvt Ltd** and the service report, the Invoice for the Board was sought from the firm as the item is proprietary and firm concerned are the Service Agents for M/s. Thermo Fischer Scientific India Pvt Ltd.
- (4) The Drive Board is a spare part. As the drive board was found faulty, replacement (SPARE PART) was suggested by the firm and proposed to make the equipment functional.
- (5) **Spares are never part of AMC; parts are covered only under CAMC which normally becomes exorbitantly priced and never entered into for any of the Equipment in CLIF.**
- (6) **Ultracentrifuge is only for sedimenting the particulate matter in suspended solvents facilitating analysis by other analytical equipments like HPTLC, LCMS, ICPMS, SEM and DNA sequence. It is supporting equipment for analysis and not stand alone analytical equipment and hence there were no charges prescribed/ levied.**
- (7) Normally, any advance payment did not make in the University for purchase of equipment, except if L/C becomes the mode of payment amount Invoice value on freight charge is credited to the Bank as requisite for opening L/C or through International DD on advance payment to the Bank. The firm concerned have not demanded these payment modes and only after installing the spare and the instrument is made working, the payment is effected through normal procedure.

The Director, CLIF has requested that the necessary orders for purchase of the spare from M/s. Kochin InlabEquipmentsPvt. Ltd may be issued at the earliest to effect the purchase of the Drive Board, based on the aforesaid answers to the queries.

Accordingly, administrative sanction was obtained from the Registrar on the proposal submitted by the Director, CLIF; as mentioned above.

The Finance has remarked that the proposal for the purchase of spare part (Drive Board) for Thermo Fisher Sorvall Ultracentrifuge (Floor Model) installed in the CLIF from M/s.Kochin Inlab Equipments India Pvt Ltd., Kochi, Proprietary Firm for an amount of **₹10,99,448/- (Rupees Ten Lakh Ninety Nine Thousand Four Hundred and Forty Eight only) including GST**, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of spare part (Drive Board) for Thermo Fisher Sorvall Ultracentrifuge (Floor Model) installed in the CLIF from M/s.Kochin Inlab Equipments India Pvt Ltd., Kochi, Proprietary Firm, as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and observed that the price quoted by the proprietary firm M/s. Kochin InlabEquipments India Pvt Ltd., Kochi seems to be on higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** to place supply order with M/s. Kochin Inlab Equipments India Pvt Ltd., Kochi for the purchase of one number of Drive Board) for Thermo Fisher Sorvall Ultracentrifuge (Floor Model) installed in the CLIF for the negotiated amount of Rs.10,22,487/- (Rs. Ten lakh twenty two thousand four hundred and eightyseven only).

Item No.12.03.01.10: Dept. of Nanoscience & Nanotechnology -Budget Speech 2023-24 (Item no. 115) - Proposal for the purchase of Precision Source Meter

(Ad. B IV CPA).

The Head, Dept. of Nanoscience & Nanotechnology has submitted a proposal, for the purchase of Source Meter, for the laboratory in the Department.

The Syndicate in its meeting held on 20.05.2023, vide item no. 57.68 resolved to approve the proposal submitted by the Head, Dept. of Nanoscience & Nanotechnology, for the purchase of Source Meter and further resolved to entrust the Head, Dept. of Nanoscience & Nanotechnology to initiate process as per Store Purchase Manual and place before the Purchase Committee.

Vide letter no. KU/DNST/170/2023 dated 09.09.2023, specification of the Source Meter has been forwarded to the Instrumentation Engineer, CLIF. Accordingly, the same has been verified and approved by the Instrumentation Engineer, CLIF and forwarded to the Head, Dept. of Nanoscience & Nanotechnology.

Based the approved specification, the Head, Dept. of Nanoscience & Nanotechnology has forwarded an E-Tender Notice to publish the same in the E-Tender site and in the University website to invite Tenders for the same.

The Registrar has accorded sanction to invite tenders by publishing the E-Tender Notice to the E-Tender site and in the University Website, for the purchase of Precision Source Meter with Accessories, for the laboratory at the Dept. of Nanoscience & Nanotechnology. As per the orders, the same has been published in the e-tender website and the same has been uploaded in the University website also but only two firms have quoted in the tender. Hence, re-tender has been invited via e-tender, towards the purchase of Precision Source Meter with accessories for use in the Dept. of Nanoscience & Nanotechnology.

The last date of opening bid was on 25.01.2023. Three firms have participated in the bid. Accordingly, the bid was decrypted and the details are as follows:

Sl. No.	Name of the Firm	EMD/Tender Fee Details
1.	TESTRON ENGINEERING SOLUTIONS, Tamil Nadu	MSME UdyogAadhaar Memorandum Certificate submitted for EMD and Tender fee exemption
2.	Convergent Technologies India Pvt Ltd, Karnataka	MSME Udyam Registration Certificate submitted for EMD and Tender fee exemption
3.	Precise TeC-Solutions, Thiruvananthapuram	MSME Udyam Registration Certificate submitted for EMD exemption and Tender fee remitted.

Hence, the details have been forwarded to the Head, Dept. of Nano Science and Nanotechnology for obtaining Technical Verification from the Instrumentation Engineer, CLIF. The Director, CLIF has forwarded the verification report prepared by the Instrumentation Engineer, CLIF, as follows.

Sl. No.	Name of the Firm	Make & Model	Remarks
1.	TESTRON ENGINEERING SOLUTIONS, Tamil Nadu	ITECH - IT2805	Not satisfying technical specification (Measure voltage resolution, Internal memory, Connectivity, Signal connection)
2.	Convergent Technologies India Pvt Ltd, Karnataka	Keithley 2450	Satisfying technical specification
3.	Precise TeC-Solutions, Thiruvananthapuram	Keithley 2450	Satisfying technical specification

Sanction has been accorded by the Registrar to open the financial bid, on the basis of the technical verification submitted by the Instrumentation Engineer, CLIF.

Comparative Statement as follows:

Sl. No	Firm	Model No.	Description	Quantity	Price incl. GST	Status
1.	Convergent Technologies India Pvt Ltd., Bangalore	Keithley 2450	Supply and installation of Precision Source Measure unit and accessories	1	Rs. 8,60,000.52/-	L2
2.	Precise Tec-Solutions, Trivandrum	Keithley 2450		1	Rs. 7,99,981/-	L1

The Finance officer has recommended to place the proposal for the purchase of one number of Precision Source Meter with Accessories for the laboratory at the Department of Nanoscience & Nanotechnology, before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of one number of Precision Source Meter with Accessories for the laboratory at the Department of Nanoscience & Nanotechnology, is placed before the purchase committee for approval.

The Committee considered the proposal and observed that the price quoted by the lowest quoted firm M/s.Precise Tec-Solutions, Trivandrum seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** to place supply order with M/s.Precise Tec-Solutions, Trivandrum for the purchase of one number of Precision Source Meter with Accessories for the laboratory at the Department of Nanoscience & Nanotechnology for a total amount of Rs.7,92,981/- (Rs. Seven lakh ninety two thousand nine hundred and eightyone only) inclusive of GST.

Item No.12.03.01.11: Translational Research and Innovation Centre (TRIC-KU), Kariavattom - Purchase of Furniture from M/s. Kerala State Rubber Co-operative Ltd (M/s. RUBCO), Kannur

(Ad. B IV CPA).

Dr.VijiVijayan, Joint Director, Translational Research and Innovation Centre (TRIC-KU), Kariavattom has forwarded the Quotation from M/s. Kerala State Rubber Co-operative Ltd (M/s. RUBCO), Kannur for the purchase of office furniture. The Joint Director has requested to accord sanction for the purchase of the items mentioned in the quotation of M/s. RUBCO.

An amount of **₹50,00,000/- (Rupees Fifty Lakh only)** was envisaged in the Budget Speech 2023-2024, vide item no 11 for the establishment of Translational Research and Innovation Centre (TRIC-KU) in the University of Kerala. The Syndicate at its meeting held on 15.02.2024 had resolved to approve the proposal submitted by the Joint Director, TRIC-KU for the establishment of Translational Research and Innovation Centre(TRIC-KU) and sanctioned orders of the same was issued vide U.O. No. Ad.AVI/1865/2024/UOK dated. 01.03.2024. On the Proposal, an amount of ₹12,50,000/- was sanctioned for Wooden furniture for Director's room, Joint Director's room, Patent cell, lounge, reception and office.

Further, clarification was sought from the Joint Director, Translational Research and Innovation Centre (TRIC-KU) on the matters regarding the price list of items appendix to the Government Order, the items not included in the price list are mentioned in the quotation, some discrepancies found in the amount in the quotation etc.

In this regard, the Joint Director, TRIC-KU has forwarded the revised quotation (No. RUBCO/FUR/QTN/2023-24/193/R-8 dated 06/03/2024) from M/s. RUBCO, Kannur for the purchase of Wooden Furniture for office use and the details are as follows:

Sl. No	G.O. Item No.	Item	Basic Rate (Rs.)	Transportation charges per unit	Total Amount per unit	GST 18% per Unit	Unloading charges per unit	Unit Price	Qty	Amount (Rs.) (incl. GST)
DIRECTOR ROOM (NRW Color)										
1	27	Senior executive table as per drw	53314	3732	57046	10268	2367	69681.00	1 no	69681
2	12	Semi executive computer table	13551	949	14500	2610	602	17712.00	1 no	17712
3	124	Executive Visitors Chair	6269	439	6708	1207	278	8193.00	6 nos	49158
RECEPTION AREA (NRW Color)										
4	128	Reception table with computer table as per drw	17841	1249	19090	3436	792	23318.00	3 rmt	69954
OFFICE ROOM 3 (NRW Color)										
5	11	Office table executive	25411	1779	27190	4894	1128	33212.00	1 no	33212
6	124	Executive Visitors Chair	6269	439	6708	1207	278	8193.00	4 no	32772
7	29	Shelf big as per drw glass door	28144	1970	30114	5421	1250	36785.00	1 no	36785
OFFICE ROOM 1 (NRW Color)										
8	11	Office table executive	25411	1779	27190	4894	1128	33212.00	1 no	33212
9	124	Executive Visitors Chair	6269	439	6708	1207	278	8193.00	4 nos	32772
10	29	Shelf big as per drw glass door	28144	1970	30114	5421	1250	36785.00	1 no	36785
OFFICE ROOM 2 (NRW Color)										
11	25	Junior executive table	20814	1457	22271	4009	924	27204.00	3 no	81612
12	6	Computer table without top	7690	538	8228	1481	341	10050.00	1 no	10050
13	29	Shelf big as per drw glass door	28144	1970	30114	5421	1250	36785.00	1 no	36785
VISITORS AREA (NRW Color)										
14	89	Teapoy signature	4779	335	5114	920	212	6245.70	1 no	6246
OFFICE ROOM 4 (NRW Color)										
15	11	Office table executive	25411	1779	27190	4894	1128	33212.00	1 no	33212
16	124	Executive Visitors Chair	6269	439	6708	1207	278	8193.00	3 nos	24579
17	12	Semi executive computer table	13551	949	14500	2610	602	17712.00	1 no	17712
CONFERENCE ROOM (NRW Color)										
18	42	Conference table as per drw	6064	424	6488	1168	269	7925.00	12 per Seat	95100
19	12	Semi executive computer table	13551	949	14500	2610	602	17712.00	1 no	17712
Grand Total (incl. all charges)								7,35,051		

The Finance has remarked that on the basis of remarks from the Joint Director, Translational Research and Innovation Centre (TRIC-KU), Kariavattom, proposal for the purchase of furniture as detailed above, from M/s. RUBCO, Kannur for use in the Translational Research and Innovation Centre (TRIC-KU), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of furniture for use in

the Translational Research and Innovation Centre (TRIC-KU), as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by M/s. RUBCO, Kannur seems to be on higher side, hence recommended to entrust Dr.K.G.Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** to place supply order with M/s. RUBCO, Kannur for the purchase of various furniture items for use in the Translational Research and Innovation Centre (TRIC-KU) at a total amount of Rs.6,98,298/- (Rs.Six lakh ninety eight thousand two hundred and ninety eight only) inclusive of GST.

Item No.12.03.01.12: Department of Biochemistry - Purchase of Fume Hood

(Ad. B IV CPA).

The Syndicate at its meeting held on 20/05/2023, vide item No. 57.68 resolved to approve the proposal submitted by the Vice Chairman, Credit and Semester (CSS) for the development of Laboratory in various Departments and allotted an amount of Rs 5,00,000 /- to each departments. Further resolved to entrust the concerned Head of Departments to initiate purchase process.

Accordingly, letter No.38374/Admn F II/2023/UOK dated 30/06/2023 was issued to the Department HOD's to initiate the purchase proceedings.

The HOD, Department of Biochemistry, vide letter No. BCH/LD/NP-01/2023-24 dated 8/12/2023, has forwarded the quotations along with the comparative statement and requested purchase of the Fume hood for the use in the Department of Biochemistry. The Quotations were verified by the Technical Committee of the Department and the Instrumentation Engineer and the details of the qualified firms are as follows:

Sl No	Firm	Model	Amount (Gst inclusive)	Remarks
1	Aastmedi Tech Pvt. Ltd, Alappuzha	AFH 53	Rs 94,990 /-	(L1) Meeting technical specification
2	Medical & Visual Technologies, Tiruvananthapuram	Rotek/ Medviz	Rs 1,51,040 /-	Meeting technical specification
3	Nu Tech Equipments and services, Thiruvananthapuram	V Penta	Rs 1,59,300 /-	Meeting technical specification
4	Matrix Eco Technologies, New Delhi	MET-141	Rs 4,40,000 /-	Meeting technical specification

The Finance recommended to place the matter before the Purchase Committee after obtaining clarification from the L1 firm on the GST rate. The firm has clarified that the amount quoted is inclusive of GST.

As per the orders of the Vice Chancellor, the matter regarding the purchase of fume hood for the use in the Department of Biochemistry, is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and observed that the price quoted by the lowest quoted firm M/s. Aastmedi Tech Pvt. Ltd, Alappuzha seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and

FURTHER RESOLVED to supply place order with M/s. Aastmedi Tech Pvt. Ltd, Alappuzha for the purchase of one number of Fume Hood for a total amount of ₹ 93,090/- (Rupees Ninety three thousand and ninety only), inclusive of GST (i.e., with a total discount (₹ 94,990 - ₹ 93,090) of ₹1,900/-).

Item No.12.03.01.13: Translational Research and Innovation Centre (TRIC-KU), Kariavattom - Purchase of five numbers of All-in-one Desktop Computers and three numbers of A4 Multi-Function Printers

(Ad.B IVCPA).

The Joint Director, Translational Research & Innovation Centre (TRIC-KU) has forwarded the tenders (re-tender), Specification from the Instrumentation Engineer, Tenders Opening Statement and the Verification Report from the Instrumentation Engineer, regarding the purchase of **five** All-in-one Desktop Computers and **three** A4 Multi-Function Laser Printers for the Establishment of Translational Research & Innovation Centre.

An amount of **₹50,00,000/- (Rupees Fifty Lakh only)** was envisaged in the Budget Speech 2023-2024, vide item no 11 for the establishment of Translational Research and Innovation Centre (TRIC-KU) in the University of Kerala. The Syndicate at its meeting held on 15.02.2024 had resolved to approve the proposal submitted by the Joint Director, TRIC-KU for the establishment of Translational Research and Innovation Centre (TRIC-KU) and sanctioned orders of the same was issued vide U.O. No. Ad A VI/1865/2024/UOK dated. 01.03.2024. On the Proposal, an amount of ₹6,00,000/- was sanctioned for Purchase of computers, printers and accessories.

Further, clarifications were sought from the Joint Director, Translational Research and Innovation Centre (TRIC-KU) on the matters regarding the reason for not providing the specification available in the CPRCS Portal, the tenders invited for the purchase of All-in-one Desktop Computer whereas the specification provided by the Instrumentation Engineer is for the Desktop PC, re-tender process, Name and Address of the Tender Invitee printed in the Tender Form published in the University Website, The details of DD remitted / exemption certificates, Tender Form Fee furnished in the Tender Document for the purchase of Multi-Function Printer is not rounded to the nearest multiple of 100 as per the Stores Purchase Manual, Comparison Statement, non-submission of DD/ exemption certificate towards the Tender Form Fee and EMD by M/s. Phoenix Machine World, Kozhikode, Tender forms submitted by the firms, errors in the Tender Opening Statements etc.

In this regard, the Instrumentation engineer via email has informed that as per confirmation from Joint Director, TRIC, the computers and printers sought from TRIC are for research purposes and it is also confirmed that the specifications are not available on the Keltron CPRCS Portal. Accordingly, the Joint Director, Translational Research and Innovation Centre (TRIC-KU) has furnished the clarifications and submitted the revised documents.

On the basis of the clarification furnished and the revised documents submitted by the Joint Director, TRIC-KU, the details for the purchase of five All-in-one Desktop Computers and three A4 Multi-Function Printers for the Establishment of Translational Research & Innovation Centre, are as follows:

Equipment : All-in-one Desktop Computers (5 Nos) - (Re-Tender)								
Sl. No.	Name of Firm	Make, Modeland Warranty	Qty	Unit Price (₹)	Amount (₹)	GST @18 % (₹)	Total Amount (incl.GST)₹	Remarks from the Instrumentation Engineer
1.	M/s. LogtechInfoway Pvt Ltd, Thiruvananthapuram	Dell Inspiron 24 AIO (5420) Warranty : 3 Years	5	74,500	3,72,500	GST included	3,72,500 (L1)	Satisfies technical specification
2.	M/s. Power CMS Technology, Thiruvananthapuram	Lenovo Thinkcentre neo 30a 24 Warranty : 3 Years	5	74,785	3,73,925	GST included	3,73,925	Not Satisfying technical specifications (12 Gen core i5 processor instead of 13 th)

								Gen., Integrated Graphics)
3.	M/s. Quinze Technologies Pvt Ltd, Kochi	Dell inspiron Warranty : 3 Years	5	73,262.71	3,66,313.55	65936.45	4,32,250.00	Not Satisfying technical specifications (McAfee Security software is for only one year instead of 15 months)
Equipment : Multi-Function Laser Printers (3 Nos) - (Re-Tender)								
Sl. No.	Name of Firm	Make, Model and Warranty	Qty	Unit Price (₹)	Amount (₹)	GST @18 % (₹)	Total Amount (incl. GST) (₹)	Remarks from the Instrumentation Engineer
1.	M/s. Cyberking Technologies Pvt. Ltd., Kochi, Ernakulam	Canon color A4 Printer (MF752 CDW) Warranty : 1 Year	3	54,440	1,63,320	29,397.60	1,92,718.00 (L1)	Satisfies technical specification
2.	M/s. Logtech Infoway Pvt Ltd, Thiruvananthapuram	Canon Image Class MF752cdw Warranty : 1 Year	3	74,900	2,24,700	GST included	2,24,700.00 (L2)	Satisfies technical specification
3.	M/s. Cann Links, Thiruvananthapuram	Canon Image Class MF756Cx Warranty : 1 Year	3	89,585.60	2,68,756.80	GST included	2,68,756.80 (L3)	Satisfies technical specification
4.	M/s. Power CMS Technology, Thiruvananthapuram	Canon Image Class MF756Cx Warranty : 1 Year	3	99,403.00	2,98,209.00	GST included	2,98,209.00 (L4)	Satisfies technical specification
5.	M/s. Phoenix Machine World, Kozhikode	Not Mentioned Warranty : Not Mentioned	3	25,000	75,000	13,500	88,500	Not Satisfying technical specification (details not mentioned)
6.	M/s. I Hub Digital Technologies Pvt Ltd, Kochi, Ernakulam	HP color LaserJet Pro MFP 4303dw Warranty : 1 Year	3	70,500	2,11,500	38,070	2,49,570	Not Satisfying technical specification (Print resolution and scan speed are lower)

The Finance has remarked that the proposal for the purchase of five numbers of All-in-one Desktop Computers and three numbers of A4 Multi-Function Printers for use in the Translational Research and Innovation Centre (TRIC-KU), may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of five numbers of All-in-one Desktop Computers and three numbers of A4 Multi-Function Printers for use in the Translational Research and Innovation Centre (TRIC-KU), as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by the lowest

quoted firms viz., M/s. LogtechInfoway Pvt Ltd, Thiruvananthapuram & M/s. Cyberking Technologies Pvt. Ltd., Kochi, Ernakulam, for the supply of All-in-one Desktop Computers (5 Nos) & Multi-Function Laser Printers (3 Nos) seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firms and to place the revised proposals submitted by the firms along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** to place supply order with M/s.LogtechInfoway Pvt Ltd, Thiruvananthapuram & M/s. Cyberking Technologies Pvt. Ltd., Kochi, Ernakulam for the purchase of five number of All-in-one Desktop Computers for a total amount of Rs.3,67,500/- (Rs.Three lakh sixty seven thousand and five hundred only) (inclusive of GST) and three Nos. Multi-Function Laser Printers at a total amount of Rs.1,86,912/- (Rs.One lakh eighty six thousand nine hundred and twelve only) (Inclusive of GST) respectively.

Item No.12.03.01.15: Institute of Management in Kerala - Starting new Programme in MBA Shipping & Logistics - Purchase of Projectors & Furniture

(Ad BIV CP A).

The Budget Speech 2023-24, vide item no. 38, has envisaged an amount of Rs. 3,00,000/- for starting an additional batch for MBA General (CSS) Programme. The Syndicate in its meeting held on 26.04.2023 vide item no. 56.27 has resolved to start a new batch of MBA Programme (Shipping & Logistics) at the institute of Management, Kariavattom with an intake of 25 students. So the Head, Institute of Management forwarded a proposal towards the purchase of projectors, furniture and books, for the conduct of new MBA Programme (Shipping & Logistics).

It is stated that the Department needs two Projectors, twenty five Chairs and Books for the newly started programme. In the case of Projectors, the Head, IMK invited competitive quotations as per the specifications issued by the Instrumentation Engineer, CLIF and 14 firms were quoted. In the case of chairs, a Proforma Invoice has been obtained from the M/s. ARTCO Ltd Kerala, Trivandrum amounting to Rs. 1,36,084/-. In the case of Books, a Proforma Invoice has obtained from M/s. The Book Bay amounting to a cost of Rs. 74,481/-.

Please note that, the purchase of books in the Institute of Management were coming under the purview of Ad DI section. Hence the proposal for the purchase of Books for the conduct of new MBA Programme (Shipping & Logistics) in the Institute of Management in Kerala, has been transmitted to the Ad DI section.

COMPARATIVE STATEMENT FOR THE PURCHASE OF LCD PROJECTOR

Sl. No	Firm Quoted	Make & Model	Total Price in Rs. (inclGST)	Verification From CLIF	Status
1	MAGNUS Store & Care Private .Ltd	Benq MX550	96,666/-	Satisfies Technical Specification	
2	Quinze Technologies Private Ltd	Benq MX560P	1,00,920./-	Satisfies Technical Specification	
3	Sternway Innovative World Private Ltd	Optoma Model X400LVe	99,626/-	Satisfies Technical Specification	
4	RS InfoTech	Epson EB X49	1,14,344/-	Satisfies Technical Specification	
5		Infocus in 114 BB	96,424/-	Satisfies Technical Specification	
6	Audio System	Not mentioned	1,55,648/-	Not Satisfies Technical Specification (Make & Model not mentioned)	
7	BS Electronics	Not mentioned	1,63,236/-	Not Satisfies Technical Specification (Make & Model not mentioned)	
8	Octava	Epson EB-X49	1,23,094/-	Satisfies Technical	

				Specification	
9	Medical and Visual Technologies	Epson EB-E01	79,688/-	Satisfies Technical Specification	L1
10		Epson EB-X49	1,03,758/-	Satisfies Technical Specification	
11	Power CMS	Acer X1226AH	1,03,392/-	Satisfies Technical Specification	
12	Ital Solutions	Epson Ex-X49	1,49,778.11/-	Satisfies Technical Specification	
13	I Hub Digital Technologies Private Ltd	Acer X1326 AWH	87,838/-	Not Satisfies Technical Specification(Warranty not mentioned)	L3
14		Benq DLP MX550	96,286/-	Satisfies Technical Specification	
15		Epson EB-X49	1,16,254/-	Satisfies Technical Specification	
16	KM Technologies	Acer X1223 H	85,300/-	Satisfies Technical Specification	L2
	M Trans	Panasonic PL-LB386D	1,61,261/-	Satisfies Technical Specification	
	Excel Agencies	Epson-X49	1,18,538.80/-	Satisfies Technical Specification	

STATEMENT FOR THE PURCHASE OF FURNITURE FROM M/s. ARTCO

Sl. No.	Description	Qty	Rate	Amount
1.	Hard Wood Jefferson Chair Plank Seat & Back with 1 Fixed Arm Plank	25 Nos.	4,473/-	1,11,825/-
	Delivery Charge			3,500/-
	Total			1,15,325/-
	GST @ 18%			20,759/-
	Grant Total			1,36,084/-

Sanction has been accorded by Registrar to initiate procedure for the purchase of two Projectors from the lowest quoted firm M/s. Medical and Visual Technologies, Tvm for Rs. 79,688/- and twenty five Chairs from M/s. ARTCO, Tvm for Rs. 1,36,084/-.

The Finance has recommended to place the proposal for the purchase of twenty five number of chairs from M/s. ARTCO, Thiruvananthapuram and the purchase of two number of projectors for use at the Institute of Management in Kerala, before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of twenty five number of chairs from M/s. ARTCO, Thiruvananthapuram and the purchase of two number of projectors for use at the Institute of Management in Kerala, is placed before the Purchase Committee for recommendation and appropriate recommendation.

The Committee considered the proposal and recommended to purchase two number of projectors from the lowest quoted firm M/s. Medical and Visual Technologies and twenty five number of chairs from M/s. ARTCO, Thiruvananthapuram for use in the Institute of Management in Kerala, as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech 2023-24 (item no. 38) in connection with the starting of an additional batch for MBA General (CSS) Programme.

LCD projector - Epson EB-E01

Sl No	Firm	Qty	Unit Price (₹) (incl GST)	Total Price (₹) (incl GST)
1	M/s. Medical and Visual Technologies	2	39,844/-	79,688/-

Hard Wood Jefferson Chair Plank Seat & Back with 1 Fixed Arm Plank

SlNo.	Firm	Qty	Rate	Amount
-------	------	-----	------	--------

1.	<i>M/s. ARTCO, Thiruvananthapuram</i>	25	4,473/-	1,11,825/-
			<i>Delivery Charge</i>	3,500/-
			<i>Total</i>	1,15,325/-
			<i>GST @ 18%</i>	20,759/-
			<i>Grant Total</i>	1,36,084/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.17: Department of Philosophy - purchase of 2 numbers of Air Conditioner, one number of Barcode Reader/Scanner and one number of Barcode Printer - Budget Speech, 2022-23

(Ad BIV CPA).

The Syndicate at its meeting held on 07.07.2022, item no.44.134.12 resolved to approve the proposal for the purchase of following items submitted by the Head, Department of Philosophy for the infrastructure development of the Philosophy Department Library as envisaged in the Budget Speech, 2022-23.

Sl.No.	Item	Quantity	Amount sanctioned
1.	Desktop PC with UPS	2	₹1,00,000/-
2.	Barcode Reader	1	₹3000/-
3.	Barcode Printer	1	₹16,000/-
4.	Computer Table	2	₹10,000/-
5.	Computer Chair	2	₹8,000/-
6.	Laser Printer cum Scanner cum Copier (AIO)	1	₹50,000/-
7.	Double Sided Open Book Shelf	5	₹1,25,000/-
8.	Almirah	4	₹80,000/-
9.	Office Chairs	1	₹8,000/-
10.	AC (With fitting expense) (1.5 ton)	2	₹1,00,000/-
		TOTAL	₹5,00,000/-

Vide letter dated 13.04.2023, the Head, Department of Philosophy was permitted to invite quotations for the purchase of the purchase of Barcode Reader (1 no.), Barcode Printer (1 no.) and Air Conditioner (1.5 ton) (2 nos.)

The Syndicate at its meeting held on 27.06.2023, item no.59.147.03.06 resolved to approve the recommendations of the Purchase Committee held on 26.06.2023 to purchase the below mentioned items from the respective firms, as detailed below.

IT Equipment					
Sl. No.	Item	Firm	Qty	Unit Rate Incl GST(₹)	Amount Incl. GST(₹)
1	Desktop PC	M/S KELTRON	2	44,855	89,710
2	A4 Multi Function Printer	M/S KELTRON	1	35,040	35,040
3	UPS	Amaze Tech, Pattom, Tvm	2	3,245	6,490
4	Furniture items	M/s.ARTCO Ltd., Thiruvananthapuram			2,30,820
		Total			Rs.3,62,060/-

Accordingly, the same were purchased and payment of a total amount of **Rs.3,62,060/-** had been made to the firms concerned.

Further, vide letter dated 08.01.2024, the Head was permitted to re-notify the invitation of quotations for the purchase of 2 numbers of Air Conditioner since sufficient number of Qualified quotations were not received.

Accordingly, the Head forwarded the Quotations received towards the purchase of Air Conditioner, Barcode Reader and Barcode Printer. The details of the Proposal are as follows.

Barcode Reader/Scanner

The Instrumentation Engineer, CLIF vide letter dated 21.12.2022 furnished the specification for the purchase of Barcode Reader/Scanner and vide Quotation notice dated 30.04.2023 notified the said purchase. Vide letter dated 24.08.2023, the Instrumentation Engineer furnished the Quotation verification report for the same. The details of the quotations received are as follows.

Sl.No.	Name of firm	Make/model	Total (incl. GST)	Remarks from IE
1	M/s.LogtechInfowayPvt.Ltd., Kazhakkootam	TVS BSI 201G	Rs.3000/- (L1)	Satisfies Technical Specifications
2	M/s.Compu-needs, Trivandrum	TVS BSI 201G	Rs.3250/- (L2)	Satisfies Technical Specifications
3	M/s.Sun Micro, Kuravankonam	TVS BSI 201G	Rs.3300/- (L3)	Satisfies Technical Specifications

Barcode Printer

The Instrumentation Engineer, CLIF vide letter dated 21.12.2022 furnished the specification for the purchase of Barcode Printer and vide Quotation notice dated 30.04.2023 notified the said purchase. Vide letter dated 24.08.2023, the Instrumentation Engineer furnished the Quotation verification report and the details of the quotations received are as follows.

Sl.No.	Name of firm	Make/model	Total (incl. GST)	Remarks from IE
1	M/s.LogtechInfowayPvt.Ltd., Kazhakkootam	TVS LP 46 Lite	Rs.16000/- (L1)	Satisfies Technical Specifications
2	M/s.Sun Micro, Kuravankonam	TVS LP 46 Lite	Rs.16,250/- (L2)	Satisfies Technical Specifications
3	M/s.Compu-needs, Trivandrum	TVS LP 46 Lite	Rs.16,500/- (L3)	Satisfies Technical Specifications

Air Conditioner

Vide Quotation Notice dated 09.01.2024, the purchase of 2 numbers of 1.5 Ton Air Conditioner was re-notified and only one Firm had quoted for the same. The Quotation dated 19.01.2024 submitted by M/s.Mayoori Furniture and Electronics, Kaniyapuram, Thiruvananthapuram was verified by the University Engineer and Mechanical Engineer and reported that the same is technically satisfied. The Head, Department of Philosophy negotiated with the firm and the firm furnished a revised proposal. The University Engineer has verified the revised proposal also and furnished the report dated 27.03.2024.

The details of the Quotation are as follows.

Sl No	Name of firm	Make/mo del	Rate (incl. GST 28%)	Qty	Total amount	Extra 1 year warranty	TOTAL	Remarks
1	M/s.Mayoori Furniture and Electronics, Thiruvananthapuram	Panasonic	45900	2	91800	7080	98,880 (L1)	SATISFIED
		Bluestar	47190	2	94380	7080		1,01,460(L2)
		Lloyd 5S	45500	2	91000	7080	98,080	Technically NOT SATISFIED

As per the report from the University Engineer, "the Quotation satisfies the conditions stipulated in the quotation notice. The makes Bluestar and Panasonic were approved by the Technical Committee of the University. The rate offered for PANASONIC is lowest.

The rates for Supply, Installation, Testing and Commissioning of two Air Conditioners of **Panasonic** make 1.5T 5S ZU18WKYF for Rs.91800/- with one year warranty and additional warranty at Rs.7080/- for the next 1 year. Totally the rate quoted for the Air Conditioners with 2 year warranty is **Rs.98,880/-** which is lower than On Lakh. The overall warranty offered for the AC is 2 years.

The firm vide e-mail dated 20.03.2024, intimated that the Original Equipment Manufacturer M/s. Panasonic offers 1 year full warranty and additional 4 year warranty on PCB and 10 year warranty for the Compressor.

Hence, it is reported that the offer from M/s.Mayoori Electronics satisfies the conditions stipulated in the Quotation notice dated 09.01.2024."

The Finance proposed to place the proposal for the purchase of mentioned equipment for the infrastructure development of Library of the Department of Philosophy as envisaged in the Budget Speech 2022-23 (item no.95), before the Purchase Committee for approval.

The consolidated list of proposed purchases is as follows.

Sl.No.	Item	Qty	Name of firm	L1 amount
1	Air Conditioner	2	M/s.Mayoori Furniture and Electronics, Kaniyapuram, Thiruvananthapuram	Rs.98,880/-
2	Barcode Reader/Scanner	1	M/s.LogtechInfowayPvt.Ltd., Kazhakkoottam	Rs.3000/-
3	Barcode Printer	1	M/s.LogtechInfowayPvt.Ltd., Kazhakkoottam	Rs.16,000/-
			TOTAL	Rs.1,17,880/-

As per the Orders of the Vice Chancellor, the proposal for the purchase of 2 numbers of Air Conditioner, one number of Barcode Reader/Scanner and one number of Barcode Printer for the infrastructure development of the Library in the Department of Philosophy as envisaged in the Budget Speech, 2022-23, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase 2 numbers of Air Conditioner, one number of Barcode Reader/Scanner and one number of Barcode Printer in connection with the infrastructure development of the Department Library of the Department of Philosophy, as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech, 2022-23 (item no.95).

Sl No.	Item	Qty	Name of firm	Total Amount (incl. GST)(₹)
1	Air Conditioner	2	M/s.Mayoori Furniture and Electronics, Kaniyapuram, Thiruvananthapuram	98,880/-
2	Barcode Reader/Scanner	1	M/s.LogtechInfowayPvt.Ltd., Kazhakkoottam	3000/-
3	Barcode Printer	1	M/s.LogtechInfowayPvt.Ltd., Kazhakkoottam	16,000/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.20: Department of History - Establishment of Heritage Museum - Installation of Cupboard to place the Artifacts –

(AD BIV CP A).

A proposal has been received from the Head, Department of History, for entrusting the work of constructing cupboard to place the Artifacts, towards the setting up of Heritage Museum in the Department.

In the Budget Speech 2023-24, an amount of 5,00,000/- has been earmarked to establish a Heritage Museum in the Department of History, vide item no. 121 and the proposal was approved by the Syndicate held on 20.05.2023, vide item no. 57.68.

The Head, Department of History has obtained a Proforma Invoice from M/s.Meenachil Rubberwood Limited, Poonjar, for a total amount of Rs. 3,35,186/-.

The Finance, vide endorsement FOS 1974/Finance I/2023-24, dated 17.08.2023, has agreed to release an amount of Rs. 5,00,000/- as Provisional Advance to the Head, Department of History in two equal installments of Rs. 2,50,000/-. The first installment has already been released and the second installment will be released after submitting bills and vouchers of the first installment.

Sanction has been accorded by the Registrar to initiate procedure for entrusting the work of constructing cupboard to place the Artifacts, towards the setting up of Heritage Museum in the Department of History, to M/s. MeenachilRubberwood Limited, Poonjar.

The Finance has recommended to place the proposal for the proposal for purchase of cupboard from M/s. Meenachil Rubber Wood Limited, Poonjar for the setting up of Heritage Museum in the Department of History, before the Purchase Committee for approval and further recommended to met the expenditure from the provisional advance sanctioned vide U.O. No. 8210/2023/UOK dated 02.10.2023.

As per the orders of Vice-Chancellor, the above proposal is placed before the Purchase Committee for recommendation and appropriate decision.

The Committee considered the proposal and observed that the price quoted by M/s.Meenachil Rubber Wood Limited, Poonjar seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firm and to place the revised proposal submitted by the firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and observed that firm M/s.Meenachil Rubber Wood Limited, Poonjar has informed that the rate of furniture items in their rate of contract fixed by the Government during 2016 and the company has not received any enhancement in the said rate so far and hence the firm are not in a position to reduce the rate further.

Based on the negotiation report the Syndicate **FURTHER RESOLVED** to place supply order with M/s.Meenachil Rubber Wood Limited, Poonjar for the purchase of cupboard for a total amount of Rs.3,35,186/- (Rs.Three lakh thirty five thousand one hundred and eighty six only).

Item No.12.03.01.21: UIT, Thiruvananthapuram - Purchase of one number of 5 KVA UPS with batteries –

(Ad.BIV.CPA)

The Principal, University Institute of Technology, Thiruvananthapuram requested to purchase 5KVA UPS and batteries for the Computer Lab of the Centre. The Principal submitted a proforma invoice dated 03.09.2022 for the same from M/s KELTRON, as per the requirements of the UIT.

The Purchase Committee at its meeting held on 12.01.2023, considered the proposal for purchase of 5 KVA UPS and batteries for UIT, Thiruvananthapuram and recommended to purchase one number of 5KVA UPS and batteries for an amount of ₹1,48,358 (Rupees One lakh forty eight thousand three hundred and fifty eight only) (inclusive of all taxes), form M/s KELTRON for the use of the centre. The Syndicate at its meeting held on 17.01.2023, vide Item No. 23.10.34, approved the above recommendation of the Purchase Committee.

Accordingly, vide letter dated 30.01.2023, the Principal, University Institute of Technology, Thiruvananthapuram was permitted to purchase one number of 5KVA UPS and batteries for an amount of ₹1,48,358 (Rupees One lakh forty eight thousand three hundred and fifty eight only) (inclusive of all taxes), from M/s KELTRON.

In reply to the supply order dated 01.02.2023 issued by the UIT, Thiruvananthapuram, M/s.KELTRON has intimated that the validity of the Invoice had been expired. Also the firm submitted a new proforma invoice for an amount of Rs.1,63,070/- (Rupees One Lakh Sixty Thousand and Seventy Only).

But, as per the orders of the Registrar, vide Quotation notice dated 01.09.2023, quotations were invited for the same and 8 nos of quotations were received. But, the lowest quoted amount was Rs.1,13,000/-. As per the Rule 7.7, Chapter 7 of the Store Purchase Manual, Tenders should be invited, if the estimated value of the stores to be purchased is above `1,00,000/-. Since the L1 amount was above Rupees One Lakh, Tenders were invited vide Tender notice No.38349/Ad.BIVA/2023/UOK dated 06.03.2024.

The Tenders received were opened on 27.03.2024 and the same were forwarded to the Instrumentation Engineer, CLIF for verification. Vide e-mail dated 29.05.2024, the Instrumentation Engineer, CLIF has furnished the tender verification report and the details of the same is as follows.

Sl No	Name of firm	Make	Qty	Quoted amount incl. GST (in Rs.)	Report from IE
1	M/s.Hykon India Ltd., Thrissur Branch :Pattom, Tvpm	Hykon AEB 5 KVA/120V with 10 numbers of 60 AH Tubular batteries Warranty - 3 year	1	1,06,400 (L1)	Satisfies Technical specification
2	M/s.S.R.Power Solutions, Pangappara	Hykon with 10 numbers of 60 AH Tubular batteries Warranty - 3 year	1	1,31,336 (L2)	Satisfies Technical specification
3	M/s.Power CMS Technology, Tvpm	Teacher Brand 10 numbers of Exide 100AH Tubular batteries Warranty - 1 year	1	1,82,559 (L3)	Satisfies Technical specification
4	M/s.Supra Hi-Tech Electro Equipments Pvt. Ltd., Kochi	Supra 40 AH, 12V 10 numbers of tubular batteries metal rack Warranty - 3 year	1	94,740	NOT satisfied

The Finance verified the tenders and remarked that the proposal for the purchase of one number of 5KVA UPS with batteries for UIT, Thiruvananthapuram, may be placed before the purchase committee for approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of one number of 5KVA UPS with batteries for UIT, Thiruvananthapuram is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase one number of Hykonmake AEB 5 KVA/120V UPS and 10 numbers of 60 AH Tubular batteries with three year warranty from the lowest quoted firm M/s.Hykon India Ltd., Thrissur (through Trivandrum branch), for an amount of ₹1,06,400/- (Rupees One lakh six thousand and four hundred only) inclusive of GST, for use in the UIT, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.23: Examination wing - Purchase of 35 numbers of QR Code Scanners for the valuation process of SLCM Courses-

(Ad BIV CP A)

The CE Section vide note dated 13.11.2023 intimated the requirement of 35 numbers of QR Code Scanners for the valuation of the Degree Programmes under SLCM.

Sl.No.	Section	No. of QR Code Scanners required
1	PG Semester	6
2	PG Non Semester	3
3	Revaluation	5
4	B.Tech Old	1
5	MCA	1
6	MBA	1
7	B.Tech UCE	2
8	ES	1
9	M & C	5
10	PCVC T	10
	TOTAL	35

The Director, Kerala University Computer Centre furnished the Technical report dated 12.12.2023 as follows and specification for the purchase of QR Code Scanners for the Examination wing.

"35 nos of QR code scanners need to be purchased as described in note 7 (One each for the

permanent CV camps at Kollam, Pandalam, and Alappuzha and 32 units are to be kept at the M&C section and should be distributed as per the requests from various sections)."

As per the technical specification furnished by the Director, KUCC, tenders were invited and only two numbers of tenders were received in this regard. Hence, retender notice no.46825/Ad BIV A/2023/UOK dated 06.03.2024 was issued and 4 number of tenders were received.

The Director, KUCC verified the same and reported that the specification of the QR Code scanners quoted by all the firms are as per the specification given by the University. Therefore, the Lowest Tender may be accepted.

Sl No	Name of firm	Make	Unit rate	GST (18%)	Qty	Total cost incl.GST (Rs.)	Remarks from the Director, KUCC
1	M/s.I Hub Digital Technologies Pvt. Ltd., Kochi	RUGTEK LS-3002	2500	450	35	1,03,250 (L1)	Satisfies the technical specifications
2	M/s.Cann Links, Statue, Trivandrum	RUGTEK LS-3002	2750	495	35	1,13,575 (L2)	Satisfies the technical specifications
3	M/s.Quinze Technologies Pvt. Ltd., Kochi	TVSe BS-i201G Warranty - 3 years	5076.27	913.73	35	2,09,650 (L3)	Satisfies the technical specifications
4	M/s.Medical and Visual Technologies Pvt. Ltd., Trivandrum	Zebra DS2200 Warranty - 3 years	8000	1440	35	3,30,400 (L4)	Satisfies the technical specifications

The Finance also verified the same and proposed to place the proposal for the purchase of 35 numbers of QR Code Scanners for the Examination wing before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of 35 numbers of QR Code Scanners for the valuation of the Degree Programmes under SLCM and the tenders received in this regard are placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase 35 numbers of QR Code Scanners for the valuation of the Degree Programmes under SLCM, from the lowest quoted firm M/s.I Hub Digital Technologies Pvt. Ltd., Kochi, @₹2,950/-, amounting to ₹1,03,250/- (Rupees One lakh three thousand two hundred and fifty only) inclusive of GST.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the 1 st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.24: Providing Internet Connection, Supply and Installation of WiFi Facility at the Translational Reserach Innovation Centre- KU, Kariavattom Campus (Ad. B II).

The minutes of the meeting of the Syndicate held on 28.12.2023 vide Item No. 07.84.06 resolved to approve the proposal submitted by the Joint Director,TRIC-KU, for providing Internet connection & Supply and Installation of WiFi Facility at the Translational Reserach Innovation Centre-KU with an estimated expenditure of Rs.3,12,000/-(Rupees Three Lakh and Twelve Thousand only).

Subsequently, limited tenders were invited towards providing Internet connection & Supply and Installation of WiFi Facility at the Translational Reserach Innovation Centre-KU and no tenders were received.Subsequently, re-tender notice was issued and a single tender was received in this regard. The Instrumentation Engineer has forwarded the verification report as detailed below:

Sl No.	Firm	Rate Quoted (including GST)(Rs)	Remarks of the Instrumentation Engineer
1.	M/s SCOMM Technologies Thiruvananthapuram	1,83,442/-	Satisfies technical Specifications

The Finance has remarked to ensure that the rate quoted by the firm is inclusive of GST & to obtain the applicable rate of the GST from the firm and recommended to place the proposal for providing Internet connection & supply and installation of WiFi Facility at the Translational Reserach Innovation Centre-KU before the purchase committee.

The firm,vide email dated 11.03.2024 had already confirmed that the price quoted against the tender is inclusive of all taxes.

As per the orders of the Vice-Chancellor, the proposal, along with the tender received towards providing Internet connection & Supply and Installation of WiFi Facility at the Translational Reserach Innovation Centre-KU, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal along with the letter dated 20.06.2024 submitted by the firm,M/s SCOMM Technologies Thiruvananthapuram,requesting to refrain them from all future works due to the unforeseen major changes took place in the company operations.

The Committee therefore recommended to initiate procedures for re-tendering as per the norms stipulated in the Store Purchase Manual for providing Internet Connection, Supply and Installation of WiFi Facility at the Translational Reserach Innovation Centre, Karivattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

Item No.12.03.01.27: Procurement of Scanning Tunneling Microscope, Impedance Analyzer, Ultra Pure Water Supply and Isotope Analyzer through KIIFB funding- (Planning F).

As part of the project, Transforming Kerala University into a Centre of Excellence through KIIFB funding, Financial sanction had been accorded by KIIFB vide proceedings **Order No HED003-05/APR-4/2023/KIIFB Dated:05-04-2023 for procurement of 18 Equipment at a total amount of Rs.48,71,84,358/- (Rupees Forty Eight Crore Seventy One Lakh Eighty Four Thousand Three Hundred and Fifty Eight Only)**. Technical committees including external experts were constituted for each equipment vide [U.O No.3296/2022/UOK dated 28.04.2022](#).

Technical sanction for the procurement of 18 equipment had been approved by the Syndicate based on the recommendation of the respective Technical Committees. Out of the 18 sanctioned equipment, for 12 equipment for which opening of Letter of Credit is required, KIIFB has informed that a Standard Operating Procedure will be forwarded to the University and procurement shall be as advised therein. The standard operating procedure is awaited from KIIFB.

Tender process had been initiated in respect of the remaining 6 equipment. Out of the six, Technical Evaluation in respect of the bids received for the following 4 equipment have been completed by the respective Technical Committees.

(1) Ultra Pure Water Supply

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of "Ultra Pure Water Supply as per the orders of the Registrar. Three firms submitted bids for the supply of the equipment. The technical committee for the equipment in its meeting dated 06/03/2024 recommended that the bids of all the three firms were in compliance with the Technical specifications. Accordingly, the Financial bids of the firms were opened and evaluated by the Financial bid evaluation committee in its meeting held on 22/05/2024.

Name of Firm			Amount as per Financial Sanction Order by KIIFB
M/s. Fifty Plus Scientific Enterprises	M/s. ServellLabsentials	M/s. PNEOTERIK Scientific Devices	

	Pvt Ltd		Pvt Ltd	
Quoted Price inclusive of Tax	Rs.32,09,600/- (Rupees Thirty Two Lakhs Nine Thousand Six Hundred Only)	Rs.34,73,389/- (Rupees Thirty Four Lakh Seventy Three Thousand Three Hundred and Eighty Nine Only)	Rs.46,96,636/- (Rupees Forty Six Lakh Ninety Six Thousand Six Hundred and Thirty Six Only)	Rs. 33,91,478/- (Rupees Thirty Three Lakh Ninety One Thousand Four Hundred and Seventy Eight Only)
Remarks	L1 – Amount Within Financial sanction by KIIFB	L2 – Amount Exceeds Financial Sanction by KIIFB	L3 – Amount Exceeds Financial Sanction by KIIFB	

The financial bid evaluation committee recommended to obtain an undertaking to the extent that the quoted price is inclusive of Comprehensive warranty for a period of 60 months. Accordingly, the undertaking from the L1 bidder in this regard has been obtained.

The financial bid evaluation committee recommended to purchase the item from the lowest bidder after exploring the possibility of further negotiation in the forthcoming purchase committee meeting.

(2) IMPEDANCE ANALYZER

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of “Impedance Analyzer” with the orders of the Registrar. Since requisite number of qualified tenders were not received, the same was retendered through e-procurement portal under two bid system, as per the orders of the Registrar.

Two firms submitted bids for the supply of the equipment. The technical committee for the equipment in its meeting dated 07/03/2024 recommended that the bids of both the firms were in compliance with the Technical specifications. Accordingly, the Financial bids of the firms were opened and evaluated by the Financial bid evaluation committee in its meeting held on 22/05/2024.

	M/s. Innovative Instruments	M/s. I Square Systems	Amount as per Financial Sanction Order by KIIFB
Quoted Price with Tax	Rs. 86,16,360/- (Rupees Eighty Six Lakhs Sixteen Thousand Three Hundred and Sixty Only)	Rs.1,31,16,655/- (Rupees One Crore Thirty One Lakh Sixteen Thousand Six Hundred and Fifty Five Only)	Rs. 54,69,996.91 (Rupees Fifty Four Lakh Sixty Nine Thousand Nine Hundred and Ninety Six paise ninety one Only)
Remarks	L1 (Amount Exceeds Financial sanction amount by KIIFB)	L2 (Amount Exceeds Financial sanction amount by KIIFB)	

The Committee recommended to obtain an undertaking from the L1 bidder that the quoted price was inclusive of comprehensive warranty for a period of 60 months. Accordingly, an undertaking in this regard has been obtained.

The financial bid evaluation committee observed that the L1 bid exceeded the financial sanction amount by KIIFB for the equipment. Hence it was recommended to invite the firm to the forthcoming purchase committee meeting to negotiate the price within the sanction amount.

(3) SCANNING TUNNELING MICROSCOPE

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of “Scanning Tunneling Microscope” with the orders of the Registrar. Since requisite number of qualified tenders were not received, retender was invited through e-procurement portal under two bid system with the Orders of the Registrar.

Only one firm submitted bid for the supply of the equipment. The technical committee for the equipment in its meeting dated 01.04.2024 recommended that the bid submitted by the firm was in compliance with the Technical specifications. Accordingly, the Financial bids of the firm was opened and evaluated by the Financial bid evaluation committee in its meeting held on 22/05/2024.

	M/s. QUASAR TECHNOLOGIES	Amount as per Financial Sanction Order by KIIFB	Remarks
Quoted Price	Rs.1,06,20,000/- (Rupees One Crore Six Lakh Twenty	Rs.73,98,600/- (Rupees Seventy Three Lakhs Ninety Eight	

with Tax	Thousand Only)	Thousand Six Hundred Only)	
Remarks	Single Bid after retender – Quoted amount exceeds Financial sanction of KIIFB		

On detailed examination of the Financial bid, it was observed that the quoted price as per BoQ was inclusive of two optional upgrades amounting to Rs.11,80,000/- each. Hence it was observed that the effective price for the essential items as per tender document would come to Rs.82,60,000/- (Rupees Eighty Two Lakh Sixty Thousand Only). The same figure was also mentioned in the price bid submitted by the firm attached to the covering letter. It was recommended to invite the firm to the forthcoming purchase committee meeting to negotiate the price within the sanction amount of KIIFB.

(4) ISOTOPE ANALYZER

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of “Isotope Analyzer” with the orders of the Registrar. Since requisite number of qualified tenders were not received, retender was invited through e-procurement portal under two bid system with the Orders of the Registrar.

Only one firm submitted bid for the supply of the equipment. The technical committee for the equipment in its meeting dated 07.05.2024 recommended that the bid submitted by the firm was in compliance with the Technical specifications. Accordingly, the Financial bids of the firm was opened and evaluated by the Financial bid evaluation committee in its meeting held on 22/05/2024.

	Name of Firm	Amount as per Financial Sanction Order by KIIFB
	M/s. AAXIS NANO TECHNOLOGIES	
Quoted Price With Tax	1,93,52,690/- (one crore ninety three lacs fifty two thousand six hundred and ninety only)	Rs.1,67,77,650/- (Rupees One Crore Sixty Seven Lakh Seventy Seven Thousand Six Hundred and Fifty only)
Remarks	Single bid after retender – Amount exceeds Financial sanction by KIIFB	

It was observed that the L1 bid exceeded the financial sanction amount by KIIFB for the equipment. Hence it was recommended to invite the firm to the forthcoming purchase committee meeting to negotiate the price within the sanction amount.

The Financial bid evaluation committee has recommended to place the proposal for the purchase of the aforementioned equipment through KIIFB funding before the Purchase Committee for consideration and to invite the firms to the purchase committee for negotiation.

In this Context, as per the Orders of the Honourable Vice Chancellor, the proposal for procurement of 4 equipment as detailed above, through KIIFB funding, is placed before the Purchase Committee for Consideration.

The Committee considered the proposal and took note of the fact that the price quoted by the lowest quoted firms for the supply of three equipment viz., Impedance Analyzer, Scanning Tunneling Microscope & Isotope Analyzer exceeds the sanctioned amount from KIIFB.

The Committee further observed that the price quoted by the lowest quoted firms for the supply of four equipment viz., UltraPure Water Supply, Impedance Analyzer, Scanning Tunneling Microscope & Isotope Analyzer seems to be on higher side, hence recommended to entrust Dr.K.G.Gopchandran, Member Syndicate, Adv. G Muraleedharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the firms and to place the revised proposal submitted by the firms along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

The Syndicate considered the Report on the Negotiation Meeting held on 27.06.2024 and **FURTHER RESOLVED** the following:

1. To place supply order with M/s. Fifty Plus Scientific Instruments, Kochi for the purchase of Ultra Pure Water Supply for the negotiated amount of Rs.31,85,999/- (Rs.Thirty one lakh eighty five thousand nine hundred and ninety nine only) including GST which is within the sanctioned amount from KIIFB.

2. To place supply order with M/s. Quasar Technologies for the purchase of Scanning Tunneling Microscope for the negotiated amount of Rs.73,98,600/- (Rs.Seventy three lakh ninety eight thousand and six hundred only) including GST which is within the sanctioned amount from KIIFB (after removing optional upgrades). Supply order be placed subject to the approval of the Technical Committee.
3. The Syndicate considered the negotiation report of the meeting held on 27.06.2024 and noted that the negotiated price for the Impedance Analyzer equipment exceeds the financial amount sanctioned by KIIFB (Kerala Infrastructure Investment Fund Board) by 27.27%. Based on this observation, the Syndicate agreed to place supply with the firm subject to the approval of the KIIFB. Supply order shall be placed only after getting approval from KIIFB.
4. The Syndicate considered the negotiation report of the meeting held on 27.06.2024 and noted that the negotiated price for the Isotope Analyzer equipment exceeds the financial amount sanctioned by KIIFB (Kerala Infrastructure Investment Fund Board) by 6.11%. Based on this observation, the Syndicate decided to inform KIIFB about the price variation and await for further instructions.

Item No.12.03.01. Additional 01:

Centre for Undergraduate Studies, Kariavattom - Purchase of various equipments (Branded Desktop Computer, Multi function Printer, 600VA UPS, Projector with Screen and LED TV) for setting up of infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP)

(Ad BIV CP A)

The Director, Centre for Undergraduate Studies, Kariavattom has forwarded the proposal for the purchase of Purchase of various equipments (Branded Desktop Computer, Multi function Printer, 600VA UPS, Projector with Screen and LED TV) along with the specifications from the Instrumentation Engineer; for setting up of infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP) in the Centre for Undergraduate Studies.

The Director, Centre for Undergraduate Studies has stated that the expenditure may be met from the h/a "Part I-NP-MH-49(a)(iii)Centre for Under Graduate Studies-4-3925-Lumpsum provision".

As per the U.O. No. Ac D/04/193/2023 dated 23.08.2023, sanction was accorded to establish a Centre named "Centre for Under Graduate Studies", University of Kerala at Kariavattom Campus to coordinate the conduct of the proposed four year Graduate programmes and to appoint Dr. Sam Solomon, Professor, Department of Optoelectronics as Hon. Director, "Centre for Under Graduate Studies"; on the basis of the resolution of the Syndicate on 14.08.2023 vide Item No. 02.80.

Further, the Registrar has accorded sanction to entrust the Hon. Director, Central Laboratory for Instrumentation and Facilitation (CLIF) to purchase the following items as per the specifications provided by the Instrumentation Engineer following all purchase rules in consultation with the Director, Centre for Undergraduate Studies.

Sl. No.	Items	Quantity
1.	Branded Desktop Computer	10
2.	Supply and Installation of Projector with Screen	3
3.	LED TV - 40 inch or better	18
4.	UPS for Computers	10
5.	Multi-function Printer	1

In this regard, the Hon. Director, CLIF had invited e-tenders **on Group wise Technical Evaluation** vide Tender Reference No. CLIF/PURCHASE/DC/01/24 and Tender Id. 2024_KU_674570_1 dated 07.06.2024 through E-Tender Portal and has forwarded the tender details, Verification Report from the Instrumentation Engineer, Minutes of the Meeting of the Technical committee, BOQ summary details in the E-Tender Portal etc, for initiating further action action and has informed as follows:

- (1) The technical bids were opened on 18.06.2024 at 11.00 am and 11 bids were obtained; as detailed below:

Sl No	Name of The Firm	Whether technically satisfied or not for quoted 5 items.	Remarks
1	M/s. R.J. Enterprises, Kottayam	Yes	Manufacture authorization form (MAF) submitted for all the equipment.
2	M/s. Antrax Technologies Pvt Ltd, Bangalore	Yes	MAF not submitted for Printer, UPS and Projector
3	M/s. GKS INFOTECH PVT LTD, Ernakulam	Yes	MAF not submitted for Projector
4	M/s. My G India (p) Ltd., Kozhikode	Yes	MAF not submitted for Printer, UPS, Projector and TV
5	M/s. Pazhoor Ideal Systems Pvt Ltd, Thiruvananthapuram	Yes	MAF not submitted for UPS, Projector and TV
6	M/s. Helix Agencies, Alappuzha	No	Monitor size and warranty for equipments not mentioned
7	M/s. I Hub Digital Technologies, Ernakulam	No	SATA SSD Quoted instead of NVMe, Compliance sheet not attached, warranty for printer and TV not mentioned, supply of projector screen, accessories and installation not mentioned.
8	M/s. K.M. Technologies, Kottayam	No	SSD, WiFi and Ports not mentioned. Compliance sheet not attached. Exact make/model for UPS not mentioned. Installation of projector not mentioned. Warranty for TV not mentioned
9	M/s. Mastech Computers	No	Exact make/model not mentioned for PC. Datasheet, and Compliance statement not attached, for printer-manual Duplex printing instead of automatic, Duty Cycle 8000 pages instead of 10000. Projector quoted is DLP, Supply of Screen, accessories and installation not mentioned
10	M/s. Medical and Visual Technologies Pvt. Ltd, Thiruvananthapuram	No	Warranty only one year for printer, Invalid MAF for projector.
11	M/s.Power CMS Technology, Thiruvananthapuram	No	Exact model for PC not mentioned. Datasheet and Compliance statement not attached. DLP Projector quoted instead of LCD, TCL television is not in preferred brand.

- (2) The technical bids were evaluated by the Instrumentation Engineer and has recommended five firms to be technically qualified for all the items. However, most of the firms have submitted MAF only for the Computer and requested some extended time for submitting the MAF for other items as the items are multi branded.
- (3) The Technical Committee, constituted by the University, met at 1.00 pm on 20-06-2024 and discussed on this and decided that **the five technically qualified firms be directed to submit the MAF document before the issuance of Purchase Orders.**
- (4) Therefore, **Committee recommended the opening of the Financial Bids of the Five Technically Qualified Firms (1. M/s. R.J. Enterprises, 2. M/s. Antrax Technologies Pvt Ltd, 3. M/s. GKS Infotech Pvt Ltd, 4. M/s. My G India (P) Ltd., 5. M/s. Pazhoor Ideal Systems Pvt Ltd) to complete the tender formalities.**
- (5) Financial Bids were opened after uploading the MoM of the Technical Committee Meeting, **M/s. Antrax Technologies Pvt Ltd was found to be L1 as per the statement in the E-Tender Portal; as detailed below:**

Sl. No	Name of The Firm	Amount(incl GST) (Round Off)	Rank
--------	------------------	---------------------------------	------

1.	M/s. Antrax Technologies Pvt, Ltd, Bangalore	11,12,617/-	L1
2.	M/s. GKS Infotech Pvt Ltd, Ernakulam	13,18,637/-	L2
3.	M/s. R.J. Enterprises, Kottayam	13,39,000/-	L3
4.	M/s. Pazhoor Ideal Systems Pvt Ltd, Thiruvananthapuram	13,62,540/-	L4
5.	M/s. My G India (P) Ltd., Kozhikode	17,80,190/-	L5

The Financial Bid details of technically qualified firms of all items are appended.

The Finance has remarked that **since production of MAF documents is a mandatory requirement as per tender condition, the same may be specifically brought to the notice of the Purchase Committee before taking a final decision.**

The Finance has further remarked that the proposal for the purchase of various equipments as detailed above, for use in the Centre for Under Graduate Studies, Kariavattom for setting up of infrastructure for the conduct of Four Year Under Graduate Programme (FYUGP), may be placed before the Purchase Committee along with the above remarks for approval.

The Finance has also remarked that **to qualify as L1, the firm shall satisfy all the eligibility criteria mentioned in the Tender document, hence suitable administrative decision may be taken.**

In this regard, the Registrar has given orders that based on the remarks of the Finance Officer, the opinion of the Technical Committee may be submitted urgently.

In this connection, the Director, CLIF has convened a Special Meeting of the Technical Committee and discussed the reasons for opening the financial bids of the 5 technically qualified firms even though three of the Firms have not submitted the Manufacturing Authorization Form (MAF) and has forwarded the Minutes of the same and the main points are as follows :

1. The Technical committee relooked at the tender requirements and found that other than the technical specifications given explicitly, **14 Eligibility Criteria for Bidders** were also prescribed **wherein the MAF comes as the 6th item. As three Firms had responded and the MAF is not a mandatory criterion in the Technical Specification and is only an eligibility criteria**, the committee decided to open the Financial Bids with a suggestion that the technically qualified firms may be directed to submit all the documents before the issuance of the Purchase Orders. **The action taken by Technical Committee owing to the exigency of the requirement, may be ratified.**
2. As the firm, M/s Antrax Technologies, the L1 Firm, had submitted the documents before opening of the Financial Bid, the Committee recommends that the Purchase order be issued to the L1 Firm, **M/s Antrax Technologies, after completing the other formalities and approval of the Central Purchase Committee of the University after conducting a negotiation with the Firm as rates of some of the items quoted by the Firm are higher than the sanctioned estimate.**

Later, L1 and L2 firms have submitted the MAF (Manufacturer authorization form (MAF)) Documents via email. (L3 firm has already submitted the MAF document earlier).

The Report of the Technical Committee was submitted for perusal and orders of the Registrar, who further forwarded the same to the Finance Officer. The Finance Officer has remarked that the Comments of Finance (MAF documents is a mandatory requirement as per tender condition) and report of the Technical Committee (25.06.2024) may be placed before the Purchase Committee.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the purchase of various equipments as detailed above and attached herewith, for use in the Centre for Under Graduate Studies, Kariavattom for setting up of infrastructure for the conduct of Four Year Undergraduate Programme (FYUGP), is placed before the Purchase Committee along with the remarks from the Finance and the Report of the Technical Committee for consideration.

The Committee considered the proposal and observed that only one firm has submitted Manufacturer authorization form (MAF) and met the parameters for technical qualification mentioned in the tender document within the last date for receipt of tender, hence recommended not to accept the minutes of the Technical Committee and to initiate procedures for cancelling the tender.

The Committee further noted that majority of items are computer components and hence recommended to initiate procedures for the purchase of equipment with item wise technical evaluation through the CPRCS Portal if available, else through GeM Portal.

The Committee further recommended to place the remaining items in the next meeting of the Purchase Committee.

The meeting came to an end 12.30PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 26.06.2024, be approved.

FURTHER RESOLVED to initiate purchase procedures for the purchase of equipment with item wise technical evaluation through the CPRCS Portal if available, else through GeM Portal and invite open tender for the remaining items.

Item No.12.04 *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.*

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 14.06.2024, 2.00 pm

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr. Shijukhan J.S (Convener, S/C of the Syndicate on Staff, Equipment and Buildings)
2. Adv Muralidharan Pillai G (Member, Syndicate)
3. Dr. K.G. Gopchandran (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)

Members Absent

1. Dr.S Jayan (Member, Syndicate)

Item No. 12.04.01 *Allotment of a higher type of quarters to applicants in the lower class in the absence of eligible applicants- reg.*

(Ad BII)

The Joint Registrar, Campus Administration has requested to grant permission for allotting higher type quarters to the applicants eligible for just lower type quarters, when the eligible applicants are not available in such type quarters and also forwarded such a request of Dr.Dhanil Dev S G (Assistant Professor, Department of Geology), for allocating B-type quarters.

The Joint Registrar, Campus Administration has remarked that currently, active applications for 'B' type quarters are exhausted, and one fit quarter 'B' type is available for allotment. Hence it is requested to grant necessary permission to allot higher type quarters to the applicant eligible for just lower type quarters when the eligible applicants are not available in such type quarters. It also remarked that if the quarters that are fit for re allotment are kept idle for a long time, it will adversely affect the good condition of the building.

As per U.O.No.Ad.B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters), Dr.Dhanil Dev S G is eligible for C type quarters.

Also, as per clause 15.2 of the aforesaid U.O, allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. So also, allotment of lower type shall be restricted to the type just below the normal type of quarters for which the applicant is eligible. In both cases, the allotment shall be made subject to seniority of applications and availability of vacant quarters and on condition that they should change over to their eligible type as and when such quarters are allotted to them.

Hence, as per the U.O, C-type applicants can be allotted with B-type quarters based on their seniority of application and availability of quarters.

The Joint Registrar (Campus Administration) has also remarked that, Dr.Dhanil Dev S G is the next applicant under the priority list and fourteenth in the normal list of the 'C' type quarters allotment register and also added that he is the only applicant in the 'C' type quarters list who has requested for a higher type 'B' type quarters.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings considered the matter and recommended to defer the item to the next Committee and the meeting of the Syndicate held on 15.02.2024 has approved the same.

As per the orders of the Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation:

- (i) *Whether Dr.Dhanil Dev S.G (Assistant Professor, Department of Geology) be allotted with B-type quarters as per clause 15.2 of U.O.No. Ad.BII/1/10673/09/2018 dated 01.10.2018.*
- (ii) *Whether JR (Campus Administration) be entrusted to allocate higher type quarters to the applicants, who are actually eligible for just below type quarters, based on the seniority of their applications, if there is no eligible applicants for the higher type quarters.*

While considering the matter, the Committee noted that he has already been allotted quarters and hence recommended not to concede the request of Dr.Dhanil Dev S G, Assistant Professor, Department of Geology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.02 *Allotment of quarters to Smt. Soumya A, Office Superintendent (Hr. Gr), PCVC-T (1) Section - on Special Sanction Basis -request for- reg.* (Ad.BII)

Smt. Soumya A, (Employee ID: 5905), Office Superintendent (Hr.Gr), PCVC-T(1) Section has requested to allot quarters, under special sanction basis, as she undergoes treatment for back pain and doctor has advised her to avoid long distance travel (Medical Certificate issued from KNM Govt. Ayurveda Marma Hospital, Kanjiramkulam is attached). Further, she has added that, her spouse works abroad and she resides at Lourdupuram with her 5 year and 10 year old children and she feels very insecure about her children, as they are alone at home, when she comes to office. Hence, she has requested to allot a 'D' type quarter on humanitarian grounds.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being a Office Superintendent (Hr.Gr), Smt.Soumya A, is eligible for D type quarters.

The Campus Administration has remarked that, the application of Smt. Soumya A, is ranked at 64th for allotment to D-type quarters and the latest allotment of D type Quarters was made only up to the applicant with the serial number 26. Further, they added that, currently, fit 'D' type quarters are not available for allotment.

The Joint Registrar (Campus Administration) has remarked that, considering the applicant's medical issues and the long distance travel, a 'C' type quarter may be allotted to the applicant as per clause no. 15.2 in the University Order ie."Allotment of a higher type of quarter shall be restricted to the type just above the normal type of quarter for which the applicant is eligible." Currently, 04 tiled roofs 'C' type quarters are available for allotment.

As per the orders of the Vice-Chancellor, the matter of allotting a 'C' type quarters to Smt.Soumya A, (Employee ID : 5905), Office Superintendent (Hr.Gr) on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.03 Allotment of quarters to Smt. Divina Tom, Matron (on contract), University Hostel for Women, Kariavattom on special sanction basis – reg.

(Ad B II)

Smt. Divina Tom, Matron on Contract at Women's Hostel, Kariavattom has requested to allot a quarters on humanitarian basis, as she is concerned about the security of her 12 year and 10 year old daughters . She states that her daughters are alone at home, her husband woks abroad and her duty is of 24 hours nature. The Warden, Women's Hostel, Kariavattom has also requested to consider the application of Smt. Divina Tom.

As per U.O. no. Ad.B.II/1/10673/09/2018 dated 01-10-2018, regarding the allotment of staff quarters, University quarters shall be allotted only to the University teachers and to the regular employees of the University irrespective of their place of duty. Hence, Smt. Divina Tom who works as a matron on contract basis is not eligible for the University staff quarter in normal cases.

However, previously, three of the contract employees (Matron) viz Smt. Beena J, Smt. Divakar Soni Rajendra and Smt. Rachel Rajam were allocated with F-type quarters under special sanction basis after obtaining an undertaking that they will vacate the quarters if eligible candidates apply for the same.

The Joint Registrar (Campus Administration) has remarked that, at present there are no eligible applicants for F-type quarters.

As per the orders of the Vice-Chancellor, the matter of allotting F- type quarters to Smt. Divina Tom (Matron on Contract at Women's Hostel, Kariavattom) is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.04 അടിയന്തിര സുരക്ഷാ ക്രമീകരണങ്ങൾ - സിസിടിവി കൺട്രോൾറൂം പ്രവർത്തന ക്ഷമമാക്കുന്നത് - സംബന്ധിച്ച്.

(Ad B1)

06.03.2024 തീയതിയിലെ രജിസ്ട്രാർക്കുള്ള കുറിപ്പ് പ്രകാരം യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ കാര്യവട്ടം സർവ്വകലാശാല കമ്പസിലെ ഉപേക്ഷിക്കപ്പെട്ട നിലയിൽ കാണപ്പെടുന്ന പഴയ കെട്ടിടങ്ങളും, മാൻഹോളുകളും, വാട്ടർ ടാങ്കുകളും പരിശോധിക്കുകയും പ്രഥമദൃഷ്ടിയാൽ ഉപയോഗപ്രദമല്ല എന്ന് കണ്ടെത്തിയവയുടെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

1. നിലവിലുള്ള പോസ്റ്റ് ഓഫീസിന്റെ പുറകിലുള്ള ടോയ്ലറ്റ് ഉൾപ്പെടെയുള്ള പഴയ പാർക്കിംഗ് കെട്ടിടം.
2. ഇ.എം. എസ്റ്റേമിനാർ ഹാളിന്റെ സമീപത്തുള്ള പഴയ ' F type' കാർട്ടേജുകൾ (F1 to F10), ഈ കാർട്ടേജിനു മുൻപിലുള്ള കരിങ്കൽടാക്, സമീപത്തെ വലിയ ഓടുകൾ, തുറന്നു കിടക്കുന്ന വാൽവ് ചേമ്പറുകൾ എന്നിവ.
3. ഗസ്റ്റ് ഹൗസിനു പുറകിലുള്ള high level water tank നു സമീപത്തുള്ള പഴയ പമ്പ് ഹൗസ്, ടാങ്കിലേക്കുള്ള ലാഡർ, തുറന്നു കിടക്കുന്ന മാൻഹോൾ, പഴയ ടോയ്ലറ്റ് ബ്ലോക്ക് എന്നിവ കാലഹരണപ്പെട്ടതായി കാണുന്നു.
4. ഗസ്റ്റ് ഹൗസിനു പുറകിലെ കോൺക്രീറ്റ് കെട്ടിടം പ്രവർത്തനരഹിതമായി കാണുന്നു.
5. യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് ക്ലോയിസ്റ്റേർപ്പറേറ്റീവ് സൊസൈറ്റി സ്റ്റോറിനു സമീപത്തുള്ള കെട്ടിടം.
6. കമ്പസ് അസോസിയേഷൻ പ്രവർത്തിച്ചിരുന്ന tiled roof കെട്ടിടം.
7. കമ്പസ് അസോസിയേഷൻ open air auditorium, സമീപത്തുള്ള കിണർ എന്നിവ.
8. ബോട്ടണി ബ്ലോക്കിനു മുൻവശത്തായി റോഡിനോട് ചേർന്നുള്ള പഴയ ഉപയോഗശൂന്യമായ കരിങ്കൽ വാട്ടർ ടാങ്കുകളും അനുബന്ധ കെട്ടിടങ്ങളും.

360 ഏക്കർവിസ്തൃതിയിലുള്ള കാര്യവട്ടംകാമ്പസിന്റെ പലഭാഗങ്ങളും കാടുപിടിച്ചുകിടക്കുന്നതുകൊണ്ടും മരങ്ങൾ ഇടതൂർന്നിരിക്കുന്നതിനാലും എത്തിപ്പെടാൻ വളരെ പ്രയാസകരമാണ്. ആയതിനാൽ പൊട്ടകിണറുകൾ, ഗർത്തങ്ങൾ തുടങ്ങിയ കണ്ടെത്തുന്നത് അത്യന്തം ശ്രമകരമായജോലിയാണ്.

പലകെട്ടിടങ്ങളും ഡിപ്പാർട്ടുമെന്റുകളുടെ അധീനതയിലാണ് ഉള്ളത്. മാസത്തിൽ ഒരുതവണയെങ്കിലും അതാതുകെട്ടിടങ്ങൾ വകുപ്പുമേധാവിയുടെ മേൽനോട്ടപ്രകാരം തുറന്നുത്തിയാക്കി ഇടാനുള്ളനടപടികൾ സ്വീകരിക്കുവാൻ നിർദ്ദേശം നൽകേണ്ടതാണ്.

ചുറ്റുമതിൽ/ അതിർത്തിയോട്ചേർന്ന് സെക്യൂരിറ്റി പട്രോളിംഗാഹനമോടിക്കുന്നതിനായ് ഒരു മൺപാതയുണ്ടായിരുന്നത് കാടുകയറി കിടക്കുകയാണ്. ഈ കാടുവെട്ടുവാനായി കാര്യവട്ടം അഡ്മിനിസ്ട്രേറ്റീവുണിറ്റിന് നിർദ്ദേശം നൽകുന്നത് ഉചിതമായിരിക്കും. എല്ലാദിവസവും സെക്യൂരിറ്റിവാഹനം ഈപാതയിലൂടെ പട്രോളിംഗടത്തുന്നതാഴി ഒരുപരിധിവരെ അനധികൃതകടന്നുകയറ്റം നിയന്ത്രിക്കുവാൻ സാധിക്കുന്നതാണ്.

കാര്യവട്ടം കാമ്പസിന്റെ അതിർത്തികളിൽ മുഴുവനായും ചുറ്റുമതിൽ ഇല്ല. ആയതിനാൽ പ്രധാനമായും കാര്യവട്ടത്തിൽ നിന്നും തൃപ്പാദപുരംവരെ പോകുന്ന റോഡിന് ഇരുവശവും ചുറ്റുമതിൽ കെട്ടി സംരക്ഷിക്കേണ്ടതാണ്.

രാത്രി കാലങ്ങളിൽ സുരക്ഷയുടെ ഭാഗമായി കഴക്കൂട്ടം പോലീസ് സ്റ്റേഷനിൽ അറിയിപ്പ് കൊടുത്ത് കാമ്പസിനു പുറത്ത് പട്രോളിംഗ് നടത്തുവാൻ നിർദ്ദേശം നൽകാവുന്നതാണ്.

നവീകരണ പ്രവർത്തനങ്ങൾ കഴിഞ്ഞപലകാർട്ടേജുകളും അലോട്ട് ചെയ്യാത്തതു കാരണം കാടുകയറി നശിച്ചു കൊണ്ടിരിക്കുന്നത്തടയുവാൻ നൂറുകണക്കിന് മരങ്ങൾ നശിച്ചുണ്ടാകേണ്ടതാണ്.

മുകളിൽ പരാമർശിച്ചിട്ടുള്ള 1 മുതൽ 8 വരെയുള്ള കെട്ടിടങ്ങൾ/ സൂക്ഷ്മകൾ എസ്റ്റേറ്റ് ഓഫീസറുടെ പരിശോധനയ്ക്കു വിധേയമാക്കി നിയമപ്രകാരം പൊളിച്ചുകളയാനുള്ള അനുമതി യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ അഭ്യർത്ഥിച്ചിട്ടുണ്ട്.

കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടറുമായുള്ള ചർച്ചപ്രകാരം പാലയം സെനറ്റ് ഹൗസുകാമ്പസിലെ കമ്പ്യൂട്ടർ സെന്റർ കെട്ടിടത്തിന്റെ ഒന്നാംനിലയിലെ ട്രോയ്ക്ക് ബ്ലോക്കിനോട് ചേർന്നുള്ള വടക്ക് ഭാഗത്തെ മുറി CCTV control room പ്രവർത്തനത്തിന് അനുയോജ്യമാണെന്ന് കണ്ടെത്തി. ഈ മുറി അനുവദിക്കുന്ന മുറയ്ക്ക് ഡയറക്ടറുമായി ബന്ധപ്പെട്ട ശേഷം സിവിൽ, ഇലക്ട്രിക്കൽ, എയർ കണ്ടീഷൻ എന്നീ പണികളുടെ എസ്റ്റിമേറ്റ് നൽകാമെന്നും യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ അറിയിച്ചിട്ടുണ്ട്.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം മേൽ വിഷയം Standing Committee of the Syndicate on Staff Equipment and Building -ന്റെ പരിഗണനയ്ക്കു സമർപ്പിക്കുന്നു.

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ നൽകിയ 06.03.2024 തീയതിയിലെ കുറിപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

The Committee considered the matter and recommended to entrust the Estate Officer to inspect the site in the Karyavattom campus and submit a report on the following:

1. *the proposal submitted by the University Engineer to demolish old buildings/ manholes/ unused water tanks located in the Kariavattom Campus.*
2. *Clearing the overgrown vegetation and invasive species near the compound wall, to make it navigable.*

The Committee further recommended to entrust the University Engineer to submit a detailed estimate for the Civil, Electrical and Air conditioning work required in the proposed room in the Computer Centre building, for setting up CCTV control room in the Palayam campus and place before the Standing Committee of the Syndicate on Planning and Development.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.05 Complaints from cleaning staffs of M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society – reg.

(Ad B1)

Some of the cleaning staff of M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society have filed complaints against the office bearers of the Society alleging certain anomalies in salary distribution and have requested to do the needful in this regard.

Further a cleaning staff named Smt. Anila.R, has complained that the President, M/s.Thiruvananthapuram District Casual Workers Welfare Co-operative Society dismissed her from duties without any reason and has not paid the special remuneration which was given to cleaning staff for their good service during NAAC visit despite her name is in the U.O No. 7221/2023/UOK dated 22.08.2023.

The Vice Chancellor has ordered to enquire urgently on the complaint and to report. It was further ordered to take action if allegations are true. Accordingly, the Registrar directed the Secretary and President of M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society to meet urgently.

Subsequent to the meeting, the Registrar entrusted the Assistant Registrar (Admn VI) to enquire and submit a detailed report on the complaints received from the cleaning staff/ society members on non-remittance of their PF/ESI contributions and non-distribution of special remuneration to cleaning staff for their good service during NAAC visit.

Accordingly, the Assistant Registrar (AdmnVI) submitted the inquiry report on 28.11.2023.

The following are the other details on the complaint, filed by the members against the society:

1. Based on the orders of the Registrar, Note dated 19.10.2023 was given to the President of the cleaning firm seeking clarification on the allegations made by their cleaning staff.
2. Smt. Beena, the President of District Casual Workers Welfare Co-operative Society stated that, as per KCS Act 1969 Sec.65-66, only Department of Co-operative Society can enquire on the matters related to them.

Also vide letter dated 18.10.2023, Smt.Beena V.C, President, M/s.Thiruvananthapuram District Casual Workers Welfare Co-operative Society has informed that 30 cleaning staff under the society are doing cleaning work properly and cleanly. Also due to the network problem, delay occurred in collecting the bill of PF & ESI and hence the submission of the bill for the month of August 2023 was delayed.

As per orders of the Vice Chancellor, the enquiry report submitted by the Assistant Registrar Admin VI is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to intimate Smt. Beena, President, District Casual Workers Welfare Co-operative Society, to present before this Committee for enquiring about the complaints received from the cleaning staff/ society members on the matter regarding the non-distribution of special remuneration sanctioned to cleaning staff for their good service during NAAC visit as per U.O No. 7221/2023/UOK dated 22.08.2023.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.06 Conversion of LWA on medical grounds to leave with salary - Request from Sri. Sathikumar S., Driver on contract basis- reg.

(Ad A IV)

Sri.Sathikumar.S, Driver on contract basis, met with an accident on 03.01.2024 while returning home after performing his official duty.

As per U.O No Ad.A.V.2/6174/2013 dated 11.11.2013, employees on contract basis are eligible for Casual Leave at the rate of one day per month and LWA for a max. of 15 days. Continued absence of long duration on genuine grounds, like medical treatment shall be granted on the basis of documents in proof. 44 days LWA was granted to Shri. Sathikumar S. vide Office Order 49727/Ad AIV (A/2022/UOK dated 15.02.2024, in accordance with the provisions contained in the University Order dated 11.11.2013. Sri. Sathikumar.S has now requested to convert the LWA granted to him to any other leave with salary.

As per the orders of the Vice Chancellor the request of Sri. Sathikumar.S, Driver on contract basis, for converting LWA on medical grounds for 44 days to any other leave with salary is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for proper consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant 44 days of LWA to Sri. Sathikumar.S, Driver (contract basis), on medical grounds in accordance with the provisions of the University.
FURTHER RESOLVED to refer the matter before the Standing Committee of the Syndicate on Finance regarding the granting of compensation during the LWA Period.

Item No. 12.04.07 ***Department of Publications - Appointing a new Storekeeper in the vacancy which arises consequent to the retirement of Sri.Fildas Jose J - Request – reg.***

(Ad.AII)

The Kerala University First Ordinances, 1978 does not prescribe Age Limit, Qualifications or Method of Recruitment for the post of Store Keepers in the University. The usual procedure followed in the University is to invite applications from among the Section Officers/ Selection Grade Assistants/ Senior Grade Assistants for selection to the post of Store Keeper, through 'by transfer' method. A Selection Committee as envisaged under the Kerala University First Statutes, 1979, for non-teaching post is constituted and after interviewing the eligible candidates a Rank List is prepared and appointments are made from the Rank List.

As per the Kerala Public Service Commission (Additional functions as respects the services under the Universities) Act, 2015, which came into force on 29.09.2015, the appointment to the non-teaching posts of the Universities in Kerala has been given to the Kerala Public Service Commission.

On verifying the file concerning the appointment of Store Keeper at the General Store, it is seen that, as per the remarks of the Legal Advisor, the Government vide letters dated 23.05.2016, 19.12.2017 and 06.10.2018 was requested to offer clarification, as to whether the University can fill up the vacancy of the Store Keeper by internal selection as done on previous occasions. As clarification was not received from the Government, considering the difficulty in managing the General Store, a Store Keeper was later appointed at the General Store, through the usual procedure followed by the University, i.e. by transfer method. Subsequently, the Government vide letters dated 01.07.2022 and 30.09.2022, asked whether the request sought, vide letters dated 23.05.2016, 19.12.2017 & 06.10.2018 is still alive. It was replied that, the University had appointed Store Keepers on the basis of the usual practice followed in the University and the request has been resolved. No further communication is seen received from the Government in this regard, so far.

In the meantime, an interview was also conducted for appointing Store Keeper by transfer method at the Department of Publications on 03.10.2020 and its Rank List was approved by the Vice-Chancellor on 10.01.2020. Sri. Fildas Jose J. was appointed from that Rank List and he retires on 31.03.2024. Hence, the Director (i/c), Department of Publications has requested to take steps to appoint a new Store Keeper. It may be noted that, the three year validity of the rank list has expired.

As per the orders of the Vice Chancellor, the matter of appointing a Store Keeper at the Department of Publications in the vacancy which arises consequent to the retirement of Sri.FildasJose.J. is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to appoint a Store Keeper at the Department of Publications in the vacancy which arises consequent to the retirement of Sri.Fildas Jose J., as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.08 ***Reporting of anticipated vacancies in the post of Last Grade Servants in Kerala University to the Kerala Public ServiceCommission- reg.***

(Ad AII)

The Secretary, Kerala PSC, has been repeatedly directing to report the anticipated vacancies in the post of Last Grade Servants, urgently, towards identifying the number of candidates to be included in the rank list. Hence, the vacancies in the post of Last Grade Servants need to be reported urgently.

As per the KUFs 1977/ KUFO 1978, the last grade posts (as seen) are Peon/ Office Attendant, Watchman, Gardener, Sanitation Worker, Gate Keeper, Specimen Collector, Gas maker, Boat man, Library Boy, Stadium Keeper, Ground man, Head Cook, Cook, Mess Boy, Sweeper, Cleaner, Animal House Attender, Oiling Assistant, Line Helper, Assistant Time Keeper.

The total number of Class IV employees working at present in the University in permanent/temporary/daily wages/out sourcing mode (furnished by various DRs/ Sections), are as follows:-

SI No	Category of employee	Number
1	Permanent Employees	3
2	Employees working in Temporary/daily wage mode (including posts mentioned in KUFO 1978 & those that are not)	445
3	Employees working in outsourcing mode	45
Total		493

It may be seen that, due to the introduction of Digital filing/ Office Automation the Government, vide G.O.(Rt)No.3912/2021/GAD dated 14.10.2021 had recently made a 1/3rd reduction (nearly) of Last Grade posts in the Government Secretariat (GAD), from 774 to 554 and the MG University have also abolished their office attendant posts by half, from 133 to 60, considering the reduction in the workload of various posts on account of the implementation of the Digital File Flow Management System/ Office Automation in their office.

As per the 11th Pay Commission Report, the sanctioned strength of Class IV Posts in the University is 341 (Last Grade Employees (Hr.Gr.) - 113 & Last Grade Employees – 228 (2:1 ratio)). Hence accordingly maximum number of vacancies that can be filled up in the first phase is 228 in the lower cadre. But, it is not able to ascertain the sanctioned strength of the individual Class IV Posts in the University. Due to the introduction of Digital filing / Office Automation in the University and variation in the work load of Class IV posts in various sections, Automation in the examination system and consolidation of office work, there has been a significant reduction in the work load of Class IV posts, Not only that, as part of fiscal consolidation process in various places and by consolidating the work load, particularly in the University, the present requirement of these Posts has to be identified. Therefore reporting of the total sanctioned strength of Class IV post is not appropriate in the present situation for the work study by the Government.

It may be noted that a Sub-Committee responsible for the re-deployment of Employees of the University was constituted earlier, vide U.O. No. 3587/2020/UOK dated 04.11.2020, with the Pro – Vice-Chancellor in Chair and the then members of the Syndicate, Administrative Staff, Representatives of various Staff Organisations of the University as members, etc., for submitting proposals regarding the redeployment of permanent posts in the University by identifying and eliminating obsolete posts and creating new posts in the University and related teaching departments, to suit the present requirements of the University. Nevertheless, because the Chairman and the Syndicate members nominated to this Committee are not in position, the Committee is not in operation at present. The finalisation of the total number and sub-categorisation of individual posts that fall within the broad category of Last Grade Employees may be diligently done only after considering the present as well as future requirements of the University.

As per the resolution of the Syndicate at its Meeting held on 04.10.2023 (Additional Item No.1), the Personnel & Administrative Reforms Department (P&ARD) has been requested to conduct a detailed Work Study in the University by analysing and evaluating all aspects of work systems, in order to enable the optimum use of the human and material resources for increasing the efficiency, productivity and quality of work. In response, the Government, vide letter dated 13.02.2024 has intimated that, the request will be considered on priority basis. Only after the work study the actual number of posts required in the University can be identified.

Based on the discussion it has been decided that, based on the total number of sanctioned posts in the University, 50 posts of Office Attendants may be reported in the first phase so as to enable the University to face its immediate requirements and to avoid appointing surplus staff.

As per the orders of the Vice-Chancellor the matter of reporting of anticipated vacancies in the post of Last Grade Servants in Kerala University to the Kerala Public Service Commission is placed before the Standing Committee of the Syndicate on Staff Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Registrar to ascertain the no. of vacancies in the post of Last Grade Servants and submit a report within two weeks.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.Shijukhan J.S, Dr.K.G.Gopchandran, Adv.G. Muraleedharan Pillai, Members Syndicate and Registrar to ascertain the number of vacancies in the post of Last Grade Servants and place the Report before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No. 12.04.09 **University Engineering Unit- Extension of contract period of 05 Work Superintendents and 01 Overseer (Electrical), initially engaged in connection with NAAC visit - reg.**

(Ad. DII)

The University Engineer, vide letters dated 20.02.2024 and 15.03.2024, has requested to engage the contract staff who were posted in connection with NAAC visit, ie, 01 Overseer Electrical and the 05 Work Superintendents for one more term of eleven months, as they are assigned to the various subdivisions of the Engineering Unit and their service is crucial to the Engineering Unit's efficient operation.

Additionally, University Engineer has forwarded the Assistant Executive Engineer's justification report for extending contract period of 6 contract staff who were posted in connection with NAAC visit in order to keep the Engineering Unit strong for the upcoming and ongoing projects.

As per the report of the Assistant Executive Engineer, currently University Engineering Unit needs the service of 15 work superintendents and the total strength of incumbents including the 5 nos. engaged in connection with NAAC visit is 15 only and the number of overseers in electrical section is 3 only which is the bare minimum to run the two electrical section offices, two subdivision offices and for the University Engineers office.

Also administrative sanction has been accorded by the Govt. for the new project of Transition Research Centre at Kariavattom and new hostel buildings for which the University is the SPV. Proposal for new buildings for School of Foreign languages, School of Management, Centre for renewable Energy, Computer Science block, etc. are already approved and the above work bills will be commenced within a short while.

All these incumbents are now engaged in different work sites noted below.

1. STEM Project Works
2. CEIB Laboratory building works
3. Maintenance of Men's & Women's Hostels
4. Conference Hall, Engineering Unit
5. Conference Hall, SH Campus
6. Extension work of Dept.of Economic
7. Providing Facilities-Accessible India campaign-S H Campus
8. Quotations and HR Bills of emergency works.

It may be noted that, previously the contract of the six incumbents who were engaged in connection with NAAC visit had been extended on the basis of recommendation of the Standing Committee of the Syndicate to S,E& B and resolution of the Syndicate held on 09.06.2023 vide item No. 58.31.01.

The name of staff, post to which engaged and the period of contract are as follows:

Sl No.	Name	Designation	Date of joining	Date of contract Expiry
1	Justin Tom Mathew	Overseer (Electrical)	28.06.2023	27.05.2024
2	Sri. Bijoy Chandran	Work Superintendent	03.07.2023	02.06.2024
3	Smt.Shiny P J	-do-	18.04.2023	contract expired on 17.03.2024
4	Sri.Vipinlal V R	-do-	27.07.2023	26.06.2024

5	Sri. Japasingh J	-do-	27.07.2023	26.06.2024
6	Smt. Shaiji Muhammed N	-do-	03.08.2023	02.07.2024

As per the orders of the Vice-Chancellor, the undermentioned proposal is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

1. Whether Sri.Justin Tom Mathew, Overseer (Electrical) on contract basis, may be allowed to continue for another eleven months as his term expires on 27.05.2024.
2. Whether Sri.Bijoychandran, Work Superintendent, on contract basis, may be allowed to continue for another eleven months as his term expires on 02.06.2024.
3. Whether Smt. Shyni P J, Work Superintendent on contract basis may be engaged for another term w.e.f. joining duty as her present contract expired on 17.03.2024.
4. Whether Sri. Japasingh J and Sri. Vipinlal V R, Work Superintendents on contract basis, may be further engaged for a period of eleven months, as their current contract ends on 26.06.2024.
5. Whether Smt. Shaiji Muhammed, Work Superintendent on contract basis may be allowed to continue for eleven months as her present contract expires on 02.07.2024.

The Committee considered the matter and recommended to engage the following staffs on contract basis in the Engineering Unit, based on the report of the University Engineer.

<i>Sl No.</i>	<i>Name</i>	<i>Designation</i>
<i>1</i>	<i>Justin Tom Mathew</i>	<i>Overseer (Electrical)</i>
<i>2</i>	<i>Sri. Bijoy Chandran</i>	<i>Work Superintendent</i>
<i>3</i>	<i>Smt.Shiny P J</i>	<i>Work Superintendent</i>
<i>4</i>	<i>Sri.Vipinlal V R</i>	<i>Work Superintendent</i>
<i>5</i>	<i>Sri. Japasingh J</i>	<i>Work Superintendent</i>
<i>6</i>	<i>Smt. Shaiji Muhammed N</i>	<i>Work Superintendent</i>

Resolution of the Syndicate

RESOLVED to engage the following staff on contract basis in the Engineering Unit based on the report of the University Engineer with immediate effect:

Sl No.	Name	Designation
1	Justin Tom Mathew	Overseer (Electrical)
2	Sri. Bijoy Chandran	Work Superintendent
3	Smt.Shiny P J	Work Superintendent
4	Sri.Vipinlal V R	Work Superintendent
5	Sri. Japasingh J	Work Superintendent
6	Smt. Shaiji Muhammed N	Work Superintendent

Item No. 12.04.10 Department of Computational Biology and Bioinformatics - Request to engage two Technical Assistants on contract basis - Reg.

(Ad D I)

The Head (i/c), Department of Computational Biology and Bioinformatics has informed that, the Department has many laboratories and classrooms such as Discovery Studio, Multimedia Classroom, informatics Lab, Wet Lab and PG Classes with many computers and supporting machines and other instruments for academic and research purposes. The Department currently has a licensed software Discovery Studio which is very much sought after by external project students and Research organizations that collaborate with the Department for consultancy services, in addition to its regular use by Researchers, Post doctoral fellows and M.Sc students. Additionally, the Multimedia classroom, Informatics Lab, Wet Lab instruments, PG classes, office room including that of HOD are all equipped with computers and supporting devices like printer, projector etc and all these requires timely maintenance and support.

Timely maintenance and support of all these devices is very much pertinent for efficient and smooth running of the Department. Hence the Department is need of Technical Assistants for maintenance and support of computational software and laboratory appliances.

It is also stated that, two Technical Assistants (Smt Shahana S J and Sri Abdul Rahoof S) have been working as part of a Plan project within the Department for the last two years. Since

their project has been completed, they are continuing without any remuneration.

It may be noted that there is no sanctioned post for Technical Assistant in the Dept. But it is a fact that all the sophisticated machines require timely maintenance and support. Hence, the Head (i/c), Department of Computational Biology and Bioinformatics has requested to engage these two staff as Technical Assistants` on contract basis, considering their expertise, experience and the need of their service in the Department.

As per orders of the Vice-Chancellor, the matter regarding the engagement of Smt. Shahana S J and Sri Abdul Rahoof S, as Technical Assistants on contract, in the Department of Computational Biology and Bioinformatics, Kariavattom is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to initiate steps to engage One Technical Assistant on contract basis in the Department of Computational Biology and Bioinformatics, by issuing fresh notification.

The Committee further recommended to constitute a Selection Committee consisting of following members for selection to the post of Technical Assistant on contract basis in the Department of Computational Biology and Bioinformatics.

1. ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
2. ***Registrar***
3. ***Head of the Department***
4. ***Dr. Aji S., Associate Professor, Dept. of Computer Science (Subject Expert)***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.11 Employment Assistance under Compassionate Employment Scheme- Application from Ms. Lekshmi Nair M T, D/o the Late Thara. N, Clerical Assistant (Hr.Gr), University of Kerala, died-in-harness on 03/04/2010- - reg.

(Ad.AIII)

Smt.Thara. N, Clerical Assistant (Hr.Gr), University of Kerala, died-in-harness on 03/04/2010.

As per the Legal Heirship U.O dated 24/02/2012, Sri. Muraleedharan Nair V, husband of the Late Thara N, has been declared as the legal heir and also on grounds of him declared as the guardian of the other legal heir, Ms.Lekshmi Nair M T (D/o the Late Thara. N), as she was minor at that time.

Now, Ms.Lekshmi Nair M T, D/o the Late Thara. N, has submitted application for Employment Assistance under Compassionate Employment Scheme for the post of Assistant, vide letter dated 21/02/2024 along with the following documents, as detailed below.

1. Consent deed in the form of affidavit dated 30/01/2024 from Ms. Lekshmi Nair M T, expressing her willingness to protect her father and other dependents of the family of the deceased upon receipt of employment assistance under Compassionate Employment Scheme.
2. Consent deed in the form of affidavit dated 30/01/2024, wherein Sri. Muraleedharan. V (Husband of the Late Thara N) has authorised Ms. Lekshmi Nair M T, daughter of Late Thara N for employment assistance under Compassionate Employment Scheme.
3. Income Certificate No.67481119 dated 25/08/2022, issued by Village Officer, village Office, Attingal. As per which the annual family income is Rs.38,000/- (Rupees Thirty eight thousand only), which comes within the prescribed limit (Rs.8,00,000/-) as per U.O dated 04/08/2018.
4. Heirship Certificate No.K.Dis/G 2-26417/10 dated 07/01/2012.
5. Death Certificate No.D0020267-1004231 dated 23/01/2023.
6. Self attested copies of SSLC, Plus Two and Degree certificates.

It may be noted that as per U.O dated 28/10/1999, the time limit for preferring application for employment assistance under Compassionate Employment Scheme is within 2 years from the date of death of University servant or in the case of minor within 3 years after attaining majority. As Ms.Lekshmi Nair M.T was minor (10 years) at the time of death of her mother, she should have submitted her application on or before 11/01/2022, (Three years after attaining Majority) But she has submitted application on 21/02/2024 (As per S.S.L.C certificate, Date of Birth of Ms.Lekshmi

Nair.M.T is 11/01/2001) thus crossing the Statutory period for preferring application for employment assistance under Compassionate Employment Scheme.

Ms. Lekshmi Nair M T in her application dated 21/02/2024 has sought for appointment in the post of Assistant. It may be noted that Ms. Lekshmi Nair M T has passed her Degree in BSc Mathematics only on April 2022 ie, well after the stipulated time period for submitting the application in accordance with U.O dated 28.10.1999. If she had submitted the application within the due period, ie, on or before 11/01/2022 she will be only eligible to claim Office Attendant post, since she had not passed the Degree Course at that stipulated time limit. Hence, her application for the post of Assistant can not be considered at all.

Vide circular dated 18/05/2004, Government had issued orders regarding condonation of application submitted for Employment Assistance under Compassionate Employment Scheme for delay occurred in submission. As per circular dated 07/04/2022 Government have revised the condition incorporated in the aforesaid circular regarding appointment under Employment Assistance under Compassionate Employment Scheme and ordered that applications submitted within a period of two years after the eligible time limit may be placed for the consideration of the cabinet, if there is valid reason for delay occurred on the late submission.

Ms. Lekshmi Nair M T, in her submission dated 21/02/2024, stated that she has not aware of the time limit prescribed for Employment Assistance under Compassionate Employment Scheme and now she is studying second year Post Graduation. It has also been stated that her father is suffering from health issues and they have no other income source for livelihood and requested for granting Employment Assistance under Compassionate Employment Scheme.

As per the orders of the Vice Chancellor, the application submitted by Ms. Lekshmi Nair M T, dated 21/02/2024 for employment assistance under Compassionate Employment Scheme, for the post of Assistant is placed before the the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to seek clarification from the Government on the matter.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.12

കേരളസർവകലാശാലപ്രസക്തം ജോലിക്കിടയിലുണ്ടായ അപകടത്തിൽ വലതുകയ്യിലെ രണ്ടിരലുകൾ നഷ്ടമായ ശ്രീമതി. അജിനാബീവിജെ (കാഷ്യാൽ ബൈൻഡർ) തനിക്ക് സ്ഥിരനിയമനം നൽകണമെന്ന് ആവശ്യപ്പെട്ട് സമർപ്പിച്ച അപേക്ഷ സംബന്ധിച്ച്.

(Ad BIII)

കേരളസർവകലാശാല പ്രസ്സിലെ ജോലിക്കിടയിലുണ്ടായ അപകടത്തിൽ വലതുകയ്യിലെ രണ്ടിരലുകൾ നഷ്ടമായ കാഷ്യാൽബൈൻഡർ, ശ്രീമതി. അജിനാബീവിജെ തനിക്ക് സർവകലാശാലയിൽ സ്ഥിരനിയമനം നൽകണമെന്ന് ആവശ്യപ്പെട്ട് അപേക്ഷ സമർപ്പിച്ചിരിക്കുകയാണ്.

കേരളസർവകലാശാല പ്രസ്സിൽ ബൈൻഡിംഗിംഗ് ഭാഗത്തിൽ താത്കാലിക ജീവനക്കാരായ ശ്രീമതി. അജിനാബീവിജെ, 13.02.2024 ന്നാവിലെ ജോലി ചെയ്തുകൊണ്ടിരിക്കെ മെഷീനിൽ വലതുകൈ കടുങ്ങിയുണ്ടായ അപകടത്തിൽ 2 വിരലുകൾ ഭാഗികമായി മുറിഞ്ഞു വേർപെടുകയുണ്ടായി എന്ന് പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് റിപ്പോർട്ട് ചെയ്തിരുന്നു. വിഷയം പരിഗണിച്ച 15.02.2024ന് കൂടിയ സർവകലാശാല സിൻഡിക്കേറ്റോഗം ശ്രീമതി. അജിനാബീവിക്ക് അടിയന്തിര ചികിത്സാസഹായമായി 50000/- രൂപ അനുവദിക്കാൻ തീരുമാനിച്ചിരുന്നു. അപ്രകാരം ധനസഹായം അനുവദിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിച്ചുവരുന്നു.

ശ്രീമതി. അജിനാബീവിജെ, 01.04.2024 ന് സമർപ്പിച്ചിരിക്കുന്ന അപേക്ഷയിൽ, മേൽ അപകടത്തിൽ കൈവിരലുകൾക്ക് ഗുരുതര പരിക്കുപറ്റിയ തന്റെ വിരലുകൾ തുണിച്ചേർക്കാൻ സാധിച്ചിരുന്നില്ല എന്നും, വൃദ്ധരായ മാതാപിതാക്കളും, ഭർത്താവും, 2 കുട്ടികളുമടങ്ങുന്ന, സാമ്പത്തികമായി പിന്നോക്കം നിൽക്കുന്ന കുടുംബത്തിൽപ്പെട്ട തനിക്ക് ഇനിമറ്റൊരു ജോലിയും ചെയ്യാൻ സാധ്യമല്ല എന്നസാഹചര്യം പരിഗണിച്ച് സർവകലാശാലയിൽ സ്ഥിരനിയമനം നൽകണമെന്ന് അപേക്ഷിച്ചിരുന്നു. ശ്രീമതി. അജിനാബീവിജെ സമർപ്പിച്ചിരിക്കുന്ന അപേക്ഷ

യോടൊപ്പം തിരുവനന്തപുരം മെഡിക്കൽ കോളേജ് ആശുപത്രിയിലെ ചികിത്സാരേഖകൾ അനുബന്ധമായി ചേർത്തിരുന്നു, എന്നാൽ തന്റെ വൈകല്യത്തിന്റെ വിശദാംശങ്ങളും, കാഠിന്യവും വ്യക്തമാക്കുന്ന, നിർദ്ദിഷ്ട ഫോർമാറ്റിലുള്ള ഡിസബിലിറ്റി സർട്ടിഫിക്കറ്റ് ഉള്ളടക്കം ചെയ്തിട്ടില്ല.

എന്നാൽ, സമാനമായി കേരള സർവകലാശാല പ്രസ്സിൽ താൽക്കാലിക വ്യവസ്ഥയിൽ ജോലി ചെയ്തു വരുന്ന ഭിന്നശേഷിക്കാരനായ ശ്രീ. സാംജെ. എൽ, ഭിന്നശേഷിക്കാർക്ക് 4% സംവരണം അനുവദിച്ചുകൊണ്ടുള്ള സർക്കാർ ഉത്തരവിന്റെ പശ്ചാത്തലത്തിൽ, തനിക്ക് സർവകലാശാലയിൽ സ്ഥിരനിയമനം നൽകുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ട് ഒരു അപേക്ഷ സർവകലാശാല മുൻപാകെ സമർപ്പിച്ചിരുന്നു. ഇതേ ആവശ്യം ഉന്നയിച്ചുകൊണ്ട് ടിയാന്റെ മാതാവ് താലൂക്കീഗൽ സർവീസ് അതോറിറ്റിക്കും, ജില്ലാ ലീഗൽ സർവീസ് അതോറിറ്റിക്കും പരാതി സമർപ്പിച്ചിരുന്നു.

സർവകലാശാലയിലെ അന്യോപകരണങ്ങൾക്കായി സർക്കാരിന്റെ നിർദ്ദേശാനുസരണം സ്പെഷ്യൽ റൂൾസ് യൂറാക്കി പബ്ലിക്സ്റ്റർവീസ്കൂമ്മീഷൻ മുഖേന മാത്രമാണ് നടത്തപ്പെടുന്നത്. ഭിന്നശേഷിക്കാർക്ക് സർക്കാർ സർവീസിൽ 4% സംവരണം അനുവദിച്ചുകൊണ്ടുള്ള സർക്കാർ ഉത്തരവിലില്ലാത്തതിനാൽ ഭിന്നശേഷി സംവരണത്തിന് അർഹരായ ഉദ്യോഗാർത്ഥികളെ നിയമനസാരണയുള്ള സംവരണതത്വങ്ങൾ പാലിച്ച് നിയമനത്തിനായി ശുപാർശ ചെയ്യുക എന്നത് കേരള പബ്ലിക്സ്റ്റർവീസ്കൂമ്മീഷന്റെ പരിധിയിൽ വരുന്ന വിഷയമാണ്. കൂടാതെ താൽക്കാലിക ജീവനക്കാരെ ഇപ്രകാരം സ്ഥിരപ്പെടുത്തി നിയമനം നൽകുന്നത് ചട്ടവിരുദ്ധവും, ബഹുമാനപ്പെട്ട സുപ്രീംകോടതി പുറപ്പെടുവിച്ചിട്ടുള്ള വിധിന്യായങ്ങളുടെയും (State of Karnataka and others V. Umadevi and others (2006) മാർഗനിർദ്ദേശങ്ങളുടെയും ഘനവുമാണ്. സർവകലാശാലയ്ക്ക് സാമ്പത്തിക താൽക്കാലിക ജീവനക്കാരെ സമാശ്വാസ വ്യവസ്ഥയിൽ സ്ഥിരപ്പെടുത്തി നിയമനം നൽകുന്നതിന് സർവകലാശാല ചട്ടങ്ങൾ പ്രകാരം വ്യവസ്ഥയില്ലാത്തതിനാൽ പ്രസ്തുത അപേക്ഷ പരിഗണിക്കാൻ സാധിക്കില്ല എന്ന വിവരം അദാലത്തിൽ റിപ്പോർട്ട് ചെയ്യുകയും, കൂടാതെ ബന്ധപ്പെട്ട വ്യക്തിയെ രേഖാമൂലം അറിയിക്കുകയും ചെയ്തിരുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ശ്രീമതി. അജിനാബീവിജെ, കാഷ്വൽ ബൈൻഡർ, കേരള സർവകലാശാല പ്രസ്സുമർപ്പിച്ചിരിക്കുന്ന അപേക്ഷ സിൻഡിക്കേറ്റ് ഉപസമിതി ആയ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്സിപ്റ്റ്മെന്റ് ആൻഡ് ബിൻഡിംഗിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to engage Smt. Ajinabevi J as Binder on contract basis in the Kerala University Press for a period of 11 months.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.13 Department of Optoelectronics - requirement of Four Contract faculties - request -reg.

(Ad FII)

The Head, Department of Optoelectronics has informed that, the Department is currently offering 3 PG programmes, viz M.Tech in Electronics and Communication (Optoelectronics and Optical Communication), M. Sc. in Electronics with specialization in Optoelectronics and M.Sc. in Electronics with Specialization in Artificial intelligence. In addition to this it has been decided to start Four Year Under Graduate Programme (FYUGP) under the title 'Electronics and Photonics ' (Minor) in the Department from the ensuing academic year onwards. Eleven teaching faculty members will be required in the Department in order to effectively run the classes for these three PG programmes as well as the proposed FYUGP.

The Current staff strength is insufficient to meet the needs and the details are as follows:
Permanent Faculties : 4 (sanctioned posts: 6)
Lectures on contract basis : 3

It may be noted that one of the permanent faculty, Prof. (Dr). K G Gopchandran is retiring from the post on 31/05/2024.

The Department Council meeting held on 28/02/2024 discussed the matter and recommended to request the university, to take necessary measures to appoint four additional faculties.

It may be noted that the Syndicate held on 27/09/2022, vide item No.41.11 resolved to engage

one Assistant Professor on contract, in the Department of Opto-electronics, in the wake of starting of two M.Sc degree programmes in Electronics (Artificial Intelligence and Optoelectronics), by inviting fresh Notification and a Selection Committee was constituted accordingly.

As per the orders of the Vice - Chancellor, the matter of engaging 3 more contract faculties in the Department of Optoelectronics, for handling the 3 PG courses and the proposed FYUG programme and entrusting the process of engagement with the Selection Committee already constituted, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage two contract faculties in the Department of Optoelectronics, on the basis of the request submitted by the Head of the Department.

The Committee further recommended to constitute a Selection Committee comprising of following members for selection to the post of Assistant Professor on contract basis in the Department of Optoelectronics.

1. ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
2. ***Registrar***
3. ***Head of the Department***
4. ***Dr. A. Yamuna, Assistant Professor, Dept. Of Optoelectronics (Subject Expert)***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.14 Department of Optoelectronics - Dr Sam Solomon, Head - request for Pay protection – reg.

(Ad FII)

Dr. Sam Solomon was appointed as Professor in the Department of Optoelectronics, University of Kerala w.e.f. 16/03/2020 FN vide U O No.1099/2020/UOK dated 22/04/2020 in the scale of pay Rs.37,400-67,000 with AGP of Rs.10000/- (pre revised). Further, vide U.O. No.3399/2022/UOK dated 05/05/2022, his last pay as Associate Professor in the Mar Ivanios College was protected at Rs.1,67,200/- + 4,200/- - personal Pay which shall be absorbed on accrual of future increment.

Dr Sam Solomon has now informed that he was promoted as Professor with effect from 18/07/2018 at Mar Ivanios College and the new scale of pay is sanctioned now. Accordingly the Principal, Mar Ivanios College has issued a new salary Certificate in the revised scale of pay. Hence he has requested to refix and protect his scale of pay as per the new salary certificate, with details as follows:

Basic Pay -Rs. 1,82,700/-
Dearness Allowance - Rs.31,059/-
House Rent Allowance - Rs. 10,000/-
Total Pay - Rs.2,23,759/-

The Finance section has remarked that the syndicate is the authority to fix the starting pay of teacher. If the request of Dr. Sam Solomon for protection of the revised last pay in the former service is considered and protected in the University, his basic pay arrives at Rs.1,82,700/- (Academic Level-14).

As per the orders of the Vice - Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.15 *Dr. I Hubert Joe, Associate Professor, Dept of Physics & Head (i/c), Department of Nanoscience and Nanotechnology - request for protection of revised Last pay - reg.*

(Ad FII)

Dr. I Hubert Joe, Associate Professor, Dept of Physics & Head (i/c), Department of Nanoscience and Nanotechnology, has informed that, he was promoted as Professor w.e.f 18.07.2018 at Mar Ivanios College, where he worked before entering University service and the new scale of pay is sanctioned now and has requested to protect his pay in the University, as per the new Salary certificate forwarded from Mar Ivanios College.

It may be noted that, Dr. I Hubert Joe was appointed as Associate Professor in the Department of Physics w.e.f 13.03.2020, vide U.O No Ad A V 1144/2020/UOK dated 28.04.2020. Further, his starting pay was protected in the University, in tune with Rs.1,71,400/-, vide U.O. No. Ad F II 2411/2023/UOK dated 15.03.2024.

On the present request, the Finance has remarked that the authority to fix starting pay of a teacher is the Syndicate of the University. As per the revised Last Pay Certificate signed by the Drawing and Disbursing Officer, Mar Ivanios College, Thiruvananthapuram, the last pay granted to Dr. I. Hubert Joe, Department of Physics in the post of Professor is Rs.182,700/- (Academic Level 14). He joined University service as Associate Professor w. e. f. 13.03.2020. If the request of Dr. I. Hubert Joe for protection of the revised last pay in the former service is considered and protected in the University, his basic pay arrives at Rs.181,800/- (Academic Level 13 A) +900 Personal Pay which shall be absorbed on accrual of future increment.

As per the orders of the Vice - Chancellor, the matter of protecting the revised last pay drawn by Dr. I Hubert Joe at Mar Ivanios College, is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.16 *Dr. S.R. Jayasree, Professor, Department of Hindi - Reckoning prior service for pensionary benefits - reg.*

(Ad. F II)

Dr. S R Jayasree, Professor & Head, Department of Hindi, vide letter dated 23.04.2024 has requested to consider her prior service at VTMNSS College, Dhanuvachapuram and M G College, Thiruvananthapuram, from 09.07.2004 to 12.03.2020, for pension benefits in the University of Kerala.

On the matter, the Finance has remarked that, as per the entries in the Service Book, Dr.S.R.Jayasree was appointed as lecturer in Hindi at VTMNSS College, Dhanuvachapuram w.e.f. 09.07.2004 and transferred to Mahatma Gandhi College, Thiruvananthapuram w.e.f. 06.06.2006. She was promoted as Associate Professor w. e. f. 09.07.2016. She was relieved from M.G. College on the A.N. of 13.03.2020 and joined University service as Professor in the Department of Hindi, on the same day. As per G.O. (P) No.228/2001/Fin dated 02.02.2001, the prior aided college service rendered by Dr. S.R. Jayasree from 09.07.2004 to 13.03.2020 can be reckoned as qualifying service for pension in the University.

Dr. S.R. Jayasree was appointed as Professor, Department of Hindi, w.e.f. 13.03.2020 AN, vide U.O. No.Ad AV.1203/2020/UOK dated 06.05.2020. Her probation was declared on 14.03.2021 FN, vide U.O.No.Ad AV.6385/2021/UOK dtd 16.11.2021. Her date of superannuation falls on 30.04.2026.

As per the orders of the Vice-Chancellor, the matter of reckoning prior service of Dr.S.R.Jayasree, Professor & Head, Dept of Hindi, for pensionary benefits, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in

by Dr. S.R. Jayasree, Professor & Head, Department of Hindi in the aided colleges during the period from 09.07.2004 to 13.03.2020, as qualifying service, for granting pensionary benefits.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No. 12.04.17 **Department of Commerce - Urgent need of faculty - reg.**

(Ad. FII)

The Department of Commerce was established in 1985, initially offering one post graduate programme, M.Com. Finance and Accounting. In recent years they had been granted approval for new two programmes namely M.com. Global Business operations (in 2019) and M.Com. Blue Economy and Maritime Law (in 2021). They are operating all the programmes with the same Teaching faculties, as they had just for one programme.

Two Teachers are deployed from SDE, to alleviate this shortage. But their activity in the Department is limited as one of them serves as the Director, KUSRC, Alappuzha for three days in a week and the other has duty at SDE also. One of the senior Professor retired on 31/03/2024 and Dr. G Raju, senior professor is retiring on 31st May 2024.

The current faculty Strength is as follows:

- Senior professors : 2 (one of them is retiring on 31st may 2024.)
- Professors : 2
- Associate Professor : 1
- Assistant professors : 2

Total staff: 7 regular faculty

Sanctioned Strength

- Assistant Professor : 5
- Associate Professor : 1
- Professor : 1

Total sanctioned faculties : 7

Additionally, they have one Emeritus Professor and two contract faculty members.

The HoD has stated that they require at least two more contract faculty to ensure the smooth operation of programmes. Also informed that teaching posts have not been created for three M Com Programmes sanctioned for the Department.

Hence the HoD has requested sanction to:

1. appoint two teachers on contract, urgently, considering the shortage of faculty in the Department.
2. take immediate steps for creation of post and appointment of faculties, thereon, in the Department.

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Staff, equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage one Assistant Professor on contract basis in the Department of Commerce, from the existing rank list.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.18 **Department of German - request for additional guest faculties- reg.**

(Ad. FII)

The Head, Department of German, vide letter dated 02.02.2024, has requested to grant permission to add faculty to the existing panel of guest faculty in the Department, to conduct various programmes offered by the Department. Department of German is presently conducting regular Masters, Certificate and Diploma programmes and six short term programmes.

It may be noted that the existing panel of guest lecturers in the Department consists of following 6 members:

1. Sreekala V, MA, M. Phil, UGC NET

2. Tony Philip John, MA and UGC NET
3. Jyothi Suresh R, MA & UGC NET
4. Aleena Mary George, MA in German
5. Gopika V, MA in German
6. Safar Sanal, MA in German

As per the orders of the Vice - Chancellor, the matter of adding more members to the existing panel of guest faculty in the Department of German, for the smooth conduct of programmes, is placed before Standing Committee of the Syndicate of Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Head, Department of German to submit a detailed proposal on the additional faculty requirement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.19 Unauthorized absence from duty - Consideration of the explanation submitted as the reply to the Show Cause Notice - Sri. Ajithkumar G I, Clerical Assistant - reg.

(Ad.AI)

It is reported from the Finance that Sri. Ajithkumar G I, Clerical Assistant, Exam Tapal is unauthorizedly absent from duty as he has not claimed salary for long periods by submitting the requisite Attendance Statement or forwarded his Leave status for updating the Audit records. As reported by the Controller of Examinations, on verification of the Attendance Register concerned, it is seen that Sri. Ajithkumar G I was unauthorizedly absent from duty w.e.f. 15.02.2022 and had not submitted application for Leave during the days on Leave as well. Hence he was served with Memo No.54628/AdAI/2022/UOK dated 29.05.2023, directing him to report for duty with immediate effect and to offer written explanation for such wilful acts of negligence, dereliction of duty and for being unauthorizedly absent from duty. The Memo sent via post, got returned stating Addressee not found. Later the same was collected in person by Sri.Ajithkumar G I, Clerical Assistant, on 06.06.2023, but no explanation has been received from him. Hence Show Cause notice no.54628/AdAI/2022/UOK dated 23.12.2023, was served to him, directing to show cause as to why disciplinary proceedings should not be initiated against him for wilful acts of negligence & serious dereliction of duty and not responding to the Memo dated 29.05.2023, which he collected in person on 02.02.2024.

Sri.Ajithkumar G I, vide reply dated 09.02.2024, to the Show Cause notice dated 23.12.2023, has submitted that he has been absent from duty from the mid of February 2022, due to his mother's serious health issues, viz-old age problems and heart related issues. As he is the only son, he had to dedicate himself fully for taking care of his mother who couldn't even perform daily routines on her own. Due to his mental state during that period, he could not submit the formal application for Leave. His mother expired on 20.12.2023 and due to subsequent shifting of his residence (rental), the Show Cause Notice dated 23.12.2023, sent to his address, was not received. Later, he came to know of the same from his friends and therefore received the same directly from the Administration section. He has also submitted that during his entire service (prior to the period from 15.02.2022), he has not been subjected to any disciplinary proceedings or unauthorized absence. He has also assured that such acts of negligence and serious dereliction of duty on his part, will not be repeated in future.

In view of this, he has requested to condone the acts of negligence and dereliction of duty on his part and consider his request purely on humanitarian grounds, taking into account of his mental state during the period, and sought permission to rejoin duty by treating the period of unauthorised absence (i.e., w.e.f. 15.02.2022) as Leave Without Allowance.

Sri.Ajithkumar G I, Clerical Assistant, was permitted to rejoin duty with immediate effect, considering his request dated 09.02.2024, pending regularisation of the period of unauthorized absence (i.e., w.e.f. 15.02.2022) and was posted at the CD Unit, vide Office Order No. Ad.AI/9977/2024/UOK dated 27.02.2024. Consequent to this, Sri.Ajithkumar G I reported for duty at the CD Unit w.e.f 27.02.2024 and the Joining Report has been forwarded by the Supervisory Officer concerned. He has also submitted application for Leave Without Allowance, dated 27.02.2024, for

regularizing his period of unauthorized absence (i.e., from 15.02.2022 to 26/02/2024; 2 Years & 12 days).

It may be noted that, as the period of unauthorized absence spans over 2 years, the Leave applicable for regularising the period of absence is Leave Without Allowance under 'Rule 88, Part I, KSR', as per the instructions in the Circular No. 72/2005/Fin dated 30/12/2005 of the Finance Rules Department.

In this context, on the basis of the above request from Sri.Ajithkumar G I, Clerical Assistant, to condone the acts of negligence and dereliction of duty on his part and consider his request purely on humanitarian grounds, taking into account of his mental state during the period owing to the serious health issues of his mother and her subsequent demise; due to which he could not submit the formal application for Leave in time, and to grant permission for treating the period of unauthorised absence (i.e., w.e.f. 15.02.2022) as Leave Without Allowance, the file was submitted for orders of the Hon'ble Vice Chancellor whether, his request be accepted on humanitarian grounds and if agreed to, the period of unauthorized absence (i.e., from 15.02.2022 to 26/02/2024; 2 Years & 12 days) be regularized, by treating the same as on Leave Without Allowance under 'Rule 88, Part I, KSR' (for which he has applied for vide application dated 27.02.2024), in accordance with the instructions in the Circular No. 72/2005/Fin dated 30/12/2005 of the Finance Rules Department.

As per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the acts of negligence and dereliction of duty on the part of Sri.Ajithkumar G I, Clerical Assistant, and to give him a strict warning not to repeat such acts in future.

The Committee further recommended to regularize the period of unauthorized absence in respect of Sri. Ajithkumar G I, Clerical Assistant, by treating the same as on Leave Without Allowance under 'Rule 88, Part I, KSR' in accordance with the instructions in the Circular No. 72/2005/Fin dated 30/12/2005 of the Finance Rules Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.20 Request for re-engaging of Dr. P. Raghavan, Joint Registrar, (Rtd). as Special Officer, Harithalayam Project on contract basis-Consideration of-reg:-

(Ad.AI)

Dr. P. Raghavan, Joint Registrar (Rtd.) was engaged as Special Officer, Harithalayam Project on contract basis in the University w.e.f. 20.04.2023 for a period of eleven months on a consolidated remuneration of Rs.22,000/- (Twenty Two Thousand only) per month vide U.O No. Ad.A1 5757/2023/UOK dated 05.07.2023, as per the terms and conditions specified in the employment contract and indemnity bond executed by him. The present contract of Dr. P. Raghavan as Special Officer, Harithalayam Project expired on 19.03.2024. Consequent to this, he had submitted a request on 22.03.2024 seeking extension of his tenure for another 11 months, with the existing terms and conditions, stating that he has been continuously engaged in the activities of Harithalayam project even after the expiry of his present tenure (i.e. from 20.04.2023 onwards).

It may be noted that, Dr. P. Raghavan was reengaged as Special Officer, Harithalayam Project w.e.f. 19.05.2022 for a period of eleven months vide U.O. No. Ad.A1.2/1721/2021 dated 01.12.2022, on the strength of the report submitted by the Sub Committee of the Syndicate (constituted based on the resolution of the Syndicate held on 16/09/2022), after assessing his performance as Special Officer, Harithalayam Project during his initial tenure, which was placed before the Syndicate held on 07/11/2022 for consideration & based on the subsequent resolution of the Syndicate. On expiry of his contract period on 18.04.2023, the Syndicate held on 09.06.2023 considered his request for re-engagement and resolved to engage him as Special Officer, Harithalayam Project in the University for one more period of eleven months w.e.f 20.04.2023.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for granting extension of

contract to Dr.P. Raghavan, Joint Registrar (Retd.), as Special Officer, Harithalayam Project (to monitor and implement the various activities of the Harithalayam Project) for a period of eleven months w.e.f. 21.03.2024 (i.e., after one day mandatory break on 20.03.2024), on a monthly remuneration of Rs.22,000/- & with the present terms and conditions, based on his statement that he has been continuously engaged in the activities of Harithalayam project even after the expiry of his present tenure and the certification of his work & conduct (during the period) and recommendation for further engagement provided by Dr. Pramod Kiran, Asst. Professor, Dept. of Aquatic Biology and Fisheries (in the submission received on 22.03.2024), is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to seek a report from the Dr.Pramod Kiran, Asst. Professor and Co-ordinator, Harithalayam Project.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.21 Unauthorized absence from duty- Sri. Harish Padmakumar, the then Administrative Officer, Department of Communication and Journalism- Consideration of the explanation to the Memo and regularisation of leave.

(Ad. AI)

A Memo dated 29.05.2023 was served on Sri. Harish Padmakumar for being unauthorizedly absent from duty on the following days, while holding the post of Administrative Officer, Department of Communication and Journalism.

December 2022 - 6 to 9, 16 to 31

January 2023 - 10 to 21

February 2023 - 2 to 4, 6 to 10, 14 to 17

March 2023 - 21 to 27

April 2023 - 1 to 29

May 2023 - 1 to 16

However, he had not submitted any explanation to the memo before the time specified.

Meanwhile, Sri. Harish Padmakumar was promoted to the post of Assistant Registrar, vide U.O. No. Ad.AI/5026/2023/UOK dated 12.06.2023, considering his seniority and taking into account of the fact that no Disciplinary Proceedings have been initiated against him, as per the relevant provisions of the 'Kerala University First Statutes, 1977', till the eligible date of promotion. Accordingly, he assumed charge as Assistant Registrar I, BA Annual in the F.N. of 14/06/2023.

In the wake of the non submission of any explanation to the Memo dated 29.05.2023, the Syndicate held on 04.10.2023 (Item No. 04.45.58), resolved to approve the recommendations of the Standing Committee of the Syndicate held on 21/09/2023, to issue Show Cause notice to Sri. Harish Padmakumar, the then Administrative Officer, Dept. of Communication and Journalism.

Subsequently, Smt. Ambikadevi K.A., Mother of Sri Harish Padmakumar, vide letter dated 13.10.2023 has intimated that her son is suffering from serious ailments and health issues attributed to uncontrolled alcoholism and is currently under treatment at a hospital at Kallambalam and the doctors have advised for further continuous treatment for the recovery of his health. In view of this, it is informed that he would not be able to attend the office until his recovery is complete, since he is not in a proper mental and physical condition at present. She has also requested that, in the wake of his adverse health conditions (both mental and physical) and the continuous medical treatment he is undergoing to recover from this state, the serious lapses on his part (i.e., negligence/derelection of duty) may be condoned on humanitarian grounds and to grant him eligible leave till the completion of the treatment.

In reply to the Show Cause notice, Sri.Harish Padmakumar vide request dated 09.02.2024,has submitted that; he had informed of the decision to avail leave due to health and personal issues, on the days mentioned in the memo, as Whatsapp message to his Supervisory Officer, but he couldn't directly come to office and get it approved owing to his health conditions at that time. Though he had sent the application for leave as Registered post, he couldn't follow up the same. Subsequently, he was promoted as Assistant Registrar I, BA Annual, as per U.O.No. Ad.AI/5026/2023/UOK dated

12.06.2023 and he assumed charge on 14.06.2023. But by October, his conditions worsened and he got admitted in a hospital for prolonged treatment (Medical Certificate produced). After treatment, he joined duty in December and continued performing duties as Assistant Registrar I, BA Annual and he went in person to the Department of Communication and Journalism and got the leave applications, which he submitted to the Head of the Department while officiating as Administrative Officer, approved and submitted the same for processing. He has added that after the treatment, he has been performing his duties with utmost dedication and sincerity and assures to continue in the same vein. It is also assured that he will not avail any leave without prior sanction, in future. He has also submitted applications for the leave (LWA) that he availed prior to his rejoining in December 2023. In the light of the above, he has requested to consider the applications of leave (eligible leave/LWA) submitted by him for the days/period he was absent from duty and absolve him from further proceedings in this regard, by condoning his unintentional acts of non submission of applications for leave in time, taking into account of his adverse health conditions (both mental and physical) and the continuous medical treatment he underwent to recover from the same.

Meanwhile he was permitted to rejoin duty w.e.f 18.12.2023, after availing Leave Without Allowance for 96 days on medical grounds from 12.09.2023 to 16.12.2023 (applied on 28.11.2023), on the strength of the Medical Certificate dated 18.12.2023, subject to sanctioning of the leave applied for and subject to regularization of the days/period of absence from duty without priorsanction, before this period (i.e., before 12.09.2023), for which he has submitted belated applications for leave.

It may be noted that, Sri.Harish Padmakumar has submitted applications for leave for all the days/ periods on/during which he was absent from duty, while officiating as Administrative Officer, Department of Communication and Journalism and consequent to his reporting for duty as Assistant Registrar; i.e., during the period from 24.08.2022 to 17.12.2023, duly recommended by the supervisory officer concerned, as detailed below:

Sl No	Nature of Leave	No. of days	From	To	Prefix	Suffix	Reason for leave
The details of leave application for various periods from 24.08.2022 to 09.07.2023							
1	Earned Leave	4	26.09.2022	29.09.2022	25.09.2022	-	Personal
2	Leave Without Allowance	25	01.10.2022	25.10.2022	-	-	Personal
3	Earned Leave	18	02.11.2022	19.11.2022	-	20.11.2022	Personal
4	"	7	03.12.2022	09.12.2022	-	10.12.2022 & 11.12.2022	Personal
5	Leave Without Allowance	39	14.12.2022	21.01.2023	-	22.01.2023	Personal
6	"	4	21.02.2023	24.03.2023	-	25.03.2023 & 26.03.2023	Personal
7	"	78	28.03.2023	13.06.2023	-	-	Personal
The details of leave application for various periods from 10.07.2023 to 16.12.2023							
8	Leave Without Allowance	96	12.09.2023	16.12.2023	-	17.12.2023	Medical
9		11	26.08.2023	05.09.2023	-	06.09.2023	Fever
10	"	1	23.08.2023	-	-	-	Personal
11	"	3	16.08.2023	18.08.2023	-	-	Personal
12	"	3	09.08.2023	11.08.2023	-	12.08.2023 & 13.08.2023	Personal
13	"	1	08.08.2023	-	-	-	Personal
14	"	1	05.08.2023	-	-	06.08.2023	Personal
15	"	1	03.08.2023	-	-	-	Personal
16	"	5	25.07.2023	29.07.2023	-	30.07.2023	Fever
17	"	4	19.07.2023	22.07.2023	-	23.07.2023	Fever
18	"	3	10.07.2023	12.07.2023	08.07.2023 & 09.07.2023	-	Personal

The file was submitted for the perusal of the explanation furnished by Sri.Harish Padmakumar to the Show Cause Notice dated 23.12.2023 and for orders on whether the applications of leave (eligible leave/LWA) submitted by Sri.Harish Padmakumar for the days/periods on/during which he was absent from duty; while officiating as Administrative Officer, Department of Communication and

Journalism and consequent to his reporting for duty as Assistant Registrar; (i.e., during the period from 24.08.2022 to 17.12.2023), detailed in the table above; may be considered and the same be sanctioned/ regularized, on humanitarian grounds, by considering his explanation detailed above and condoning his unintentional acts of non submission of applications for leave in time, taking into account of his adverse health conditions (both mental and physical) and the continuous medical treatment he underwent to recover from the same.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the unintentional acts of Sri. Harish Padmakumar in non submission of applications for leave in time, and to give him a strict warning not to repeat such acts in future.

The Committee further recommended to regularize the days/ periods of unauthorized absence in respect of Sri. Harish Padmakumar during the period from 24.08.2022 to 16.12.2023, by treating the same as eligible leave, as detailed below:

Sl No	Nature of Leave	No. of days	From	To	Prefix	Suffix	Reason for leave
1	Earned Leave	4	26.09.2022	29.09.2022	25.09.2022	-	Personal
2	Leave Without Allowance	25	01.10.2022	25.10.2022	-	-	Personal
3	Earned Leave	18	02.11.2022	19.11.2022	-	20.11.2022	Personal
4	"	7	03.12.2022	09.12.2022	-	10.12.2022 & 11.12.2022	Personal
5	Leave Without Allowance	39	14.12.2022	21.01.2023	-	22.01.2023	Personal
6	"	4	21.02.2023	24.03.2023	-	25.03.2023 & 26.03.2023	Personal
7	"	78	28.03.2023	13.06.2023	-	-	Personal
8	Leave Without Allowance	96	12.09.2023	16.12.2023	-	17.12.2023	Medical
9	"	11	26.08.2023	05.09.2023	-	06.09.2023	Fever
10	"	1	23.08.2023	-	-	-	Personal
11	"	3	16.08.2023	18.08.2023	-	-	Personal
12	"	3	09.08.2023	11.08.2023	-	12.08.2023 & 13.08.2023	Personal
13	"	1	08.08.2023	-	-	-	Personal
14	"	1	05.08.2023	-	-	06.08.2023	Personal
15	"	1	03.08.2023	-	-	-	Personal
16	"	5	25.07.2023	29.07.2023	-	30.07.2023	Fever
17	"	4	19.07.2023	22.07.2023	-	23.07.2023	Fever
18	"	3	10.07.2023	12.07.2023	08.07.2023 & 09.07.2023	-	Personal

Resolution of the Syndicate

RESOLVED that the item be refer back to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No. 12.04.22 **Department of Communication & Journalism - Dr.Lalmohan P., Assistant Professor - Request for Protection of pay -reg.**

(Ad. H)

Dr.Lalmohan P., Assistant Professor, Department of Communication & Journalism has requested to take necessary steps to protect his salary according to his last pay scale at Thunchath Ezuthachan Malayalam University, where he had been teaching on regular basis until his joining in

the University.

The following points may be noted in this regard:

Dr.Lalmohan P. was appointed as Assistant Professor in the Department of Communication & Journalism in the scale of pay of Rs.8,000-13,500/- (pre-revised) w.e.f. 29.03.2017 F.N., vide U.O.No.Ad.AVI/3/9965/2017 dated 20.05.2017. The probation of Dr.Lalmohan P. in the post of Assistant Professor has been declared on 29.03.2018 F.N., as per U.O.No.Ad.A.VI/3/9965/2017 dated 05.06.2018. Prior to joining in the University, Dr.Lalmohan P., was working as Assistant Professor in ThunchathEzhuthachan Malayalam University, Malappuram, from 17.08.2013 to 28.03.2017.

While considering the request of Dr.Lalmohan P., Assistant Professor, Department of Communication & Journalism for the protection of pay in the University in accordance with his last pay scale at ThunchathEzhuthachan Malayalam University, Malappuram, the Finance has remarked the following:

The Syndicate of the University is the authority to fix the starting pay of a teacher. As per certified copy of Gazetted Entitlement Register (GER) forwarded by the ThunchathEzuthachan Malayalam University, the last pay under the revised UGC scheme of 7thCPC in respect of Dr.Lalmohan P., in the post of Assistant Professor is Rs.70900/- (Academic Level 10). If the last pay is protected in the University, his pay arrives at Rs.70900/- (Academic Level 10).

As per the orders of the Vice - Chancellor, the matter of fixing of pay in r/o Dr.Lalmohan P., Department of Communication & Journalism, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.23 Department of Demography, Kariavattom - Updating the existing panel of Guest Lecturers - Remarks of the HoD - Consideration of - reg.

(Ad.H)

The matter of updating the existing panel of Guest Lecturers in the Department of Demography by including two new members, viz., Dr.Padmamohan J. Kurup and Smt. Revathy Raj and excluding three members, viz., Sri Kishor R., Sri Ramya R., and Smt. Nithya M. S., from the existing panel was considered by the Standing Committee of the Syndicate on Academics & Research held on 25.01.2024. The Syndicate, vide Item No.08.100.D1, has resolved to approve the recommendation of the Standing Committee, to include Dr.Padmamohan J. Kurup in the existing panel of Guest Lecturers in the Department of Demography and also recommended to obtain the remarks from the Head of the Department on the matter of inclusion of Smt. Revathy Raj and place the matter before the Syndicate and to agree with the decision taken by the Department Council for excluding Sri. Kishore R., Smt.Ramya R., and Smt. Nithya M. S., from the existing panel.

It may be noted that Smt. Revathy Raj acquired M.Sc. Actuarial Science with 72.04% marks and does not possess NET/Ph. D. qualification or any teaching experience.

On the matter, the Head, Department of Demography has remarked that,

- i) The Department of Demography has been running the MSc. programme in Actuarial Science since 2012. There is an acute shortage of faculty to run the said programme, as no permanent faculty members exist. One Assistant Professor on contract and three guest faculty members manage the courses. It is needed to include more guest faculty in the list, as the two senior guest faculty members may not be available from next year onwards.
- ii) They have sought willingness of many students who passed out in recent years, to be included in the list of guest faculty members. As most students got placement after PG, only Smt. Revathy Raj was interested. She has MSc. in Actuarial Science obtained from the Department of Demography. There is neither a NET exam conducted nor a Ph.D. programme available for Actuarial Science. Hence, as per UGC regulations, Smt. Revathy Raj is eligible to be appointed as Assistant Professor and requested to include her in the existing panel of guest

lecturers.

The Syndicate at its meeting held on 09.05.2024, vide item no.10.05, has considered the remarks obtained from the Head, Department of Demography, on including Smt. Revathy Raj in the existing panel of guest lecturers, and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the remarks obtained from the Head, Department of Demography, on including Smt. Revathy Raj in the existing panel of guest lecturers, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.24 *Translational Research and Innovation Centre (TRIC- KU)- request from Dr.Sailaja G S, Department of Polymer Science, CUSAT- reg.*

(Ad. AVI)

The Joint Director, Translational Research and Innovation Centre (TRIC-KU) vide e-mail dated 13.03.2024 has forwarded a request from Dr.Sailaja G S, Dept. of Polymer Science & RT, CUSAT to join the University of Kerala on deputation basis and to become part of the Translational Research and Innovation Centre (TRIC-KU).

In the request Dr. Sailaja G S has elucidated that she had a strong interdisciplinary research experience connecting biomaterials, polymer engineering and nanotechnology. She further added that she had established a research lab 'Regenerative Biomaterials and Theranostics' for the first time in the university with the support of Central and State government funding. Also, her research group has filed 7 Indian patents and published more than 30 articles in high impact journals in the past 7 years which include high performance early regenerating hybrid bone graft material, Radiopaque biomineralizing bone cement, novel biocompatible and biomineralizing bisphosphonate for osteoporosis, magnetic nanomedicine for hyperthermia, X-ray visible antibacterial and biodegradable sutures, long-lived luminescent silver nanoclusters, etc. Hence, she had expressed her strong interest in joining the Translational Research and Innovation Centre (TRIC-KU) on Deputation.

In this regard the following points may be noted:

1. the office of the Translational Research and Innovation Centre (TRIC-KU) started its operations in June 2023, by earmarking an amount of Rs.50,00,000/- in the Budget Speech 2023-24, vide item no.11 and it is currently in initial stages of its establishment.
2. as of now there is no such sanctioned posts in the TRIC-KU and it may involve financial liability to the University.
3. as mentioned in the request, Dr.Sailaja G.S is from the Department of Polymer Science, CUSAT and there is no such Department in our University.
4. since the Universities in Kerala are grant in aid Institutions of the State Government, prior concurrence from Government is required for an appointment on deputation basis as per rule 140(b) Part I of the KSR and Circular no.15618/Adv.C1/90/P&ARD dated 05.12.1990.

The Syndicate at its meeting held on 09.05.2024 vide item no.10.10, considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, as per orders of the Vice-Chancellor, the request received from Dr. Sailaja G S, Professor, Department of Polymer Science, CUSAT expressing her interest to join Translational Research and Innovation Centre (TRIC-KU), Kariavattom on deputation basis is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations.

The Committee considered the matter and recommended not to concede the request received from Dr. Sailaja G.S., Professor, Department of Polymer Science, CUSAT to join Translational Research and Innovation Centre (TRIC-KU), Kariavattom on deputation basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.25 **Department of Political Science - Dr. Samuel Jacob Kuruvilla - Request to proceed on lien, to join as Associate Professor in Dr. Vishwanath Karad MIT – World Peace University, Pune (MIT-WPU) – reg.**

(Ad. DIII)

Dr. Samuel Jacob Kuruvilla, Assistant Professor, Department of Political Science, had submitted a request dated 20.07.2023, through the Head, Department of Political Science, to allow him to 'proceed on lien' from the University of Kerala w.e.f. 24.07.2023 to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune. Further, Dr. Samuel Jacob Kuruvilla, vide letter dated 25.03.2024, requested to condone him for not including 'relieve me of my duty' in the request dated 20.07.2023, and requested to relieve him of duties as Assistant Professor in the Department of Political Science, 21.07.2023. It may however, be noted that the Head, Department of Political Science, has stated that Dr. Samuel Jacob Kuruvilla has taken up a new role as Associate Professor at Dr. Vishwanath Karad MIT World Peace University, Pune, and mentioned that he was on duty in the Department until 20.07.2023, following which he was on casual leave on 21.07.2023, and 22.07.2023 & 23.07.2023 were designated holidays. It may be noted that Dr. Samuel Jacob Kuruvilla was appointed as Lecturer in the University Department of Political Science, Kariavattom with effect from 28.05.2013, and was declared to have satisfactorily completed his probation in the post of Assistant Professor on 28.05.2014 FN. Also, Dr. Samuel Jacob Kuruvilla has not secured a No Objection Certificate (NOC) from the University, to apply for this post. Audit and Planning section has remarked that there are no liabilities outstanding against Dr. Samuel Jacob Kuruvilla.

The Legal Advisor has remarked that, "the provisions of the Kerala Service Rules and the Kerala State and Subordinate Services Rules are applicable to University teachers, with further adherence to the provisions stipulated in Statute 10 Chapter 3 of the Kerala University First Statutes, 1977. According to Rule 12 (18) Part I KSR and Rule 8 of the KS & SSR, in conjunction with Statute 17 of Chapter 4 of the Kerala University Statutes, 1977, a University teacher is entitled to retain his/her lien in the University of Kerala when pursuing employment elsewhere, provided he/she holds a substantive regular appointment in the Kerala University. From G.O (P) 48/81/GAD, dated 18.02.1981, it is apparent that, permanent hands who are permitted by the competent authority to apply for and take up another employment will be allowed to retain their lien in the former department until their confirmation in the latter or till 5 years from the date of relief whichever is earlier. It is therefore clear that, permission of the competent authority of the University is a condition precedent for a teacher of the University to apply for and take up employment elsewhere. Since Dr. Samuel Jacob Kuruvilla did not secure 'No Objection Certificate' from the University of Kerala, prior to accepting alternative employment, and his application for a new assignment and subsequent departure from University Service is without the explicit consent of the University".

Hence, the Legal Advisor has opined that, 'the question of relief of University Service retaining lien as requested by Dr. Samuel Jacob Kuruvilla is contingent upon the competent authority of the University ratifying his acceptance of another employment. Further, his request for early relief of the University service can also be considered only if such ratification is granted. Competent authority of the University may also consider the precedents set in the case of similar situations, if any to ensure consistency in decisions.'

But, no precedence of similar situation, was found as per records.

Hence, as per the orders of the Vice – Chancellor, the matter of ratification of action taken by Dr. Samuel Jacob Kuruvilla, in accepting the post of Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, without securing a No Objection Certificate from the University, and the request to relieve him from the Department of Political Science w.e.f. 20.07.2023 to join as Associate Professor at Dr. Vishwanath Karad MIT – World Peace University, Pune, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for

consideration and appropriate recommendation.

The Committee considered the matter and recommended to hear Dr. Samuel Jacob Kuruvilla, Assistant Professor, Department of Political Science, by this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.26 Request for Comprehensive Enhancement in the Terms and Compensation for Assistant Professors working on Contract Basis in University of Kerala-reg.

(Ad. AV)

A request letter has been received from Contract Teachers Association of Kerala University (CTAKU), Assistant Professors on contract employed at various Post Graduate and Research Departments of University of Kerala, regarding issues related to their employment, remuneration and improvement in work conditions. The following are the issues raised by them seeking intervention;

(Point 1). The Assistant Professors on contract should be granted duty leave to attend seminars, workshops, and other professional development opportunities.

Remarks: The appointments of Assistant Professors on contract basis in the University are being governed by the provisions contained in the employment contract cum indemnity agreement executed by the incumbents.

As per the terms and conditions of the employment contract cum indemnity agreement approved by the University after legal vetting, a contract employee including Assistant Professors on contract basis shall be eligible casual leave for 11 days and Leave without remuneration for a maximum of 15 days during the tenure of engagement and no other leave will be admissible during the period of contract.

(Point 2). The University should provide salary certificates, essential for various financial and official purposes

Remarks: As per the GO from Revenue (Pension - B) No.65/2023/Revenue dtd 27/06/2023, SI No 7, salary slip/certificate are not issued to contract employee instead an employment certificate is issued from the concerned administration section.

(Point 3). To provide EPFO (Employee Provident Fund Organization) account details to ensure their financial security and future planning.

Remarks: University of Kerala does not provide EPFO. As per U.O.No.Ad.A II/4536/2023/UOK, dtd 27.05.2023, University of Kerala implement "The Kerala University Provisional Employees Provident Fund Scheme" (KUPEPFS) w.e.f. 1st April 2022. An account has already been opened for the purpose of KUPEPFS and the works related to the same is progressing.

(Point 4). To consider a future salary hike that align the remuneration with that of Asst Professors, acknowledging their qualifications and dedication as per

4.1) Of the G.O.(P) No.136/16/FIN dated 07.09.2016, wages of persons engaged on daily wage and contract basis were enhanced with effect from 01.04.2016. It is also stated that Assistant Professors on contract are placed under Category-XII and are eligible for a consolidated contract pay of Rs. 51,600/- per month.

4.2) Of the G.O.(P) No.112/2018/FIN dated 21.07.2018, a salary hike for daily wage and contract staff has been issued. Assistant Professors on contract in Polytechnic under Category XI were granted a maximum monthly contract pay of Rs. 42,305/- and Assistant Professor on contract with Post Graduate degree under Category XII were allocated a maximum monthly contract pay of Rs. 55,285/-.

4.3) Of the UGC – Revision of Fellowship amount under UGC Fellowship Schemes, F.No.21-1/ 2010(PDF Policy/SA-III) dated 16.10.2023, the Junior Research Fellowship (JRF) and Senior Research Fellowship (SRF) in Science, Humanities and Social Sciences, the fellowship amount is being revised from Rs.31,000/- to Rs.37,000/- and from Rs.35,000/- to Rs.42,000/- respectively. The revised rate of fellowship were applicable w.e.f. 01.01.2023.

Remarks: It may be noted that as per G.O.(P) No.136/16/FIN dated 07.09.2016 - Category-XII Lecturers are eligible for a maximum monthly contract pay of Rs. 51,600/- per month and as

per G.O.(P) No.112/2018/FIN dated 21.07.2018 - Category XII Lecturer with PG (Ayurveda) are eligible for a maximum monthly contract pay of Rs. 55,285/-.

The remuneration of Daily Wage employees, Contract Employees and Guest Lecturers of the University/Self Financing Institutions has been enhanced w.e.f. 01.11.2021 as per UO No. Ad.AV.12762/2021/UOK dated 30.11.2021.

The qualification and remuneration of Assistant Professors on contract is as listed below:

Teaching Departments and Centres offering PG and above (Other than IDE)	
Assistant Professor (PG+NET/PhD)	Rs 40,000/-
Assistant Professor (PG/MPhil)	Rs 26,000/-
Assistant Professor in Dept of Computer Science/ Dept of Optoelectronics (M.Tech)	Rs 35,000/-

(Point 5). To change 11 months tenure to 12 months contract term as the 11 months contract is not accepted as experience while applying for permanent post.

Remarks: As per GO. (P) No. 27/2016/Fin, Dated 26th February 2016, regarding appointment and fixation of pay of the contract employees in Grant-in-aid Institutions; Point No 4 states that for contractual appointments, there shall be a contract between the employer and the employee clearly specifying the terms & conditions, period of appointments (which shall not be beyond a period of one year at a time), etc, However, the appointment will cease on joining duty of a regular or PSC hand.

(Point 6). To place Group Insurance Scheme for Assistant Professors on Contract under Group Insurance Scheme for Employees of University of Kerala.

Remarks: As per GO. (P) No 249/2010/Fin dated 21.04.2024, Kerala Gazette, the Group Insurance scheme shall not be applied to persons for whose appointment and other matters provisions are made by or under any law for the time being in force or in any contract in regard to matters covered by such law or such contract.

The Vice Chancellor has ordered to place the request received from Contract Teachers Association Of Kerala University (CTAKU) before the Standing Committee on Staff, Equipment and Buildings.. Hence the matter is placed before the Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite the President and General Secretary, Contract Teachers Association of Kerala University (CTAKU) in this Committee, for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, be approved.

Item No. 12.04.27 Request of Sri. Dickson J.S., Retired Driver (Senior Grade) for engagement as Driver on Daily Wage basis in the University - Reg.

(Ad.AIV (A))

Sri. Dickson.J.S, Senior Grade Driver (Retired on 31.05.2024), has requested consideration for engagement as a Driver on a daily wage basis in the University following his retirement. Sri.Dickson.J.S began his service in the University as an LDV Driver on 08.10.1996 and served for 27 years and 5 months until his retirement.

It is important to note that the University is currently experiencing a severe shortage of Drivers, especially in the CD Unit. The total strength of drivers in the University, including permanent, contract, and daily wage basis, was 27, with only one permanent driver remaining in service after the retirement of Sri. Dickson J.S. and Sri. Ayyappan Nair on 31.05.2024. This has reduced the total available driver strength to 25.

Due to the expiration of the rank list for contract drivers and pending litigation regarding the engagement of new contract drivers, the University is unable to fill the vacancies through the Kerala PSC rank list. The University is unable to report the vacancies of drivers to the Kerala PSC due to the pending case before the Lok Ayukta. The post of Driver cum Office Attendant doesn't exist in Kerala University First Ordinances, 1978, it is necessary to amend the Sl.no. 30 (Driver) of Chapter XVII of Kerala University First Ordinances, 1978 as per Sl.No.12 (Driver cum Office Attendant) of G.O.

dated 06.11.2020.

As per the Vice-Chancellor's directive, Sri. Dickson.J.S's request for engagement as a Driver on a daily wage basis is forwarded to the Standing Committee of the Syndicate on Staff, Equipment, and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 04.30 p m.

Resolution of the Syndicate

RESOLVED to report the existing vacancies of Drivers to Kerala Public Service Commission immediately.

FURTHER RESOLVED to engage Sri. Dickson.J.S (Retd.) as a Driver on daily wage basis in the University in accordance with the usual terms and conditions.

Item No.12.05 ***Meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024 –reg.***

(CGA)

A meeting of the Executive Committee of the Centre for Global Academics was convened at 11AM on 29.06.2024 in the Syndicate room (Minutes Appended).

Considering the urgency, the Vice-Chancellor has approved the recommendation on Item No.01, 02, 03 and 04 of the minutes of the meeting, exercising the powers vested on him under section 10(13) of KU Act 1974, as recommended by the Executive Committee.

The action taken by the Vice-Chancellor in having approved the recommendation on Item No.01, 02, 03 and 04 of the minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024 is reported to the Syndicate and the recommendation on the remaining item in the said minutes is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF
THE CENTRE FOR GLOBAL ACADEMICS**

Date : 29.06.2024
Time : 11AM
Venue : Syndicate room

MembersPresent

- | | |
|---|--------|
| 1. Dr.Mohanankunnumal, Vice-Chancellor(in theChair) | Sd/- |
| 2. Dr.K.G.Gopchandran, Convener, SC on Academics & Research | Sd/- |
| 3. Dr.K.S.Anil Kumar, Registrar | Sd/- |
| 4. Dr.Sabu Joseph, Director, CGA (Convener) | Sd/- |
| 5. Dr.Binoj Kumar, Director, Research | Sd/- |
| 6. Dr.Jayachandran R, Vice-Chairman, CSS | Sd/- |
| 7. Dr.Biju V | Sd/- |
| 8. Dr.SubodhG. | Online |
| 9. Dr.Christabell P.J. | Online |
| 10. Dr.Swapna T.S. | Online |

The meeting started at 11AM

Item No. 12.05.01 ***Foreign Students Admission 2024-25 – Applications received through ICCR A2A portal – Set II - for approval - reg.***

[CGA]

ICCR A2A Portal has been opened to Foreign students for admission under ICCR scholarship for the Academic Year 2024-25. About 2600 applications have been received from the Foreign students through ICCR A2A Portal for admission to various UG/PG/Ph.D. programmes under University of Kerala, for the Academic Year 2024-25.

During the initial screening, applications with errors and unavailability of courses under University of Kerala has been rejected and the remaining applications has been forwarded to the Head

of the Departments concerned for verification and ascertaining the eligibility of the applicants to the courses applied.

The Executive Committee of CGA held on 30.05.2024 has considered the first set of verified list of 763 applicants received through ICCR A2A portal for admission to various courses and recommended to approve 523 applicants (PG-224, Ph.D.-79, UG-220)

Now, the Head of the Departments has submitted the second and final set of verified list of 559 eligible and not eligible applicants (PG-264, Ph.D.-97, UG-198).

As per the orders of the Vice-Chancellor, the following matter is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

The verified list of 559 applicants (PG-264, Ph.D.-97, UG-198) received through ICCR A2A portal for admission to various courses under University of Kerala for the AY 2024-25 (Appended) for approval.

RECOMMENDATION:

The Executive Committee considered the verified list of 559 applicants (PG-264, Ph.D.-97, UG-198) applicants received through ICCR A2A portal for admission to various courses under University of Kerala for the AY 2024-25 and recommended to approve the verified list of applicants as detailed in Appendix

FURTHER RECOMMENDED to entrust the Director, Centre for Global Academics to examine the possibility of admitting Foreign students to University Engineering College in the unfilled NRI quota seats or as supernumerary based on a new fee structure from Next Academic year onwards.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be noted.

Item No. 12.05.02 *Admission of Foreign Student to B.Sc. Programme under NISH - 2024-25 – Application received from Mr. ABU TALHA – Bangladesh – Self Financing mode – for approval – reg.*

[CGA]

An application has been received from Mr. ABU TALHA, Foreign Student from Bangladesh with (Passport No.B00040233) for seeking admission to pursue B.Sc. Computer Science (HI) under National Institute of Speech and Hearing (NISH), University of Kerala, in Self Financing Mode. In this regard, the approval from the office of the FRRO and the remarks of the Head, Department of Computer Science and the Executive Director, NISH for ascertaining the eligibility of the candidate to the course applied for were obtained.

The FRRO, Thiruvananthapuram vide letter dated 25.04.2024 has remarked that they have no objection in granting Mr. Abu Talha to pursue B.Sc. Computer Science (HI) under NISH.

The Head, Department of Computer Science vide letter dated 03.05.2024 has remarked that Mr. Abu Talha is eligible for seeking admission to pursue UG Programme B.Sc. Computer Science (HI) under University of Kerala.

Also, the Executive Director, NISH vide letter dated 30.05.2024, has remarked that Mr. Abu Talha has met the following eligibility criteria mentioned in the prospectus for admission to the BSc Computer Science (HI) program for the academic year 2024-2025:

“Admission is restricted to candidates who are deaf/hard of hearing as defined in the "Rights of Persons With Disabilities (RPWD) Act, 2016." "Deaf" means having 70 dB hearing loss in speech frequencies in both ears. "Hard of Hearing" means having 60 to 70 dB hearing loss in speech frequencies in both ears. Mr. Abu Talha has more than 70 dB hearing loss.”

The details of the candidate along with the remarks of the HoD, Executive director NISH and FRRO is as follows.

Name of the Applicant	Country with Passport	Qualification	Course opted	College preferred	Remarks of HoD Computer	Remarks of Executive	Remarks of FRRO
-----------------------	-----------------------	---------------	--------------	-------------------	-------------------------	----------------------	-----------------

	No.				Science	Director NISH	
ABU TALHA	Bangladesh (B00040233)	Higher Secondary	Computer Science (HI)	NISH	Eligible	Eligible	Approved

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Mr. ABU TALHA, from Bangladesh for admission to the BSc Computer Science (HI) programme under National Institute of Speech and Hearing (NISH), University of Kerala for the academic year 2024-2025, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the application submitted by Mr. ABU TALHA, from Bangladesh for admission to the BSc Computer Science (HI) programme under National Institute of Speech and Hearing (NISH), for the academic year 2024-2025, in Self-Financing mode.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be noted.

Item No. 12.05.03 ***Admission of Foreign Student to B.Sc. Programme under Fatima Mata National College, Kollam –2024-25 – Application received from Ms.ELENATHERESA SMITH – United Kingdom – Self Financing mode – for approval – reg.***

[CGA]

An application has been received from **Ms. ELENA THERESA SMITH**, an Overseas Citizen of India and British National with **Passport No.127188357 (OCI card No.A2633095)** for seeking admission to pursue **B.Sc. Psychology**, under, Fatima Mata National College, Kollam (Autonomous College), in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, Department of Psychology for ascertaining the eligibility of the candidate to the course applied for were obtained.

The Head, Department of Psychology vide letter dated 03.06.2024, has remarked that Ms.ELENA THERESA SMITH is eligible for higher studies. Also, the FRRO, Thiruvananthapuram vide letter dated 12.06.2024 has remarked that they have no objection in granting Ms. ELENA THERESA SMITH to pursue B.Sc. Psychology, under, Fatima Mata National college, Kollam, under University of Kerala.

The details of the candidate along with the remarks of the HoD/ FRRO is as follows.

Name of the Applicant	Country with Passport No.	Qualification	Course opted	College preferred	Remarks of HoD, Psychology	Remarks of FRRO
ELENA THERESA SMITH	UK Passport No.127188357 (OCI card No.A2633095)	Higher Secondary	B.Sc. Psychology	FathimaMatha National College, Kollam (Autonomous)	Eligible	Approved

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Ms. ELENA THERESA SMITH, an Overseas Citizen of India and British National for admission to the B.Sc. Psychology programme under Fatima Mata National College, Kollam (Autonomous College) for the academic year 2024-2025, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the application submitted by Ms. ELENA THERESA SMITH, an Overseas Citizen of India and British National for admission to the B.Sc. Psychology programme under University of Kerala for the academic year 2024-2025, in Self-financing mode.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be noted.

Item No. 12.05.04 Admission of Foreign Student to M.Sc. Programme under University of Kerala - 2024-25 – Application received from Ms.SAFA – Bangladesh–Self Financing mode – for approval – reg.

An application has been received from Foreign Student, Ms. SAFA, from Bangladesh with **Passport No.EJ0708963** for seeking admission to pursue **M.Sc. Zoology**, under, S.D. College, Alappuzha, in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, Department of Zoology for ascertaining the eligibility of the candidate to the course applied for were obtained.

The Head, Department of Zoology vide letter dated 21.06.2024, has remarked that Ms. Safa is eligible for seeking admission to pursue M.Sc. Zoology. Also, the FRRO, Cochin vide letter dated 21.06.2024 has remarked that they have no objection in granting Ms. Safa to pursue M.Sc. Zoology, under University of Kerala.

The details of the candidate along with the remarks of the HoD/ FRRO is as follows.

Name of the Applicant	Country with Passport No.	Qualification	Course opted	College preferred	Remarks of HoD, Zoology	Remarks of FRRO
SAFA	Bangladesh Passport No. EJ0708963	B.Sc.Zoology	M.Sc.Zoology	SD College, Alappuzha	Eligible	Approved

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Ms. SAFA from Bangladesh for admission to the M.Sc. Psychology programme under S.D. College, Alappuzha for the academic year 2024-2025, in self-financing mode, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the application submitted by Ms. SAFA from Bangladesh for admission to the M.Sc. Psychology programme under S.D. college, Alappuzha for the academic year 2024-2025, in Self-financing mode.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be noted.

FURTHER RESOLVED to grant admission to Ms. SAFA (Bangladesh) to M.Sc Zoology Programme under SD College, Alappuzha for the academic year 2024-2025, in Self-financing mode.

Item No. 12.05 Other Item by the Chair 1 ICCR ResearchScholars-Request for pre submission seminar and thesis submission to avoid penalties or additional payment- reg.

The Director, Centre for Global Academics brought to notice of the Committee about the request received from Hussein Omer Ali Hussein Ageed, ICCR sponsored scholar, (Dept.of Linguistics) regarding the non-receipts of their scholarships, even after sending repeated communications to ICCR, as the delay in releasing the scholarship leads to the delay for conducting of the pre-submission seminar & Open Defence of some Research scholars, Hence, they requested to allow them to conduct their pre-submission seminars for avoiding the additional burden of semester fees and penalties, which they would have to bear personally as the ICCR does not cover expenses beyond the five-year period.

RECOMMENDATION:

The committee considered the matter and recommended that in case of delay in receipt of scholarship from the ICCR in respect of Research Scholars, Pre-submission seminar for such scholars may be permitted on the basis of a letter from the ICCR assuring remittance of pending fee at the earliest. On submission of their Ph D thesis, evaluation may also be proceeded with, if otherwise eligible, and Open Defense may be permitted only after the ICCR remits the pending fees in respect of the Research Scholars concerned.

FURTHER RECOMMENDED to entrust the Director, Centre for Global Academics to take necessary steps to expedite the release of pending payments from ICCR. If necessary, the Director CGA may travel to New Delhi to facilitate these payments, and eligible TA and DA may be availed for the journey.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be approved.

Item No. 12.05 Other Item by the Chair 2 Construction of International Students Hostel at Kariavattom Campus- Request –reg

The Director, CGA brought to notice of the Committee about a critical matter concerning the urgent need for constructing an international hostel at the Kariavattom campus to cater to the growing number of International students studying at the University of Kerala. Over the past three years, there has been a significant rise in the number of foreign student applications received through the ICCR portal. This academic year alone, University of Kerala received about 2600 applications. The Director, CGA stated that earlier the Syndicate held on 15.02.2024 has resolved to defer his request for prioritize and expedite construction of international hostel that can house a minimum of 100 international students equipped with world class facilities, for the time being. Hence, the Director, CGA again requested to the Executive Committee to reconsider and prioritize the completion of the international hostel construction project at the Kariavattom Campus. Also, the Director requested to improve the facilities in International Youth Hostel at Palayam.

RECOMMENDATION:

The committee recommended to request the Syndicate to reconsider the earlier decision of the Syndicate held on 15.02.2024 and to expedite the construction of Hostel for International Students at Kariavattom Campus.

FURTHER RECOMMENDED to agree in Principle, the suggestion for improving the facilities in International Youth Hostel at Palayam and authorized Director, CGA to submit detailed proposal in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be approved.

Item No. 12.05 Other Item by the Chair 3 *Request for Conducting of Orientation Programme – Graduation Ceremony for International Students-reg*

The Director, CGA put forward a request before the Executive Committee to conduct an orientation –cultural programmes and to hold a Graduation Ceremony for outgoing International students in the month of August or September/ October, by meeting the expenditure from the budget allocated to CGA.

RECOMMENDATION: The Committee considered the request put forward by the Director, CGA and recommended to authorize the Director, Centre for Global Academics to conduct an orientation and cultural programmes for International students in 2024, by meeting the expenditure from the budget allocated to Centre for Global Academics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 29.06.2024, be approved.

Item No.12.06 *Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15.06.2024– Consideration of- Reg.*

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 15.06.2024, 02.00 PM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date	:	Saturday, 15 th June, 2024
Time	:	02.00 P.M.
Venue	:	Syndicate Room, University Buildings.

Members Present

1. Dr. Shijukhan J. S., Convenor & Member Syndicate	Sd/-
2. Dr. S. Jayan, Member Syndicate	Sd/-
3. Dr. Gopchandran.K. G., Member Syndicate	Sd/-
4. Prof.(Dr.) P. M. Radhamany, Member Syndicate	Sd/-

The meeting started at 02.00 P.M.

Item No. 12.06.A17 *TKM College of Arts and Science, Kollam- Placement/Promotion of Sri.Najeem E, Assistant Professor Academic Level 12 w.e.f 25.09.2020- Request to revise the Placement/Promotion order on the basis of UGC (3rd Amendment) Regulations 2023.*

(36374/Ac F I/2021/UOK)

The D.D.O, TKM College of Arts and Science, Kollam has forwarded the request of Sri.Najeem E, Assistant Professor Academic Level 12, Department of Arabic to revise his Placement/ Promotion order in accordance with UGC (3rd Amendment) Regulations 2023.

In this context, the following are submitted.

- Sri.Najeem E had completed five years of service as Assistant Professor Academic Level 11 on 13.10.2019.
- the University had approved the placement/ promotion of Sri.Najeem E as Assistant Professor in Arabic Academic Level 12 wef 25.09.2020 only, as per the recommendation of a duly constituted Screening Cum Evaluation Committee, as he completed the mandatory Refresher Course only on 24.09.2020.
- Accordingly U O No.2941/2022/UOK Dated 11.04.2022 was issued.
- Later UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018 (3rd amendment) called as UGC (3rd amendment) Regulations 2023. The Academic Council at its meeting held on 21.11.2023 considered the matter regarding the implementation of 3rd Amendment of UGC Regulation and resolved the following.
- To implement the Third Amendment to the UGC Regulations 2018 with effect from 31.07.2023.
- These faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion.
- The Placement/ Promotion of teaching staff in Colleges and Universities, already approved by the University based on Option B in the UGC Regulations 2018, prior to the implementation of 3rd Amendment, shall not be reopened.
- In case of Placement/ Promotion of teachers who complete RC/OC after 31.12.2023, the eligible date of promotion shall be the next day of completing the RC/OC. University Order No.9899/2023/UOK Dated 06.12.2023 has been issued in this regard.
- As per UGC(3rd amendment) Regulations 2023, clause 6.3 VIII has been amended as follows: "Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time."
- Accordingly Sri.Najeem E is eligible for promotion on completion of 5 years of service as Asst.Prof. Academic level 12 ie; wef 14.10.2019 itself, as he had completed RC before 31.12.2023.
- As per UGC 3rd amendment) Regulations 2023, clause 6.3 of UGC Regulations 2018 has been amended as follows; "In order to avoid hardship to those faculty members who have already qualified or are likely to qualify within 17th January, 2019 as per the UGC Regulations 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion". **That is Option B can be exercised only for promotions upto 17.01.2019.**
- Here Sri.Najeem E had opted option B for the promotion which falls due on 14.10.2019, which is not in tune with the UGC (3rd amendment) Regulations 2023.
- In accordance with the UGC 3rd amendment) Regulations 2023, Placement/ promotion as Assistant Professor Academic level 12 can be granted to him on completion of five years of service as Assistant Professor Academic Level 11, if he applies for the same as per UGC Regulations 2018 itself ie; option A instead of option B and for that, recommendation of Screening cum Evaluation Committee is mandatory.
- In this context it may also be noted that the Academic Council while implementing the 3rd Amendment of UGC Regulations 2018, has resolved that Placement/ Promotion of teaching

staff in Colleges and Universities, already approved by the University based on Option B in the UGC Regulations 2018, prior to the implementation of 3rd Amendment, shall not be reopened.

- However UGC (3rd Amendment) Regulations 2023 is beneficial to the teacher.

In the light of the above mentioned facts, the request of Sri.Najeem E, Assistant Professor Academic Level 12, Department of Arabic, TKM College of Arts and Science, Kollam to revise his Placement/ Promotion order on the basis of UGC (3rdAmendment) Regulations 2023, availing the benefit of Clause 6.3 VIII of UGC 3rd Amendment Regulation 2023, is placed before the Standing Committee of the Syndicate on Teaching &Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the request of Sri.Najeem E, Assistant Professor Academic Level 12, Department of Arabic, TKM College of Arts and Science, Kollam to revise his Placement/ Promotion order on the basis of UGC (3rd Amendment) Regulations 2023, availing the benefit of Clause 6.3 VIII of UGC 3rd Amendment Regulation 2023 and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee.

Item No. 12.06.A40 *MSC Colleges, Pattom - Initial Appointment of Sri.Renji R, Assistant Professor in Syriac at St.John's, Anchal- Approval – reg.*
(75027/Ac F I/2023/UOK)

The Manager, Malankara Syrian Catholic Colleges has forwarded the proposal for the approval of initial appointment of Sri.Renji R as Assistant Professor in Syriac at St.John's, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021.

The Manager, Malankara Syrian Catholic Colleges has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings.
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No. D2/330/2022/HEdn dated 27.09.2022 and G.O.(Rt) No.805/2023/HEDN Dated 05.06.2023.
14. Post Adalath Report of Syriac.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.
17. Community Certificate submitted by Sri.Renji R

As per letter No. D2/330/2022/HEdn dated 27.09.2022, Government had nominated its representative to the Staff Selection Committee of St.John's, Anchal for filling up of one vacancy in Syriac. The validity of the Government Nominee letter was up to 31.05.2023. The Government, vide G.O.(Rt). No.805/2023/HEDN Dated 05.06.2023 extended the validity of the Nomination Orders that are issued in the Academic Year 2022-23, but could not be convened before 31.05.2023, for a further period of 6 months from 01.06.2023.

University vide U.ONo.AcFII/2864/2022/General/UOK dated 22.02.2023 fixed backlog vacancies of teaching Staff reserved for Persons with disabilities in Private aided colleges. Accordingly, the number of backlog vacancies for PWD Candidates to be filled under Malankara Syrian Catholic Colleges is 5 (five).

Accordingly, Educational Agency had advertised the vacancy in Syriac which was reserved for Differently abled candidates in two major Malayalam dailies (Deepika, Mangalam) and two English dailies (The Hindu and The New Indian Express) dated 08.10.2022.

Due to non receipt of applications the vacancy was re-notified in the same dailies on 08.11.2022.

Even after re-notification, no applications were received and hence in compliance with GO(MS) No.96/2021/HEdn dated 15.02.2021 & GO(MS) No.242/2022/HEdn dated 18.05.2022, the Educational Agency converted the vacancy in PWD to Community merit and advertised it in the above said 4 dailies on 08.12.2022.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

According to the minutes of the Selection Committee held on 16.11.2023 at 11.00 AM at the Major Archbishop's House, it is specified that only one application was received and the same was verified by the IQAC of St.John's, Anchal and prepared Academic Score as per UGC Regulation 2018. The rank list has been published purely based on the interview. Sri.Renji R, the only candidate who got 41 score out of 50 in the interview by the management was appointed in Community Category.

The Educational agency of MSC Colleges, Pattom has appointed Sri. Renji R as Assistant Professor in Syriac at St.John's College Anchal wef 20.11.2023 FN.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1v) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC LIKE SLET/SET or who have been awarded a Ph.D. in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/ SLET/ SET. (Clause 3.3 I and Clause 4.1 I.A. (ii) of UGC Regulation 2018)
- NET/ SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET. (Clause 3.3 II and Note below Clause 4.1 I A (ii) of UGC Regulation 2018).

It is noted that UGC is not conducting NET for the language Syriac. As per Clause 3.3 II and Note of Clause 4.1 I A (ii) of UGC Regulation 2018, “clearing of NET/SLET/SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted. Hence NET is not required for the appointment as Assistant Professor in Syriac.

In the UGC Regulations it is stated that the candidates who have been awarded PhD Degree in accordance with UGC Regulations 2009 is exempted from the minimum eligibility condition of NET for recruitment as Assistant Professor in University, Colleges or Institution. Accordingly Ph.D Degree is also considered as an essential eligibility criteria for recruitment as Assistant Professor in Colleges.

As per Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

In this case Sri. Renji R has not acquired PhD Degree and UGC Regulation is silent on the fact whether PhD Degree is mandatory for the disciplines where NET is not conducted by UGC. Hence the dealing section cannot ascertain whether Sri Renji R is fully qualified for the post of Assistant Professor in Colleges.

Meanwhile the Higher Education department vide GO(Rt.)No.273/2024/HEDN dated 26.02.2024 has issued a booklet, duly approved by the Govt., containing the sanctioned Posts & number of posts to be abolished in all Aided Arts & Science Colleges in the State, in accordance with Go. (Ms.)No. 155/2020/HEDN dated 01.04.2020 & Go.(Ms.) No.471/2020/HED dated 30.12.2020.

Accordingly, the workload of Syriac in the Colleges under the Corporate Management, Malankara Syrian Catholic Colleges Pattom, TVM (Mar Ivanios College, Thiruvananthapuram and St. John's College, Anchal) are as detailed below.

Name of the College	Total workload hours and sanctioned post	Workload and sanctioned post as per the Booklet	Number of post to be abolished with work load less than 16 hours
Mar Ivanios College	9 hours and 1 sanctioned post	9 hours and 1 sanctioned post	1
St. John's College, Anchal	18 hours and 1 sanctioned post	18 hours and 1 sanctioned post	0

That is as per GO dated 26.02.2024, out of the two sanctioned posts in Syriac under the Corporate Management, MSC Colleges Pattom, the Number of post with workload less than 16 hours to be abolished is one and hence the remaining permissible post is one only.

The Total number of teachers working under the corporate Management MSC Colleges Pattom is 2 (two) including Sri. Renji R. i.e; Sri. Renji R is appointed to the post which is identified as excess by the Government and hence will be abolished. The Selection Committee constituted on 16.11.2023, in which Govt. nominee was also a part of it, recommended the said appointment.

But the Selection Committee was convened well before the issuance of the G.O dated 26.02.2024.

In this circumstances, as per the orders of the Vice-Chancellor, the proposal for the approval of the initial appointment of Sri. Renji R as Assistant Professor in Syriac, St. John's College, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021, along with the GO(Rt.) No.273/ 2024/ HEDN dated 26.02.2024 issued by the Higher Education department is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial Appointment of Assistant Professor in Syriac, St.John's College, Anchal

(Date of Notification: 08.12.2022 (The New Indian Express, The Hindu, Deepika, Mangalam))

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in Syriac under MSC Colleges & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Sri.Renji R D.O.J: 20.11.2023 FN Assistant Professor in Syriac Interview held on 16.11.2023	30.05.1983 38 years 7 months (as on 01.01.2022)	1st position in Community merit	B.A Philosophy First Class, Percentage of marks-60.75% April 2004, Reg No. 57118 (University of Kerala) M.A Syriac B+ Grade Percentage of marks - 78.75% June 2015 Reg No. 130011005057 (M.G University) (Eligibility Certificate produced)	At Mar Ivanios College 9 hours and 1 sanctioned post At St. John's College, Anchal 18 hours and 1 sanctioned post Total 2 sanctioned posts As per GO dated 26.02.2024 Number of post with workload less than 16 hours to be abolished is 1. Total Number of Teachers Permissible - 1 Position of the Teacher - 2 nd	92	46	Against the vacancy of Fr. James Steephen, Associate Professor retired from service on 31.03.2021

Recommendation:-

The Committee considered the proposal for the approval of the initial appointment of Sri.Renji R as Assistant Professor in Syriac, St. John's College, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021, along with the GO(Rt.) No.273/2024/HEDN dated 26.02.2024 issued by the Higher Education department and recommended to get remarks from the Dean concerned and to place the proposal along with the remarks in the Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 15.06.2024, be approved.

Item No. 12.06.A60 **SD College Alappuzha- Allegations against Dr.Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College- reg.**

(13582/Ac F I/2022/UOK)

Prof.(Dr.) G.Nagendra Prabhu, Department of Zoology, SD College, Alappuzha has submitted the following allegations against Dr.Prema K.H, Principal of the College.

The certificate submitted by Dr.Prema K.H before the Selection Committee constituted for the appointment of Principal of S D College, Alappuzha, on the participation and development of Five Modules of E- content in the 3 day Online Workshop (Inter Disciplinary) on "Open Access Publishing and Reference Management" which was delivered as MOOC with four quadrants, organised by Post Graduate Department of Chemistry and Research Centre, S D College, Alappuzha and Kerala State Higher Education Council (KSHEC) from 22.02.2022 to 24.02.2022 is a forged one. Dr.Prema K.H misuse the logo and name of KSHEC and signature of its Member secretary and had claimed 25 points in her application for the post of Principal, S D College, Alappuzha.

Prof.(Dr.)G.Nagendra Prabhu has forwarded a copy of the detailed report submitted by the KSHEC to the Higher Education Department, Government of Kerala, based on his complaint ***(Copy of the letter is attached)**.Accordingly it is stated that the template of the certificate submitted by the College for the resource persons of the workshop, was issued to Dr.Prema K.H, who figures in the list of 50 participants. Thus it appears that, the certificate has been altered after Authentication and the alteration was made with out the approval of the KSHEC.

In the light of the complaint filed by Prof.(Dr.) G.Nagendra Prabhu before the Member Secretary, Kerala State Higher Education Council (KSHEC) the Government vide its letter dated 05.12.2023 has requested the University to forward an urgent report on the Complaint,regarding the forging and the misuse of Certificate issued by the SD College, Alappuzha and Kerala State Higher Education Council (KSHEC).

In this context the following are submitted:

- On verification of the PBAS of Dr. Prema K.H it is noted that she Scored 25 points on 3 day Online Workshop (Inter Disciplinary) on "Open Access Publishing and Reference Management" which was delivered as MOOC with four quadrants, organised by Post Graduate Department of Chemistry and Research Centre, SD College, Alappuzha and Kerala State Higher Education Council (KSHEC) from 22.02.2022 to 24.02.2022 in the head of Development of e- content.
- The scores achieved by Dr. Prema K.H under the head "Development of e- content" were verified and awarded by the Selection Committee, constituted in accordance with UGC Regulations 2018.
- The minimum Research Score for the appointment of Principal is 110. As per the minutes of the Selection Committee constituted for the appointment of Principal of SD College, Alappuzha, Dr.Prema K.H acquired a total Research Score of 509.3.
- The Selection Committee has recommended to appoint Dr.K.H Prema as Principal of SD College Alappuzha as per UGC Regulations 2018.
- All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the recommendations of the Selection Committee, the Syndicate at its meeting held on 26.04.2023 considered the Proposal for the approval of the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the college along with complaint filed by Prof.(Dr.)G Nagendra Prabhu and resolved to approve the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the college. Accordingly University Order No.4415/2023/UOK Dated 23.05.2023 was issued.

The Syndicate at its meeting held on 28.12.2023 considered the allegations made by Prof.(Dr.) G.Nagendra Prabhu, against Dr.Prema K.H with regard to claiming of scores,forging and the misuse of Certificate for the appointment as Principal of the College and resolved to refer the matter to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Meanwhile, Prof.(Dr.)G.Nagendra Prabhu has again submitted a complaint dated 06.03.2024 ***(copy attached)** along with copies of several documents he obtained through RTI Act 2005, to prove the illegal activities committed by Dr.Prema K.H for her Principalship.

Moreover an email has been received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry and IQAC Cordinator of S D College Alappuzha along with a copy of the complaint ***(copy attached)** he had submitted to the Manager S D College Alappuzha in connection with the factual information regarding manipulations by Dr.K.H.Prema for the appointment as Principal of SD College Alappuzha and requested the University to take proper action against those responsible for the unethical activities.

The Education Officer, University Grants Commission vide letter No.F.No.10-58/2024 (PS/Misc.) dated 01.04.2024 sought remarks on the complaint received from Prof.(Dr.)G.Nagendra Prabhu, Head Department of Zoology SD College Alappuzha against the appointment of Principal at S D College Alappuzha. In response to which an interim reply dated 25.04.2024 has been forwarded, stating that the complaint is under the active consideration of the appropriate bodies of the University and decision taken in this regard will be intimated to the UGC in due course.

As per the orders of the Vice Chancellor, the allegations made by Prof.(Dr.) G.Nagendra Prabhu, against Dr.Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College along with complaint received from Dr.Parameswaran.P.S, Associate Professor Department of Chemistry, SD College alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

***Attached in Annexure as Annex I**

Recommendation:-

The Committee considered the proposal regarding the allegations made by Prof.(Dr.)G.Nagendra Prabhu, against Dr.Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College along with complaint received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry, S D College alappuzha, and recommended to obtain remarks on the matter from the IQAC, University of Kerala.

The Committee further recommended to place the matter along with the remarks of IQAC in the next Standing Committee.

Resolution of the Syndicate

RESOLVED to hear Dr.Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Item No. 12.06.A77 ***Allegations against Jamia Training College Chithara, Kadackal - Surprise inspection conducted - Report submitting of:- reg.***

(29644/Ac F I/2020/UOK)

The Syndicate held on 09.02.2023 considered the complaints received against the functioning of Jamia Training College Chithara, Kadackal and entrusted a subcommittee comprising of Dr.M.Vijayan Pillai, Smt.Renju Suresh & Sri.Sandeep Lal, then Members of Syndicate to conduct a surprise inspection in the college for assessing the veracity of the complaints received against the functioning of the college.

Accordingly an inspection was conducted in the college on 13.02.2023 and reported that the functioning of the college is not normal. Hence recommended urgent corrective measures to be taken by the college authorities and the same shall be ensured by the University in the larger interest of the Student community.

Meanwhile two complaints have been received from Dr.Caroline K Varkey, & Ms.Deepthi.A.S, the then Principal & Assistant Professor in English respectively at Jamia training College Chithara Kollam.

Ms. Deepthi A.S had been appointed as Assistant Professor of English as on June 1, 2013, according to the duly approved staff list at Jamia Training College, Chithara, issued in 2021. But the staff details of Dr.Caroline K Varkey as Principal of Jamia Training College Chithara was not submitted by the Educational agency for endorsement or else not reported the appointment of Dr.Caroline K Varkey as Principal of the College.

The main allegations made in the complaints are as follows:

- Even though Dr.Caroline K Varkey was appointed as Principal of the College in 2021, the management had not taken necessary steps to endorse her Staff details.
- The management staff misused the Principal's password.
- The Principal was prevented from convening a PTA meeting.
- The college's chairman terminated Dr.Caroline K Varkey & Ms. Deepthi AS on 22nd December 2022, without prior notice and filled the position of Dr.Deepthi A.S with another teacher who lacked the necessary qualifications, as per the existing Regulations.
- Ms. Deepthi A.S is still working in the college despite being under a lot of mental strain and without receiving salary or any financial incentives
- Also, the newly appointed teacher is being paid salary by the educational agency despite not having the necessary credentials.
- There is no infrastructural facilities in the college as stipulated by NCTE
- No salary had been disbursed to Dr.Caroline K Varkey in the month of January.
- The future of the students is a major concern because there is no one to supervise the College's extracurricular and curricular activities

Hence it was requested to intervene in the matters and take necessary steps at the earliest.

The Syndicate at its meeting held on 28.02.2023 considered the report of inspection conducted at Jamia Training College, Chithara on 13.02.2023 along with the complaints received from Ms.Deepthi A.S Dr.Caroline Varkey, Principal, Jamia Training College and resolved to hear the Principal and Manager of the College by a sub-committee consisting of Dr.M.Vijayan Pillai, Dr.S.Nazeeb, Smt.Renju Suresh and Sri.Sandeep Lal.S, Members Syndicate and place the report before the Syndicate.

Accordingly a meeting of the Sub Committee was held on 23.03.2023.

The Syndicate at its meeting held on 30.03.2023 & 31.03.2023 considered the Minutes of the meeting of the Sub Committee held on 23.03.2023 and the email dated 22.03.2023 from the Secretary, Jamia training College, Chithara for extension of time for hearing, for two weeks and resolved to agreed the same.

Accordingly a meeting of the Sub Committee was again held on 24.04.2023.

The Syndicate at its meeting held on 26.04.2023 considered the above whole matter and resolved to issue urgent notice to the Manager, Jamia training College, Chithara to rectify the defects mentioned in the inspection report submitted by the Sub Committee within one month, if not the affiliation of the college will be withdrawn.

In compliance with the decision of the Syndicate, the Secretary, Jamia Training College, Chithara submitted an explanation and a compliance certificate, stating that all the defects mentioned in the inspection report were rectified. Since one of the defects mentioned in the inspection report was shortage of qualified teachers, the Educational Agency had also submitted a Staff List consisting of 12 teachers including the Principal of the College for endorsement. Defects in the staff list were rectified by the Educational Agency recently and is to be placed before the ensuing Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Later Dr.Caroline.K Varkey, vide letter dated 01.11.2023, has sought the status of her complaint dated 20.02.2023, submitted earlier against the functioning of the Jamia Training College, Chithara and the Management authorities.

On perusal of the above complaint of Dr. Caroline K Varkey dated 01.11.2023, the Hon'ble Vice Chancellor has ordered to conduct an urgent enquiry about the current performance of Jamia Training College Chithara and to arrange a surprise inspection by the University officials and teachers.

Accordingly, an inspection team has been constituted with following members

1. The Head, Department of Education, University of Kerala.
2. Dr. Divya C. Senan, Assistant Professor, Department of Education, University of Kerala
3. Joint Registrar (Academic)
4. Deputy Registrar (Academic I)

The inspection team has conducted a surprise inspection at Jamia Training College, Chithara on 17.01.2024 and submitted a report.

The Inspection report is attached herewith.*

As per the Orders of the Hon'ble Vice-chancellor, the report of the inspection conducted at Jamia Training College, Chithara on 17.01.2024 is placed before the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendations.

***Attached in Annexure as Annex II**

Recommendation:-

The Committee considered the report of the inspection conducted at Jamia Training College, Chithara on 17.01.2024 and recommended to submit the same before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee further recommended to entrust the Standing Committee of the Syndicate on Affiliation of Colleges to frame a general guidelines for the B.Ed Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15.06.2024, be approved.

FURTHER RESOLVED to issue a strict warning to Jamia Training College, Chithara based on the Inspection Report submitted by the University Officials and Teachers.

ALSO RESOLVED to inform the Educational Agency to disburse the remuneration pending to the Principal and Faculties immediately.

Item No. 12.06.B23 *St. Gregorios College, Kottarakkara – Initial appointment of Assistant Professors in Commerce, English, Physical Education, Political Science & Hindi – Approval – Reg.*

(Ac F II/75880/2023)

The Manager, St. Gregorios College, Kottarakkara has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in the Department of Commerce, English, Physical Education, Political Science and Hindi at St. Gregorios College, Kottarakkara as detailed below.

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1.	Sri. Nithin Ninan Thomas	Commerce	31.10.2023 FN	Retirement vacancy of Dr. Johnkutty P (31.05.2017)
2.	Dr. Raji Iype	Commerce	31.10.2023 FN	Retirement vacancy of Dr. Suman Alexander (31.05.2021)
3.	Ms. B. Madhuri Unnithan	English	30.10.2023 FN	Retirement vacancy of Dr. John Scaria (31.03.2017)
4.	Dr. Soumy Syamchand	English	30.10.2023 FN	Termination Vacancy of Sri. Sunil P (27.06.2018)
5.	Dr. Shiji Mariam Varghese	English	30.10.2023 FN	Retirement vacancy of Smt. Jiji Peter (31.04.2022)
6.	Sri. Binu A	Physical Education	31.10.2023 FN	Retirement vacancy of Sri. Thomas P George (31.05.2019)
7.	Dr. Jincy Mathew	Hindi	31.10.2023 FN	Retirement vacancy of Dr. John Panicker (31.05.2022)
8.	Jeffin Thomas Mammen	Political science	31.10.2023 FN	Retirement vacancy of Dr. Shaji K (31.03.2019)

The Educational Agency has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting, Academic Score Sheet & Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Declaration to the effect that one month's time was given to the prospective candidates for applying.
5. Nomination letter from the Government.

6. Rotation Register and Reservation Roster for the appointments made since 07.02.1996

The Educational Agency has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notification dated 18.07.2023 regarding the appointments were advertised in the four major dailies as detailed below:

1. The New Indian Express dtd 19.07.2023
2. The Hindu dtd 19.07.2023
3. Malayala Manorama dtd 19.07.2023
4. Mathrubhoomidtd 19.07.2023

Since the advertisement has been made on July, 2023, the age of the Assistant Professors is calculated as on 01.01.2023. Government vide G.O No: 4/2023/HEDN dtd 11.04.2023 has enhanced the upper age limit for the recruitment of Assistant Professors in Govt/Aided Arts & Science Colleges, Law Colleges, Training Colleges, Sanskrit & Arabic Colleges and Universities to 50 years.

The Subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

University has fixed the backlog vacancies of teaching staff reserved for Persons with Disabilities in accordance with the guidelines issued by the Government vide U.O No: Ac.FII/2864/2022/General/UOK dtd 22.03.2023. As per the said U.O, one backlog vacancy is fixed at St. Gregorios College, Kottarakkara for PWD candidates. As per the list of teachers as on 01.01.2023, 49 regular appointments were done at St.Gregorios College, Kottarakkara from 07.02.1996. Also, 51st turn of appointment is reserved for PWD candidate. Therefore, the Management should appoint two PWD candidates at the College in accordance with the guidelines issued by the Govt for PWD reservation. **The Management has reserved one post each in Botany and English for PWD candidates and notified accordingly. It may be noted that, Sri. Shaji C John belongs to PWD category, was already appointed in the College as Assistant Professor in Commerce and approval were given to him by the University.**

Smt. Shiny George, Additional Secretary, Planning & Economic Affairs department, Government Secretariat was nominated as the Government representative to the Staff Selection Committee for filling up of 9 vacancies as detailed below at St. Gregorios College, Kottarakkara vide Govt: Letter No: D2/131/2023/H.Edndtd 19.06.2023. Govt also directed in the letter that the Management should abide by the Reservation Principles without fail and vacancies earmarked for the differently abled candidates should be mentioned in the newspaper notification also.

Department	No: of vacancies
Botany	1
Commerce	2
English	3
Hindi	1
Political Science	1
Physical Education	1

The University of Kerala vide U.O No: AcFII/General/UGC-R-2018/2019 dtd 09.09.2021 modified the criteria for direct recruitment of Assistant Professors in aided colleges.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/ SLET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. As per the assessment of workload of the College, there are 176 teaching hours permitting 11 sanctioned teaching post in the Department of Commerce, 120 teaching hours permitting 7 sanctioned teaching post in the Department of English, one sanctioned post permitted in Department of Physical Education, 18 teaching hours permitting one sanctioned teaching post in Hindi and 40 teaching hours permitting two sanctioned teaching post in Political Science.

As the Government has granted permission to fill two vacancies in the Department of Commerce, Sri. Nithin Ninan Thomas and Dr. Raji Iype are appointed in the 10th and 11th position respectively in the Department of Commerce.

As the Government has granted permission to fill three vacancies in the Department of English, Ms. B. Madhuri Unnithan, Dr. Soumy Syamchand and Dr. Shiji Mariam Varghese are appointed in the 5th, 6th and 7th position respectively in the Department of English.

As the Government has granted permission to fill one vacancy in the Department of Physical Education, Sri. Binu A is appointed in the 1st position in the Department of Physical Education.

As the Government has granted permission to fill one vacancy in Hindi, Dr. Jincy Mathew is appointed in the 1st position in the Department of Hindi.

As the Government has granted permission to fill one vacancy in Political Science, Jeffin Thomas Mammen is appointed in the 2nd position in the Department of Political Science.

There is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee for the post of Assistant Professors in Commerce held on 30.10.2023 at St.Gregorios College, Kottarakkara, it is specified that 45 applications were received for the post of Assistant Professors in Commerce. The Management shortlisted 27 candidates out of the total applicants who scored 60 and above marks out of 100 and they were called for interview. 18 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies in Commerce as per the notification are 2 and the committee published the rank

list of open merit with three candidates and community merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in English held on 28.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 120 applications were received for the post of Assistant Professors in English. The Management shortlisted 63 candidates out of the total applicants who scored 60 and above marks out of 100 and they were called for interview. 49 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies in English as per the notification are 3 and the committee published the rank list of open merit with six candidates, community merit with three candidates and PWD merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Physical Education held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 9 applications were received for the post of Assistant Professor in Physical Education. The Management shortlisted all 9 candidates and they were called for interview. 6 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancy in Physical Education as per the notification is 1 and the committee published the rank list of open merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Hindi held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 14 applications were received for the post of Assistant Professor in Hindi. The Management shortlisted all 14 candidates and they were called for interview. 13 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancy in Hindi as per the notification is 1 and the committee published the rank list of open merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Political Science, held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 13 applications were received for the post of Assistant Professor in Political science. Based on the scrutiny of applications in terms of the specified academic qualifications, marks scored, research achievements and other related factors, 8 candidates were shortlisted by the Management and they were called for interview. 3 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancy in Political Science as per the notification is 1 and the committee published the rank list of community merit with two candidates in the order of merit.

The Educational Agency has produced a Disability Certificate in respect of Ms. B. Madhuri Unnithan issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt: of India (40% permanent disability in relation to Right Upper Limb) to prove she belongs to PWD category.

The Educational Agency has also produced a copy of Kerala Gazette No: 35 dtd 27.08.2013 containing the notification regarding the change of Dr. Soumy Syamchand's name. According to it, it is certified that Baby Saumya L and Baby Soumya L is one and same person and henceforth she shall be known as Soumy Syamchand and shall apply in all documents relating to her.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of

Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the above context, the following points are submitted for the consideration.

1. The Management should appoint two PWD candidates at the College, in accordance with the guidelines issued by the Govt for PWD reservation. But the Management has filled only one vacancy in English under PWD category by appointing Ms. B. Madhuri Unnithan and the other one vacancy in the subject Botany for the PWD candidates has remained unfilled. The Management informed that the only one person who attended the interview for the Post of Assistant Professor in Botany was not a PWD candidate and that they are planning to renotify the post in Botany with same disability category at the earliest.
2. The Government vide G.O (Ms) No. 242/2022/HEDN dtd 18.05.2022 has ordered that, in case of non-availability of candidates for the posts reserved for differently-abled persons, one more notification should be notified and if there is no availability after that, the rotation of the post should be changed in English alphabetical order. **It may be noted that the Manager notified for the Post of Assistant Professor in Botany under PWD category only once and if there are no candidates applied/selected for the post in Botany subject after re-notification, PWD reservation should be changed in Hindi or Political Science.**
3. It is not mandatory to appoint a PWD candidate in the Subjects Commerce and Physical Education in the College as Sri. Shaji C John, Assistant Professor in Commerce belongs to PWD category and PWD reservation does not apply to the subject Physical Education.
4. It may be noted that, the Manager vide letter dtd 15.03.2024 has informed that cutoff mark (Table 3B, UGC Regulations, 2018) was fixed only for Commerce and English out of six subjects. In the case of Political Science, where no specific cutoff mark was specified, 13 applications were received for the post of Assistant professor within the stipulated time and the Management shortlisted 8 candidates out of the 13 applications based on the academic qualifications, marks scored, research achievements and other related factors. The Manager vide letter dated 17.05.2024 has clarified that the post was notified under community quota vacancy and out of the 13 applications received only 8 belongs to the Orthodox community.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal for the approval of initial appointment of following Assistant Professors in the department of Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Sri. Nithin Ninan Thomas, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Johnkutty P.
2. Dr. Raji Iype, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Suman Alexander.
3. Ms. B. Madhuri Unnithan, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the retirement vacancy of Dr. John Scaria.
4. Dr. Soumy Syamchand, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the termination Vacancy of Sri. Sunil P.
5. Dr. Shiji Mariam Varghese, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the retirement vacancy of Smt. Jiji Peter.
6. Sri. Binu A, appointed as Assistant Professor in Physical Education at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Sri. Thomas P George.
7. Dr. Jincy Mathew, appointed as Assistant Professor in Hindi at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. John Panicker.
8. Jeffin Thomas Mammen, appointed as Assistant Professor in Political Science at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Shaji K.

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara (Notification dtd 18.07.2023)

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2023	Rank position & Category	Academic Qualifications	Workload & Sanctioned post	Apportionment			Remarks
						Open	Community	PWD	
1	Sri. Nithin Ninan Thomas, Assistant Professor in Commerce 31.10.2023 FN	D.o.B - 20.01.1997 25 years and 11 months	Rank 1 Open Quota	1. B.Com - March, 2018 - 150021000646 - A+ Grade - 87.88% - M.G. University - EC submitted 2.M.Com - June, 2020 - 1817114 - First Class - 72.5% - Christ (Deemed to be University) - EC submitted 3. UGC NET in Commerce - Roll No: KK0405221002 - Qualified on-31.12.2019	176 teaching hours Sanctioned Post - 11 Position of the teacher - 10	32	17	2	Retirement vacancy of Dr. Johnkutty P (31.05.2017)
2	Dr. Raji Iype, Assistant Professor in Commerce 31.10.2023 FN	D.o.B - 30.05.1980 42 years and 7 months	Rank -2 Community Quota (* 1st Rank in Community Quota is Sri. Nithin Ninan Thomas)	1. B.Com - Sep 2001 - 179363 - Third class - 44.66% - University of Kerala 2. M.Com - Jan 2008 - Reg No; 8178 - Second class - 57.90% - M.G. University - EC submitted 3. Ph.D Commerce - 30.04.2019 - M.G. University - EC submitted	176 teaching hours Sanctioned Post - 11 Position of the teacher - 11	32	18	2	Retirement vacancy of Dr. Suman Alexander (31.05.2021)
3	Ms. B Madhuri Unnithan 30.10.2023 FN	D.o.B - 28.03.1997 25 years and 9 months	Rank - 1 PWD Quota	1. BA English Language & Literature - April, 2018 - Candidate code - 13015123009 - A grade - 81.77% - University of Kerala 2. MA English Language & Literature - May 2020 - Candidate Code - 53018123006 - First class - 76.77% - University of Kerala	120 teaching hours Sanctioned post - 7 Position of the teacher - 5	30	17	2	Retirement vacancy of Dr. John Scaria (31.03.2017)

				3. M.Phil – August 2022 – M.G. University – Reg No: SMP20ENG005 – A+ grade – EC submitted 4. UGC NET in English – Qualified on – 05.11.2022					
4	Dr. Soumy Syamchand 30.10.2023 FN	D.o.B – 10.05.1983 39 years and 7 months	Rank 1 Open Quota	1. BA English – April 2004 – Reg No: 6714/ April 2004 – Third Class – 38.5% – University of Kerala 2. MA English – Aug 2008 – Reg No: 11007372018 – Second class – 57.8% - Sri. Venkateswara University, Tirupati – EC submitted 3. M.Phil English – Feb 2017 – Reg No: 15034 – Annamalai University – First class - EC submitted 4. Ph.D English – Jan 2020 – 381314 - Annamalai University – EC submitted	120 teaching hours Sanctioned post – 7 Position of the teacher - 6	31	16	2	Termination Vacancy of Sri. Sunil P (27.06.2018)
5	Dr. Shiji Mariam Varghese 30.10.2023 FN	D.o.B – 21.02.1994 28 years and 10 months	Rank -1 Community Quota	1. BA English – March 2015 – Reg No: 12138303 – B+ grade (75% - 87.5%) – M.G. University – EC submitted 2. MA English – May 2017 – Reg No: 150011004819 – B plus grade (78.5%) - M.G. University – EC submitted 3. UGC NET in English – Qualified on 02.01.2018 4. Ph.D – 24.11.2022 - Indian Institute	120 teaching hours Sanctioned post – 7 Position of the teacher - 7	31	17	2	Retirement vacancy of Smt. Jiji Peter (31.04.2022)

				of Technology, Madras - EC submitted					
6	Sri.Binu A 31.10.202 3 FN	D.o.B - 29.03.198 6 36 years and 9 months	Rank 1 Open Quota	1.BA General Economics & Political Sciences – April 2010 – University of Kerala – Reg No: 825318 – Third class – 45.75% 2. Bachelor of Physical Education – Aug 2011 – University of Calicut – Reg No: KGAKTPE006 – First class – 65.6% 3. Master of Physical Education – June 2013 – M.G. University – Reg No: 321 – Distiction – 75.3% - EC submitted 4. UGC NET – Physical Education – Qualified on 21.04.2014	Sanctione d post – 1 Position of the teacher - 1	33	19	2	Retirement vacancy of Sri. Thomas P George (31.05.2019)
7	Dr. Jincy Mathew 31.10.202 3 FN	D.o.B - 04.12.198 7 35 years	Rank 1 Open quota	1. BA Hindi – MG University – March 2008 – Reg No: 46433/2008- 63.125% – EC submitted 2. MA Hindi - MG University - May 2010 – Reg No: 101002 – 69.59% - EC submitted 3. Ph.D Hindi – MG University – 24.03.2018 - EC submitted	18 teaching hours Sanctione d post – 1 Position of the teacher - 1	33	18	2	Retirement vacancy of Dr. John Panicker (31.05.2022)
8	Sri. Jeffin Thomas Mammen 31.10.202 3 FN	D.o.B - 24.06.199 4 28 years and 6 months	Rank 1 Communit y quota	1. BA English – University of Kerala – April 2015 – Reg No: 13010603 – 83.75% 2. MA Politics and International Relation – MG University – April 2017 –	40 teaching hours Sanctione d post – 2 Position of the teacher - 2	34	19	2	Retirement vacancy of Dr. Shaji K (31.03.2019)

				Reg No: 041506 -81.80% 3. UGC NET – Political Science – Roll No: KL17506149 – Qualified date – 25.06.2019					
--	--	--	--	---	--	--	--	--	--

Recommendation:-

The Committee considered the proposal regarding initial appointment of following Assistant Professors in the department of Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara and recommended to refer the matter to the Syndicate

1. *Sri. Nithin Ninan Thomas, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Johnkutty P.*
2. *Dr. Raji Iype, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Suman Alexander.*
3. *Ms. B. Madhuri Unnithan, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the retirement vacancy of Dr. John Scaria.*
4. *Dr. Soumy Syamchand, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the termination Vacancy of Sri. Sunil P.*
5. *Dr. Shiji Mariam Varghese, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the retirement vacancy of Smt. Jiji Peter.*
6. *Sri. Binu A, appointed as Assistant Professor in Physical Education at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Sri. Thomas P George.*
7. *Dr. Jincy Mathew, appointed as Assistant Professor in Hindi at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. John Panicker.*
8. *Jeffin Thomas Mammen, appointed as Assistant Professor in Political Science at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Shaji K.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges.

Item No. 12.06. C2 *St. Michael's College, Cherthala - Proposal for the approval of the Placement/ Promotion of Dr. Saneesh Sebastian, Assistant Professor, Department of Physics - Academic Level-10 to Academic Level-11 - w.e.f 11.11.2019 FN – reg.*

(9683/Ac F III/2024/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Saneesh Sebastian, Assistant Professor, Department of Physics of the said College from Academic Level-10 to Academic Level-11, w.e.f 11.11.2019 FN.

The Service details of Dr. Saneesh Sebastian are as follows;

Qualifications	1.M.Sc in Physics from Kannur University in April 2007 (First Class). 2.Ph.D in Faculty of Science from Cochin University of Science and Technology awarded on 23.07.2015.
Date of Birth	11.04.1985
Date of Retirement	30.04.2045
Date of first entry into Service	11.11.2015 FN
Date of entry into continuous service	11.11.2015 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	11.11.2019 FN

Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Participated in three weeks UGC-Sponsored Orientation Programme XLI conducted by the UGC-HRDC, Kannur University from 13.11.2019 to 03.12.2019. 2. Participated in two weeks Online Refresher Course (Multidisciplinary) in Techno-Pedagogy Tools Towards Digital Era of Teaching conducted by UGC-HRDC, University of Kerala from 28.09.2020 to 11.10.2020.
Details of relaxation availed of	2 years on the account of Ph.D Degree
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2015 to 2019 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Saneesh Sebastian, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 11.11.2015 FN. He has completed 4 years of service as Assistant Professor (Academic Level-10) on 10.11.2019 AN and is now eligible for promotion to Assistant Professor (Academic Level-11) w.e.f 11.11.2019 FN.

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course of three weeks duration and one Refresher Course of two weeks duration for promotion to Assistant Professor (Academic Level-11) within the assessment period. The teacher in reference has completed the required Courses only on 11.10.2020.

However, as per UGC Notification F No. 9-1/2010(PS/MISC) Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level-11), w.e.f 11.11.2019 FN itself.

It may be noted that the Screening Committee constituted on the date before of UGC (3rd amendment) Regulations 2023 dated 31.07.2023, i.e., on 19.01.2022 and hence the committee recommended that Dr. Saneesh Sebastian, Assistant Professor Stage II (Academic Level-11) with the Scale of Pay 68900 – 205500/- w.e.f 12.10.2020 FN (after the date of completion of required OC/RC). But the Educational Agency have given Placement to the teacher w.e.f. 11.11.2019 FN in tune with the amended UGC Regulations.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts and as per the orders of the Vice-Chancellor the proposal regarding the approval of CAS Placement / Promotion of Dr. Saneesh Sebastian, Assistant Professor, Department of Physics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 11.11.2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Saneesh Sebastian, Assistant Professor, Department of Physics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 11.11.2019 FN based on UGC Regulations, 2018, and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee.

Item No. 12.06. C3 St. Michael's College, Cherthala - Proposal for the approval of the Placement/ Promotion of Dr. Mini P A, Assistant Professor, Department of

Physics - Academic Level-10 to Academic Level-11 - w.e.f 09.11.2019 FN – reg.

(9679/Ac F III`2024/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Mini P A, Assistant Professor, Department of Physics of the said College from Academic Level-10 to Academic Level-11, w.e.f 09.11.2019 FN.

The Service details of Dr. Mini P A are as follows;

Qualifications	1.M.Sc in Physics from Kannur University in May 2008 (First Class). 2.Ph.D in Nanoscience from Amrita Vishwa Vidyapeetham University awarded on 10.11.2012.
Date of Birth	04.03.1986
Date of Retirement	31.03.2046
Date of first entry into Service	09.11.2015 FN
Date of entry into continuous service	09.11.2015 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	09.11.2019 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1.Participated in three weeks UGC-Sponsored Orientation Programme XL conducted by the UGC-HRDC, Kannur University from 16.10.2019 to 05.11.2019. 2.Participated in one week UGC-Sponsored Short Term Course in Gender Studies conducted by UGC-HRDC, Kannur University from 12.02.2020 to 18.02.2020. 3.Participated in one week UGC-Sponsored Short Term Course in Research Methodology (Science) conducted by UGC-HRDC, Kannur University from 28.02.2020 to 05.03.2020.
Details of relaxation availed of	2 years on the account of Ph.D for the Placement to Academic Level-11
L.W.A without Medical Certificate availed	Nil
Regulation applied	Option A, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2015 to 2019 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Mini P A, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 09.11.2015 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 08.11.2019 AN and is now eligible for promotion to Assistant Professor (Academic Level-11) w.e.f 09.11.2019 FN.

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course of three weeks duration and one Refresher Course of two weeks duration for promotion to Assistant Professor (Academic Level-11) within the assessment period. The teacher in reference has completed the required Courses only on 05.03.2020.

However, as per UGC Notification F No. 9-1/2010(PS/MISC) Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level-11), w.e.f 09.11.2019 FN itself.

It may be noted that the Screening Committee constituted on the date before of UGC (3rd amendment) Regulations 2023 dated 31.07.2023, i.e., on 19.01.2022 and hence the committee recommended that Dr. Mini P A, Assistant Professor Stage II (Academic Level-11) with the Scale of

Pay 68900 – 205500/- w.e.f 06.03.2020 FN (after the date of completion of required OC/RC). But the Educational Agency have given Placement to the teacher w.e.f. 09.11.2019 FN in tune with the amended UGC Regulations.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts and as per the orders of the Vice-Chancellor the proposal regarding the approval of CAS Placement/ Promotion of Dr. Mini P.A, Assistant Professor, Department of Physics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 09.11.2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Mini P A, Assistant Professor, Department of Physics, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 09.11.2019 FN based on UGC Regulations, 2018, and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee.

Item No. 12.06. C4 *St. Michael's College, Cherthala - Proposal for the approval of the Placement/ Promotion of Dr. Teny David, Assistant Professor, Department of Botany - Academic Level-10 to Academic Level-11 - w.e.f 07.01.2020 FN – reg.*

(9684/Ac F III/2024/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Teny David, Assistant Professor, Department of Botany of the said College from Academic Level-10 to Academic Level-11, w.e.f 07.01.2020 FN.

The Service details of Dr. Teny David are as follows;

Qualifications	1.M.Sc in Botany from Mahatma Gandhi University in June 2004 (First Class). 2.M Phil in Botany from University of Madras in June 2009. 3.Ph.D in Environmental Sciences (Botany) from Mahatma Gandhi University awarded on 06.12.2014.
Date of Birth	07.07.1981
Date of Retirement	31.03.2042
Date of first entry into Service	15.10.2015 FN
Date of entry into continuous service	15.10.2015 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	07.01.2020 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1.Participated in three weeks UGC-Sponsored Orientation Programme XXXVIII conducted by the UGC-HRDC, Kannur University from 14.01.2019 to 09.02.2019. 2.Participated in two weeks Online Interdisciplinary Refresher Course in Biological Sciences conducted by UGC-HRDC, Kannur University from 05.01.2021 to 18.01.2021.
Details of relaxation availed of	2 years on the account of Ph.D Degree
L.W.A availed	05.01.2017 to 29.03.2017 (83 Days)
Regulation applied	Option A, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement / Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2015 to

2020 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Teny David, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 15.10.2015 FN. He has completed 4 years of service as Assistant Professor (Academic Level-10) on 06.01.2020 AN (after having availed 83 days of LWA) and is now eligible for promotion to Assistant Professor (Academic Level-11) w.e.f 07.01.2020 FN.

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course of three weeks duration and one Refresher Course of two weeks duration for promotion to Assistant Professor (Academic Level-11) within the assessment period. The teacher in reference has completed the required Courses only on 18.01.2021.

However, as per UGC Notification F No. 9-1/2010(PS/MISC) Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level-11), w.e.f 07.01.2020 FN itself.

It may be noted that the Screening Committee constituted on the date before of UGC (3rd amendment) Regulations 2023 dated 31.07.2023, i.e., on 08.04.2022 and hence the committee recommended that Dr. Teny David Assistant Professor Stage II (Academic Level-11) with the Scale of Pay 68900 – 205500/- w.e.f 19.01.2021 FN (after the date of completion of required OC/RC). But the Educational Agency have given Placement / Promotion to the teacher w.e.f. 07.01.2020 FN in tune with the amended UGC Regulations.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts and as per the orders of the Vice-Chancellor the proposal regarding the approval of CAS Placement/ Promotion of Dr.Teny David, Assistant Professor, Department of Botany, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 07.01.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Teny David, Assistant Professor, Department of Botany, St. Michael's College, Cherthala from Academic Level-10 to Academic Level-11, w.e.f 07.01.2020 FN based on UGC Regulations, 2018, and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee.

Item No. 12.06.C13 *Sree Narayana College, Chempazhanthy - Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics from Academic Level-11 to Academic Level-12 - Changing the date of Placement/ Promotion from 05.02.2021 to 05.01.2021 - Approval – reg. (48871/Ac F III/2023/UOK)*

The Principal, Sree Narayana College, Chempazhanthy, has forwarded a letter from Dr.Dhanya.S.R, Assistant Professor, Department of Mathematics of the College requesting to change the date of her Placement/ Promotion to Academic Level-12, from 05.02.2021 to 05.01.2021.

Due to COVID Pandemic situation, the teacher could not undergo the Refresher Courses mandatory for her CAS Placement/ Promotion to Academic Level-12 in time, and she had completed the required refresher courses only on 04.05.2021, ie. 31 days after the due date (05.01.2021). Hence, the Screening-cum-Evaluation Committee held on 25.02.2022 verified the documents and recommended to approve the Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics, SN College, Chempazhanthy w.e.f 05.02.2021 FN. Accordingly, the said proposal to approve the Placement/ Promotion was forwarded to the University.

The Syndicate at its meeting held on 28.12.2023, Vide Item No. 07.89.C8, considered the said proposal along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and RESOLVED to approve the proposal regarding Placement/ Promotion of Dr.Dhanya S.R, Assistant Professor, Department of Mathematics, SN College, Chempazhanthy to Academic Level-12, w.e.f 05.02.2021 FN.

Subsequently, as the teacher requested to change her date of Placement to Assistant Professor (Academic Level-12) from 05.02.2021 to 05.01.2021, the University Order of the approval of Placement/ Promotion was not issued.

It may be noted that, as per the UGC (3rd amendment) Regulations 2023 dated 31.07.2023, Clause 6.3 VIII of UGC Regulations, 2018 is modified as - "wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the commission from time to time".

In light of the **UGC (Minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and other measures for the Maintenance of Standards in Higher Education) (3rd Amendment) Regulations 2023** (Clause-6.3 VIII), the same was implemented in the University as per **UO No. Ac.FII/9899/2023/UOK dated 06.12.2023**. *As the teacher has completed the required refresher courses before 31.12.2023 (ie. 04.01.2021), she is eligible to be promoted as Assistant Professor (Academic Level-12) w.e.f 05.01.2021 FN (instead of 05.02.2021 FN).*

As per the orders of the Vice-Chancellor, the proposal regarding change of date of Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics, Sree Narayana College, Chempazhanthy, to Academic Level-12, from 05.02.2021 FN to 05.01.2021 FN, in view of UO No.Ac.FII/9899/2023/UOK dated 06.12.2023, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding change of date of Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics, Sree Narayana College, Chempazhanthy, to Academic Level-12, from 05.02.2021 FN to 05.01.2021 FN, in view of UO No.Ac.FII/9899/2023/UOK dated 06.12.2023, and recommended to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee.

Item No. 12.06. C26 Iqbal College, Peringammala- Complaint Petition of Dr Saleena A.S, Assistant Professor Department of Commerce - Counter Complaints - reg. (72632/Ac F III/2023/UOK)

Dr.Saleena A.S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala had forwarded a complaint petition to the Hon'ble Vice-Chancellor in which she had raised various tortures being faced by her, including that from the HOD, Department of Commerce in the College. It has been stated that, to her belief, the tortures being faced are on account of her inter-caste marriage with a Hindu. The Hon'ble Vice-Chancellor has ordered to place the complaint before the Internal Complaints Committee (ICC).

Accordingly the file was forwarded to place before the ICC and on receipt of the same, the Presiding Officer, ICC has remarked that the complaint does not come under the rules and regulations of ICC and accordingly the file was returned.

Meanwhile a similar complaint was again forwarded by Dr. Saleena A S to the Hon'ble Vice-Chancellor, through proper channel and a detailed report on the same was sought from the Principal, Iqbal College, Peringammala.

In the detailed report furnished by the College Authorities, which included the remarks from the HoD of Commerce Department (the Department in which the complainant is working) it has been stated that, the allegations raised by the complainant, ie Dr. Saleena A S, are baseless and misleading

and liable to be withdrawn, considering the reputation of the College. The Report has been accepted by the Registrar.

In between, a copy of the complaint petition, addressed to the Hon'ble Minister of Higher Education against Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala submitted by a group of teachers of the said Collegerepresented by Smt. Babitha A, Dr.Sanitha Beevi (who are the leaders of two Service Organisations) was also received in the University. In the complaint, vaious allegations against Dr. Saleena A S, have been pointed out and the same have also been endorsed by the Principal of the College.

In this context, as per the orders of the of the Hon'ble Vice-Chancellor, the following* are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation;

- (1) the complaint petition of Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala raising various tortures being faced by her, including that from the HOD, Department of Commerce, ofthe College.
- (2) The report of the College authorities denying the allegations raised by Dr. Saleena A S, stating that the allegations are baseless and misleading and liable to be withdrawn, considering the reputation of the College.
- (3) the complaint petition submitted by a group of teachers of the said College represented by Smt. Babitha A, Dr. Sanitha Beevi (who are the leaders of two Service Organisations) endorsed by the Principal of the College, addressed to the Hon'ble Minister of Higher Education against Dr. Saleena A S, Assistant Professor, Department of Commerce, Iqbal College, Peringammala.

***Attached in Annexure as Annex III**

Recommendation:-

The Committee considered the matter and defer to next Standing Committee after a detailed study on the matter.

The meeting came to an end at 05.30 PM

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.12.07

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.06.2024– Consideration of– Reg.

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 21.06.2024, 02.00 PM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friday, 21st June, 2024
 Time : 02.00 P.M.
 Venue : Syndicate Room, University Buildings.

Members Present

- | | |
|---|------|
| 1. Dr. Shijukhan J. S., Convenor & Member Syndicate | Sd/- |
| 2. Dr. S. Jayan, Member Syndicate | Sd/- |
| 3. Dr. Gopchandran.K. G., Member Syndicate | Sd/- |

Members Absent

4. Prof.(Dr.) P. M. Radhamany, Member Syndicate

The meeting started at 02.00 P.M.

Item No.12.07 .A7 SD College, Alappuzha - Initial Appointment of Assistant Professor in the Department of Microbiology– Approval –reg:

(2228/Ac F I/2022/UOK)

The Principal, SD College Alappuzha vide email dated 04.06.2024 has forwarded the interim order dated 29.05.2024 of the High court of Kerala in WP(C) No.23842/2021 filed by Dr.Dinesh.M.D and requested to take necessary steps to approve the appointment of Smt.Roshmi Thomas as Assistant Professor in the Department of Microbiology at SD College, Alappuzha.

In this context the following are submitted:

1. The Educational Agency had advertised the notification regarding the vacancy of Assistant Professors in Microbiology in 4 daily newspapers viz. (2 Vacancies, Open Merit-1, Community Merit-1) The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021) under Open and Community Merit against the newly created post sanctioned vide GO (Ms)No.471/2020/HEDN dated 30.12.2020. Hence the age of the teacher is calculated on 01.01.2021.
2. As per letter No.D2/14/2021/HEdn dated 16.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of two vacancies of Assistant professors in Microbiology.The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO.(Rt) No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.
3. According to the minutes of the Selection Committee held on 18.10.2021, a rank list of 3 candidates each under Community merit and Open merit were published as detailed below purely based on the interview. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

Open merit

1. Dr.Dhanya V - (43.5/50) I Rank
2. Dr. Roshmi Thomas - (42.5/50) II Rank
3. Dr.Supriya R - (40/50) III Rank

Community merit

- 1 Dr.Dhanya V-(43.5/50) I Rank.
2. Dr.Supriya R -(41/50) II Rank.
3. Dr.NimishaR.Nair-(40/50) III Rank

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On the basis of the ranklists, the Educational agency made the following appointments in the Department of Microbiology.

Dr.Dhanya V under Community Merit in 1st Position.

Dr.Roshmi Thomas under Open Merit in 2nd Position.

The Principal, SD College, Alappuzha vide letter dated 12.01.2022 has forwarded the proposal regarding the approval of the initial appointment of Dr.Dhanya V and Dr.Roshmi Thomas as Assistant Professors in the Department of Microbiology against the newly sanctioned post as per G.O(Ms) No.471/2020/ H.Edn dated 30.12.2020 along with relevant documents regarding the selection and appointment of above mentioned Assistant Professors as stipulated in the norms of the University and as per UGC Regulations 2018 as detailed below.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.

6. Nomination letter from the Government.D2/14/2021/16.01.2021 and GO.(Rt)No.733/2021/HEDN dated 02/06/2021.
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the department concerned.
13. List of teachers in Microbiology.

Meanwhile a writ petition had been filed by Dr.Dinesh M.D, a PWD candidate to the post of Assistant Professor in Microbiology at SD College Alappuzha vide WP(C)No. 23842 of 2021, against the appointment of Assistant Professors in Microbiology made by the Educational agency without reserving seats to PWD Candidates.

As per Post Adalath report 2018 there is workload of 47 hours and vide GO(Ms) No.471/2020/H.Edn dated 30.12.2020,Government had sanctioned 2 new posts in the Department of Microbiology. By considering the revision of scheme & syllabus of B.Sc Microbiology (Regular), M.Sc Microbiology and Biochemistry & Industrial Microbiology (career related) Programmes under CBCS system from the academic year 2022 onwards,University vide U.O No.7453/2022/UOK dated 27.09.2022, enhanced the workload of Microbiology from 47 hours to 48 hours in the Department of Microbiology at SD College,Alappuzha.

The Manager SD College Alappuzha also had filed a writ petition WP(C) No. 34818 of 2022 for sanctioning 3rd post in microbiology by the Government as the University had enhanced the workload in Microbiology at SD College Alappuzha from 47 hours to 48 hours, in the academic year 2022-2023 against which 3 posts are permissible.

The Hon'ble High Court of Kerala vide its Judgement dated 05.12.2022 on WP(C)No.23842 of 2021 filed by Dr.Dinesh M.D, (PWD candidate to the post of Assistant Professor in Microbiology at SD College Alappuzha) & WP(C) No. 34818 of 2022 filed by the Manager SD College Alappuzha, disposed both the Writ Petitions with directions as follows:

1. Directed the Government to consider the proposal submitted by the Educational Agency adverting to the Order (enhancing workload) issued by the University of Kerala and issued appropriate orders thereon as expeditiously as possible, but not later than two months from the date of receipt of copy of Judgement.
2. If Government sanction the third teaching post in the Dept.of Microbiology in SD College, Alappuzha, then the competent authority should appoint Dr.Dinesh M.D to the sanctioned post within a period of 2 weeks thereafter.
3. However if the Government does not grant sanction to the post, the petitioner will be at liberty to seek rehearing of these matters.
4. In the event, the Govt. is to sanction the post &Dr.Dinesh M.D is to be appointed against it, then the appointment of Dr.Roshmi Thomas (6th respondent in WP(C)No. 23842/2021) will be approved by the competent statutory Authority immediately thereafter.

The Syndicate at its meeting held on 28.02.2023 vide item No. 52.92.A4 considered the proposal for the approval of the Initial Appointment of Assistant Professors in the Department of Microbiology at S.D. College, Alappuzha along with the recommendations of the Standing Committee of the Syndicate on Teaching &Non teaching Staff of Private Colleges held on 24.02.2023 and recommended to approve the appointment of Dr.Dhanya V as Assistant Professor in Microbiology w.e.f. 25.10.2021 and proposal for Second rank holder Dr. Roshmi Thomas be kept in abeyance in compliance with the Judgement of Hon'ble High Court of Kerala on WP(C) No.23842 of 2021 &WP(C) No. 34818/22 dated 05.12.2022 & WP(C) No.25454 of 2021 dated 22.12.2022.

Accordingly University vide U.O dated 17.03.2023, had granted the approval of the initial appointment of Dr.Dhanya V as Assistant Professor in Microbiology w.e.f 25.10.2021 FN against the newly created post sanctioned.

In compliance with the judgement dated 05.12.2022 on WP(C)No.23842 of 2021, the Government heard the petitioner Dr.Dinesh.M.D and vide G.O.(Rt)No.854/2023/HEDN dated

12.06.2023 rejected the proposal for creating an additional post in the Department of Microbiology at SD College, Alappuzha.

Against which the Educational agency of SD College Alappuzha filed a writ petition WP(C) No. 21630/2023 before the Hon'ble High Court of Kerala and is not yet disposed.

The Manager SD College, Alappuzha has forwarded the order dated 24.01.2024 of the Hon'ble High Court of Kerala on I.A.No.2/2023 in WP(C) No.23842 of 2021 filed by Dr.Dinesh M.D in which the court ordered the following:

To restore WP(C) No.23842/2021 vacating the earlier judgment in it, for being heard appropriately by the Bench in roster. The registry will list this matter, along WP(C) No.21630/2023 as per roster and requested to approve the initial appointment of Dr.Roshmi Thomas as Assistant Professor in the Department of Microbiology at SD College, Alappuzha, in compliance with the order of the Hon'ble High Court of Kerala on I.A.No.2/2023 in WP(C) No.23842 of 2021 filed by Dr.Dinesh M.D.

Accordingly Legal opinion was sought for whether the University can proceed with the proposal for the approval of the initial appointment of Dr.Roshmi Thomas as Assistant Professor in the Department of Microbiology at SD College Alappuzha in the light of the above order of the Hon'ble High Court and the same has not obtained till date.

Now the Hon'ble High Court of Kerala vide its interim order dated 29.05.2024 in WP(C) No.23842/2021 filed by Dr.Dinesh.M.D directed **the University to approve the appointment of Dr.Roshmi Thomas provisionally and subject to further orders to be passed in this case, provided the appointment of Dr.Roshmi Thomas is against a post sanctioned by the Government. On such approval, the monetary benefits arising therefrom shall also be disbursed to Dr.Roshmi Thomas. Orders of approval shall be passed within a period of one month from the date of receipt of copy of this order.**

The appointment of Dr.Roshmi Thomas to the 2nd post in Microbiology at SD College Alappuzha is against a post sanctioned by the Govt. Moreover the Hon'ble High Court of Kerala vide its judgment dated 22.12.2022 in WP(C) No.25454 of 2021 filed by Sri.Anand R had directed the University to approve the appointment of all other persons made in terms of Law. Hence the Writ petition WP(C) No.25454 of 2021 is in no way a hindrance for the approval of the appointment of Dr.Roshmi Thomas.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
3. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the proposal, it is noted that as per the Post Adalath report there is workload of 47 hours and no sanctioned post then in SD College, Alappuzha. Vide G.O(Ms) No.471/2020/H.Edn dated 30.12.2020 Government had sanctioned two posts of Assistant Professors in the Dept. of Microbiology, SD College, Alappuzha. Dr.Roshmi Thomas was appointed as 2nd teacher in Microbiology & there exists sufficient workload to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification, the candidate selected for appointment, as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

As per the orders of the Hon'ble Vice Chancellor, in compliance with the Interim Order dated 29.05.2024 of the Hon'ble High Court of Kerala on WP(C) No.23842/2021 filed by Dr.DineshM.D, the proposal for the provisional approval of the appointment of Dr.Roshmi Thomas as Assistant Professor in Microbiology at SD College, Alappuzha w.e.f 25.10.2021 against the newly sanctioned post as per G.O(Ms) No.471/2020/H.Edn dated 30.12.2020 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Dr.Roshmi Thomas as Assistant Professor in Microbiology at SD College, Alappuzha.

Date of Notification:20.01.2021 (The Hindu, The New Indian Express, Mathrubhumi, Malayala Manorama)

Interview held on 18.10.2021.

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.Roshmi Thomas DOJ 25.10.2021 FN Assistant Professor in Microbiology	25.03.1981 (39 Years and 9 months as on 01.01.2021)	2nd Position in Open Merit	B.Sc Zoology First Class Percentage of Marks- 93.67% May 2002, Reg No.6531 (Mahatma Gandhi University) Eligibility Certificate produced M.Sc Microbiology First Class Percentage of marks – 77.05% April 2006, Reg No. 0432L0014 (Bharathiar University) Eligibility Certificate produced NET - I.C.A.R held on 28.12.2018 (This certificate	workload -48 hours in English Sanctioned Posts – 02 Position of the Teacher - 2nd	35	33	Newly created post as per G.O(Ms) No. 471/2020/H.Edn dated 30.12.2020.

				is recognised by UGC/CSIR vide letters No.15-1/98 (NET) dated 04.10.99 and 18-1/98 (NET) dated 02.07.2003 respectively) Roll No. 3100300806 NET Undertaking Produced Ph.D Awarded Ph.D in Biosciences (Microbiology) on 05.11.2016. (Mahatma Gandhi University) Eligibility Certificate produced.				
--	--	--	--	---	--	--	--	--

Recommendation:-

The Committee considered the proposal regarding the initial appointment of Dr.Roshmi Thomas as Assistant Professor in Microbiology at SD College, Alappuzha w.e.f 25.10.2021 against the newly sanctioned post as per G.O(Ms) No.471/2020/H.Edn dated 30.12.2020 and recommended to approve the initial appointment provisionally in compliance with the Interim Order dated 29.05.2024 of the Hon'ble High Court of Kerala on WP(C) No.23842/2021 filed by Dr.Dinesh M.D and subject to further orders from the court to be passed in this case

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 21.06.2024, be approved.

ItemNo. 12.07.A11 MSM College Kayamkulam- Placement/ promotion of Prof.(Dr.)Bhadrakumari S as Professor with retrospective effect in compliance with judgment of the Hon'ble High Court of Kerala as per UGC Regulations 2010- reg.

(37611/Ac F I/2021/UOK)

The Manager Cum Secretary, MSM College, Kayamkulam has forwarded the proposal for placement/ promotion of Prof.(Dr.)Bhadrakumari S as Professor with retrospective effect from 05.01.2010 as per UGC Regulations 2010.

The following are submitted in this regard.

1. University approved the Placement /Promotion of Dr.Bhadrakumari S as Professor w.e.f 18.07.2018 at M.S.M College, Kayamkulambased on the recommendation of a duly constituted Selection Committee constituted on 22.09.2021, as per UGC Regulation 2018.
2. Later, the Manager MSM College Kayamkulam requested to sanction Professorship to Prof.(Dr.)Bhadrakumari S with retrospective effect from 05.01.2010 as per UGC Regulations 2010
3. The post of Professor in Aided colleges was envisaged in the UGC Regulations 2010.As per Clause 11.1.2(b)(xix) of UGC Regulation 2010, there shall be one post of Professor in each Department of a Post Graduate College and shall be subject to the same criterion for selection/ appointment as that of Professors in Universities. But the Government had not sanctioned the Professor Post in Aided Colleges either through direct appointment or by promotion in accordance with UGC Regulations 2010.
4. The Syndicate at its meeting held on 23.12.2021 had resolved to seek opinion from the Government for approving the proposal for placement /Promotion as Professor in respect of Prof.(Dr.)Bhadrakumari S with retrospective effect (w.e.f 05.01.2010) as per UGC Regulations 2010. Accordingly a letter has been sent to the Government vide Letter No.37611/Ac.F1/2021 dated 12.01.2022.
5. Later Prof.(Dr.) Bhadrakumari.S filed a writ petition No.WP(C) No. 2688/2022 before the Honourable High Court.The Hon'ble High Court of Kerala vide its Judgement on WP(C) No.2688 of 2022 dated 08.11.2022, directs the competent Authority of the Government to take up the request of the University of Kerala seeking remarks regarding the sanctioning the Professorship to eligible teachers in Aided Arts and Science Colleges prior to 18.07.2018 as envisaged in UGC Regulation 2010 and to dispose the same, after affording them as also the

petitioner, an opportunity of being heard thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible, but not later than two months from the date receipt of a copy of this judgement. The Court further directs the University to take a final decision on the claim of the petitioner for being promoted as Professor w.e.f 05.01.2010 after obtaining the recommendations of the Government but not later than one month from the date on which Government issues orders in the above directions.

6. **In compliance with the judgment, the Government vide G.O(Rt) No.367/2024/HEDN Dated 14.03.2024 & G.O(Rt) No.391/2024/HEDN Dated 19.03.2024 gave concurrence for considering the CAS promotion of Prof.(Dr.)Bhadrakumari S as Professor in accordance with UGC Regulation 2010, by confirming that, the total number of Assistant Professors, Associate Professors and Professors at the Department of Physics in M.S.M College, Kayamkulam are within the sanctioned limit as prescribed by the UGC. It is also instructed that the placement/promotion as Professor with retrospective effect can be granted if she had acquired PhD and the required API scores as per the UGC Regulations 2010.**
7. Accordingly, the Educational Agency was directed to initiate necessary steps for submitting the proposal for the placement/promotion of Prof.(Dr.)Bhadrakumari S as Professor w.e.f 05.01.2010 as per UGC Regulations 2010 vide letter No. 37611/Ac F I/2021/UOK Dated: 02.05.2024. In response to which the Educational Agency requested to clarify whether Selection Committee is mandatory for granting promotion to Prof.(Dr.)Bhadrakumari S with retrospective effect, as per UGC Regulations 2010.
8. Clause 6.5.2 of UGC Regulation 2010 stipulates Selection Committee for the selection and appointment of Professor in Post-Graduate Colleges. It also specifies that the selection shall be conducted through the API scoring system with PBAS methodology, selection committee process as stipulated in the Regulation. Accordingly a Selection Committee is mandatory for the promotion of Prof.(Dr.)Bhadrakumari S as Professor in Physics with retrospective effect from 05.01.2010.
9. But as per Clause 6.3.9 of UGC Regulation, 2010, "the incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for Selection/CAS Promotion." Here Prof.(Dr.)Bhadrakumari S retired from service on 31.05.2022 and therefore it is not possible to constitute a selection committee for evaluating all the mandatory documents for the said promotion of the retired teacher.
10. It may be noted that her earlier promotion as Professor was granted as per UGC Regulations 2018. The criteria for assessment for promotion as per UGC Regulation 2018 is not as same as that of the criteria stipulated in UGC Regulation 2010. In order to give promotion as per UGC Regulation 2010, the incumbent teacher shall have to be assessed as per the said Regulation itself. Moreover her promotion as Professor w.e.f 18.07.2018 was granted after assessing all the credentials up to 17.08.2018. Only a Selection Committee can assess/ evaluate the mandatory requirements for the period upto 04.01.2010 for promotion as Professor and report whether the teacher is eligible for the promotion as per UGC Regulations 2010.

Assessment Criteria	
UGC Regulation 2018	UGC Regulation 2010
Completed 03 years of service in Stage 4	Completed 03 years of service in Stage 4
Ph.D Degree in Subject relevant/ allied/ relevant discipline	Ph.D Degree
Minimum 10 Publications in peer-reviewed or UGC – listed journals out of which three research papers should have been published during the assessment period.	Minimum 5 Publications since placed in Stage 3
Verified Research Score Category III (Minimum 110 in Total Service)	Verified API Category I (Minimum 210 ie: 70/year)
	Verified API Category II (Minimum 50/ assessment

	period)
	Verified API Category II & III consolidated (Minimum 180/assessment period)

11. The Educational Agency submitted the Proposal for the approval of placement/promotion of Prof.(Dr.)Bhadrakumari S as Professor with retrospective effect from 05.01.2010 as per UGC Regulations 2010, without constituting a selection Committee as stipulated in UGC Regulations 2010.

The UGC Regulations 2010 limited the number of Professor posts as one in each PG departments. Accordingly there is only one Professor post in Physics at MSM College Kayamkulam as per the UGC Regulations 2010. For considering the promotion of Prof.(Dr.)Bhadrakumari S as Professor with retrospective effect from 05.01.2010 as per UGC Regulations 2010, the Educational agency was directed to submit the details regarding the claims, if any, made by other eligible teachers in the Physics department for promotion as Professor, but no reply has been received till date.

Moreover the UGC vide notification dated 06.06.2024 has issued UGC (4th Amendment) Regulations 2024. Accordingly clause 6.3 of the UGC (3rd Amendment Regulations 2024 is substituted by extending the applicability of UGC Regulations 2010 to teachers who have already qualified or likely to be qualify till 31.12.2024 instead of 31.12.2023. But on the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion. That is teachers can opt UGC Regulations 2010 till 31.12.2024 for CAS promotion. Accordingly eligible teachers may approach the University for granting Professorship as per UGC Regulations 2010.

In the light of the judgment dated 08.11.2022 in WP(C) No.2688 of 2022, Government Orders G.O(Rt) No.367/2024/HEDN Dated 14.03.2024 & G.O(Rt)No.391/2024/HEDN Dated 19.03.2024 and the UGC (4th Amendment) Regulations 2024. The following matters are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation:

1. The proposal regarding the placement/promotion of Prof.(Dr.)Bhadrakumari S as **Professor** with retrospective effect from **05.01.2010** as provided in UGC Regulations 2010
2. The **matter regarding** granting of Professorship to eligible teachers of Aided Colleges as per UGC Regulations 2010 in adherence to UGC (4th Amendment) Regulations 2024.

Recommendation:-

The Committee considered the above proposal in the light of the following points and recommended to refer the matter to the Syndicate.

1. *The Judgement of the Hon'ble High Court of Kerala in WP(C) No.2688 of 2022 dated 08.11.2022, directs the University to take a final decision on the claim of Prof.(Dr.)Bhadrakumari S for being promoted as Professor w.e.f 05.01.2010 after obtaining the recommendations of the Government but not later than one month from the date on which Government issues orders in the above directions.*
2. *The Government vide G.O(Rt) No.367/2024/HEDN Dated 14.03.2024 & G.O(Rt) No. 391/2024/HEDN Dated 19.03.2024 gave concurrence for considering the CAS promotion of Prof.(Dr.)Bhadrakumari S as Professor in accordance with UGC Regulation 2010, and instructed that the placement/promotion as Professor with retrospective effect can be granted if she had acquired PhD and the required API scores as per the UGC Regulations 2010.*
3. *Clause 6.5.2 of UGC Regulation 2010 stipulates that selection committee is mandatory for the selection and appointment of Professors in Post-Graduate Colleges.*
4. *Clause 6.3.9 of UGC Regulation, 2010 reads as "the incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for Selection/CAS Promotion".*

Resolution of the Syndicate

As per the Judgement of Hon'ble High Court of Kerala in WP(C) No.2688 of 2022 dated 08.11.2022 and Government Order (Rt) No.367/2024/HEDN Dated 14.03.2024 & G.O(Rt) No.

391/2024/HEDN Dated 19.03.2024, the Syndicate considered the CAS promotion of Prof.(Dr.)Bhadrakumari S as Professor in accordance with UGC Regulation 2010. Based on the above the Syndicate **RESOLVED** to seek legal opinion of the Standing Council for constituting the Selection Committee to the incumbent as she is not in the active service of the Universities/ Colleges.

FURTHER RESOLVED to obtain clarification from the Government regarding the granting of Professorship to eligible teachers of Aided Colleges as per UGC Regulations 2010 in adherence to UGC (4th Amendment) Regulations 2024.

Item No. 12.07.C13 *Sree Narayana College, Sivagiri, Varkala – Placement/ Promotion of Dr.Soju.S, Department of Commerce – Assistant Professor Stage I to II – the Approval as per instruction from the Government - reg.*

Ac F III/2/31402/2019/UOK

The University has accorded approval for the placement/ promotion of Dr. Soju S, Assistant Professor, Department of Commerce, SN Sivagiri Varkalafrom Stage-I with AGP 6000 to Stage-II with AGP 7000, vide UO No. Ac.F.III/31402/2019/UOK dated 27.12.2021.

The service details of Dr. Soju S as follows;

- (1). 28.06.2007 AN – Entered into service on 28.06.2007 AN in the Department of Commerce in University of Kerala in a temporary leave vacancy and was relieved of duty from University of Kerala on 16.10.2009 AN on Dr.G.Raju’s rejoining duty to take up teaching responsibilities of the department.
- (2). 19.10.2009 FN (17.10.2009, 18.10.2009 being holidays as Saturday and Sunday) – Joined SAS SNDP Yogam College, Konni in the vacancy caused by the resignation of Smt. S Anitha. The appointment was approved by the MG University, vide UO No. 693/B2/2010/Acad dated 02.02.2010 and he was relieved of duty from SAS SNDP Yogam College, Konni on 07.01.2011 FN.
- (3). 07.01.2011 AN – Joined SN College, Sivagiri Varkala as Assistant Professor in Commerce.
The following points need to be noted regarding the prior services rendered by Dr. Soju S
 - (1). *Both the services rendered by the teacher in the University of Kerala and in SAS SNDP Yogam College were as Lecturers.*
 - (2). *The posts he occupied were equivalent to the grade/scale of pay as the post of lecturer. Rs.8000 – 13500 was the scale of pay for lecturers as per UGC Scheme 1998. He was admitted in the said scale in both the prior services.*
 - (3). *Qualifications for the posts he worked in University of Kerala and in SAS SNDP Yogam College were not lower than the qualifications prescribed by the UGC for the post of Lecturer.*
 - (4). *Dr. Soju S possessed the minimum qualifications prescribed by the UGC for the post of Lecturer.*
 - (5). *Selection procedures were followed.*
 - (6). *Appointment on leave vacancy in the University of Kerala was for more than one year duration.*
 - (7). *Dr. Soju S was appointed on the recommendation of duly constituted Selection Committee.*
 - (8). *Dr. Soju S was selected to a permanent post in SAS SNDP Yogam College, Konni (affiliated to MG University) and S.N College, Sivagiri, Varkala (affiliated to University of Kerala).*

The Syndicate at its meeting held on 28.04.2020, vide item No.10.166.37, resolved to agree to the proposal subject to the approval of the Vice-Chancellor. As per the orders of the Vice-Chancellor, vide letter No.Ac.F III/2/31402/2019 dated 24.09.2020, remarks from the Government was sought whether the previous service rendered by the teacher can be taken into account for Placement/ Promotion as per the conditions laid down in G.O(P) No.171/99/H.Edn dated 21.12.1999 regarding counting of past service.

Conditions stipulated in GO(P) No.171/99/HEdn dated 21-12-1999, regarding counting of past service

7.1	<i>Previous service, without any break as a Lecturer equivalent, in a University, College, national laboratory, or other Scientific organisations, e.g.CSIR, ICAR, DRDO, UGC, ICSSR,</i>
-----	--

	<i>ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/Selection Grade provided that:</i>
7.2	<i>The post was an equivalent grade/scale of pay as the post of Lecturer,</i>
7.3	<i>The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer,</i>
7.4	<i>The Candidates who apply for direct recruitment should apply through proper channel;</i>
7.5	<i>The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturers;</i>
7.6	<i>The post was filled in accordance with the prescribed selection procedure as laid down by the University/ State Government/Central Government / Institution's Regulations.</i>
7.7	<i>The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year duration can be counted provided-</i>
	<i>(a) the ad hoc service was of more than one year duration;</i>
	<i>(b) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and</i>
	<i>(c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break</i>

The Government vide reply letter No.D1/186/2020/H.Edn dated 03.08.2021, informed that, “even though there exists the provision for reckoning previous service for CAS placement in the 6th UGC Regulations, there is no such provisions in G.O(P).58/2010/H.Edn dated 27.03.2010 as per the which the 6th UGC pay revision was implemented. Also, in G.O(P) No.392/2010/HEdn dated 10.12.2010 as per which the 6th UGC Regulations were implemented in the State, it has been ordered in para 6 that where there any provisions in the Regulations inconsistent with the provisions in G.O(P) No.58/2010/Hedn dated 27.03.2010, those provisions in the GO would override the provisions in the Regulations to the extent of such inconsistency. It has also been ordered there in (para7) that notwithstanding anything contained in the Regulations, only those benefits both monetary and others specified in the Government order dated 27.03.2010 would be receivable. In the present case the first CAS placement becomes due in the 6th UGC period. Hence the prior service of Dr. Soju S cannot be counted for his CAS placement, as no such provisions exist as per the Government orders concerned”.

Later the Syndicate at its meeting held on 04.12.2021, vide item No. 34.101.C1, considered the proposal for placement/promotion of Dr. Soju S from Assistant Professor Stage-I with AGP 6000 to Assistant Professor Stage-II with AGP 7000, w.e.f. 30.06.2011 along with recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 01.12.2021 and RESOLVED to approve Placement/Promotion of Dr. Soju S as Lecturer Senior Scale w.e.f. 30.06.2011 reckoning his adhoc service as Lecturer in Commerce (Temporary leave vacancy) in University of Kerala during the period from 28.06.2007 to 16.10.2009 and the service rendered as Lecturer at SAS SNDP Yogam College, Konni in Substantive vacancy during the period from 19.10.2009 to 07.01.2011 FN as per Clause 7 in UGC Regulations 1998, as applicable to the incumbent.

Nonetheless, the Deputy DCE Kollam, vide letter dated 08.04.2022, has directed the University to reconsider the approval of placement granted to Dr. Soju S from Assistant Professor Stage I to Stage II, w.e.f. 30.06.2011, as the previous service rendered in temporary leave vacancy cannot be counted for placement as per Government circular No. 10648/F3/13/HEdn. Dated 31.07.2013.

The Syndicate at its meeting held on 11.05.2022 vide Item No.41.90.46 considered the said letter form the Dy.DCE, Kollam and RESOLVED not to reconsider the approval of placement granted to Dr. Soju S, SN College, Sivagiri, Varkala as Assistant Professor Stage II with AGP 7000 w.e.f. 30.06.2011. A letter of even no. dated 11.07.2022 was also sent to the Director of Collegiate Education in this regard.

Now, the Government, vide letter No. HEDN-D1/186/2020-HEDN dated 01.08.2023 have clarified that the provision regarding reckoning of prior service in the 5th UGC pay revision order (GO(P) No. 171/1999/H.Edn dated 21.12.1999) is not applicable in the case of Dr. Soju S. Also there is no provision in the 6th UGC pay revision order issued as per GO(P) No. 58/2010/H.Edn dated

27.03.2010 for reckoning of prior service of college teachers for Career Advancement Placement. Hence, it is informed that the prior service of Dr. Soju S cannot be reckoned for his career advancement placement.

Based on the above Government Letter, the Deputy DCE, Kollam has also requested to revise the promotion of Dr. Soju S to Assistant Professor (Stage II), vide letter No. B5/4573/2022/DCEDKLM dated 07.09.2023.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges, in its meeting held on 19.12.2023, vide item No. C6, considered the matter and recommended to defer the same for detailed study. The Syndicate at its meeting held on 28.12.2023, vide item No. 07.89.C6, RESOLVED to approve the said recommendation. However, neither members were specifically suggested nor a sub-committee was constituted and the detailed study is still pending.

As per the orders of the Vice-Chancellor and in light of the Government Letter No. HEDN-D1/186/2020-HEDN dated 01.08.2023, the question of revising the approval of Placement/ Promotion granted to **Dr. Soju S, Assistant Professor, Department of Commerce, SN College, Sivagiri, Varkala** from **Stage-I with AGP 7000 to Stage-II with AGP 8000, excluding** his prior service as *Lecturer in Commerce (Temporary leave vacancy) in University of Kerala during the period from 28.06.2007 to 16.10.2009* and service rendered as *Lecturer at SAS SNDP Yogam College, Konni in Substantive vacancy during the period from 19.10.2009 to 07.01.2011, (16.10.2009 and 17.10.2009 being holidays as saturday and sunday)*, is again placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation:-

The Committee considered the revision of the date of Placement / Promotion granted to Dr. Soju S, Assistant Professor, Department of Commerce, SN College, Sivagiri, Varkala from Stage-I with AGP 7000 to Stage-II with AGP 8000 and recommended to accept the Government letter No. HEDN-D1/186/2020-HEDN dated 01.08.2023 and to revise the date of placement/promotion from 30.06.2011 to 07.01.2015 AN .

The meeting came to an end at 03.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.06.2024, be approved.

Item No.12.08

Dr. C.S Suchith, Associate Professor, Department of Hindi - Disciplinary action - Memo of Charges and Statement of Allegations - approval –reg. (Ad.FII)

A female student pursuing her first year MA degree in the Department of Hindi, University of Kerala, has made a complaint against Dr. Suchith C.S, Associate Professor in the same department. Additionally, several other first and second-year MA students have made similar complaints against Dr. Suchith C.S, alleging serious misconduct concerning his character. Internal Complaints Committee (ICC) heard the complainants and the accused and the report of the same was placed as Item No. 08.96 in the meeting of Syndicate held on 15.02.2024. The Syndicate resolved the following:

1. To accept the report and endorse the recommendations made by the Internal Compliance Committee (ICC)
2. To suspend Dr.C.S.Suchith, Associate Professor, Department of Hindi, Kariavattom, pending an inquiry with immediate effect based on the findings of the Internal Compliance Committee
3. Initiate immediate steps to file a police complaint against Dr.C.S. Suchith, Associate Professor, Department of Hindi, Kariavattom in response to the allegations made against him.
4. Initiate disciplinary proceedings against Dr. C.S.Suchith, Associate Professor, Department of Hindi, Kariavattom in accordance with the provisions of the Kerala University Statutes. The Syndicate entrusted Dr. J.S.Shujukhan, Sri. R.Rajesh and Dr.P M. Radhamany, Members, Syndicate to conduct a detailed inquiry in compliance with the University Statutes.

UO No. Ad F II 1788/2024/UOK dated 28.02.2024 has been issued placing Dr. Suchith C S under suspension, pending enquiry. A Police complaint was also filed by the University against Dr.C.S.Suchith, for which the investigation is ongoing at Sreekaryam Police Station.

As per Chapter 3 Statute 16 of the Kerala University First Statutes 1977, under the title 'Disciplinary Procedure', it has been mentioned that the provisions relating to disciplinary procedure contained in Part III of Chapter IV, shall *mutatis mutandis* apply in the case of disciplinary action against the teachers of the University Provided that the disciplinary authority for imposing minor penalties on teachers of the University shall be the Vice-Chancellor and for imposing major penalties, the Syndicate.

Chapter 4 Part III of the Kerala University First Statutes 1977 stipulates the disciplinary procedure. As per Clause 32, Whenever a complaint is received or on consideration of the report of an investigation, or for other reasons, the disciplinary authority or the appointing authority or any other authority empowered by the Syndicate in this behalf is satisfied that there is prima facie case for taking action against a University employee, such authority shall frame definite charge or charges which shall be communicated to the University employee, together with statement of the allegations on which each charge is based and of any other circumstances which it is proposed to take into consideration in passing orders on the case. The accused University employee shall be required to submit within a reasonable time to be specified in that behalf a written statement of his defence and also to state whether he desires to be heard in person.

Clause 32(b) stipulates that the formal inquiry may be conducted by –

- (i) the Syndicate; or
- (ii) an officer authorized by the Syndicate; or
- (iii) an officer authorized by the appointing authority.

Accordingly, Memo of Charges and Statement of Allegations have been prepared and legally vetted.

As per the orders of the Vice Chancellor, the legally vetted Memo of Charges and Statement of Allegations against Dr. C.S.Suchith, Associate Professor, Department of Hindi, are placed before the Syndicate, for consideration and approval.

Resolution of the Syndicate

RESOLVED to issue Memo of Charges and Statement of Allegations to Dr.C.S.Suchith, Associate Professor, Department of Hindi, Kariavattomas per Statute 32 Part III Chapter 4 of Kerala University First Statute, 1977 immediately.

FURTHER RESOLVED to seek explanation from the concerned officials regarding the delay occurred in issuing Memo of Charges and Statement of Allegations and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.12.09 Financial powers of Statutory Officers of the University – illegalities and ambiguities in amendments to Chapter 2 of the Kerala University First Statutes, 1977 –Consideration of- reg.

(Ac.L)

Chapter 2 of the Kerala University First Statutes, 1977 has been amended with an intention to enhance the financial powers of the Vice-Chancellor as well as the Registrar and also to confer financial power on the Pro- Vice-Chancellor.

The sequences of events are explained hereunder.

The session of the Syndicate held on 01.10.2020 vide item No.18.55.03 resolved to constitute an expert committee to monitor the Modernization of Administration and Institutions of the University.

The Syndicate, at its meeting held on 11.06.2021 vide item No.28.32, considered the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and the Statutory Officers of the University, to discuss the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University of Kerala held on 07.06.2021.

The final proposal prepared after detailed discussions and deliberations in various sub committees was considered by the Syndicate, at its meeting held on 25.02.2022 vide item No.37.152

and resolved to approve the proposal No.8 relating to the enhancement of Financial Powers of the Vice-Chancellor, Pro-Vice Chancellor and the Registrar.

As per the orders of the Vice-Chancellor, the decision was implemented and the matter was placed before the next Senate.

The Senate at its meeting held on 25th and 26th March 2022 vide item No.(III).06 considered the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University and the resolution of the Syndicate regarding the same and resolved that the amendment proposal on resolution III(c) containing the enhancement of financial powers of Vice-Chancellor, Pro- Vice- Chancellor and Registrar, shall be laid before the ensuing meeting of the Senate for consideration.

The Syndicate, at its meeting held on 10th and 11th May 2022 vide Item No.41.98 resolved to approve the amendment proposal to Clause (iii) of Statute 5B - Financial Powers of the Vice Chancellor, amendment by way of Introduction of new Statute 11 A - Financial powers of the Pro Vice-Chancellor' and amendment to Clause (xii) of Statute 17 (2) - "Other powers of the Registrar" Under Chapter 2 - 'Officers of the University' of the Kerala University First Statutes, 1977 - in respect of enhancement of financial powers of the Vice-Chancellor, Pro- Vice-Chancellor and Registrar and to place the said amendment before the Senate for consideration. Page 1 of 3

The Senate at its meeting held on 23/07/2022 vide item No. (II) 13 considered and approved the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977. Subsequently, the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977 were submitted to the Hon'ble Chancellor for assent as envisaged under Section 35(5) of the Kerala University Act, 1974.

It is pertinent to note that the above amendments to Statutes were assented to by the Hon'ble Chancellor on **09.04.2024** and Notification No Ac.L/S/2920/2022, dated: 15/04/2024 was issued accordingly.

Financial Powers of the Vice-Chancellor, Pro- Vice-Chancellor and the Registrar before and after amendments to Chapter 2 of the Kerala University First Statutes, 1977 are as detailed below.

I.Powers of the Vice-Chancellor before Amendment [Clause (iii) of Statute 5B, Kerala University First Statutes, 1977]:

- (iii) to accord sanction for all works, original or repairs up to a maximum of Rs. 50,000 where the following conditions are satisfied.
 - a) the work is one included in a scheme approved by the Syndicate;
 - b) funds have been provided in the University Budget;

Powers of the Vice - Chancellor after Amendment:

“To accord sanction for expenditure including works up to a maximum of Rs.10,00,000 (Ten Lakh only) where the following conditions are satisfied:

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget,”

II.Powers of the Pro – Vice - Chancellor before Amendment [Statute 11B of Chapter 2 of Kerala University First Statutes, 1977]

Nil

Powers of the Pro – Vice - Chancellor after Amendment:

11(A), Financial Powers of the Pro- Vice-Chancellor “to accord sanction for all works original or repairs up to a maximum of Rs.5,00,000/- (Five Lakh Only) where the following conditions are satisfied:-

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget”

III.Powers of the Registrar before Amendment:

(xii) to sanction expenditure on special contingencies for amounts not exceeding Rs.1,000 (One thousand) in each case provided that;

- a) the purchase has been previously approved administratively by a competent authority; and b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores Purchase Committee and the Vice-Chancellor;

Powers of the Registrar after Amendment:

“To sanction expenditure on all contingencies for amounts not exceeding Rs.2,00,000/- (Two Lakh only) on each case provided that,

(a) the purchase has been previously approved administratively by a competent authority; and (b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores Purchase Committee and the Vice Chancellor”.

Since doubt arose on the applicability of the new statutes, the Registrar held discussions with the officials concerned and decided to refer the matter to the learned Legal Adviser for a thorough scrutiny of the amendments. The Legal Adviser as per letter dated 01.06.2024 rendered his learned opinion and thereby observed the amendments as void and inoperative. According to the Legal Adviser, amendments and introduction of a new statute have resulted in ambiguities within the Kerala University First Statutes, 1977 which creates uncertainty in their application. The amendments and the introduction of a new statute have created inconsistencies and contradictions within the statutes, rendering them inoperative. The above amendments are void and legal discrepancies in statutes can only be resolved through a subsequent amendment. But, since the amendment process is lengthy, all financial activities requiring the approval of the Vice - Chancellor, Pro - Vice - Chancellor and the Registrar will be halted in the interim. Also, inability of the said officers to exercise their financial powers will lead to a deadlock in administrative activities.

As opined by the Legal Adviser, the Syndicate holds the authority to define the general powers that can be exercised by the Officers of the University through resolutions and subsequent directives. Statute 4(h) Chapter 6 of the Kerala University First Statutes, 1977, underscores the role of the Syndicate in determining the powers of the Officers of the University. The Legal Adviser is of the opinion that, in order to resolve the present crisis the Syndicate may exercise its powers under Statute 4(h) of Chapter 6 of the Kerala University First Statutes, 1977, and thereby empower Vice Chancellor, Pro- Vice-Chancellor and the Registrar through Executive Orders, as no statutory rules currently exist.

The Registrar has ordered to place the matter before the Syndicate.

Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.12.10

Inquiry into the allegations levelled against Sri.D.S.Santhosh Kumar, Deputy Registrar and Sri.V.Ajith Kumar, Assistant Registrar - Report of the Inquiry Officer - Consideration of - reg.

(Ad.AI)

The Syndicate held on 27.06.2023 (Item No.59.113) considered the Statement of defence submitted by Sri.D S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, to the Memo of Charges and Statement of Allegations served on 14.06.2023 (based on the resolution of the Syndicate held on 09.06.2023) with regard to the allegations levelled against them relating to the processing of application for Maternity Leave in r/o Smt.Archana C V, Assistant and resolved to reject the Statement of Defences and to proceed with formal enquiry as per the provisions of Part III, Chapter 4 of the KUFS, 1977.

It was also resolved to appoint Adv. G Jyothichudan, Special Secretary (Retd.), Law Department, Govt. of Kerala as Inquiry Officer to conduct an inquiry into the allegations levelled against Sri. D.S Santhosh Kumar, Deputy Registrar, CSS and Sri. V Ajithkumar, Assistant Registrar.V, Administration relating to the above issue and to place the report before the Syndicate. Sanction has been accorded by the Vice Chancellor to implement the above resolutions of the Syndicate.

Accordingly, Adv. G Jyothichudan has been appointed as the Inquiry Officer vide U.O. No. Ad. AI/38043-44/2023 dated 25.07.2023.

Now, Adv.GJyothichudan, Inquiry Officer, has submitted his consolidated Inquiry Report (dated 06.05.2024) on the subject matter; i.e., containing the Inquiry Reports on the allegations levelled against Sri.D S Santhosh Kumar, Deputy Registrar, CSS and Sri. V Ajithkumar, Assistant Registrar V, Administration (Report Appended).

As per the orders of the Vice Chancellor, the consolidated Inquiry Report dated 06.05.2024, submitted by Adv.G.Jyothichudan, Inquiry Officer, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

FURTHER RESOLVED to place the proposal for remuneration of Adv.G.Jyothichudan, Inquiry Officer before the Standing Committee of the Syndicate on Finance.

Item No.12.11 *Continuance of Private registration in University of Kerala for the academic year 2024- 25-Consideration of-reg.*

(Ac AII)

Private Registration for the academic year 2023-24 was granted as per the direction of the Government to maintain status quo with regard to private registration. Accordingly, notification was issued as done in the previous year ie., 2022-23. Now the private registration section has sought the following clarification regarding the issuance of notification for private registration in University of Kerala for the academic year 2024-25:

- **Whether notification may issued for the following 19 courses as done in the previous academic year:**

1. B.A Arabic
2. B.A English
3. B.A Hindi
4. B.A Sanskrit (General & Special)
5. B.A Malayalam
6. B.A Tamil
7. B.A Afzal Ul Ulama
8. B.A Music
9. B.A Sociology
10. B.A Philosophy
11. B.A History
12. B.A Islamic History
13. B.A Political Science
14. B.A Economics
15. B.Com Taxation
16. B.Com Co Operation
17. B.Com Additional Elective Co Operation
18. B.Com Additional Elective Travel & Tourism
19. BBA

If Private Registration Programmes offered in yester Academic Year is not permitted, continuance of those courses which are not offered by the Sreenarayanaguru Open University may be considered.

- Since University of Kerala has introduced Four Year Under Graduate Programme in affiliated colleges this Academic Year onwards, it is requested to take steps to study the possibility of introduction of the same to the Private Registration candidates too.
- whether courses with unique nature ie., B Com Additional electives Co-operation and Travel & Tourism, Part I and Part II for Sahithyacharya title holders and Additional degree may be permitted.
- Whether reregistration, Optional change, part II change and Part II and Part III change may be permitted.

The section has also pointed out that even though the notification for Private Registration for the Academic Year 2023-24 was issued very late, approximately two thousand and one hundred applications were received. Hence if the notification is issued on time (ie, by the month of August or September) more students will be attracted, resulting a huge hike in revenue.

It may be noted that in the last few academic years, the notification for private registration in the University were issued after getting opinion from the Government.

As per the orders of the Vice Chancellor the matter of continuance of Private registration in the University for the academic year 2024-25 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to grant permission to continue the Private registration in the University for the academic year 2024-25 as done in the previous academic year.

FURTHER RESOLVED to issue notification accordingly.

Item No.12.12 *Self financing Engineering Colleges - Marian Engineering College, Kazhakkottam, Thiruvananthapuram – affiliation shifted to APJ Abdul Kalam Technological University – waiver of Administrative Fee for M.Tech programme – request from the Principal – for consideration and decision.*
(Ac.BII)

The Principal, Marian Engineering College, Menamkulam, Kazhakkottam, Thiruvananthapuram vide letter No. MEC/QR-73/C-3/24/A2-057 dated 05.01.2024, has requested waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15.

In the letter, forwarded to the Registrar in reply to the email requisition from the section requesting to remit the previously pending fee for M.Tech Mechanical Engineering (Machine Design) programme, it is informed by the Principal that there were no records of admission made to the said programme during the academic year 2014-'15, and hence has requested waiver of the Administrative Fee of Rs.1,00,000/- for the above course during the period 2014-'15. The Principal had also forwarded copy of the admission register for reference.

The following may be noted with regard to Marian Engineering College, Menamkulam, Kazhakkottam, Thiruvananthapuram.,

1. Marian Engineering College, Menamkulam, Kazhakkottam, Thiruvananthapuram, a self financing Engineering College, provisionally affiliated to the University in 2004-'05 has been conducting the following programmes.

Affiliated in	Course	Sanctioned strength	Seat Enhancement
2001-'02	B.Tech Electronics & Communication Engineering	60	120 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
	B.Tech Computer Science and Engineering	60	90 (2009-'10) UO No. Ac.BI/35139/2008 dated 06.01.2011
	B.Tech Information Technology	60	
2004-'05	B.Tech Mechanical Engineering	60	90 (2009-'10) UO No. Ac.BI/35139/2008 dated 06.01.2011
	B.Tech Applied Electronics & Instrumentation Engineering	60	120 (2013-'14) UO No. Ac.BI/2/43043/12 dated 07.06.2013
2006-'07	B.Tech Civil Engineering	60	120 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
2012-'13	M.Tech Computer Science & Engineering	18	24 (2013-'14) UO NO. Ac.BI/2/43042/12 dated 22.06.2013
2012-'13	M.Tech Electronics & Communication (Signal Processing)	18	24 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
	M.Tech – Mechanical Engineering (Machine Design)	18	
	M.Tech – Mechanical Engineering (Thermal Science)	18	
2013-'14	B.Tech – Electrical &	60	

	Electronics Engineering		
	M.Tech - Civil Engineering (Geo-Technical Engineering)	18	24 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014

2. From 2015 admission onwards the affiliation of the College was mandatorily shifted to APJ Abdul Kalam Technological University by the State Govt. vide G.O.(Ms.) No: 93/2015/H.Edn. dated 11.03.2015.
3. Even after the shifting of affiliation of the college to APJ Abdul Kalam Technological University from 2015-'16 admission onwards, the students of previous batches were allowed to continue and complete their studies with affiliation to University of Kerala. As per the above, the last batch of Students under the University, completed their course in 2017-'18 Academic year. **The college has remitted an amount of Rs. 3,75,000/- towards the pending Annual Administration Fee for the period 2016-'17 & 2017-'18, thereby clearing the pending Annual Administration Fees for the period post shifting of affiliation to KTU.**
4. The amount of Annual Administrative Fee payable by Engineering colleges was fixed @ Rs.5,00,000 vide U.O.No.Ac.B/2009 dated 18.03.2009, and @ Rs.1,00,000/- per programme of M.Tech, being conducted in a college. The Annual Administration Fees in respect of the continuing batches were informed to be levied at proportionate rates by the Govt. Accordingly, the college remitted the balance amount of fee payable till the period of course completion of the last batch of students affiliated to University of Kerala.
5. While processing the request for release of the Fixed Deposit furnished by the Educational Agency as financial guarantee in respect of the college, it was found that vide Minutes of the meeting of the **Syndicate held on 27.04.2013, Item no. 19.41, sub item no. 15, the University considered the request from the Manager, Marian Engineering College, Kazhakoottam, Thiruvananthapuram, to adjust the Annual Administration fee remitted for the M.Tech Mechanical Engineering (Machine Design) for the academic year 2012-13 to the academic year 2013-14, in view of the fact that the course was not conducted during 2012-13, for want of students and decided to agree to the request. However, the college was seen not to have remitted the fee for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015, and 2015-2016. Accordingly, the matter was intimated to the college and in reply to which the Principal has requested waiver of the Annual Administrative Fee payable for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.**
6. In response to the above letter from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, the concerned tabulation section was requested to furnish report on whether students were registered to the examination of the said programme in the college and **EE II A section has informed that there were no candidates registered for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.**
7. Further, in connection with the request for release of the Receipt of FD, in the context of shifting of affiliation, a Note was forwarded to the PA to the Controller of Examinations and PA to the Finance Officer seeking, credit verification, and details of dues/liabilities, financial or non financial pertaining to the college. In response to the Note, the following were informed:

The Revenue Audit section has informed that the section had sent letter to the college seeking clarification on the strength of students admitted to B.Tech & M.Tech programmes in certain academic years, but no response has been received yet in this regard and the concerned sections under Controller of Examinations have informed that there are no dues pending clearance in respect of Marian Engineering College.

The file was further forwarded to Cash R sections for ascertaining credit of the payments made towards Annual Administration Fee. The credit of DD payments made were verified by Cash R DD section and it was informed that the remittances made by any other means towards Annual Administration fee prior to 01.04.2015 cannot be verified due to server crash. However, the Finance

Officer, in a similar file seeking credit verification has informed that since the payment details are available in the file, the same may be accepted as proof of remittance.

The request from the Principal was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.05.2024, and **it was recommended to waive off the Annual Administration Fee for M.Tech Mechanical Engineering (Machine Design) programme payable during 2014-15 by the Marian Engineering College, Kazhakoottam, Thiruvananthapuram as no students were admitted during that year for the programme and to return the FD Receipt kept as financial guarantee if there is no pending dues against the college.**

The Syndicate held on 09.05.2024, vide item No.10.92.16, considered the above matter and resolved to refer the matter to the next Syndicate.

In the light of the above facts and as per the orders of the Vice chancellor, the request from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, for waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15 along with the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.05.2024 on the matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

=====
Item No.12.13 *Minutes of the meeting for re fixing the existing hostel rules held on 13.05.2024-Consideration of- Reg.*

(Ad.D II)

The 9th meeting of the Syndicate held on 15.03.2024 resolved to constitute a sub-committee consisting of Adv.Muraleedharan Pillai, Dr.K.G Gopchandran, Dr.P.M Radhamany, Members Syndicate and Registrar for re fixing the existing hostel rules and scrutinizing the requests of Hostel admission 2022 and 2023.

The meeting of the sub-committee for re fixing the existing Hostel rules was held on 13.05.2024. As ordered by the Vice Chancellor the minutes of the meeting held on 13.05.2024 for re fixing the existing the Hostel rules, is placed before the Syndicate for consideration.

Minutes of the Meeting of the Sub Committee constituted for re fixing the existing Hostel Rules .

Date : 13.05.2024,
 Time : 03:00 pm
 Venue : Syndicate room

Members Present

- | | | |
|--|---|------|
| 1) Adv.G . Muraleedharan Pillai, Member, Syndicate | : | Sd/- |
| 2) Dr. K.G. Gopchandran, Member, Syndicate | : | Sd/- |
| 3) Dr.P M Radhamony, Member, Syndicate | : | Sd/- |
| 4) Dr. K.S. Anil Kumar, Registrar | : | Sd/- |

Others present

1. Administrative Officer, University Hostel for Women, Thycaud
- 2.Warden, University Hostel for Women, Thycaud
- 3.Warden, University Hostel for Women, Kariavattom
- 4.Warden, University Hostel for Men, Kariavattom
- 5.Smt.Sivi Velayudhan, Programmer, KUCC.

The meeting started at 03.00 pm

The proposals submitted by AC.H Section for re fixing the hostel rules and decisions taken are as follows.

I. Hostel Admission Portal - Modifications

1. ഹോസ്റ്റൽ റൂൾസിലെ റൂൾ നമ്പർ 3.1 പ്രകാരം

Students seeking admission to the University hostels shall apply on-line at the time of submitting application for admission to the course എന്ന് പ്രതിപാദിച്ചിരിക്കുന്നു. എന്നാൽ നിലവിൽ

ഏതെങ്കിലും ഒരു കോളേജിലോ ഡിപ്പാർട്ട്മെന്റിലോ അഡ്മിറ്റ് ആകുന്ന വിദ്യാർത്ഥികളുടെ ഡാറ്റാ മാത്രമേ ഹോസ്റ്റൽ പോർട്ടലിൽ ലഭ്യമാകുകയുള്ളൂ. അല്ലാത്ത പക്ഷം വിദ്യാർത്ഥി ഹോസ്റ്റലിനായി അപേക്ഷിക്കുമ്പോൾ ഡാറ്റാ മിസ്റ്റാച്ച് കാണിക്കുന്നു. ഇതിന് പരിഹാരം കാണേണ്ടതുണ്ട്.

The Committee recommended the departments/Colleges to admit the students through admission portal as and when admitted to the departments /colleges.

- 2. ഫീസ് പേയ്മെന്റുമായി ബന്ധപ്പെട്ട് വിദ്യാർത്ഥികൾക്ക് ഉണ്ടാകുന്ന ബുദ്ധിമുട്ടുകൾ ഒഴിവാക്കുന്നതിലേക്കായി ഹോസ്റ്റൽ പ്രവേശന പോർട്ടലിൽ നേരിട്ടുള്ള ഫീസ് പേയ്മെന്റ് ലിങ്ക് ലഭ്യമാക്കേണ്ടതാണ്.

The Committee recommended the KUCC to implement the direct payment system in the hostel portal itself from the next academic year ie. 2025-26

- 3. ഓരോ ഹോസ്റ്റലിന്റെയും ഒഴിവ് നില സെക്ഷൻ ലോഗിനിൽ ലഭ്യമാക്കേണ്ടതാണ്. The Committee recommended the KUCC to provide hostel admission/vacancy status in the section login preferably from the current academic year.

- 4. കോളേജുകളിലോ ഡിപ്പാർട്ട്മെന്റുകളിലോ ഉള്ള വിദ്യാർത്ഥികളുടെ അതാത് സ്ഥാപനങ്ങളിലെ പ്രവേശനനില (Admission Status) പരിശോധിച്ചുറപ്പിക്കുന്നതിലേക്കായി ആയത് സംബന്ധിച്ച വിവരങ്ങൾ സെക്ഷൻ ലോഗിനിൽ ലഭ്യമാക്കേണ്ടതാണ്.

The Committee recommended the KUCC to provide the admission status in the section login preferably from the current academic year.

- 5. കോളേജുകളിലെ/ ഡിപ്പാർട്ട്മെന്റുകളിലെ അഡ്മിഷനിൽ ഉണ്ടാകുന്ന മാറ്റങ്ങൾ യഥാസമയം വിദ്യാർത്ഥികളുടെ ഹോസ്റ്റൽ പ്രൊഫൈലിൽ പ്രതിഫലിക്കേണ്ടതാണ്.

The Committee recommended the KUCC to provide login to hostel Warden/Administrative Officer to update the admission /vacancy status of the hostel students and this change should be reflected directly in the section login.

- 6. ഹോസ്റ്റൽ അപേക്ഷ നൽകിയ ഏതെങ്കിലും വിദ്യാർത്ഥികൾ കോഴ്സ് നിർമ്മൂലകയാണെങ്കിൽ അവരെ ഹോസ്റ്റൽ പ്രവേശന പ്രക്രിയയിൽ നിന്ന് നീക്കം ചെയ്യേണ്ടതാണ്, കൂടാതെ തുടർന്ന് വരുന്ന റാങ്ക് ലിസ്റ്റിലോ അലോട്ട്മെന്റ് ലിസ്റ്റിലോ അവരെ ഉൾപ്പെടുത്തരുത്. അതിനുള്ള വ്യവസ്ഥ സെക്ഷൻ ലോഗിൻ നൽകാവുന്നതാണ്.

The Committee recommended the KUCC to ensure that the vacated/non joined should not be considered for the forth coming rank lists or allotment lists.

- 7. ഹോസ്റ്റലിൽ നിന്ന് ഒഴിയുന്ന വിദ്യാർത്ഥികളെ പോർട്ടലിൽ നിന്നും നീക്കം ചെയ്യുന്നതിനുള്ള വ്യവസ്ഥ സെക്ഷൻ ലോഗിനിൽ ഉൾപ്പെടുത്താവുന്നതാണ്.

The Committee recommended the KUCC to provide login to hostel Warden/Administrative Officer to update the admission/ vacancy status of the hostel students and this change should be reflected directly in the section login.

- 8. വിദ്യാർത്ഥികളുടെ അലോട്ട്മെന്റ് സ്റ്റാറ്റസ് സെക്ഷൻ ലോഗിനിൽ ലഭ്യമാക്കേണ്ടതാണ്.

The Committee recommended the KUCC to provide the admission status in the section login preferably from the current academic year.

- 9. നിലവിൽ അലോട്ട്മെന്റ് ലിസ്റ്റാണ് പ്രസിദ്ധീകരിക്കുന്നത്, അലോട്ട്മെന്റ് ലഭിക്കുന്ന വിദ്യാർത്ഥികളുടെ പ്രൊഫൈലിൽ അലോട്ട്മെന്റ് മെമ്മോ നൽകാവുന്നതാണ്.

The Committee recommended the KUCC to issue allotment memo through hostel admission profile of the candidate from the current academic year on wards.

- 10. അലോട്ട്മെന്റ് ലഭിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് പ്രസ്തുത വിവരം എസ് എം എസ്, ഇ മെയിൽ എന്നിവ മുഖേന അറിയിക്കാവുന്നതാണ്.

The Committee recommended the KUCC to issue SMS to the allotted candidates from the current academic year on wards.

- 11. അലോട്ട്മെന്റ് ലഭിക്കുന്ന വിദ്യാർത്ഥികളെ അഡ്മിറ്റ് ചെയ്യുന്നതിലേക്കും ഹോസ്റ്റലിൽ ഉണ്ടാകുന്ന ഒഴിവുകൾ യഥാസമയം റിപ്പോർട്ട് ചെയ്യുന്നതിലേക്കുമായി ഹോസ്റ്റൽ വാർഡന്മാർക്ക് ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടലിൽ ലോഗിൻ ലഭ്യമാക്കേണ്ടതാണ്.

The Committee recommended the KUCC to provide login to hostel Warden/Administrative

Officer to update the admission /vacancy status of the hostel.

- 12. വിദ്യാർത്ഥികളുടെ പ്രൊഫൈലിൽ വിദ്യാർത്ഥികളോ, വിദ്യാർത്ഥിയുടെ അഭ്യർത്ഥന പ്രകാരം ബന്ധപ്പെട്ട വിഭാഗമോ വരുത്തുന്ന മാറ്റങ്ങൾ(Edits) ഡാറ്റാ ബേസിൽ സ്വയമേവ പ്രതിഫലിക്കേണ്ടതാണ്.

The Committee recommended the KUCC to ensure that the editing made by the students / section in the students profile should be automatically reflected in the hostel data base.

- 13. ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടലിൽ ഫീസ് അടച്ച് രജിസ്റ്റർ ചെയ്ത ചില വിദ്യാർത്ഥികൾ അപേക്ഷിക്കേണ്ട അവസാന തീയതിക്ക് ശേഷം ഹോസ്റ്റൽ അപേക്ഷ SUBMIT ചെയ്യുന്നതായി കാണുന്നു. ഹോസ്റ്റൽ അഡ്മിഷൻ വേണ്ടി പോർട്ടൽ വഴി അപേക്ഷ നൽകേണ്ട അവസാന തീയതിക്ക് ശേഷം പോർട്ടലിൽ അപേക്ഷ SUBMIT ചെയ്യുന്ന വിദ്യാർത്ഥികളെ നിലവിൽ ഹോസ്റ്റൽ അഡ്മിഷൻ വേണ്ടി പരിഗണിക്കുന്നതല്ല. ആയതിനാൽ അവസാന തീയതിക്ക് ശേഷം വിദ്യാർത്ഥികൾ ഹോസ്റ്റൽ ആപ്ലിക്കേഷൻ SUBMIT ചെയ്യുന്നത് ഒഴിവാക്കാൻ വേണ്ട മാറ്റങ്ങൾ ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടലിൽ വരുത്താവുന്നതാണ്.

The Committee recommended the KUCC to ensure that the students shall not be able to submit their application after the last date for submitting the application.

II. UG PROGRAMME

- 14. ചില UG പ്രോഗ്രാമുകളുടെ ഇൻഡക്സ് മാർക്ക് കണക്കുകൂട്ടൽ സംബന്ധിച്ച് നിരവധി പരാതികൾ ലഭിച്ചിട്ടുണ്ട്. സാധാരണയായി UG പ്രോഗ്രാമുകളുടെ ഇൻഡക്സ് മാർക്ക് കണക്കാക്കുന്നത് ഹയർ സെക്കണ്ടറിക്ക് നേടിയ ആകെ മാർക്ക് + ബന്ധപ്പെട്ട വിഷയത്തിന് നേടിയ മാർക്ക് എന്ന രീതിയിലാണ്. എന്നാൽ ജോഗ്രഫി, ജിയോളജി, സ്റ്റാറ്റിസ്റ്റിക്സ്, സൈക്കോളജി മുതലായ വിഷയങ്ങളിൽ ഇൻഡക്സ് മാർക്ക് കണക്കാക്കുന്നത് ഹയർ സെക്കണ്ടറിക്ക് നേടിയ ആകെ മാർക്ക് + ബന്ധപ്പെട്ട വിഷയത്തിന് ലഭിച്ച മാർക്കിന്റെ 15% എന്ന രീതിയിലാണ്. ഇങ്ങനെ വ്യത്യസ്ത രീതിയിൽ ഇൻഡക്സ് മാർക്ക് കണക്കാക്കുന്നതിനാൽ ചില വിദ്യാർത്ഥികൾക്ക് കൂടുതൽ ഇൻഡക്സ് മാർക്കും (ഹയർ സെക്കണ്ടറിക്ക് നേടിയ ആകെ മാർക്ക് + ബന്ധപ്പെട്ട വിഷയത്തിന് നേടിയ മാർക്ക്) മറ്റുചില വിദ്യാർത്ഥികൾക്ക് കുറഞ്ഞ ഇൻഡക്സ് മാർക്കും (ഹയർ സെക്കണ്ടറിക്ക് നേടിയ ആകെ മാർക്ക് + ബന്ധപ്പെട്ട വിഷയത്തിന് ലഭിച്ച മാർക്കിന്റെ 15% മാത്രം) ലഭിക്കുന്നു.

The Committee recommended to consider the total plus two /Equivalent mark instead of the index mark of the students as the criteria for the admission of UG students of colleges from the current academic year onwards.

- 15. നിലവിലെ ഹോസ്റ്റൽ നിയമങ്ങളിലെ റൂൾ നമ്പർ. 14.1 അനുസരിച്ച്, ഗവൺമെന്റ് കോളേജുകളിലെ ഡിഗ്രി/ പിജി വിദ്യാർത്ഥികൾക്ക്, അവരുടെ താമസസ്ഥലം ഹോസ്റ്റലിൽ നിന്നും 40 കിലോമീറ്ററിനുള്ളിലല്ല എന്ന വ്യവസ്ഥയ്ക്ക് വിധേയമായി, ഹോസ്റ്റലിൽ നിന്ന് താമസിക്കുന്ന സ്ഥലത്തേക്കുള്ള ദൂരത്തിന്റെ വെയ്റ്റ്ജിനൊപ്പം കോഴ്സുകളിലേക്കുള്ള പ്രവേശനത്തിനുള്ള ഇൻഡക്സ് മാർക്കിന്റെ അടിസ്ഥാനത്തിലാണ് റാങ്ക് ലിസ്റ്റ് രൂപപ്പെടുത്തുന്നത്. റാങ്ക് ലിസ്റ്റ് തയ്യാറാക്കുന്നതിലേക്കുള്ള പ്രധാന മാനദണ്ഡങ്ങളിലൊന്നാണ് ഇൻഡക്സ് മാർക്ക് എന്നിരിക്കെ ചില കോഴ്സുകളിൽ ഇൻഡക്സ് മാർക്ക് കണക്കാക്കുന്നതിലെ വ്യത്യാസം ഒന്ന് കൊണ്ട് മാത്രം ഒരു വിദ്യാർത്ഥിയുടെ ഹോസ്റ്റൽ അലോട്ട്മെന്റ് നഷ്ടമാകുന്ന സാഹചര്യം ഒഴിവാക്കുന്നതിലേക്കായി ഒരു പൊതു മാനദണ്ഡത്തിന്റെ അടിസ്ഥാനത്തിൽ അലോട്ട്മെന്റ് നടത്താവുന്നതാണ്, അതായത്, എല്ലാ വിദ്യാർത്ഥികൾക്കും യോഗ്യത പരീക്ഷയുടെ ആകെ മാർക്ക് (Total mark of HSE, VHSE, etc.)പരിഗണിക്കാവുന്നതാണ്.

The Committee recommended to consider the total plus two /Equivalent mark instead of the index mark of the students as the criteria for the admission of UG students of colleges from the current academic year onwards.

III. CSS

- 16. നാല് വർഷത്തെ യുജി കോഴ്സുകൾ ഹോസ്റ്റൽ പ്രവേശന പോർട്ടലിൽ ഉൾപ്പെടുത്തുകയും സീറ്റ് മെട്രിക്സ് നിശ്ചയിക്കുകയും ചെയ്യേണ്ടതാണ്.

The Committee recommended to follow the same admission process as that of PG CSS for hostel admission of FYUG-CSS students also.

IV. Allotment Process

- 17. നിലവിലെ ഹോസ്റ്റൽ റൂൾസിൽ ഡിപ്പാർട്ട്മെന്റ് തിരിച്ചുള്ള പ്രാതിനിധ്യത്തെയും, ഓരോ അലോട്ട്മെന്റിലും കണക്കാക്കേണ്ടുന്ന സീറ്റ് മെട്രിക്സിനേയും, ഓരോ അലോട്ട്മെന്റും നടത്തേണ്ട രീതിയെയും അലോട്ട്മെന്റുകൾക്ക് ശേഷം ഓരോ കാറ്റഗറിയിലും ഒഴിവ് വരുന്ന സീറ്റുകളുടെ

പങ്കിടലിനേയും (Conversion) സംബന്ധിച്ച് വ്യക്തമായ ഒരു രൂപരേഖ ഉള്ളതായി കാണുന്നില്ല. ഇത് ഉണ്ടാകേണ്ടത് ഹോസ്റ്റൽ അലോട്ട്മെന്റിന്റെ സുഗമമായ നടത്തിപ്പിന് അത്യന്താപേക്ഷിതമാണ്. ആയതിനാൽ ഈ വിഷയം സംബന്ധിച്ച് ഒരു വ്യക്തത ഹോസ്റ്റൽ റൂൾസിൽ വരുത്തേണ്ടതാണ്.

കൂടാതെ അലോട്ട്മെന്റ് സോഫ്റ്റ്‌വെയറിലും ആയത് സംബന്ധിച്ച മാറ്റങ്ങൾ ഉൾപ്പെടുത്തേണ്ടതാണ്. The Committee recommended that, if eligible candidates are not available for filling the seats reserved for SC/ST candidates in a particular programme, such seats shall be filled from SC/ST candidates of other programmes included in the rank list. If there are no SC /ST candidate available in the ranklist of any programmes, then the vacant SC /ST seats shall be given equally to the candidates belonging to BPL and General Categories included in the same ranklist. If equal division of seat is not possible preference shall be given to BPL category.

18. നിലവിൽ സർവകലാശാല ടീച്ചിങ് ഡിപ്പാർട്ട്മെന്റ്/സെന്ററുകളിൽ അഡ്മിഷൻ ലഭിക്കുന്ന വനിതാ വിദ്യാർത്ഥികൾക്ക് കാര്യവട്ടത്തും തൈക്കാടും പ്രവർത്തിക്കുന്ന ഹോസ്റ്റലുകളിലേക്ക് അപേക്ഷിക്കാവുന്നതാണ്. എന്നാൽ ഈ വിദ്യാർത്ഥികൾക്ക് ഏത് ഹോസ്റ്റലിലേക്കാണ് മുൻഗണന ലഭിക്കേണ്ടത് എന്ന് രേഖപ്പെടുത്തുന്നതിനായുള്ള സൗകര്യം ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടലിൽ ലഭ്യമാക്കിയിട്ടില്ല. ആയതിനാൽ മേൽപ്പറഞ്ഞതിൽ ഏതെങ്കിലും ഒരു ഹോസ്റ്റലിൽ അലോട്ട്മെന്റ് ലഭിക്കുന്ന വിദ്യാർത്ഥിനികൾ അടുത്ത ഹോസ്റ്റലിലേക്ക് മാറ്റി നൽകണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് സർവകലാശാലയെ സമീപിക്കുന്നുണ്ട്. ഇത് ഒഴിവാക്കുന്നതിലേക്കായി, ഹോസ്റ്റൽ അപേക്ഷ നൽകുന്ന അവസരത്തിൽ വിദ്യാർത്ഥികൾക്ക് അവരുടെ പ്രിഫറൻസ് രേഖപ്പെടുത്തുന്നതിനുള്ള അവസരം ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടലിൽ ഒരുക്കുകയും രണ്ടാമത്തെ പ്രിഫറൻസ് ലഭിക്കുന്ന വിദ്യാർത്ഥികളെ തുടർന്ന് വരുന്ന അലോട്ട്മെന്റുകളിൽ ആദ്യ പ്രിഫറൻസിലേക്ക് പരിഗണിക്കേണ്ടതും ആദ്യ പ്രിഫറൻസിൽ അലോട്ട്മെന്റ് ലഭിക്കുന്ന വിദ്യാർത്ഥികളെ തുടർന്ന് വരുന്ന അലോട്ട്മെന്റുകളിൽ പരിഗണിക്കുന്നതുമല്ല എന്ന തീരുമാനം എടുക്കാവുന്നതാണ്. അല്ലെങ്കിൽ കാര്യവട്ടം ക്യാമ്പസിൽ പഠിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് കാര്യവട്ടം ഹോസ്റ്റലിലേക്ക് മാത്രവും കാര്യവട്ടം ക്യാമ്പസിന് പുറത്ത് പഠിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് തൈക്കാട് ഹോസ്റ്റലിലേക്ക് മാത്രവും അപേക്ഷിക്കാവുന്ന രീതിയിൽ ഹോസ്റ്റൽ അഡ്മിഷൻ പോർട്ടൽ പരിഷ്കരിക്കേണ്ടതുണ്ട്.

The Committee recommended that, at the time of applying for the hostel students should be given an opportunity to record their preference in the hostel admission portal and the students who get the allotment in their first preference shall not be considered for the subsequent allotments. In the case of students who get admission as per their second preference, their first preference should be considered in the subsequent allotments.

The Committee further recommended that in the case of Research hostels (Both Men and Women), Kariavattom, Researchers from the University teaching departments only are eligible for admission. But in the case of admission to the Womens' hostel, Thycaud Researchers from both Researchers from the University teaching departments and Researchers from Govt. Colleges within the Thiruvananthapuram Corporation limit are eligible for applying.

V. PhD Programme

19. 09.02.2023 തീയതിയിൽ ചേർന്ന ഹോസ്റ്റൽ മോണിറ്ററിങ് കമ്മിറ്റി എസ് സി/എസ് ടി വിഭാഗത്തിൽപ്പെട്ട Ph.D വിദ്യാർത്ഥികൾക്ക് ഹോസ്റ്റൽ അഡ്മിഷൻ മുൻഗണന നൽകണം എന്ന് ശുപാർശ ചെയ്യുകയും 28.02.2023 തീയതിയിൽ ചേർന്ന സിൻഡിക്കേറ്റ് ആയതിന് അംഗീകാരം നൽകുകയും ചെയ്തിട്ടുണ്ട്. എന്നാൽ എങ്ങനെ നടപ്പാക്കണം എന്ന കാര്യത്തിൽ വ്യക്തതയില്ല. കൂടാതെ നിലവിലെ ഹോസ്റ്റൽ റൂൾസിലും ഇത് സംബന്ധിച്ച് മാറ്റങ്ങൾ വരുത്തേണ്ടതാണ്.

The committee recommended that in the case of 20% reservation for the SC/ST candidates in Researchers hostel , if there is no SC/ST candidate is available in the ranklist , the seat may be allotted as per the rank list and the next arising vacancy should be given to SC/ST candidate if any.

20. യൂണിവേഴ്സിറ്റി ടീച്ചിംഗ് ഡിപ്പാർട്ട്മെന്റിന് പുറത്തുള്ള ഗവേഷകർക്ക് കേരള യൂണിവേഴ്സിറ്റിക്ക് കീഴിലുള്ള വിവിധ ഹോസ്റ്റലുകളിൽ (കാര്യവട്ടം/ തൈക്കാട്) ഹോസ്റ്റൽ പ്രവേശനത്തിന് അപേക്ഷിക്കാൻ അർഹതയുണ്ടോ എന്ന കാര്യത്തിൽ വ്യക്തത ഇല്ല. കൂടാതെ കാര്യവട്ടം റിസർച്ചേഴ്സ് ഹോസ്റ്റലിലേക്ക് കേരള സർവകലാശാല ടീച്ചിങ്ങ് ഡിപ്പാർട്ട്മെന്റിന് പുറത്തുള്ള വിദ്യാർത്ഥികൾ

തെറ്റായ വിവരങ്ങൾ നൽകി അപേക്ഷിക്കുന്നതായി കാണുന്നു. ആയതിനാൽ ഓരോ ഹോസ്റ്റലിലേക്കും ഏതൊക്കെ കോളേജുകൾ/ഗവേഷണ കേന്ദ്രങ്ങളിലുള്ള വിദ്യാർത്ഥികൾക്ക് അപേക്ഷിക്കാൻ സാധിക്കുമെന്ന വിഷയത്തിൽ വ്യക്തത വരുത്തേണ്ടതാണ്.

The Committee recommended that in the case of Research hostels (Both Men and Women), Kariavattom, Researchers from the University teaching departments only are eligible for admission. But in the case of admission to the Womens' hostel, Thycaud Researchers from both Researchers from the University teaching departments and Researchers from Govt. Colleges within the Thiruvananthapuram Corporation limit are eligible for applying.

VI. Rules modifications:

- 21. നിലവിലെ ഹോസ്റ്റൽ റൂൾസിൽ അലോട്‌മെന്റ് പ്രക്രിയയെ സംബന്ധിച്ചും അലോട്‌മെന്റിന്റെ ഓരോ ഘട്ടത്തിലും വരുന്ന ഒഴിവുകൾ എങ്ങനെ നികത്തണം (Departmentwise allotment/Rankwise allotment/ Conversion of Seats reserved for particular category due to unavailability of students in that category, etc.) എന്നതിനെ സംബന്ധിച്ചും പ്രതിപാദിച്ചിട്ടില്ല. ആയതിനാൽ ഈ വിഷയം സംബന്ധിച്ച് ബന്ധപ്പെട്ട സെക്ഷനും വിദ്യാർത്ഥികൾക്കും ഇടയിൽ ആശയക്കുഴപ്പങ്ങൾ ഉണ്ടാകാറുണ്ട്. ഈ വിഷയം പരിഹരിക്കുന്നതിലേക്കായി ഹോസ്റ്റൽ റൂൾസിൽ വേണ്ട മാറ്റങ്ങൾ വരുത്തേണ്ടതുണ്ട്.

The Committee recommended that at least one student from each department shall be given allotment there by ensuring that the first allotment shall be done on the basis of Department wise seat matrix on adhering to the reservation norms . For further allotments both departments and reservation category should be satisfied.

- 22. അഡീഷണൽ ഇൻമേറ്റ് ആയി ഹോസ്റ്റൽ അഡ്മിഷൻ നൽകുന്നതിനെ സംബന്ധിച്ച് ഹോസ്റ്റൽ റൂൾസിൽ ഒന്നുംതന്നെ പ്രതിപാദിച്ചിട്ടില്ല.

For admitting students as additional inmates to the hostels, the committee recommended to form a Sub Committee with the following members.

- 1. Registrar
- 2. Standing Committee Convenor- Finance
- 3. Standing Committee convenor- Academic and Research.

Other matter for consideration

- 23. The Warden, University hostel for Women, Kariavattom enquired about the rules for accommodating students as guests.

The committee recommended to follow the existing rules for guest accomodation.

The meeting ended by 06.00 pm.

Resolution of the Syndicate

RESOLVED to agree the above proposals in principle.

FURTHER RESOLVED to submit a detailed Report for revising the existing Hostel Rules.

=====

Item No.12.14 *Implementation of Multiple Payment Gateway in the University- Consideration of-reg.*

(Ad.D II)

The 59th meeting of the Syndicate held on 27/06/2023 vide item no 59.153 resolved that Multiple Payment gateway from the Nationalised banks be implemented by inviting Expression of Interest. Expression of interest was invited and four banks - Canara Bank, Bank of Baroda, Union

Bank of India and Bank of Maharashtra submitted their expression of Interest. The 7th meeting of the Syndicate held on 28.12.2023 vide item no 07.98 resolved to **constitute** a Committee consisting of Adv.Muraleedharan Pillai, Member Syndicate, Registrar and Finance Officer as members, for evaluating the EoI received for the implementation of Multiple Payment Gateway from the Nationalised banks in the University and the representatives of the banks were invited for a detailed discussion.

The meeting of the Committee for evaluating the EoI received for the implementation of Multiple Payment Gateway from the Nationalised banks in the University was held on 01.02.2024. Representatives of Canara Bank, Bank of Baroda, Union Bank of India were present at the meeting. The Committee recommended the banks to submit revised proposals. Union Bank of India and Canara Bank submitted their revised proposals and a meeting of the Committee was held on 13.05.2024 and further clarifications were sought from the banks.

Meanwhile vide Letter No.B1/24/2023-HEDN dated 09-03-2024 the Government informed to limit the service of one more bank only for e-payment gateway.

In the meeting of the Committee held on 17.05.2024. with the representatives of Canara Bank and Union bank of India, Union bank of India informed that they are willing to give the service free of cost if the University maintains a minimum balance of Rs.10 crore on a monthly average basis

Canara bank informed that they are willing to provide the service free of cost, if University maintains a minimum balance of 1 crore on monthly average basis.

Based on the above, the Committee recommended to consider the proposal forwarded by the Canara Bank for implementing Multiple Payment Gateway for various online payments in the University.

As ordered by the Vice-Chancellor, the minutes of the meeting constituted for evaluating the Expression of Interest received for implementing Multiple Payment Gateway for various online payments in the University, was held on 17.05.2024, 02.00 pm (copy enclosed) is placed before the Syndicate for consideration.

Minutes of the meeting of the Committee for evaluating the Expression of Interest received for implementing Multiple Payment Gateway for various online payments in the University

Date & Time : 17.05.2024, 02.00 p.m.
Venue : Syndicate Room

Members present :

- | | | |
|--|---|--------|
| 1. Adv. G Muralidharan Pillai, Member, Syndicate | : | Sd/- |
| 2. Prof. (Dr.) K S Anil Kumar, Registrar | : | Absent |
| 3. Sri. R Mahadevan, Finance Officer | : | Sd/- |

Others present:

Sri. Manosh Manohar, Programmer, KUCC.

Special Invitees

1. Representatives of Union Bank of India
2. Representatives of Canara Bank

Revised proposals were sought from the banks as recommended in the minutes of the meeting of the Committee for evaluating the Expression of Interest received for implementing Multiple Payment Gateway for various online payments in the University held on 01.02.2024.

Canara Bank and Union Bank of India submitted revised proposals as directed.

The meeting of the Committee was held on 13.05.2024, on the basis of the revised proposals received and the Committee recommended to send urgent email to both banks seeking further clarification regarding the minimum balance to be maintained and the period for which it is to be maintained. Accordingly email was sent to both banks on 13.05.2024.

Clarification received through email dated 13.05.2024 from Union bank of India and email dated 14.05.2024 from Canara Bank was discussed with the representatives of the Banks.

Union Bank of India informed that they are willing to give the service free of cost if University maintains a minimum balance of Rs.10 crores on a monthly average basis.

Canara Bank informed that they are willing to give the service free of cost, if University maintains a minimum balance of 1 crore on a monthly average basis.

Recommendation

Based on the above, the Committee recommended to consider the proposal forwarded by the Canara Bank for implementing Multiple Payment Gateway for various online payments in the University.

The meeting concluded at 02:45 PM.

Resolution of the Syndicate

RESOLVED to consider the proposal submitted by the Canara Bank for implementing the Multiple Payment Gateway for various online payments in the University in addition to State Bank of India.

=====
Item No.12.15

Minutes of the meeting of the Sub Committee of the Syndicate constituted to review the UGC Public Notice No.F.4-1(UGC-NET Review Committee)/

140648 dated 27.03.2024 held on 24.06.2024 – reg**(Ac.BI)**

The University Grants Commission Regulations, 2022 provides for the admission of students to Ph.D who qualify for fellowship/scholarship in UGC-NET/UGC-CSIR NET/GATE/CEED and similar National level tests, based on interview. In addition, Higher Education Institutions (HEIs) conduct their entrance tests for admission to Ph.D programmes, requiring the students to write multiple entrance tests. Hence to help the students with one national entrance test for admission to Ph.D as part of implementation of National Education Policy (NEP) 2020, the Commission in its 578 th meeting held on 13 th March, 2024, decided that from academic session 2024 -25 onwards, the NET score can be used for admission to Ph.D programmes in place of entrance tests conducted by the different universities/ HEIs. Therefore UGC vide letter dated 28/03/2024 has requested the HEIs to utilize the NET score for admission to Ph.D programmes instead of conducting their entrance tests from the forthcoming academic session 2024 -25.

Further it is informed that, from June 2024, the NET candidates will be declared eligible in three categories viz; Category 1: Eligible for admission to Ph.D with JRF and appointment as Assistant Professor. Category 2: Eligible for admission to Ph.D without JRF and appointment as Assistant Professor. Category 3: Eligible for admission to Ph.D programmes only and not for the award of JRF or appointment as Assistant Professor.

The result of the NET will be declared in percentile along with the marks obtained by a candidate to utilize the marks for admission to Ph.D. The JRF qualified students are admitted into the Ph.D programme based on an interview as per the University Grants Commission Regulations, 2022. For students who qualify in categories 2 & 3, 70% weightage will be given for test scores and 30% weightage for the interview for admission to Ph.D programmes. The Ph.D admission will be based on the combined merit of NET marks and the marks obtained in the interview. The marks obtained in the NET by the candidates in categories 2 & 3 will be valid for a period of one year for admission to Ph.D

The matter was placed before the Standing Committee of the Syndicate on Academic and Research and the committee observed that as such University of Kerala has two sessions for the admission to Ph.D programme in every year ie January and July and recommended to implement the revised norms for admission to Ph.D programmes as prescribed by UGC, vide letter dated 28.03.2024 , from the January 2025 session , after the publication of result of the National Eligibility Test conducted by UGC, scheduled to be held in June, 2024.

The Syndicate held on 09.05.2024 vide item no. 10.102.D18 resolved to constitute a sub-committee consisting of the Convenor, Standing Committee of the Syndicate on Academic and Research, Dr.P.M. Radhamany, Dr.S Jayan, Dr.Shijukhan J.S, Members Syndicate to review the letter from UGC mandating NET score for admission to Ph.D Programmes and place the report before the Syndicate. The Vice Chancellor has ordered to implement the resolution of the Syndicate. In compliance with above, a meeting was convened by the Sub Committee of the Syndicate on 24/06/2024.

As per the resolution of the Syndicate held on 09/05/2024 vide item no 10.102.D18, the report of the Sub Committee of the Syndicate constituted to review the UGC Public Notice No.F.4-1(UGC-NET Review Committee)/140648 dated 27.03.2024 held on 24/06/2024 is placed before the Syndicate for consideration.

**REPORT OF THE SUB COMMITTEE OF THE SYNDICATE CONSTITUTED TO
REVIEW THE UGC PUBLIC NOTICE No.F.4-1(UGC-NET Review Committee)/140648
dated 27.03.2024 REGARDING NATIONAL ELIGIBILITY TEST(NET) AS AN ENTRANCE
TEST FOR ADMISSION TO Ph.D**

The meeting of the Syndicate held on 09.05.2024 vide Item no.10.102.D18 has resolved to constitute a subcommittee to review the UGC Public Notice No.F.4-1(UGC-NET Review

Committee)/ 140648 dated 27.03.2024 regarding the National Eligibility Test(NET) for admission to Ph.D.

Accordingly, the Subcommittee has convened a preliminary meeting on 14/06/2024 and discussed the matter laid in the UGC letter dated 28th March 2024 and the PUBLIC NOTICE No.F.4-1 (UGC-NET Review Committee)/140648 issued on 27.03.2024 enclosed with the letter. It was stated that the University Grants Commission (Minimum Standard and Procedure for Award of Ph.D Degree) Regulations, 2022 provides for the admission of students to Ph. D who qualify for fellowship/scholarship in UGC-NET/UGC-CSIR NET/GATE/CEED and similar National level tests, based on interview. In addition, Higher Education Institutions (HEIs) conduct their entrance tests for admission to Ph. D programmes, requiring the students to write multiple entrance tests. To help the students with one national entrance test for admission to Ph. D as part of implementation of National Education Policy (NEP) 2020, the Commission in its 578th meeting held on 13th March, 2024, decided that from academic session 2024 -25 onwards, the NET score can be used for admission to Ph. D programmes in place of entrance tests conducted by the different Universities /HEIs. Therefore the UGC has requested the HEIs to utilize the NET score for admission to Ph. D programmes instead of conducting their entrance tests from the forthcoming academic session 2024 -25.

Further it was informed that, from June 2024, the NET candidates will be declared eligible in three categories viz;

Category 1 : Eligible for (I) admission to Ph.D with JRF and (ii) appointment as Assistant Professor.

Category 2 : Eligible for (I) admission to Ph.D without JRF and (ii) appointment as Assistant Professor.

Category 3 : Eligible for admission to Ph.D programmes only and not for the award of JRF or appointment as Assistant Professor.

The result of the NET will be declared in percentile along with the marks obtained by a candidate to utilize the marks for admission to Ph.D. The JRF qualified students are admitted into the Ph. D programme based on an interview as per the University Grants Commission (Minimum Standard and Procedure for Award of Ph.D Degree) Regulations, 2022. For students who qualify in categories 2 & 3, 70% weightage will be given for test scores and 30% weightage for the interview for admission to Ph. D programmes. The Ph. D admission will be based on the combined merit of NET marks and the marks obtained in the interview. The marks obtained in the NET by the candidates in categories 2 & 3 will be valid for a period of one year for admission to Ph. D.

The Sub Committee initially reviewed the current admission procedure of the Ph D in detail and had decided to convene another meeting to discuss the matter after collecting details associated with the Ph D entrance examination.

Accordingly, the Sub Committee convened its subsequent meeting on 24.06.2024, examined the details collected and reached into the following findings as below:

- The UGC Public Notice No.F.4-1(UGC-NET Review Committee)/140648 dated 27.03.2024 reads that “ the Commission in its 578th meeting held on 13th March, 2024, decided that from academic session 2024 -25 onwards, the NET score can be used for admission to Ph.D programmes in place of entrance tests conducted by the different universities /HEIs.“
- The University of Kerala has already given this opportunity for the candidates who qualify UGC-NET/JRF, UGC-CSIR-NET/JRF etc to register for Ph.D programme directly without passing the Entrance Examination conducted by the University.
- The UGC Public Notice does not give any implication that the NET score is mandatory for taking admission to Ph.D Programme. Hence the conduct of Ph D entrance examination, which is in effect for more than 20 years may be continued in the University.

Based on the above findings, the Sub Committee recommended to maintain status quo that is, to continue with Entrance Examination for Ph. D admission and can be utilized along with NET criteria as one of the eligibility condition.

Date : 24/06/2024

Dr. K.G Gopchandran, Member Syndicate Sd/-

Dr. Shijukhan J S, Member Syndicate Sd/-

Dr. P. M Radhamany, Member Syndicate Sd/-

Dr.S. Jayan, Member Syndicate

Sd/-

Resolution of the Syndicate

RESOLVED to approve the Report of the Sub-Committee constituted for reviewing the UGC Public Notice dated 27.03.2024 regarding National Eligibility Test (NET) as an entrance test for admission to Ph.D.

Item No.12.16 *Bifurcation of Ac AV section for the smooth conduct of work relating to Four Year UG Programmes introduced from 2024 admissions and First Degree Programmes under CBCS System upto 2023 admissions – Proposal – Consideration of-reg.*

(Ac.AV)

The Ac AV section was constituted in 2010 assigned with the works relating to CBCS Regulations and First Degree Programmes under CBCS System introduced from 2010 admissions. Additionally, the conduct of meetings of the 29 Boards of Studies were also transferred to this section in the month of December 2022. Accordingly, the section deals with the various works as detailed below:

1. Approval of Revision and corrections in the Scheme and Syllabus of First Degree Programmes under CBCS System from 2010 upto 2023 admissions.
2. Granting of Readmission to the students
3. Issuance of Medium of Instruction certificate
4. Issuance of Equivalency certificates.
5. Syllabus attestation of UG programmes from 2010 admissions.
6. Reconstitution of ULMC and the periodic conduct of its meetings.
7. Conduct of Annual meetings of 29 Boards of Studies (Pass)
8. Conduct of Additional meetings of the BoS concerned (for UG Programmes) in addition to the 29 BoS (Pass) for matters relating to First Degree programmes.
9. Approval and intimations for conduct of Workshops
10. Matters relating to framing/amending the Regulations relating to First Degree Programmes.
11. Preparation of Academic Calendar for UG programmes
12. Approval of Syllabus of First Degree Programmes in Autonomous Colleges.
13. Equivalency certificates of candidates in Autonomous colleges.
14. Placing the matter regarding recognition/ eligibility of UG programmes in r/o candidates from other Universities before the Board of Studies concerned.
15. Issue of Special certificates
16. RTI / LA interpellations/ Senate questions/ Audit enquiry
17. Granting of Mercy chance Examinations
18. Matters regarding guidelines for award of Gracemarks for candidates of FDPs for participation in NCC/NSS/ Sports/ Arts.
19. Miscellaneous works related to First Degree Programmes under CBCS System.

Further, the section was assigned with the works relating to implementation of Four Year UG programmes from the month of June 2023. Accordingly, the following additional works are also being dealt by the section.

1. Approval of Syllabus for Four Year UG Programmes implemented from Academic year 2024-25.
2. Approval of Syllabus for Four Year UG Programmes in Autonomous colleges implemented from Academic year 2024-25.
3. Files relating to Approval/ Amending of Regulations and Curriculum Frameworks relating to Four Year UG programmes
4. Conduct of meetings related to FYUGP including Monitoring Committee, Officers Level Committee and other internal/external meetings.
5. Granting readmission to students in FYUGP
6. Matters regarding guidelines for awarding Uniform Grace marks
7. Issuance of Medium of Instruction certificate for FYUGP

8. Issuance of Equivalency certificates for FYUGP
9. Syllabus attestation of FYUG programmes from 2024 admissions.
10. Conduct of Additional meetings of the BoS concerned for matters relating to FYUG Programmes.
11. Preparation of Academic Calendar for FYUG programmes
12. Equivalency certificates of candidates of FYUGP in Autonomous colleges
13. Miscellaneous works related to First Degree Programmes under CBCS System.

The work in the Section is distributed as below:

Assistant I		Assistant 2		Assistant 3		Assistant 4	
Readmission							
Faculty of Fine Arts- 6 UG programmes	2 BoS	Faculty of Science- 18 UG programmes	13 BoS	Faculty of Oriental Studies- 12 programmes	6 BoS	Faculties of Applied Science- 5 UG programmes	4 BoS
Faculty of Arts- 4 programmes	6 BoS	ULMC, Grace marks		Faculty of Commerce- 6 programmes	1 BoS	Faculties of Social Science- 6 UG programmes	6 BoS
		Works relating to implementation of Four year UG programmes		Double main programmes under Combined Faculties- 6 programmes		Faculties of Management Studies- 3 UG programmes	1 BoS
				CBCS Regulations- amendments		Academic calendar	
Annual Board of Studies	6	Annual Board of Studies	9	Annual Board of Studies	7	Annual Board of Studies	7
No of programmes	10		18	18+ DM 6	24		14
Total UG programmes under CBCS System		66 UG programmes					

At present, the section is running with 4 Assistants.

As part of implementation of Four Year UG programmes from the Academic year 2024-25, Four Year UG Programmes Uok FYUGP Curriculum Framework and Regulations 2024 and Scheme & Syllabus for 63 Major courses and several Minor courses under FYUGP have been approved in the recently held Academic Council. The section is bound to issue University Orders regarding the approval of Syllabus of the Courses under FYUGP and take necessary actions for other recommendations of the 44 Boards of Studies on receiving the Minutes of the Academic Council. Also, the Autonomous Colleges have forwarded more than 30 Syllabi of FYUG Programmes for Approval of the University for which, meetings of the BoS concerned are to be conducted and are to be endorsed by the respective Deans of Faculties and thereafter to be submitted for approval of the Vice Chancellor on a case by case basis. At the same time, the regular applications such as readmission, equivalency certificates, Medium of Instruction and clarifications from other sections also need to be addressed.

Currently, the section is facing difficulty in the timebound processing of day to day works and monitoring of the same.

On account of the above and contemplating the existing workload, it is proposed that this section may be bifurcated and evenly distribute the works among the two sections. The existing section can deal the matters relating to CBCS Regulations and assigned with the works under 9 Faculties having 44 Board(s) of Studies, convening of Annual Board of Studies meetings and the new section may be assigned with the FYUGP Regulations, Programmes and convening of Monitoring Committees and conduct of BoS meetings for matters concerned. General matters including issue of Special certificates, Equivalency Certificate, Medium of Instruction, Attestation of

Syllabus, Readmission, RTI, etc to be done by the section concerned on the basis of the Programmes dealt with.

Proposed work distribution illustrated below may be considered:

SECTION I (parent)			
ASSISTANT I	ASSISTANT II	ASSISTANT III	ASSISTANT IV
FACULTY OF ARTS 1. English 2. Journalism 3. German 4. Library and Information Science 5. Philosophy 6. Russian 7. French and Latin FACULTY OF FINE ARTS 1. Music 2. Performing and Visual Arts	*FACULTY OF SCIENCE 1. Biochemistry 2. Botany 3. Chemistry 4. Geology 5. Mathematics 6. Physics 7. Psychology 8. Statistics 9. Zoology 10. Home Science 11. Microbiology 12. Geography 13. Polymer Chemistry 14. Food Technology *Grace Marks (CBCS system) *COMMITTEES for CBCS system	FACULTY OF ORIENTAL STUDIES 1. Arabic 2. Hindi 3. Linguistics 4. Malayalam 5. Sanskrit 6. Tamil 7. <u>Hebrew and Syriac</u> * FACULTY OF COMMERCE 1. Commerce *FACULTY OF PHYSICAL EDUCATION <u>1. Physical Educaion</u> *Regulations related to CBCS system and FYUGP. * MERCY CHANCE (CBCS system)	* FACULTY OF APPLIED SCIENCES & TECHNOLOGY 1. Biotechnology 2. Computer Science 3. Environmental Science 4. Electronics *FACULTY OF SOCIAL SCIENCES 1. Economics 2. History 3. Islamic Studies 4. Political Science 5. Sociology 6. Social Work 7. Public Administration * FACULTY OF MANAGEMENT STUDIES 1. Business Management

SECTION II (new)(proposed) (9 Faculty)		
ASSISTANT I	ASSISTANT II	ASSISTANT III
*FYUGP Regulations and amendments. * FACULTY OF COMMERCE (1 BoS) *FACULTY OF SCIENCE (14 BoS)	Conduct of Monitoring Committees *FACULTY OF ARTS (7 BoS) * FACULTY OF ORIENTAL STUDIES (7 BoS) * FACULTY OF MANAGEMENT STUDIES (1 BoS)	Miscellaneous Conduct of BoS meetings *FACULTY OF FINE ARTS (2 BoS) * FACULTY OF APPLIED SCIENCES & TECHNOLOGY (4 BoS) * FACULTY OF SOCIAL SCIENCE (7 BoS) * FACULTY OF PHYSICAL EDUCATION (1 BoS)

As per the orders of the Vice-Chancellor, the proposal of bifurcation of AcAV Section/ formation of a new Section exclusively for FYUG Programme is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.12.17

Kerala University Business Innovation and Incubation Centre (KUBIIC) - Request of Dr.Manoj Changat to relieve him from the duties of Director, KUBIIC and suggestion to nominate Dr.Shiburaj S, Professor, Dept of Botany as new Director, KUBIIC-Consideration of-reg.

(Pl.A)

Kerala University Business Innovation and Incubation Centre (KUBIIC) is an Industry Incubation Centre (formerly known as KU-TBSC) launched in 2006. Through this, Researchers, students and recent alumni of the University can be encouraged to launch student start-ups and thus entrepreneurship with faculty as mentors, in the Campus with support from the University. The commercialization of advanced technologies developed at University of Kerala as a result of incubation will greatly benefit University as well as society at large and will contribute to the economic resurgence of our country. Under KUBIIC, a total of 93 startups executed Memorandum of Understanding (MoU) with University of Kerala. Further, ten Startup proposals got approval for executing MoU.

Now, Dr. Manoj Changat vide letter dated 25.04.2024 (*Appendix I*) has requested to relieve him from the duties of Director, KUBIIC as he retired from the service on 31.05.2024. He has been serving as the Director, KUBIIC since 2018 vide U.O no: Ad.Misc/1/2018 dated 02.06.2018 and U.O no:2028/2020/UOK dated 01.07.2020.

As per the guidelines of KUBIIC -

- The KUBIIC shall be headed by a Director, who is responsible for carrying out the day-to-day administrative and functional matters of the Centre. He has to be a faculty member, not less than the rank of a Professor, nominated by the Vice-Chancellor and appointed by the Syndicate. The Director would be responsible for:
 1. Day-to-day administration of the Centre and developing the best practices to achieve stated goals and objectives of KUBIIC;
 2. Identifying areas for future growth and opportunities for start-ups and providing guidance in IPR related matters;
 3. Providing direction to Centre Manager in planning and executing assigned projects and running a full-fledged incubator;
 4. Generating proposals for collaboration/linkages/ funding with industry and other external agencies;
 5. Organize workshops/ talks/ seminars/ webinars for startups in the fields of technology, finance, law, marketing, funding, digital mechanisms, etc.;
 6. To organize awareness campaigns and industrial visits; Setting up/ convening of Monitoring and Evaluation (M&E) Committee and getting approval of the list of experts in various domains; Develop Centre budgets and establish cost-reduction initiatives;
 7. Managing bank account with SBI, Kariavattom, approving/ disbursing vouchers in connection with sundry expenditure and maintain a monthly imprest money;
 8. Any other matter deemed necessary for the smooth functioning of the Centre with the approval of the Vice Chancellor.

Dr. Manoj Changat has suggested Dr. Shiburaj S, Professor in the Department of Botany, University of Kerala as a potential candidate for the role of Director. During his tenure as Director, he had observed the keen interest of Dr. Shiburaj S in startups and his supportive role as a mentor to some of the startups registered under KUBIIC. Hence opined that, he might be well-suited for the position.

As per the orders of the Vice Chancellor, the request (*Appendix I*) submitted by Dr. Manoj Changat, Director, KUBIIC to relieve him from the duties and responsibilities of the Director, KUBIIC as he retired from the service on 31.05.2024 and the suggestion to nominate Dr. Shiburaj S, Professor, Department of Botany as the new Director, KUBIIC is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to nominate Dr. Shiburaj S, Professor, Department of Botany, University of Kerala as the new Director, KUBIIC with immediate effect.

Item No.12.18

Proposal submitted by the Security Officer, Kariavattom Campus to increase the number of Casual Security Guards to strengthen the security measures-Consideration of-reg.

(Ad.AII)

The Security Officer, Kariavattom Campus has submitted a Proposal for engaging 12 more casual Security Guards as a measure of strengthening the Security System at the Campus since they are facing acute shortage of Security Guards at Kariavattom Campus which makes it difficult to allot sufficient number of Security Guards at various duty posts.

The Syndicate at its meeting held on 26.04.2023 resolved to issue a notification to engage casual Security Guards and to engage 18 casual women Security Guards. As per the minutes of the Interview held on 23.06.2023, the Selection Committee has resolved to engage 8 male casual Security Guards considering the existing strength of 92 against a sanctioned strength of 100.

Here, It may be noted that, the sanctioned posts of Security personnel in the University Office are as shown below:-

Post	Sanctioned Strength	Present Strength	
		Permanent/ on deputation basis	on casual basis
Security Officer	2	2	-
Assistant Security Officer	2	2	-
Security Guards	98	-	104

Moreover, It may be noted that the following 5 vacancies arose, ie,

- 2 persons who were engaged earlier got terminated from Karivattomcampus (Flexy Antony and Faisal R).
- Sri. Paul P, Assistant Security Guard retired from service w.e.f. 31.05.2024.
- Syndicate at its meeting held on 28.12.2023 vide item no.7.86.11 resolved to appoint 2 male Casual Security Guards at the University of Kerala Study and Research Centre, Alappuzha.

Hence the above mentioned vacancies are to be filled. Actions are being taken to fill up the said vacancies.

Now, Security Officer, Kariavattom has informed that the present casual security strength at Kariavattom campus is 37 working in 3 shifts as 12 in each as detailed below.

Main Gate	2
Health gate	2
Research Hostel Gate	1
Botany gate	1
Patrolling Duty	1
Campus Library	1
Driver	1
EVS	1
Guest House	1 (night shift)
Phone duty and control room	1
Total	12

After giving the duty off for 2 persons, 10 casual Security Guards are deployed in the place of 12 casual Security Guards in one shift. Moreover to strengthen the security measures in the places such as Womens Hostel more security staff is needed. Hence it is requested to engage 12 more casual Security Guards as detailed below.

- Coffee House Gate -1 * 3 Shift – 3
- Women's Hostel - 1 * 3 Shift – 3
- 4 Year UG Program - 1 * 3 Shift – 3
- M.Ed Centre - 1 * 3 Shift – 3

As per the orders of the Vice-Chancellor, the proposal submitted by the Security Officer, Kariavattom Campus for engaging 12 more casual Security Guards from the existing Ranklist, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

– Expression of Interest– called for –Consideration of-reg.

(IQAC)

Dr. Pankaj Mittal, Secretary General, Association of Indian Universities (AIU), vide letter No. AIU/Meet/SZM/2024-25 dated 28.05.2024 has informed that the Association of Indian Universities (AIU) organizes Zonal Meets of Vice Chancellors every year wherein issues relating to higher education with specific reference to University systems of the concerned Zone are discussed threadbare. Recommendations of the Zonal Vice Chancellors' Meets are considered in the Annual Meeting of the Association.

At the Zonal Vice Chancellor's Meet more than 150 Vice Chancellors/ Directors of member universities/ Institutions apart from some educationists, representatives of UGC, MHRD and apex bodies are expected to participate. The Zonal Meet starts with inaugural function on the first day morning followed by academic sessions and ends on 2nd day with valedictory function. The detailed programme will be finalized by the Association in consultation with the host University.

Proposals have been invited from the AIU member universities for hosting the AIU South Zone Vice Chancellors' Meet 2024-25 tentatively scheduled to be held during **September 2024 to February 2025**. The exact date and theme will be intimated by AIU later. In these circumstances the following matters are brought to notice.

- 1) The host University is expected to provide boarding, lodging and local transport facility for members participating the meet.
- 2) The Association will provide advisory and knowledge support for organization of the Meet. The details of arrangements and other logistics requirements for organizing the event will be forwarded by AIU.

It may be noted that no financial assistance will be provided by AIU in connection with the conduct of the above said meeting.

In this context, the AIU has invited Expression of Interest for hosting the AIU South Zone Vice-Chancellor's Meet 2024-25 in the University. EOIs are to be forwarded before 25th June 2024. The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate. Accordingly, the matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to defer the item for the time being.

Item No.12.20

Nagar Van Yojana - Establishment of Nagar Van/ Nagar Vatikas - Proposal –Consideration of- reg.

(Ad.Misc)

The Additional Principal Chief Conservator of Forests (E &TW) & Member Secretary, State Forest Development Agency (SFDA), Kerala vide letter no E & TW 4-546/2021 dated 25.06.2024 has stated that Ministry of Environment, Forests and Climate Change, Government of India is implementing Nagar Van Yojana with the aim to create Nagar Van/Nagar Vatika in urban areas for providing wholesome healthy living environment for the residents and thus contributing to growth of clean, green, healthy and sustainable cities. It has been pointed out that Urban forests or Nagar Van are also means to create awareness about plants and biodiversity and developing environmental stewardship.

The details regarding Nagar Van Yojana Scheme are as follows:

1. The scheme can be implemented by land owning agencies such as educational institutes, universities, schools and NGOs.
2. In congested urban areas, an extent of 1 ha to 10 ha can be taken up as Nagar Vatika and the site should be within a Municipality/Municipal Corporation limit.
3. Nagar Van with an extent of 10 ha to 50 ha can be established in sites upto 10 km from the city limit.
4. A sum of **Rs. 4 lakh per ha** will be provided subject to a limit of 50 ha for Nagar Van and 10 ha for Nagarvatika.

The following works can be carried out in Nagar Van/Nagar Vatika.

- a) Establishment and maintenance of woodlots/tree cover with emphasis on locally appropriate tree/ shrub species.

- b) Theme based plantations like smriti van, Rashi van, etc
c) Establishment and maintenance of public conveniences, drinking water facilities, benches, walkways/ footpath, jogging and cycle track etc.

The Additional Principal Chief Conservator of Forests has thus requested to identify suitable land which is accessible to public and submit project proposals conforming to the guidelines of Nagar Van Yojana (NVY) for onward submission to Ministry of Environment, Forests and Climate Change for approval.

As per the orders of the Vice Chancellor, the letter received from the Additional Principal Chief Conservator of Forests regarding the establishment of Nagar Van Yojana in the University campuses is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Additional Principal Chief Conservator of Forests regarding the establishment of Nagar Van Yojana in the University campuses in principle.

FURTHER RESOLVED to entrust Registrar and Campus Director to have a discussion with the Additional Principal Chief Conservator of Forests (E &TW) & Member Secretary, State Forest Development Agency (SFDA),

Item No.12.21 Minutes of the meeting of the Canteen Advisory Committee held on 18.05.2024 in the Syndicate Room

(Ad.B II)

A meeting of the Canteen Advisory Committee was held on 18.05.2024 in the Syndicate Room.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate for consideration and decision.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Canteen Advisory Committee

Date & Time : 18.05.2024, 12 noon
Venue : Syndicate Room.

Present:

- | | | |
|---|---|------|
| 1. Dr. J S Shijukhan, Member Syndicate & Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings. | : | Sd/- |
| 2. Registrar | : | Sd/- |
| 3. Sri. Ajay D N, Member, Senate | : | Sd/- |
| 4. Joint Registrar, Campus Administration | : | Sd/- |
| 5. University Librarian(i/c) | : | Sd/- |
| 6. Sri. Santhosh G Nair Representative of Kerala University Employees Union | : | Sd/- |
| 7. Sri. Sajith Khan A S Representative of Kerala University Employees Union | : | Sd/- |
| 8. Sri. Nithin Prasad, Representative of Kerala University Staff Union | : | Sd/- |
| 9. Sri. Praveen Raj R S, Representative of Kerala University Staff Union | : | Sd/- |
| 10. Smt. Joshna K R, Representative of Kerala University Staff Association | : | Sd/- |
| 11. Dr. Pramod Kiran R B, Representative of Kerala University Teachers Association | : | Sd/- |
| 12. Sri. Ajintha Ajay, Representative of Kerala University Researcher's Union | : | Sd/- |

Item No.12.21.01 Univerity Library Canteen, Palayam

In response to the tender notice dated 24.02.2024 towards inviting fresh quotations for running University Library Canteen Palayam, four quotations were received as detailed below:

Sl. No:	Bidder Name	EMD	Experience Certificate	Total of rates quoted for employees/ students	Total of rates quoted for Others(₹)	Total
1	Smt. Udaya Kumari K S	DD No: 690147 dated 29.02.2024 worth Rs.5000/- submitted	Submitted	1022/-	1247/-	2269/-

2.	Smt.Aswathy A	DD No: 563157 dated 06.02.2024 worth Rs.5000/- submitted	Agreement only submitted	1187/-	1510/-	2697/-
3.	Sri.Anirajan A	DD No: 072825 dated 09.02.2024 worth Rs.5000/- submitted	Submitted	939/-	1347/-	2286/-
4.	Smt.Thankamany B	DD No: 072865 dated 01.03.2024 worth Rs.5000/- submitted	Not Submitted	919/-	1293/-	2212/-

The rate list furnished by bidders is attached as “Annexure A”.

Hence, the matter of awarding quotation towards the running of University Library Canteen from the quotations received is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

- To reject the quotations submitted by Smt.Thankamany B and Smt.Aswathy A, as they had failed to submit experience certificate.**
- To entrust Dr. J.S. Shijukhan, Dr.KG.Gopchandran, Members, Syndicate & Registrar to conduct a negotiation with the two bidders Sri.Anirajan A and Smt.Udayakumari K S on the rates quoted in the quotation towards running of University Library Canteen and to submit the negotiation report before the meeting of the Syndicate for consideration.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

FURTHER RESOVLED to include Adv.G.Muraleedharan Pillai, Member Syndicate in the above Sub-Committee.

Item No.12.21.02 Senate House Campus Canteen

The quotation for running SH Campus Canteen was awarded to Kerala University Employees Co-Operative Society for a period of one year w.e.f 01.04.2022 and further it was extended for a period of one year w.e.f 01.04.2023 and tenure of the contract period ended on 31.03.2024. Later, as per the orders of the Registrar, the contract has been extended until further orders. At present, the Secretary, Kerala University Employees Co-Operative Society has requested to extend the contract for another one year.

Hence, the request of Secretary, Kerala University Employees Co-Operative Society to extend the contract for running SH Campus Canteen for another one year is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

- To extend the contract with Kerala University Employees Co-Operative Society for running SH Campus Canteen, Palayam for another one year, as per the existing terms and conditions, as detailed below:***

<i>Rent</i>	<i>Rs.3,000/- + 18 % GST</i>
<i>Electricity charges</i>	<i>Rs.3,700/- concession from actual Consumption charges</i>
<i>Water Charges</i>	<i>Actual Consumption Charges</i>

- To direct Secretary, Kerala University Employees Co-Operative Society, the present contractor for running Senate House Campus Canteen , to set up a juice counter in front of Senate House Campus Canteen Building considering the convenience of the students and the public.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.03 Karyavattom Canteen

Smt. Rathy Bhaskaran, the present contractor of Kariavattom Campus Canteen has requested the following:

- to grant permission to increase the rate of the food items supplied in the Canteen.
- to grant subsidy for the water charges and electricity charges of the Canteen.
- to grant leave on every fourth Saturdays of the month.

It may be noted that, the contract for running Karyavattom Canteen was awarded to Smt.Rathi Bhaskaran for a period of one year with effect from 07.09.2023 subject to the following conditions:

Rent-Rs.500/- per month + 18% GST

Electricity Charges-Rs.900/- concession per month from the total actual consumption charges

Water Charges-Actual consumption charges.

Hence, the request of Smt. Rathy Bhaskaran, the present contractor of Kariavattom Campus Canteen is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

1. **To not to concede to the request of Smt.Rathi Bhaskaran and to direct her to comply with the terms and conditions in the agreement executed with the University.**
2. **To direct Smt.Rathi Bhaskaran to report before the committee entrusted for negotiation for further discussion on the complaints raised by the Representative of Kerala University Teachers Association and Kerala University Research Students Union.**
3. **To constitute a Sub Committee under the Canteen Advisory Committee for the monthly review and for overseeing the functioning of Canteens in the Karyavattom Campus.**
4. **To entrust University Engineer, to submit a report on the feasibility of setting up of an additional canteen near SDE Building in the Karyavattom Campus, taking consideration of FYUGP Admissions.**

Resolution of the Syndicate

RESOLVED that the above recommendation at 1, 2 and 3 of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.04 Price concession for the food items served in the Indian Coffee House, Karyavattom Campus.

The Chairperson, Departments Union has requested to give price concession to the students for the food items such as Ghee Roast, Masala dosa, Vada, Cutlet (Chicken & Veg) served in the Indian Coffee House, Kariavattom Campus.

It may be noted that, as per the agreement, price concession is given to the students only for the food items namely tea and coffee @ Rs.10 and Meals@Rs. 50 respectively, till the expiry of the contract period (3 years).

Hence, the request of Chairperson, Departments Union is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

1. To request authorities of Indian Coffee House for granting price concession to students for the various food items served in the Indian Coffee House, Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.05 Permission to start a Kudumbasree cafeteria at UKSRC, Alapuzha

The Assistant Registrar, UKSRC, Alapuzha has informed that, Administrative unit, Academic unit, DOIC, Teaching Department of CSS (M.Com Rural Management), CV camps, UIM, Research Library, Computer Lab with internet browsing facility are functioning in the KUSRC, Alapuzha and

about 280 students, 20 non teaching staff and 15 teaching staff are attending in the centre and also 150 to 300 students and general public are coming to the centre everyday for various needs. It also added that, the institution being encircled by national highway bypass, students find it difficult to go to hotels and tea shops.

Hence, the Assistant Registrar, UKSRC, has requested to grant permission to start a Kudumbasree cafeteria at UKSRC, adhering to the terms and conditions laid by the University of Kerala and Kudumbasree.

Recommendation:

To entrust University Engineer to furnish a report on the feasibility of opening a cafeteria at UKSRC, Alapuzha after assessing the existing infrastructure.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.06

The Chairperson, Kerala University Department's Union has requested to include Research Student representative of Senate (Karyavattom Campus) and Chairperson, Kerala University Department's Union in the Canteen Advisory Committee.

Recommendation:

To include representative of Kerala University Department's Union in the Canteen Advisory Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.07

The Students, Department of Library and Information Science, Palayam have requested to give concession for the food items supplied in the SH Campus canteen and University Library canteen and the HOD concerned has recommended for the same.

Recommendation:

To direct, the contractor of University Library Canteen & SH Campus Canteen to give price concession to students of Department of Library and Information Science, Palayam for the food items served in those canteens, as per the existing terms and conditions specified in the agreement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 18.05.2024, be approved.

Item No.12.21.08

Audit objection in respect of fixation of rent for the Senate House Campus Canteen Building:

In the 2020-2021 Audit report (2-4), Kerala University Audit Department has pointed out that the rent fixed for Senate House Campus Canteen (ie, Rs.3,000/- per month) is not in accordance with G.O.No.(Rt).No.269/2016/PWD dated 05.02.2016, which states that 4% of the building value along with 6% of the property value is to be fixed as annual rent of the buildings.

1. Hence, the Audit recommended to revise the rent of the Canteen building without causing loss to the University Funds, taking consideration of the facts that the building is allocated to run a canteen, which provides subsidised foods to the Employees and Students.
2. Further, the Audit remarked to place the matter in the Canteen Advisory Committee for taking a suitable decision.
3. However, in 2022, the Assistant Engineer (HQ Unit) had already furnished building rate of SH Campus Canteen (as per PWD rule) as Rs.99,504/ (- ie, Rs.63,804/- as the monthly building rent plus Rs.35,700/- as the monthly land rent).

It may be noted that, monthly concessional rent of Rs.3,000/- to the New Canteen building was fixed in adherence to the item no: 31.23.03 of the minutes of the meeting of the Syndicate held on

06.12.2017. Further, the meeting of the Syndicate held on 25.02.2022 resolved to maintain status quo with the present calculation of rent.

Hence, Audit objection in respect of fixation of rent for the Senate House Campus Canteen Building is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

To refer the item to the Syndicate,

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No:12.21 Additional Item.01

The Secretary, Kerala University Employees Co-Operative Society has requested to grant permission to levy applicable GST for the fooditems supplied in the Senate House Campus Canteen.

Recommendation: **To refer the item to the Syndicate.**

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

ANNEXURE A

Breakfast Items	Anirajan A		Udayakumari		Thankamani		Aswathy V A	
	Rate for Employees/ Students	Rate for Public	Rate for Employees/ Students	Rate for Public	Rate for Employees/ Students	Rate for Public	Rate for Employees/ Students	Rate for Public
Dosa (75 gm)	6	10	7	8	6	10	6	10
Rice Puttu	10	15	15	20	10	15	10	15
Wheat Puttu	8	10	10	15	8	10	12	15
Kadala Curry (150 gm)	15	20	20	25	15	20	15	20
Porotta (1 No)	6	10	6	8	6	10	8	10
Egg curry (1 egg)	18	25	18	22	20	25	20	25
Idli	5	8	7	8	5	8	7	10
Sambar (150 gm)	free	free	free	free	free	free	10	10
Chappathi	6	8	5	6	5	8	7	8
Veg Kuruma / masala	15	20	20	25	15	20	25	30
Appam (75 gm)	6	8	7	8	6	8	7	10
Poori	6	10	7	8	6	10	8	10
Vegetable masala curry	15	20	20	25	15	20	25	30
Idiyappam (75 gm)	5	8	8	10	5	8	7	10
Ghee roast	20	30	30	35	15	25	40	50
LUNCH ITEMS								
Meals	33	60	50	60	30	50	40	50
Chicken biriyani	75	100	80	90	75	100	80	100
Vegetable biriyani	50	70	30	40	50	70	50	70
Beef biriyani	70	100	Not quoted	Not quoted	75	100	100	120
Fish fry	as per availability		25	30	as per availability		25	40
Fish curry	20	35	20	25	20	35	25	40
Beef curry	40	60	50	60	40	70	70	90
Beef fry (100g)	65	75	60	70	60	70	70	90
Chicken curry (100 g)	60	80	50	60	60	70	40	50
Chicken fry	50	70	60	70	50	60	40	50

(100 g)								
Omelette(1egg)	12	20	12	15	12	15	12	15
Egg roast (1 egg)	10	15	20	25	10	15	25	30
Curd	15	20	10	15	10	15	7	10
Tea/ Snacks								
Tea (180 ml)	7	10	8	10	7	10	7	10
Coffee (180 ml)	9	12	10	15	9	12	12	15
Black Tea (180 ml)	6	7	5	6	6	7	5	7
Black Coffee (180 ml)	7	8	5	7	6	8	6	8
Lemon Tea	10	12	15	18	9	12	8	10
Milk (milma)	10	15	15	16	10	15	12	15
Horlicks with milk	15	20	20	25	15	18	15	20
Bournvita with milk	15	20	20	25	15	18	15	20
Pazhampori (75 gm)	7	10	8	10	6	10	8	10
Uzhunnu Vada (75 gm)	7	10	8	10	6	10	8	10
Parippu Vada (75 gm)	7	10	8	10	6	10	8	10
Modakam (75 gm)	7	10	8	10	6	10	8	10
Vazhakka Bajji (75 gm)	6	10	8	10	6	10	8	10
Kozhukkatta (75 gm)	9	12	10	12	9	12	12	15
Ela da (100 gm)	9	12	12	15	9	12	12	15
Ullivada (75 gm)	7	10	8	10	6	10	8	10
Samosa (75 gm)	7	10	12	15	6	10	9	12
FRESH JUICE								
Pine Apple Juice	30	50	40	50	30	50	50	60
Orange Juice (300 ml)	30	50	40	50	30	40	50	60
Grape Juice (300 ml)	30	50	40	50	30	50	50	60
Mango Juice (300 ml)	30	50	40	50	30	50	50	60
Lime Juice (300 ml)	15	20	15	20	15	20	15	20
Ginger Lime (300 ml)	18	22	20	20	18	22	20	25
TOTAL	939	1347	1022	1247	919	1293	1187	1510

Item No.12.22

Translational Research and Innovation Centre (TRIC-KU), Kariavattom- Minutes of the Online meeting regarding Scrutiny of Presentations of Faculty members of the University of Kerala- Consideration of- Reg.

(Ad.A VI)

The Joint Director, TRIC-KU has forwarded the minutes of the online meeting held on 06.05.2024 to discuss about the Scrutiny of presentations of Faculty members of the University of Kerala in connection with filing of Patent Applications.

The Vice-Chancellor has approved the Minutes of the online meeting mentioned above.

As per the orders of Vice-Chancellor, the Minutes of the aforementioned Meeting (appended) is placed before the Syndicate, for consideration.

Minutes of the online meeting regarding scrutiny of presentations of Faculty members of the University of Kerala

Date & Time : 06/05/24, 8.45 p.m

Members present:

1. Dr. Anilkumar, Registrar
2. Dr. K.G Gopchandran, Member Syndicate
3. Dr. P.M Radhamony, Member Syndicate
4. Dr. Shaji E, Director, IQAC
5. Dr. R.B Binoj Kumar, Research Director
6. Dr. Deepu Krishnan, Asst. Manager (Translational Research), KSUM
7. Dr. Viji Vijayan, Joint Director, TRIC

An online meeting to discuss the scrutiny of presentations of Faculty members of the University was conducted at 8.45 p.m on 06/05/2024. The meeting started with an introduction by Dr.Viji Vijayan, Joint Director, TRIC. The meeting discussed various aspects of scrutiny of presentations by the Faculty members.

The following suggestions were made in the meeting:

Dr. Viji Vijayan suggested the following:

1. The amount of Rs. 11,50,000/ earmarked for the Start Up Funding as per U.O No. 1865/2024/UOK dtd. 01/03/2024 shall be released so as to begin the Start Up activities at TRIC at the earliest.
2. A total of 13 project proposals from Faculty members [Biotechnology – 6, Material Science – 3, Artificial Intelligence 3, Planetary Science 1] have been received and a Selection Committee shall be constituted for the scrutiny of the same comprising the following members: 1. A Representative from the TIPSTIMED
 2. Dr. P.M Radhamony, Member Syndicate
 3. Dr. Shaji, Director, IQAC
 4. Dr. Binoj Kumar, Research Director
 5. Dr. Deepu Krishnan, Asst. Manager (Translational Research), KSUM
 6. External Expert
3. The minutes of the meeting shall be sent to the Syndicate for approval.
4. A letter regarding Translational Research Life Cycle Management System has already been forwarded to the University. The same shall be implemented through the Computer Centre.
5. An honorarium of Rs. 4,000/ per head shall be paid to the members of the Selection Committee for scrutiny and also arrangements for lunch and light refreshments may be made.
6. Ramanujam Hall of CLIF shall be made available for all the programs conducted by TRIC such as screening, meetings etc.

The **Registrar** spoke next. He informed that The Life Cycle Model has been forwarded to the Computer Centre and also gave the following suggestions:

1. A Purchase Committee exclusively for TRIC shall be constituted
2. The file flow for TRIC shall be improvised.

Dr. Gopchandran gave the following suggestions:

1. The Screening Committee shall include an External Expert with Industrial Connect. 2. An order shall be issued so as to allot Ramanujam Hall for meetings, Patent screening and related activities of the TRIC subject to its availability.

Dr. Shaji gave the following suggestions:

1. An Executive Committee shall be constituted for TRIC
2. The expenses for food will be met by the IQAC on the day of screening.

Dr. Binoj Kumar and **Dr. Radhamony** spoke next and agreed to the suggestions put forward by the Registrar that a Purchase Committee should be constituted exclusively for the TRIC.

The Committee came to the conclusion that:

1. An Honorarium of Rs. 4,000/ per head shall be paid to the members of the Expert Screening Committee and the report of the Committee shall be forwarded to the Registrar.

2. The External Expert with Industrial Connect will be arranged by the Kerala Startup Mission (KSUM)

The meeting came to an end by 9.30 p.m

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.12.23

Construction of new toilets by bifurcating the lesson room in the old SDE building for the use of Four Year Under Graduate Programme (FYUGP) at Kariavattom Campus-Reg.

(Pl.C)

The Syndicate at its meeting held on 09.05.2024 vide item no.10.104.15 has considered the letter dated 06.05.2024 submitted by the University Engineer regarding the repair and renovation of the building for School of Distance Education for the use of FYUGP at Kariavattom Campus and the estimate amounting to Rs.76,24,000/-, and resolved to entrust the University Engineer to take action towards providing new toilets, limiting the estimate amounting to Rs.7,50,000/-(Rupees Seven Lakhs Fifty thousand only)(Civil and Electrical) presumably to enhance the facilities and possibly accommodate the needs of the students and staff more effectively. UO no.4352/2024/UOk dated 25.05.2024 was issued accordingly.

The Director, Centre for Undergraduate Studies vide letter no.CUS/051/2024 dated 26.06.2024, has reported that new toilets are very essential in the building allotted for Four Year UG Programme. **Considering the urgency of the matter, the Director has requested to take necessary steps to construct the toilets avoiding tender formalities, if the tender formalities are time consuming.**

The University Engineer vide email dated 29.06.2024 reported that while submitting the estimate for all the works in the old SDE building in connection with FYUGP programme, it was requested to issue administrative sanction for the work waiving tender formalities for executing the work on emergency basis. The tender procedure for providing new toilets by bifurcating the lesson room was delayed for want of finalization of toilet layout inside the room. Now the estimate is finalized and is ready for tendering. It will take a minimum period of one month for fulfilling the tender process. The Director, Centre for Undergraduate Studies, has now requested to execute the toilet work by waiving tender formalities considering the urgency. Since the FYUP classes are about to commence, **the University Engineer has suggested that the work of construction of toilets by bifurcating the lesson room in the old SDE building for FYUGP may be arranged by waiving tender formalities as requested by the Director, Centre for Undergraduate Studies, considering the urgency.**

As ordered by the Vice Chancellor, the request of the Director, Centre for Undergraduate Studies and the remarks of the University Engineer in connection with the matter of arranging the work Construction of new toilets by bifurcating the lesson room in the old SDE building for the use of Four Year Under Graduate Programme (FYUGP) at Kariavattom Campus, by waiving tender formalities, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to the University Engineer to initiate the work of construction of toilets by bifurcating the lesson room in the old SDE building for FYUGP by inviting urgent quotations, considering the exigency as requested by the Director, Centre for Undergraduate Studies.

Item No.12.24

University Consultancy Cell – Minutes of the meeting of the University Consultancy Cell - Approval of – reg.

(Ac.D)

A meeting of the University Consultancy Cell was held under the Chairmanship of the Vice Chancellor at 3.30 P.M on 29.06.2024 at the Syndicate Room in offline / online mode.

The committee discussed the following items:

1. Proposal for starting Institutional Consultancy Services at Department of German submitted by the Head, Department of German, University of Kerala.
2. Proposal to continue consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala.
3. Proposal for revision of rate of Translation Consultancy Services submitted by the Head, Department of Arabic, University of Kerala.
4. Proposal for consultancy service with Travancore Geo Tech submitted by Dr.Sajin Kumar.K.S, Assistant Professor, Department of Geology, University of Kerala.
5. Proposal for consultancy service with Amrithagiri Himalaya, Uttarakhand, submitted by Dr.Girish Kumar R, Head, Department of Political Science.

As per the orders of the Vice Chancellor the minutes of the meeting of the University Consultancy Cell held on 29.06.2024 is placed before the Syndicate for consideration (The minutes of the meeting as mentioned above is appended).

MINUTES OF THE MEETING OF THE UNIVERSITY CONSULTANCY CELL

DATE : 29.06.2024
TIME : 3.30 P.M.
VENUE : THE SYNDICATE ROOM

Members :

- | | |
|--|------|
| 1. The Vice Chancellor (Chair) | Sd/- |
| 2. The Registrar | ab |
| 3. The Finance Officer | ab |
| 4. The Director (Planning & Development) | ab |
| 5. The Director, IQAC | ab |
| 6. The Director, Research | Sd/- |
| 7. The Director, University Consultancy Cell | Sd/- |
| 8. Dr. D Muhammad Noorul Mubarak
The Head, Department of Computer Science | Sd/- |
| 9. Dr. Thara Prabhakaran
The Head, Department of Futures Studies | Sd/- |
| 10. Dr.Noushad V
The Head, Department of Arabic | Sd/- |

The meeting started at 3.30 P.M. The Hon'ble Vice Chancellor welcomed all members to the meeting. The meeting considered the consultancy programmes laid before the Committee and recommended as follows;

Item No. 12.24.01 Department of German-Request for approval of the Institutional Consultancy Services-reg

- Ref: 1. Letter No.GER 77/23 dated 26.07.2023
2. Letter No.GER/35/2024 dated 22.04.2024

The Head, Department of German has submitted a proposal for starting institutional consultancy service at Department of German. It is informed that, the requirement for German Language trainers has increased excessively, since many new German language institutes open day by day in response to the new migration policies adopted by Germany recently. As part of sharing the resources with the public, the department is committed towards various requirements from the industry in terms of teaching learning process. Hence the Head has requested to permit the Department to offer the services as institutional consultancy for the public.

The Syndicate, held on 12.10.2023, vide item no. 05.13.01 considered the proposal and resolved to re-submit the proposal in consultation with Finance Officer. And further resolved to resubmit the proposal indicating the division of consultancy charges with specific mentioning of services to be provided against consultancy charges, as per the recommendation of the meeting of the University Consultancy Cell held on 25.08.2023.

Accordingly, the Head, Department of German, has submitted the revised proposal with the indication of the division of consultancy charges with specific mentioning of services provided against consultancy charges along with the remarks of the Finance Officer.

The revised details of services offered and the fees are as follows:

Sl.No	Services offered	Fee of Services
-------	------------------	-----------------

1	Translation of technical, scientific and legal documents from German to English and Vice-Versa	Rs.2000/- (Per Page)+18% GST
2	Translation and attestation of Certificates (Degree Certificates, Passport, Marriage Certificates etc) from English to German and Vice Versa	Rs.2000/- (Per page) + 18% GST
3	Simultaneous Interpretation from German to English and Vice-Versa	Rs.2,300/- (Per Hour)+18% GST
4	Translation of Small documents from German to English and Vice versa	Rs.8/- per word)+18%GST
5	Conduct of Selection process for German Language Teachers	Rs.2,000/- (Per Candidate)+18% GST
6	Conduct of Examination of German A1, A2, B1, B2, C1 & C2 based on LSWE Mode of CEFRL Framework (Modules: Listening, Reading & Writing)	Rs.2,000/- (Per Module)+18% GST
7	Oral Examination (Sprechen) of German A1, A2, B1, B2, C1 & C2 based on LSWR Mode of CEFRL Framework)	R.1000/- (Per Student)+18%GST
8	Preparation of Students for the German Examination and job Interview of German Employers	Rs.1,000/- per candidate for one Hour+18% GST
9	Preparation of SOP/ Motivation Letter in German	Rs.1,500/- (Per Page)+18%GST
10	Making of CV/Resume in German	Rs.2500 (Per Page)+18%GST

The Charges of the two services (Sl.No.2,3 in the table) have been reduced from the tariff sanctioned vide UO No.Ac.D/2/13805/2019 dated 22.07.2019. This is due to the reason that similar services is available in Institutions situated near the University.

The division of the Revenue among the stakeholders is institutional consultancy and the distribution is detailed as follows;

1. 80% to the consultant
2. 12% to the Department Development Fund
1. 8% to Kerala University Fund

The Finance Officer has remarked that the proposal shall be considered subject to the following:

1. If the consultancy is institutional the actual expenditure/ direct expenditure and overhead charges/ indirect expenditure will add up to 100% of the budget. 80% to direct expenditure & 20% to overhead charges. GST@ 18% should be collected from the clients additionally. 20% of the overhead charges should be remitted to DDF and KUF in the ratio 3:2. Savings if any from working budget shall be remitted to DDF. Consultancy Services should be done as detailed in Circular Ac.D/04/2023 dated 14/11/2023.(Circular appended)
- 2) The explanation given by HOD for reduction in the individual charges from previous years may be considered for the time being. The charges may be revised on completion of one year after checking the revenue generated from consultancy cell.

As per the orders of the Hon'ble Vice Chancellor, the revised proposal for starting Institutional Consultancy Service at Department of German, submitted by the Head, Department of German, University of Kerala along with the remarks of the Finance Officer is placed before the University Consultancy Cell for consideration and recommendation.

(Department of German)

Recommendations : The Committee considered the revised proposal submitted by the Head, Department of German along with the remarks from the Finance Officer, University of Kerala for starting Institutional Consultancy Services at Department of German in the following ratio: Consultant Fee : DDF : KUF = 80:12:8, including 18% GST and recommended to approve the same.

<i>Resolution of the Syndicate</i>
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No. 12.24.02 *Dept. of Geology - Request for permission to continue consultancy service on Phase II of the Research Project titled 'Moisture Sensitivity of Hot Mix Asphalt (HMA) - A Comprehensive study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources / Quarries in Kerala' in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala - Proposal Consideration- Reg.*

- Ref: 1. Letter dated 27.11.2023 from Dr. Anil Kumar Y. Assistant Professor, Department of Geology, University of Kerala.
2. Sanction for Phase I work issued vide U.O.No.Ac.D/2/204/2022 dated 03/03/2023.

Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala, vide reference cited as (1) above, has forwarded a proposal to continue consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala under the Institutional mode (Consultant : DDF: KUF = 80:12:8) on Research work titled "Moisture Sensitivity of Hot Mix Asphalt (HMA)- A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala amounting to Rs.99,120/- (Rupees Ninety Nine Thousand One Hundred and Twenty Only) on the basis of the letter No. KHRI/FP/W/R/01 dated 08/11/2023 from the Joint Director, Kerala Highway Research Institute (KHRI) in this regard.

The meeting of the University Consultancy Cell held on 15/12/2022 considered and recommended to approve the proposal for Consultancy service on Research work titled Moisture Susceptibility of HMA Aggregate source / Quarries in Kerala in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala, with the total consultancy project cost for Rs. 1,27,440/- (Rupees One Lakh Twenty Seven Thousand Four Hundred and Forty Only) under the Institutional mode (80:20). After deducting GST, the amount shall be distributed as per the Institutional mode of operation, i.e., 80% to Consultant Fee, 12% to DDF and 8% to KUF.

The Syndicate held on 17/01/2023, resolved to approve the above recommendation of the meeting of the University Consultancy Cell held on 15/12/2022 and referred the item to the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 07/02/2023 considered the matter and recommended to approve the proposal submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala for the Consultancy service on research work as moisture sensitivity of Hot Mix Asphalt (HMA) in association with Kerala Highway Research Institute (KHRI), Public Works Department, Govt. of Kerala, with a total budget amounting to Rs.1,27,440/- (Rupees One Twenty Seven Thousand Four Hundred and Forty Only).

The Syndicate held on 09/02/2023, resolved to approve the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07/02/2023.

Sanction had been accorded by the Vice Chancellor, for permission to start Consultancy work with Kerala Highway Research Institute (KHRI) on the topic mentioned above for an amount of Rs.1,27,440/- (Rupees One Lakh Twenty Seven Thousand Four Hundred and Forty Only), vide reference cited as (2) above.

The details of the proposal submitted by Dr. Anil Kumar Y towards continuation of the Consultancy Work are shown below:-

Objective	:	Petrological Study of Aggregate Sources
Type of Sample	:	Rocks
Mode of Supply	:	Samples will be supplied by the party

Methodology

1. Guidance in collection of Samples
2. Identification of rocks megascopically
3. Preparation of samples for petrographic study
4. Preparation of samples for geochemical study
5. Petrographical study of selected samples
6. Geochemical study of samples based on XRF data
7. Interpretation of data and report making

Budget of the work

Sl. No.	Budget Head	Amount
1.	Cotst of thin section Making and petrographical study (@ (Rs. 1000/- for 20 samples)	Rs. 20,000/-
2.	Sample preparation for XRF studies and petrologic study (@ Rs.1000/- for 15 samples)	Rs. 15,000/-
3.	Honorarium to the Consultant	Rs. 35,000/-
4.	Total of working Budget (80% of total)	Rs. 70,000/-
5.	Overhead Charges (20% of total)	Rs. 14,000/- DDF (12%)= Rs. 8,400/- KUF (8%) = Rs. 5,600/-
6.	Total	Rs. 84,000/-
7.	Tax (18%)	Rs. 15,120/-
8.	Grand Total (items 6+7)	Rs.99,120/-

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology to continue the consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala on Research work titled “Moisture Sensitivity of Hot Mix Asphalt (HMA)- A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala” under the Institutional mode (Consultant : DDF: KUF = 80:12:8) for an amount of Rs.99,120/- (Rupees Ninety Nine Thousand One Hundred and Twenty Only) is placed before the University Consultancy Cell for consideration and recommendation.

(Department of Geology)

Recommendations : The Committe recommended to continue consultancy service on Phase II of the Research Project titled ‘Moisture Sensitivity of Hot Mix Asphalt (HMA) - A Comprehensive study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala’ in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala with the total project cost for Rs. 99,120/- (Rupees Ninety Nine Thousand One Hundred and Twenty Only) under the Institutional mode of consultancy (Consultant : DDF: KUF = 80:12:8).

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No. 12.24Additional .01 Department of Arabic-Request for revision of rate of Consultancy Services - Formulation for the General Policy for Translation Consultancy Services – reg.

Ref: Item No.07.13 of the minutes of the meeting of the Syndicate held on 28.12.2023.

The Head, Department of Arabic has submitted a request for revision of split up of rate of consultancy service at Department of Arabic in a ratio; Honorarium of Consultant:80%, KUF:8%, DDF:12%.

Administrative sanction has been granted for conducting consultancy services at the department, vide UO No.Ac.D/13805/2019 dated 22.07.201 with the rate of 18% GST as Department level consultancy and pay 50% as fee to KUF, 20% to DDF and 30% as Consultancy fee to Lecturer. The rate of Consultancy services and the mode of operation of consultancy work in Department of Arabic has been revised, vide U.O.No. Ac.D/2/90/2021 dated 22.03.2022. The split up of revised rate as per the UO is 30% to KUF, 20% to DDF and 50% to consultant with 18% GST.

The revised rates are detailed below :

Sl. No	Service	Amount approved (U.O.No.Ac.D/2/13805/2019 dated 22.07.2019)	Revised Rate (UO.No Ac.D2/90/2021 dated 22.03.2022)
1	Educational Certificates	Rs.2000/- +18% GST	Rs.2500/- +18% GST
2	ID Cards, Driving License, Resident	Rs.300/- +18% GST	Rs.500/- +18% GST

	Certificates		
3	Certificates issued by revenue authority	Rs.500/- +18% GST	Rs.500/- +18% GST
4	Power of Attorney, Legal documents	Rs.3 per word +18% GST	Rs.3 per word +18% GST
5	Simultaneous Translation/ Interpretation	Rs.2500 per hour+18% GST	Rs.2500 per hour+18% GST

The Syndicate held on 28.12.2023, vide item no. 07.13 considered the proposal submitted) by the Head, Department of Arabic and resolved to conduct a detailed study regarding the translational consultancy services conducted in various departments and to formulate a General Policy for the same in order to calculate consultancy charges either in Departmental/Institutional Consultancy mode.

Accordingly, the details of the Consultancy Services obtained from the Department of German, and Centre for English Language is detailed below:

Department of German

The department offers the following consultancy services against the mentioned charges as per UO.Ac.D/2/13805/2019 dated 22.07.2019.

The consultancy services is in department level consultancy payment and the rates are 50% to KUF, 20% to DDF and 30% to the consultant.

Sl.No	Service	Amount
1	Translation and attestation of Degree Certificates	Rs.2500/- +18% GST
2	Translation of Scientific, Technical and Legal documents	Rs.2000/- (per page) +18% GST
3	Small documents	Rs.8/- per word +18% GST
4	Translation and attestation of passport, marriage certificates	Rs.2500/- +18% GST
5	Simultaneous interpretation from German to English and vice-versa	Rs.2750/- (per hour) +18% GST

Centre for English Language

Mode of operation- (80% to Consultant Fee, 12% to DDF and 8% to KUF)

Sl.No.	Service	Amount
1.	Translation of Malayalam to English/ English to Malayalam	Translation charges Editing and proof reading charges Total
		Rs. 0.70/ word Rs. 0.20/ word Rs. 0.90/ word
2.	Translation of Hindi to English/ English to Hindi	Translation charges Editing and proof reading charges Total
		Rs. 1.30/ word Rs. 0.20/ word Rs. 1.50/ word

As per the revised Consultancy Guidelines (2016), consultancy of a routine nature such as material testing (eg. water quality testing), analysis of samples (eg. Bio-chemical parameter estimation) measurement, fabrication, calibration, data collection, data entry, and **routine translation** shall be considered as routine consultancy. Academic consultancy such as external student project/internship or peerreviewtec.entertained in the Departments for which fees have been approved as provided in section 6.1 shall also come under routine consultancy. The Head of the Department/Centre shall nominally be considered the consultant for routine consultancy.

(6.1) Budget and Accounts for Routine Consultancy: Rates for routine consultancy and split up of expenses including honorarium for staff involved, cost of materials etc. and an overhead of note less than 15% shall be recommended by the Departmental Council and shall be effective with the approval by the Vice-Chancellor.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding formulation of General Policy for the Translational Consultancy Services in the University Teaching Department is placed before the University Consultancy Cell for consideration and recommendation.

(Department of Arabic)

Recommendations : The Committee considered the proposal submitted by the Head, Department of Arabic for revision of rate of Translation Consultancy Services in the following

ratio: Consultant Fee : DDF : KUF = 80:12:8, including 18% GST and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the University Consultancy Cell held 29.06.2024, be approved.

Item No. 12.24 Additional .02 Department of Geology –Consultancy service (Institutional mode) with Travancore Geo Tech, Trivandrum – Reg.

Ref: Letter No.35/Saj/2024 dated 25/04/2024 from Dr. Sajin Kumar K S, Assistant Professor, Department of Geology.

The Head, Department of Geology, University of Kerala has forwarded a request from Dr.Sajin Kumar K S, Assistant Professor, Department of Geology for permission and approval to carryout institutional consultancy service for Travancore Geo Tech, Trivandrum along with the proposal from Travancore Geo Tech. Sri. V K Roy, Geologist and Recognized Qualified Person (RQP) of Travancore Geo Tech has approached Dr. Sajin Kumar K S, Assistant Professor, Department of Geology to be a consultant for the project works related exploration and mining of resources, vide letter dated 22/04/2024. A budget to carry out this work has been prepared under ‘Institutional Mode (Consultant:DDF:KUF= 80:12:8)’.

Details of proposed work to be done

1. Preparation of landslide susceptibility map using remotely sensed data
2. Drainage analysis
3. Hydrogeological study
4. Any other geological study requested by the client

Budget of the work

Sl. No.	Budget Head	Amount
1.	Preparation of landslide susceptibility map using moderate scale remotely sensed data	Rs. 10,000/- per hectare
2.	Drainage analysis	Rs. 10,000/- per hectare
3.	Hydrogeological studies	Rs. 10,000/- per hectare
4.	Any other geological study requested by the client	Rs. 10,000/- per hectare
5.	Overhead Charges (20% of total)	
6.	Tax (18%)	

Prof (Dr.) Sam Solomon, Director, University Consultancy cell has remarked to place the proposal before the next meeting of the University consultancy cell.

Dr. Sajin Kumar K S, Assistant Professor, Department of Geology, has informed that this work is to be done based on Travancore Geo Tech’s requirement and the same budget has to be permitted to continue for a period of five (5) years. Travel cost or conveyance will be provided by the client from the consultant’s office to the site and back.

As per the orders of the Hon’ble Vice Chancellor, the request submitted by Dr. Sajin Kumar K S, Assistant Professor, Department of Geology for permission and approval to carryout consultancy work with Travancore Geo Tech for project works related exploration and mining of resources under Institutional mode (Consultant:DDF:KUF= 80:12:8) of consultancy is placed before the University Consultancy Cell for consideration and recommendation.

(Department of Geology)

Recommendations: The Committee considered the proposal submitted by Dr. Sajin Kumar.K.S, Assistant Professor, Department of Geology for permission and approval to carryout consultancy work with Travancore Geo Tech for project works related to exploration and mining of resources under Institutional mode (Consultant Fee:DDF:KUF= 80:12:8) of consultancy and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the University Consultancy Cell held 29.06.2024, be approved.

Item No. 12.24 Additional .03 Department of Political Science – Consultancy Services with Amrithagiri Himalaya Uttarakhand for undertaking a study of River Ganga – reg.

Dr. Girish Kumar.R, Professor and the Head, Department of Political Science, University of Kerala has forwarded a request from Amrithagiri Himalaya, Uttarakhand, a consultancy project for undertaking a study of River Ganga and documenting the same in the book/documentary forms. The proposal is recommended by Dr. Sam Solomon, Director, Consultancy Cell, University of Kerala.

Amrithagiri Eco life is a Non-profit organisation registered as public charitable trust, established in 2021 in Uttarakhand. The proposed project is a 15 month project in consonance with the mission of National Mission for Clean Ganga (NMCG) which is currently being implemented by National Council for rejuvenation, protection and management of River Ganga. The total amount of the proposed project is Rs.8,49,600/- and the project is funded by Amrithagiri Himalaya, Uttarakhand. The Amrithagiri Himalaya has informed to disburse Rs.6,00,000/- (Rupees Six Lakhs only) for running the project besides the institutional overhead charge of 20% (Rs.1,20,000/-) and 18% GST (Rs.1,29,600/-). Additional expenses including hiring vehicles, cameras etc and accommodation charges for the project personnel including camera crew will be borne directly by the sponsor.

The total outlay of the project is as shown below:

Sl. No.	Budget Head	Unit	Month/ Days	Amount (Rs.)	Total (Rs.)
1.	Working Budget				
1.1	Student intern @ Rs. 10,000 per month	1	12 Months	10,000	1,20,000
1.2	Consultant/Project Director charge Rs. 25,000 per month	1	12 Months		3,00,000
1.3	Secretarial Assistance Rs. 675 per day as required	1	12 Months		80,000
1.4	Books/ documentaries				50,000
1.5	Contingencies				50,000
	Total Working Budget				6,00,000
2	Overhead charges (20% of total) DDF (12%) KUF (8%)				
2.1	DDF(12%)				72,000
2.2	KUF(8%)				48,000
	Total Overhead Charges				7,20,000
	Total project cost excluding GST				7,20,000
3	GST 18%				1,29,600
	Grand Total				8,49,600

Prof (Dr.) Sam Solomon, Director, University Consultancy cell has remarked to place the proposal before the next meeting of the University consultancy cell.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Dr. Girish Kumar.R, Professor, Department of Political Science for undertaking the consultancy project proposed by Amrithagiri Himalaya, Uttarakhand for the study of River Ganga and documenting the same in book/ documentary form in the ratio of 80 : 12 : 8 as Consultant fee : DDF : KUF is placed before the University Consultancy Cell for consideration and recommendation.

(Department of Political Science)

Recommendations : The Committe considered the request submitted by Dr. Girish Kumar R, Professor, Department of Political Science for undertaking the consultancy project proposed by Amrithagiri Himalaya, Uttarakhand for the study of River Ganga and documenting the same in book/ documentary form with the total project cost for Rs. 8,49,600/- (Rupees Eight Lakh Forty Nine Thousand Six Hundred Only) in the ratio of 80 : 12 : 8 as Consultant fee : DDF : KUF and recommended to approve the same.

The meeting came to end at 4.00 P.M.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the University Consultancy Cell held 29.06.2024, be approved.

Item No.12.25 **Department of Communication & Journalism- Request of Smt. Maggie J., Assistant Professor & Head to relieve her from the duties of HoD due to health issues-Consideration of- reg.**

(Ad.H)

Smt. Maggie J., Assistant Professor & Head, Department of Communication & Journalism, Kariavattom has informed that, due to significant health challenges she is not in a position to perform her duty as Head and request to take appropriate decision at the earliest to relieve her from the post. She informed that she is undergoing treatment which requires immediate medical attention and is expecting an early decision in this regard. She has also forwarded a medical certificate in this regard.

Smt. Maggie J. was nominated as Head of the department of Communication & Journalism, for a period of three years with effect from 01.12.2022 FN vide U.O.No.8595/2022/UOK dated 14.11.2022.

As per Notification. Acad L/S/2446/2011 dated 04-04-2013, amendments to the Kerala University First Statutes, 1977, Amendment No:232, Statutes 18, in chapter 3 of the Kerala University first Statutes, 1977 be substituted as follows:

Head of a Department- The Professor, Associate Professor/Reader or Assistant Professor in - charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professor/Reader as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in at least two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the departments where there are no Professors or Associate Professors/Readers, eligible for the Headship, it shall be rotated among the Assistant Professors. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases the next senior most teacher shall be the Head of the Department. The other members of the teaching staff work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

The Department of Communication & Journalism has the following faculty members:

Sl. No.	Name/ Designation	Date of entry in service	Date of Retirement	Period of Headship
1.	Smt. Maggie J. , Assistant Professor & Head (i/c)	29.09.2012	31.05.2028	26.03.2021 F.N. to 05.04.2021 AN 01.12.2022 FN & still continuing
2.	Dr. M. S. Harikumar Assistant Professor	28.09.2012	31.05.2031	01.12.2016 to 30.11.2019 & 24.08.2022 to 30.11.2022
3.	Dr.Lalmohan P. Assistant Professor	29.03.2017	31.05.2038	01.12.2019 to 30.07.2021
4.	Sri. Suresh K.S. Assistant Professor	31.03.2017	31.01.2039	30.07.2021 to 24.08.2022
5.	Dr.Rajesh Kumar B.M. Assistant Professor	04.01.2021	31.05.2034	---

All the teaching faculties in the Department of Communication & Journalism are Assistant Professors. It may be noted that, Smt. Maggie J., & Shri. Suresh K.S. Assistant Professors in the Department of Communication & Journalism do not possess Ph.D. Degree.

As per the orders of the Vice - Chancellor, the request of Smt. Maggie J., Assistant Professor & Head, Department of Communication & Journalism to relieve her from the duties of HoD, due to health issues and to nominate a new Head in the Department, is placed before the Syndicate for consideration .

Resolution of the Syndicate

RESOLVED to nominate Dr. Rajesh Kumar B.M., Assistant Professor as Head, Department of Communication & Journalism, University of Kerala with immediate effect.

FURTHER RESOVLED to relieve Smt. Maggie J., Assistant Professor & Head, Department of Communication & Journalism from the duties of HOD considering the health issues.

=====
**Item No.12.26 University Senate Hall - Installation of portrait of
 Prof.(Dr.) V.P. Mahadevan Pillai, former Vice-Chancellor – Reg.**

(Ad.BI)

After the cessation of the tenure of the Vice Chancellorship, it is customary to keep the portraits of all the Vice Chancellors in the University Senate Hall. The portraits of former Vice-Chancellors up to Dr.P.K. Radhakrishnan, have already been erected in the Senate Hall. The four year term of the Vice-Chancellorship of Prof.(Dr.) V.P. Mahadevan Pillai was completed on 24.10.2022.

The Syndicate at its meeting held on 09.06.2023, vide item No. 58.41, resolved to approve the proposal of installing the portrait of Prof.(Dr.) V.P. Mahadevan Pillai, former Vice-Chancellor, in the Senate Hall and the Vice Chancellor has ordered to implement the resolution of the Syndicate. The Registrar has entrusted the Assistant Engineer (HQ) to provide technical specifications of the said oil painting to be erected.

The Assistant Engineer has submitted the specifications of the portrait as mentioned below:

a	Size of Portrait	120 cms x 180 cms
b	Medium	Oil Paint
c	Painting Surface	Durable Canvas stretched on wooden frame
d	Figure	Standing pose, wearing Ceremonial Convocation robe
e	Frame	Teak: wood - size of frame 12.5 cms x 5 cms with clamp and chain for installations on the wall.

Meanwhile, a request was received from Sri. R.S. Madhu, the artist who had painted the portraits of Founder Chancellor to former Vice Chancellor Dr. P.K.Radhakrishnan. As per his letter, Universities and such other institutions usually entrust this category of work with some eminent and experienced artists. In the discussion held with the Hon'ble Vice Chancellor by the Section on the said request, the Vice Chancellor has directed to proceed with the decision of the Registrar, giving priority to experienced hands. ***Sri. R.S. Madhu had painted the portraits of all former Vice Chancellors and, in keeping with this tradition, Sri. R.S. Madhu may be entrusted with the work of portrait painting of Prof.(Dr.) V. P. Mahadevan Pillai.***

Formal approval of the Syndicate is required for portraying the picture of Prof. (Dr.) V.P. Mahadevan Pillai, former Vice - Chancellor, and also **to finalize the Artist** to be awarded with the contract to carry out the work **and to fix his remuneration** contract to carry out the work **and to fix his remuneration.**

It may be noted that, Sri. R.S. Madhu was earlier permitted to draw and install the portrait of Mahatma Gandhi in the Syndicate Room, vide U.O.No.Ad.BI(2)PORTRAIT/2017 dated 31.05.2018 and also, the Syndicate at its meeting held on 12.06.2019, vide Item No.10.29 had considered the matter of installing the portrait of Dr. P.K.Radhakrishnan, former Vice-Chancellor and considering Sri.R.S.Madhu as the artist for the same and resolved to approve the proposal for installing the portrait of Dr.P.K.Radhakrishnan, former Vice-Chancellor in the Senate Hall, based on the photograph presented before the Syndicate, at an estimated cost of Rs.1,00,000/- (Rupees One Lakh only).

As per orders of the Vice Chancellor, the matter of entrusting the portrait work of Prof. (Dr.) V.P. Mahadevan Pillai, former Vice Chancellor, to Sri. R.S Madhu, the Eminent Artist and fixing of the remuneration is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate decided to install the portrait of Prof. (Dr.) V.P. Mahadevan Pillai, former Vice Chancellor in the Senate Hall and entrust Sri.R.S.Madhu, Eminent Artist to carryout the work.

FURTHER RESOLVED that the matter regarding the remuneration of the Artist be placed before the Standing Committee of the Syndicate on Finance.

=====

Item No.12.27 **University Institute of Technology, Alappuzha – Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg**

(Ad.AVII)

The Principal, University Institute of Technology, Alappuzha forwarded the work statement of Guest Lecturers for the period from 21.02.2024 to 20.03.2024 claiming payment of ₹ 2,13,250/- (Rupees Two lakh thirteen thousand two hundred and fifty only). Finance vide Endt.FOS.521/Finance I/2024-25 dated 28.04.2024 endorsed the allocation of ₹.7,75,000/- from the current years' vote on account of the University and the same was approved by the Vice-Chancellor, subject to report to the Syndicate. The payment of ₹.2,13,250/- (Rupees Two lakh thirteen thousand two hundred and fifty only) was thereafter effected, vide U.O No. 4838/Ad AVIIA/2024/UOK dated 12.06.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating ₹.7,75,000/- (Rupees Seven lakh seventy five thousand only) for effecting payment of remuneration to the Guest Lecturers at UIT, Pathanapuram, and for meeting the expenditure up to 30.06.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.28 **Change of the Principals at G.CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha and Naipunnya School of Management, Cherthala – reg.**

(Ac.BII)

The Director, G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha vide the letter dated 03.06.2024 has informed that Prof. Anna Puthuran Vargheese had been appointed as the Principal of G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha w.e.f. 03.06.2024. New Principal's contact details and Education qualification details have also informed.

The Executive Director, Naipunnya School of Management, Cherthala vide the letter dated 03.06.2024 has informed that Dr. Biji P Thomas had been appointed as the Principal of Naipunnya School of Management, Cherthala w.e.f. 03.06.2024. New Principal's contact details and Education qualification details have also informed.

“Statute 19(2), Chapter 24 of KUFS 1977 provides that “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointments of Prof. Anna Puthuran Vargheese, as Principal of G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha w.e.f. 03.06.2024 and Dr. Biji P Thomas as Principal of Naipunnya School of Management, Cherthala w.e.f. 03.06.2024 are hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.29 **Change of the Principals at Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha and St. Jacob's Training College, Menakulam, Kazhakuttom – reg.**

(Ac.BII)

The Director, G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha vide the letter dated 04.03.2024 has informed that Dr. S Krishnamoorthy had been appointed as the Principal of G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha w.e.f. 01.03.2024. New Principal's contact details and phone number has also informed.

The Manager, St. Jacob's Training College, Menakulam, Kazhakuttom vide the letter dated 09.05.2024 has informed that Dr. Lidson Raj had been appointed as the Principal of St. Jacob's Training College, Menakulam, Kazhakuttom w.e.f. 02.05.2024. New Principal's contact details and phone number has also informed.

"Statute 19(2), Chapter 24 of KUFs 1977 provides that "All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate."

Accordingly, the matter regarding the appointments of Dr. S Krishnamoorthy, was assigned as Principal of G. CLAR Guru Nithya Chaithanya Yathi College of Law and Research Centre, Kayamkulam, Alappuzha w.e.f. 01.03.2024 and Dr. Lidson Raj was assigned as Principal of St. Jacob's Training College, Menakulam, Kazhakuttom w.e.f. 02.05.2024 are hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.30 ***UIM, Alappuzha - Remuneration of Guest Faculty - Re-endorsement - Reporting of - reg.***

(Ad.C)

Payment sanctioned for disbursement of remuneration of Guest Lecturers of UIM Alappuzha, for the months of June, September and October 2023 could not be effected in the FY 2023-24 due to insufficient funds. In order to effect the said payments and that for the month of Jan 2024, and for other expenses for the first quarter of the FY 2024-25, the Finance has allocated an amount of Rs.2,25,000/-, vide endorsement no. FOS 309/Finance I/2024-25 dated 20-04-2024. The Vice-Chancellor has approved the endorsement of the Finance subject to reporting to the Syndicate.

Accordingly 3 revised University Orders for effecting the remuneration in respect of the Guest Faculty the months of :

- (i) June 2023 : UO.No.4119/2024/UOK dated 17.05.2024 - Rs.56,475/-
- (ii) September to October 2023: UO.No.4124/2024/UOK dated 17.05.2024- Rs.1,05,325/
- (iii) November 2023: UO.No.4126/2024/UOK dated 17.05.2024 - Rs.67,300/-and a university order for the month of January 2024 (UO.No.4127/2024/UOK dated 17.05.2024 - Rs.59,975/-) were issued.

The action taken by the Vice-Chancellor in having approved the endorsement for allotment of funds for meeting the expenditure of remuneration of Guest faculty of UIM, Alappuzha for the first quarter of Financial year, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.31 ***Transfer of Funds from UGC RBI TSA account (A/c No: 10671301169) to the KUF (B) account (A/c No: 57002315676) during the financial year 2023-24) through PFMS portal - Sanctioned - Orders Issued - Reporting of - reg.***

(Pl.C)

A total sum of Rs.2,17,44,458/- (Rupees Two crore seventeen lakh forty four thousand four hundred and fifty eight only) was received in the UGC RBI TSA account (A/c No: 10671301169) towards the salary and arrears of FRP faculties in the University of Kerala, grant-in-aid for HRDC scheme and UGC- BSR Mid Career Award grant during the financial year 2023-24. The details of the said amount are as follows.

Sl. No	Scheme Name	Sanction Number and Date	Amount (Rs.)
1.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 24/04/2023	3,62,573/-

2.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 25/05/2023	4,03,816/-
3.	University Grants Commission	4-5(Cycle-IV-FRPs)/2017(BSR) dtd. 26/06/2023	3,72,056/-
4.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 20/07/2023	3,72,056/-
5.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 22/08/2023	3,72,056/-
6.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 27/09/2023	3,72,056/-
7.	University Grants Commission	4-5(20-FRP)(IV-Cycle)/2017(BSR) dtd. 17/08/2023	24,58,371/-
8.	University Grants Commission	39-30/2023(HRDC)GEN-31 dtd. 25/08/2023	30,40,000/-
9.	University Grants Commission	39-30/2023(HRDC)SC-31 dtd. 25/08/2023	6,40,000/-
10.	University Grants Commission	39-30/2023(HRDC)ST-31 dtd. 25/08/2023	3,20,000/-
11.	University Grants Commission	37-30/2021(HRDC)GEN-31 dtd. 11/09/2023	25,52,207/-
12.	University Grants Commission	37-30/2021(HRDC)SC-31 dtd. 11/09/2023	5,37,307/-
13.	University Grants Commission	37-30/2021(HRDC)ST-31 dtd. 11/09/2023	2,68,653/-
14.	University Grants Commission	4-5(30-FRP)(IV-Cycle)/2023(BSR) dtd. 30/08/2023	18,77,637/-
15.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 19/10/2023	3,72,056/-
16.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 23/11/2023	4,19,818/-
17.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 21/12/2023	3,81,882/-
18.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 18/01/2024	3,92,764/-
19.	University Grants Commission	38-30/2022(HRDC/MM-TTP)GEN-31 dtd. 03/01/2024	39,93,838/-
20.	University Grants Commission	38-30/2022(HRDC/MM-TTP)SC-31 dtd. 03/01/2024	8,40,808/-
21.	University Grants Commission	38-30/2022(HRDC/MM-TTP)ST-31 dtd. 03/01/2024	4,20,404/-
22.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 14/02/2024	3,92,764/-
23.	University Grants Commission	19-273/2021(BSR) dtd. 26/02/2024	1,88,572/-
24.	University Grants Commission	4-5(Cycle-IV-FRPs)/2019(BSR) dtd. 01/03/2024	3,92,764/-
	Total		2,17,44,458/-

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to transfer the grants received in the RBI TSA account to the KUF (B) account towards recoupment of salary advanced to FRP faculties, funds received as grant-in aid for HRDC Scheme, and UGC- BSR Mid Career Award grant, in order to avoid fund lapse at the end of the financial year 2023-24.

Accordingly, the funds received in the UGC RBI TSA account towards the salary and arrears of FRP faculties, grant-in-aid for HRDC scheme and UGC- BSR Mid Career Award grant has been transferred to the KUF (B) account (A/c No: 57002315676) via way of digital payment through the PFMS portal and UO No: 4537/2024/UOK dated 31/05/2024 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.32 *Urgent painting along with minor repair works of School of Distance Education Building for the use of FYUGP at Kariavattom Campus- Estimate Approved- Ratified-Orders Issued- Reporting of-Reg.*

(Pl.C)

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs.19,57,000/- (Rupees Nineteen lakh fifty seven thousand only) including GST@ 18%, submitted by the University Engineer on 27.05.2024 for the urgent painting works including interior surfaces (rooms excluding those under Department of Kerala Studies), full exterior surfaces, floor, doors, windows and hand rail of the building and minor repair works of the School of Distance Education building for the use of FYUGP at Kariavattom Campus, meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance" of the current year's Budget Estimates of the University and the following recommendations of the extract minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.06.2024, vide item no. 1.

1. to ratify the action taken by the University Engineer in inviting quotations on 30.05.2024, by waiving tender formalities for the urgent painting along with minor repairing works of the School of Distance Education building for the use of FYUGP at Kariavattom, considering the exigency of the situation in starting the classes of FYUGP on 01.07.2024.
2. To entrust the University Engineer to issue work order to Sri.Raja Kumar P, the lowest bidder at the rate of Rs.12,48,550/- (Rupees Twelve lakh forty eight thousand five hundred and fifty only), as the quoted rate is 23.58% below the quotation PAC.
Accordingly, U. O No. 4826/2024/UOK dated. 12.06.2024 has been issued to this effect.
As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.33 *Budget Speech, 2023-24, Item No. 106- Setting up a garden and agricultural activities under the guidance of School of Indian Languages at Kariavattom Campus - Provisional Advance to Dr.Jayachandran. R, Professor, Department of Hindi & Director, School of Indian Languages – Sanctioned - Orders Issued-Reporting of-reg*

(Pl.C)

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to an amount of Rs.2,00,000/- (Rupees Two Lakh only) released as provisional advance to Dr.Jayachandran.R, Professor, Department of Hindi & Director, School of Indian Languages, towards meeting the expenditure for the work of setting up of a garden and agricultural activities under the guidance of School of Indian Languages, as envisaged in the budget speech 2023-24 (Item No.106), meeting the expenditure from the Head of Account "Part I-NP-MH:63 Miscellaneous-8/6028- New Development Programmes", of the current year's Budget Estimate of the University, and UO No.4991/2024/UOK dated 15.06.2024 was issued accordingly.As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.34 *Senate House Campus-Kerala University Press Building- Electrical and Maintenance - Balance Work - Single Tender- Approved-Orders Issued-*

Reporting of-Reg.**(Pl.C)**

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the single tender quoted by M/s. Swabhitech for an amount of Rs.1,70,945/- (Rupees One Lakh Seventy Thousand Nine Hundred and Forty Five only) which is 1.4% below the estimate rate for the balance work of electrical and maintenance of University Press building at SH Campus meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance" of the current year's Budget Estimates of the University. U.O No. 4620/2024/UOK dated 04.06.2024 has been issued to this effect.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.35

Department of Sociology - Conduct of Tribal Camp, drawing a Provisional Advance of ₹1,10,000/- Permitted -Reporting of -reg.

(Ad.H)

The Head, Department of Sociology had requested permission for conducting a Tribal Camp as part of curriculum for MSW 2023-25 batch, during the second week of March 2024 and to release an amount of ₹1,10,000/- (Rupees One Lakh Ten Thousand only) as Provisional Advance for meeting the expenses related with the same .

The Vice-Chancellor, subject to reporting to the Syndicate, had permitted the Head, Department of Sociology, to conduct a Tribal Camp for MSW 2023-25 Batch of the Department, as part of curriculum, during the second week of March 2024 and to release an amount of ₹1,10,000/- (Rupees One Lakh Ten Thousand only) as Provisional Advance to Dr. Sandhya R.S., Professor and Head, Department of Sociology, towards meeting the expenses for the same, meeting the expenditure from "Part I-NP-MH-15-Department of Sociology- 4/3685- Extension / Outreach Activities" of the current year's Budget Estimates of the University.

University Order No.1911/2024/UOK dated 02.03.2024 was issued in this regard.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.36

Regularisation of Provisional advance booked/sanctioned in the name of Sri.Rajnarayan R (late), JR Campus Admn. towards the purchase of 100 no.s of fans for University hostels at Kariavattom through GeM portal.

(Ad.DII)

An amount of Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only) was sanctioned vide U.O. No.3059/2022/UOK dated 22.04.2022, as provisional advance to Smt. Hema Anandan, Joint Registrar, Campus Administration towards the purchase of 100 numbers of fans for University hostels at Kariavattom through GeM portal. Subsequent to the transfer of Smt. Hema Anandan, the same was sanctioned to Sri. Rajnarayan R, Joint Registrar, Campus Administration for the same purpose vide U.O. No.4373/2022/UOK dated 02.06.2022 by cancelling the U.O No. 3059/2022/UOK dated 22.04.2022. An additional amount of Rs.27,000/- was also sanctioned to Sri. Rajnarayan R as provisional advance for effecting the purchase of 100 fans vide U.O. No.9341/2022/UOK dated 15.12.2022.

While submitting the bills and vouchers amounting to Rs 2,77,000/- for regularisation by Sri.Rajnarayan R, Audit section noted that as the provisional advance of Rs. 2,50,000/- had already been released in the name of Smt. Hema Anandan on 11.05/2022 and the same in the name of

Sri.Rajnarayan R was not passed for payment and therefore Rs.2,50,000/- which was sanctioned to Smt. Hema Anandan vide U.O. No. 3059/2022/UOK dated 24.05.2024 cannot be cancelled.

The Syndicate at its meeting held on 14.08.2023 vide item No.02.118.15 resolved to reinstate the Finance endorsement No. FOS.114 Finance I/2022-23 dated 11.04.2022 and U.O 3059/2022/UOK dated 22.04.2022 and to book the regularisation of provisional advance of Rs.2,50,000/- in the name of Late. Rajnarayan R., as the bills and vouchers amounting to Rs.2,77,000/- was submitted by Late. Rajnarayan R and non utilisation certificate was furnished by Smt. Hema Anandan.

Sanction has been accorded by the Vice-Chancellor to the following

- (1) the Finance endorsement No. FOS.114 Finance I/2022-23 dated 11.04.2022 and U.O 3059/2022/UOK dated 22.04.2022 being reinstated.
- (2) the U.O. No.4373/2022/UOK dated 02.06.2022 being cancelled.
- (3) the provisional advance of Rs 2,50,000/- (Rupees Two Lakh Fifty Thousand only) sanctioned to Smt. Hema Anandan, Joint Registrar, Campus Administration vide U.O 3059/2022/UOK dated 22.04.2022 and booked in the name of Late. Sri. Rajnarayan R, being regularised. (4) the additional amount of Rs.27,000/- (Rupees Twenty Seven Thousand only) sanctioned as provisional payment to Late. Sri. Rajnarayan R. for effecting the purchase vide U O.No.9341/2022/UOK dated 15.12.2022 being regularised.

U.O. No.4341/2024/UOK dated 24.05.2024 has been issued in this regard.

As ordered by the Vice Chancellor the matter as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.37 ***Prof (Dr.) C Jayan, Visiting Professor, Department of Psychology - payment of remuneration - reporting of – reg.***

(Ad.FII)

Prof (Dr.) C Jayan was appointed as Visiting Professor in the Department of Psychology vide Ad F II 35/2023/UOK Dated: 04.01.2023. As per UO No. Ad F II 5094/2023/UOK dated 14.06.2023, his honorarium was fixed as Rs.1000/- (Rupees One Thousand only) per lecture, subject to a maximum of Rs.4000/- (Rupees Four Thousand only) per day, with a maximum of Rs. 30,000/- (Rupees Thirty Thousand only) per month.

The Professor and Head, Department of Psychology had forwarded separate proposals for payment of remuneration to Prof (Dr.) C Jayan for his lectures during the months of May to August, 2023 and during September 2023 to April 2024.

After verification, UOs were issued for releasing the payment. The details are furnished below:

Period	Rate of remuneration	Amount sanctioned	UO No.
May 2023 - August 2023	Rs.1000/- per lecture, Maximum of Rs. 4000/- per day, Maximum of Rs.30,000/- per month.	Rs. 1,14,000/-	Ad F II 2470/2024/ UOK dated 16.03.2024
Sept 2023 - April 2024	-do-	Rs. 2,29,000/-	Ad F II 4708/2024/UOK dated 09.06.2024

As per the orders of the Vice Chancellor, the matter of releasing payment of Rs.3,43,000/- (Rupees Three lakh Forty Three Thousand only) as remuneration to Prof (Dr.) C Jayan, Visiting Professor, Department of Psychology is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.38 ***The Barringer Family Fund for Meteorite Impact Research Award- Payment of Award grant to Ms. Aswathi Janardhanan, Research Scholar, Dept. of Geology, University of Kerala, Kariavattom- Reporting of –reg.***

(Ac.EIII)

Ms. Aswathi Janardhanan, Research Scholar, Dept. of Geology, University of Kerala has been awarded "The Barringer Family Fund for Meteorite Impact Research" with a value of \$4960 (US Dollar Four Thousand Nine Hundred and Sixty Only) instituted by the Barringer Crater Company (BCC) and the Lunar and Planetary Institute (LPI), USA for her project proposal entitled "Drainage Deflection Associated with Meteorite Impact Craters".

A total amount of Rs.4,01,661/- (Rupees Four Lakh Ninety One Thousand Six Hundred and Sixty One Only) has been credited towards the award grant and an amount of Rs.4,01,210/- (Rupees Four Lakh One Thousand Two Hundred and Ten Only) shall be utilized for the purpose after deducting the bank service charges amounting to Rs.451/- (Rupees Four Hundred and Fifty One Only).

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.4,01,210/- (Rupees Four Lakh One Thousand Two Hundred and Ten Only) towards "The Barringer Family Fund for Meteorite Impact Research Award" to Ms. Aswathi Janardhanan, Research Scholar, Dept. of Geology, University of Kerala, Kariavattom through Dr.Sajin Kumar K S, Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom as per the norms of the sponsoring authority, in which an amount of Rs.4,01,300/- (Rupees Four Lakh One Thousand and Three Hundred Only) had reappropriated from the head of account "Part III – MH 80 D – Grants from Other Agencies - 9/7751 Lumpsum Provision for New Research Schemes" vide U.O. No.Ad.BII.03/1046/24 dated 13/06/2024, subject to reporting to the Syndicate.

U.O. No.Ac.EIII/1/23571/2024 dated 14/06/2024 was issued in this regard.

As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.39

Sri. N. Raghavan Pillai, Section Officer (Higher Grade)(Rtd.) – Release of DCRG and Commutation of Pension – reg.

(Ad.AIII)

Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (retired on 31.03.2010), University of Kerala, was sanctioned pensionary benefits vide U.O No. Ad.AIII.1/SP/18725/10/2015 dated 17.01.2015, retaining an amount of Rs.4,29,767/- (Rupees Four lakh twenty nine thousand seven hundred and sixty seven only) from DCRG and an amount of Rs. 3,36,615/- (Rupees Three lakh thirty six thousand six hundred and fifteen only) from Commutation of Pension amounting to a total of Rs. 7,66,382/- (Rupees Seven lakh sixty six thousand three hundred and eighty two only) as per Liability Certificate dated 27.10.2014. In compliance with the Judgment dated 23.01.2024 of the Hon'ble High Court of Kerala in WP (C) No.11832 of 2015, the Syndicate held on 15.03.2024 vide Item No. 09.105 considered the proceedings of hearing conducted by the Registrar in r/o of Sri. N. Raghavan Pillai, Section Officer (Higher Grade)(retired on 31.03.2010) and resolved to waive off the liabilities amounting to a total of Rs.7,04,000/- (Rupees Seven lakh four thousand only) as per Liability Certificate dated 27.10.2014 towards payment of TA/DA, remuneration to the examiners and contingency expenditure for camp except an amount of Rs. 62,382/- (Rupees Sixty two thousand three hundred and eighty two only) towards penal interest. A revised Liability Certificate dated 21.03.2024 was issued accordingly.

Sanction was accorded by the Vice-Chancellor to release the balance DCRG of Rs.3,67,385/- (Rupees Three lakh sixty seven thousand three hundred and eighty five only) and retained portion of Commutation of Pension amounting to Rs.3,36,615/- (Rupees Three lakh thirty six thousand six hundred and fifteen only) to Sri. N. Raghavan Pillai and recover an amount of Rs.62,382/- (Rupees Sixty two thousand three hundred and eighty two only) from the total DCRG of Rs.4,29,767/- (Rupees Four lakh twenty nine thousand seven hundred and sixty seven only) towards penal interest as per Liability Certificate dated 21.03.2024 subject to report to the Syndicate. University Order No. Ad.AIII.2/18725/2024 dated 16.05.2024 was issued accordingly.

The matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.40 **Disbursement of Salary and Pension for the month of May, 2024- Meeting expenditure from own funds--according to the requirement- reg.**

(Fin II)

Budget allocation for University of Kerala for the financial year 2023-24 against Non Plan Grant is Rs.323.42 Crores.

The Syndicate, at its meeting held on 15/03/2024, vide Item No.9.116 Additional item no.1 had earlier given sanction to utilize an amount of Rs.20 Crores by liquidating the Fixed Deposit kept in SBI for the timely disbursement of Salary and Pension during the month of March 2024, payable on April 2024. However, such an exigency didn't arise, as the resumed funds were refunded by the Government on 04.04.2024 and the expenditure was met from the Grant-in-Aid itself and available bank balance.

The University had requested the Government for releasing an amount of Rs.26.95 Crores towards Non Plan Grant for the month of May 2024. However, the Government, vide G.O.(Rt) No.586/2024/HEDN dated 27.05.2024 had accorded sanction to release an amount of Rs.15.36 Crores only, as there was a balance amount of Rs.11.59 Crores at the treasury account on 06.05.2024.

It may be noted in this regard that, the bill against Non Plan Grant has to be submitted to the Government on or before 10th of every month along with Utilisation Certificate. As the University is disbursing the monthly salary and pension to its employees and pensioners in three phases only one phase of distribution was completed by 06.05.2024 and the balance amount of Rs.11.59 Crores at the treasury account on 06.05.2024 which was required for subsequent phases of disbursement of salary, pension and other allowances. Thus, after the disbursement, the balance amount available in the treasury account on 29.05.2024 was Rs.2.78 Crores, which was insufficient to meet the disbursement of salary and pension due for the first phase of June 2024.

On request, the Vice-Chancellor had granted administrative sanction, subject to reporting to the Syndicate, to utilise own funds according to the requirement for timely disbursement of Salary and Pension during first phase of June 2024. However, the same has been disbursed without liquidating the Fixed Deposit, as requested, utilising funds available at SBI and treasury accounts.

Therefore, as per orders of the Vice-Chancellor, the entire matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.41 **State Medicinal Plants Board (SMPB) Sponsored Project titled "Setting up of Nursery for Economically important Medicinal plants for Conservation and Sustainable Utilization" - Dr. T S Swapna, Professor, Department of Botany, University of Kerala as Principal Investigator and Dr.Shiburaj.S, Professor, Department of Botany, University of Kerala as Co-Investigator - Release of 2nd Instalment - Sanctioned - Orders issued - reporting of - reg.**

(Ad.F I)

The State Medicinal Plants Board (SMPB) has sanctioned financial assistance to the project titled "Setting up of Nursery for Economically Important Medicinal Plants for Conservation and Sustainable Utilisation" to Dr.T.S.Swapna, Professor & Head, Department of Botany, University of Kerala, as Principal Investigator at a total cost of Rs.25,00,000/- (Rupees Twenty five lakhs only) for a period of one year and has released an amount of Rs. 10,00,000/- (Rupees Ten lakhs only) towards the 1st instalment of financial assistance for the project and the same was released to Dr.T.S.Swapna, Principal Investigator of the project.

Now, SMPB has released an amount of Rs.10,00,000/- (Rupees Ten lakhs only) being the 2nd instalment of the grant-in-aid .

Sanction has therefore been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the following:

- To release an amount of Rs.10,00,000/- (Rupees Ten lakhs only) to Dr.T.S.Swapna, Professor, Department of Botany, University of Kerala and the Principal Investigator towards the second instalment of financial assistance to the project “Setting up of Nursery for Economically Important Medicinal Plants for Conservation and Sustainable Utilisation” as per the norms of the sponsoring body.
- An additional amount of Rs.10,00,000/- (Rupees Ten lakhs only) shall be provided under the head of account “Part III – MH:80 D – Grant from Other Agencies – 9/9819 Setting up of Nursery for Economically Important Medicinal Plants for Conservation and Sustainable Utilisation” by re-appropriation from the sub head “9/7751 – Lumpsum Provision for new Research Schemes” of the same major head provided in the current year’s Budget Estimates of the University.
- The expenditure in this regard shall be met from the above mentioned head of account. Accordingly, U.O No. Ad.F1/2483/2021 dated 12/06/2024 was issued. The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.42

KSBB sponsored project titled "Development of an ex-situ conservatory of threatened plant species of Agasthyamala biosphere reserve (Thiruvananthapuram and Kollam districts) at the Botanical garden of Kerala University" by Dr.Shiburaj S, Professor, Department of Botany, University of Kerala as Principal Investigator - Implementation of the project and release of financial assistance – Sanctioned – Orders issued reporting of – reg.

(Ad.FI)

Kerala State Biodiversity Board (KSBB) has sanctioned the project titled "Development of an ex-situ conservatory of threatened plant species of Agasthyamala biosphere reserve (Thiruvananthapuram and Kollam districts) at the Botanical garden of Kerala University" under the KSBB Plan 2022-23 Scheme “Ex-situ conservation of Red listed Plant species” by Dr.Shiburaj S, Professor, Department of Botany, University of Kerala as Principal Investigator and released an amount of Rs.5,00,000/- (Rupees Five lakh only) towards the financial assistance for the implementation of the aforesaid project with a duration of 12 months.

Sanction has therefore been accorded by the Hon’ble Vice Chancellor subject to reporting to the Syndicate, to the following:

1. To implement the project titled "Development of an ex-situ conservatory of threatened plant species of Agasthyamala biosphere reserve (Thiruvananthapuram and Kollam districts) at the Botanical garden of Kerala University” by Dr.Shiburaj S, Professor, Department of Botany, University of Kerala as Principal Investigator at a total cost of Rs.5,00,000/- (Rupees Five lakh only) for a period of 12 months with the financial support of KSBB strictly adhering to the norms of the sponsoring body.
2. To open a new sub head “9/9845 - Development of an ex-situ conservatory of threatened plant species of Agasthyamala biosphere reserve (Thiruvananthapuram and Kollam district) at the Botanical garden of Kerala University” under “Part III - MH 80 D Grants from other Agencies” and provide an amount of Rs.5,00,000/- (Rupees Five lakh only), under it by re-appropriation from the head of account “Part III - MH 80 D Grants from other agencies”- 9/7751- Lumpsum Provision for new Research Schemes” provided in the current year’s Budget Estimates of the University.
3. To release an amount of Rs.5,00,000/- (Rupees Five lakh only), received from KSBB to Dr.Shiburaj S, Professor, Department of Botany, University of Kerala as Principal Investigator of the project towards the financial assistance for the KSBB funded project, adhering to the norms of the sponsoring body.
4. To meet the expenditure related to the aforementioned project from the new head of account opened for the project.

5. To permit Dr.Shiburaj S to open a new S B account at SBI Kariavattom branch to operate upon the accounts of this KSBB Project.
6. To permit the Principal Investigator to transfer the amount to the newly opened SB account
7. To transfer the institutional overhead charges to the DDF as per the University rules.

Accordingly, U.O No. Ad.F1/2507/2023 dated 13/03/2024 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.43

DST-SERB-SURE Proejct by Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology, University of Kerala as Principal Investigator – Implementation of the project and release of IstInstalment of grant in aid – Sanctioned – Orders issued - reporting of - reg.

(Ad.FI)

The Department of Science & Technology (DST) has sanctioned a research project titled “Origin of Volcanic Agglomerate around Ulindakonda, Gadwal Schist Belt, Andhra Pradesh, India: Petrographic, geochemical and geochronological perspective” by Dr. Sajin Kumar K S, Assistant Professor, Dept. of Geology, University of Kerala as Principal Investigator for a period of 3 years with a total outlay of **Rs.29,99,960/-** (Rupees Twenty nine lakh ninety nine thousand nine hundred and sixty only) and released an amount of **Rs. 10,00,000/-** (Rupees Ten lakh only), being the Ist instalment of grant-in-aid.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the following:

- 1) To implement the project titled “Origin of Volcanic Agglomerate around Ulindakonda, Gadwal Schist Belt, Andhra Pradesh, India: Petrographic, geochemical and geochronological perspective” by Dr. Sajin Kumar K S, Assistant Professor, Dept. of Geology, University of Kerala as principal investigator at a total cost outlay of Rs.29,99,960/- (Rupees Twenty nine lakh ninety nine thousand nine hundred and sixty only) for a period of 3 years with the financial support of DST-SERB strictly adhering to the sanction order and connected terms and conditions.
- 2) To open a new sub head “9/9844 - Origin of Volcanic Agglomerate around Ulindakonda, Gadwal Schist Belt, Andhra Pradesh, India: Petrographic, geochemical and geochronological perspective” under “Part III – MH 80 D Grants from other Agencies” and provide an amount of Rs. 10,00,000/- (Rupees Ten lakh only), under it by re-appropriation from the sub head “9/7751 – Lumpsum Provision for new Research Schemes” provided in the current year’s Budget Estimates of the University.
- 3) To release an amount of Rs.10,00,000/- (Rupees Ten lakh only), received from DST to Dr.Sajin Kumar K S, towards the financial assistance for the DST funded project, adhering to the norms of the sponsoring body.
- 4) The expenditure on this account shall be met from the head of account opened for the project.
- 5) To permit Dr. Sajin Kumar K S to open a new SB account at SBI Kariavattom branch to operate upon the accounts of this DST-SERB-SURE project.
- 6) To permit the Principal Investigator to transfer the amount to the newly opened S B account.
- 7) To transfer he institutional overhead charges to the DDF as per the Sanction Order/ University rules.

Accordingly U.O No. Ad.F1/3912/2022, Dated:27/02/2024 was issued.

The action taken is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.44 *DST - FIST Project titled sanctioned to Department of Geology, University of Kerala with Dr. Sajin Kumar K S, Assistant Professor as Head, Project Implementation group Implementation and Release of 1st instalment of grant in aid - Sanctioned – Orders issued - reporting of -reg.*

(Ad.FI)

The Department of Science and Technology (DST) has sanctioned a project titled “FIST Earth and Atmospheric Sciences Level B, C or D-Project” to Department of Geology, University of Kerala with Dr. Sajin Kumar K S, Assistant Professor, Department of Geology, as Head of the project implementation group at a total outlay of **Rs.1,25,00,000/-** (Rupees One crore twenty five lakh only) for a period of five years and DST has released an amount of **Rs.1,03,00,000/-** (Rupees One crore and three lakh only), being the 1st instalment of grant-in-aid for the project, for a period of one year.

Sanction has, therefore, been accorded by the Vice Chancellor, subject to reporting to the Syndicate,

1. To implement the project titled “FIST Earth and Atmospheric Sciences Level B, C or D-Project” sanctioned under FIST programme by DST to the Department of Geology, University of Kerala with Dr. Sajin Kumar K S, Assistant Professor, University of Kerala as Head, Project implementation group at a total cost of Rs.1,25,00,000/- (Rupees One crore and twenty five lakh only) for a period of five years with the financial support of DST strictly adhering to the sanction order, terms and conditions and other norms of the sponsoring body.
2. To open a new sub head “9/9282 FIST Earth and Atmospheric Sciences Level B, C or D-Project” under “Part III - MH 80 C Grants from Government of India and an amount of Rs.1,03,00,000/- (Rupees One crore and three lakh only) the amount being the first instalment of the grant for General (Rs.3,00,000/-) as well as Capital component (Rs.1,00,00,000/-) be provided under it by re-appropriation from the sub head “Part III - MH 80 D - Grants from other Agencies - 9/7751- Lumpsum Provision for new research schemes” provided in the current year's Budget Estimates of the University.
3. To permit the Project Implementation group headed by Dr. Sajin Kumar K. S, Assistant Professor, Department of Geology to utilize the first instalment of grant release to be spent within the expenditure limit of each component’s cost through PFMS adhering to the norms of the sponsoring body as listed below:

Non-Recurring- First Year:-

Confocal Raman spectrometer- 1 Nos.	-	Rs. 1,00,00,000/-
Sub total (Capital)	-	Rs. 1,00,00,000/-

Recurring- First Year:-

Industrial R & D support (IRD)	-	Rs. 2,00,000/-
Scientific Social Responsibility Activities	-	Rs.1,00,000/-
Sub total (General)	-	Rs. 3,00,000/-
Total Project cost (Capital + General)	-	Rs. 1,03,00,000/-

- To meet the expenditure in this regard from the new head of account proposed.
 - To utilize the grant within the first one year from the date of sanction order.
- Accordingly U.O No. Ad.F1/4296/2022 dated 26.02.2024 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.45 *National Food Security Act (NFSA) 2013 – Social Audit of Public Distribution System in Kerala for the FY 2022-23 by Prof. (Dr.) Manju S. Nair, Centre for Agroecology & Public Health, Department of Economics,*

University of Kerala - Release of Final Instalment of Financial Assistance - Sanctioned – Orders issued - Reporting of –reg.

(Ad.FI)

Considering the expression of interest submitted by Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology & Public Health (CAPH), Department of Economics, University of Kerala, the Commissionerate of Civil Supplies and Consumer Affairs, Government of Kerala selected the University of Kerala as the implementing agency for conducting Social Audit of Public Distribution System in Kerala for the Financial Year 2022-23. Subsequently, an amount of Rs. 68,14,500/- (Rupees Sixty eight lakh fourteen thousand and five hundred only) was sanctioned in advance by the Civil Supplies and Consumer Affairs Department, Government of Kerala to the Kerala University being the 70% of the total amount of Rs. 97,35,000/- (Rupees Ninety seven lakh and thirty five thousand only) approved for conducting Social Audit of Public Distribution System in Kerala for the period 2022-23 and the same was released to Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala.

Further, an amount of Rs.24,33,750/- (Rupees Twenty four lakh thirty three thousand seven hundred and fifty only) was released to Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala, being the second instalment of 25% of the total amount of the project from the Commissionerate of Civil Supplies and Consumer Affairs, Government of Kerala.

The Commissioner of Civil Supplies and Consumer Affairs, Government of Kerala has sanctioned an amount of Rs.4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) being the final instalment of 5% of the project and Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics vide paper read as [7] above, has requested to release final instalment of the sanctioned amount.

Sanction has, therefore, been accorded by the Vice Chancellor Subject to reporting to the Syndicate, to the following:

1. To transfer an amount of Rs.4,86,750/- (Rupees Four lakh eighty six thousand seven hundred and fifty only) from the A/c No. 57002275904 to the A/c No. 57002315676 which is used for transaction of earmarked funds.
2. To release an amount of Rs.2,50,000/- (Rupees Two lakh fifty thousand only) at the first instance to Prof. (Dr.) Manju S. Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics towards the final instalment of conducting Social Audit of Public Distribution System in Kerala, as per the norms of the sponsoring body owing to declaration of Model Code of Conduct which came into force with effect from 16.03.2024, in connection with announcement of General Election 2024, by which the Senate held on 27.03.2024 had resolved to approve the vote on account for the first quarter of financial year 2024-2025. ie from 1st April 2024 to 30th June 2024.
3. The expenditure in this regard shall be met from the Head of Account “Part III – MH: 80A – Grants from State Government – 9/7283 – Conduct of Social Audit of Public Distribution System in Kerala” provided in the current year’s Budget Estimates of the University.
4. Overhead charges, if any, at the prescribed rates, may be transferred to DFF as per Funding Agency/University rules.
5. The remaining amount shall be released on approval of the Budget Estimates 2024-25. Accordingly, U.O No. Ad.F1/4004/2022 dated 06/06/2024 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.46

Indian Council of Social Science Research (ICSSR) Sponsored Project titled “An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala” by Prof. (Dr.) Sheeja S R, Head, Department of Economics, University of Kerala as Project Co Ordinator/ Project Director- Implementation of the project and release of

1st instalment of financial assistance - Sanctioned – Orders issued-Reporting of-reg.

(Ad.FI)

Indian Council of Social Science Research (ICSSR) had sanctioned financial assistance to the short term empirical research project titled “An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala” by Prof. (Dr.) Sheeja S R, Head, Department of Economics, University of Kerala as Project Co-ordinator/Project Director at a total cost of Rs.5,00,000/- (Rupees Five lakh only) for a period of 5/6 months from the date of commencement of the project.

ICSSR after releasing an amount of Rs.2,50,000/- (Rupees Two lakh fifty thousand only) had forwarded the transaction details and Prof. (Dr.) Sheeja S R, Project Co-ordinator/Project Director had requested to release the first instalment of grant received.

Sanction was accorded by the Honourable Vice Chancellor subject to reporting to the Syndicate:

1. To implement the ICSSR funded Short Term Empirical Research Project titled" An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala" by Prof. (Dr.) Sheeja S R, Head, Department of Economics, University of Kerala as Project Co-ordinator/Project Director at a total cost of Rs. 5,00,000/- (Rupees Five lakh only) for a period of 5/6 months from the date of commencement of the project
2. To open a new sub head "9/9841- ICSSR Short term Empirical Research Project" under "Part III- MH 80 D- Grants from other Agencies" and an amount of Rs. 2,50,000/- (Rupees Two Lakh and Fifty Thousand only) being provided under it by re-appropriation from the subhead "9/7751- Lumpsum Provision for new Research Schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. To release an amount of Rs. 2,50,000/- (Rupees Two Lakh and Fifty Thousand only) received from ICSSR to Prof. (Dr.) Sheeja S R, Head, Department of Economics, University of Kerala and the Project Co-ordinator/Project Director being the first instalment of the grant-in-aid for the aforesaid project adhering to the norms of the sponsoring body.
4. To permit Prof. (Dr.) Sheeja S R, Project Co-ordinator/Project Director to open a new S.B. account at SBI, Kariavattom Branch to operate upon the accounts of the aforesaid project.
5. To meet the expenditure related to the aforementioned project from the new head of account proposed.
6. To transfer the institutional over head charges if any to the DDF of the Department as per University rules.

University order No: Ad.F1/10175/2023/UOK, dtd 18.12.2023 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.47

Indian Council of Social Science Research (ICSSR) Sponsored Project titled “An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala” by Prof.(Dr.) Sheeja.S.R, Head, Department of Economics, University of Kerala as Project Co-ordinator/ Project Director- Release of the 2nd instalment of financial assistance-Sanctioned–Orders issued-Reporting of-reg

(Ad.FI)

Indian Council of Social Science Research (ICSSR) had sanctioned financial assistance to the short term empirical research project titled “An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala” by Prof. (Dr.) Sheeja S.R, Head, Department of Economics, University of Kerala as Project Co-ordinator/Project Director at a total cost of Rs. 5,00,000/- (Rupees Five lakh only) for a period of 5/6 months from the date of commencement of the project and an amount of Rs. 2,50,000/- (Rupees Two lakh and fifty thousand only) being the first instalment of grant-in-aid was released to the Project Co-ordinator/ Project Director. ICSSR had

released an amount of Rs. 1,25,000/- (Rupees One lakh and twenty five thousand only) as the second instalment of grant-in-aid and Prof. (Dr.) Sheeja S R, the Project Co ordinator/Project Director had requested to release the second instalment of grant received.

Sanction was accorded by the Honourable Vice Chancellor subject to reporting to the Syndicate:

1. To release an amount of Rs.1,25,000/- (Rupees One lakh and twenty five thousand only) received from ICSSR to Prof. (Dr.) Sheeja S R, Head, Department of Economics, University of Kerala and the Project Co-ordinator/Project Director being the Second Instalment of grant-in aid for the project titled "An Assessment of the Impact of Pradhan Mantri Ujjwala Yojana on the lives of Fisherwoman in select area of Kerala" adhering to the norms of the sponsoring body.
2. To permit Prof. (Dr.) Sheeja S R to transfer the amount to the account opened for this project and utilise the amount as per the norms of the sponsoring body.
3. To provide an additional amount of ₹1,25,000/- (Rupees One Lakh and Twenty Five Thousand Only) under the head of account "Part III- MH 80 D- Grants from other Agencies- 9/9841- ICSSR Short term Empirical Research Project" by re-appropriation from the sub head "9/7751- Lumpsum Provision for new Research Schemes" of the same major head provided in the current year's Budget Estimates of the University.
4. To meet the expenditure in this regard from the above head of account.
5. To transfer the Institutional overhead charges, if any, at the prescribed rates to the DDF as per University rules.

University order No: Ad.F1/1860/2024/UOK, dtd 01.03.2024 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.48

Sweeping and Cleaning of Buildings and Premises of Senate House Campus – Payment of charges to the Contractor, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd No: T.2245 for the month of February 2024 - Reporting of – reg.

(Ad.BI)

The contract work for Sweeping and Cleaning the buildings and premises of Senate House Campus was awarded to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No:T.2245 for a period of 11 months with effect from 01.09.2023 @ Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) inclusive of 18% GST per month, vide U.O No.270/2024/UOK dated 08.01.2024.

The firm had submitted full wage payment certificates for the month of February 2024, vide Invoice No: SWEC/A2011/2023-24 dated 13.03.2024. and requested payment. The payment was endorsed by the Finance, vide Endt. FOS 397/Finance I/ 2024-25 dated 28.04.2024.

Sanction was accorded by the Vice - Chancellor, subject to reporting to the Syndicate, to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No:T. 2245, being paid an amount of Rs. 4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) towards the said work for the month of February 2024.

U.O.No.3890/2024/UOK dated 08.05.2024 was issued in this regard.

As per orders of the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.49

Dr.Savitha Pillai S/ Dr. Mamata Sahoo/ Dr. Renu Mohan, Assistant Professor (UGC-FRP), Dept. of Physics/ Biotechnology- Request to release salary arrears including NPS & CEA -Refund of excess salary -Reporting to the Syndicate-reg.

(Pl.B)

Dr. Savitha Pillai S, Assistant Professor under the UGC scheme of Faculty Recharge Programme, Dept. of Physics, vide Email dated 05.09.2023, requested to issue necessary University order so as to aid the release of her salary arrears for the period from 11.04.2018 to March 2022 and CEA amount of Rs.2,16,000/- sanctioned by the UGC vide letter No.F.4-5(30-FRP)(IV cycle)/2023 (BSR) dated 30 .08. 2023 & letter No. F.4-5(FRP Legal case)/2021(BSR) dated 30.03. 2023, an amount of Rs.18,77,637/- (Rupees Eighteen Lakh Seventy Seven Thousand Six hundred and Thirty Seven only) and Rs.17,69,664/- (Rupees Seventeen Lakh Sixty Nine thousand Six hundred and Sixty Four only) respectively, towards payment of Salary/ Arrear/ NPS Employer contribution/ Child Education Allowance in respect of Dr. Savitha Pillai S, Assistant Professor (UGC-FRP), Dept of Physics, Dr. Renu Mohan, Assistant Professor (UGC-FRP), Dept of Biotechnology and Dr. Mamata Sahoo, Assistant Professor (UGC-FRP), Dept of Physics for the period from 11.04.2018 to 31.10.2022, 06.04.2022 to 31.10.2022 and 28.06.2018 to 31.10.2022, respectively. Planning C section has verified the credit of Rs.18,77,637/- and Rs.17,69,664/- in the PFMS portal, and has certified the transfer of total of Rs. 36,47,301/- received with respect to the three FRPs to KUF.

As per the remarks from the Audit Wing,Kariavattom, the net arrear of salary due to Dr. Savitha Pillai S, is Rs.2,65,805/- (Rupees Two Lakh Sixty Five Thousand Eight Hundred and Five only) for the period from 01.12.2018 to 31.10.2022 after deducting the amount already disbursed . Thus, a sum of Rs. 4,81,805/- (Rupees Four Lakh Eighty One Thousand Eight Hundred and Five only) is due to her. Also, Audit wing, Kariavattom, has reported that Dr. Mamata Sahoo, Assistant Professor, UGC-FRP, has to refund a total of Rs.38,896/- (Rupees Thirty Eight Thousand Eight Hundred and Ninety Six only), being the excess amount drawn by her towards the salary for the month of April, May and June 2020 sanctioned vide U.O No. Pl.F/3239/2017 dated 25.11.2020. Also, no Salary/Arrear/ NPS arrear for the period from 06.04.2022 to 31.10.2022 is pending to Dr.Renu Mohan, Assistant Professor, UGC-FRP.

Sanction has therefore been accorded by the Vice-Chancellor, subject to reporting to the Syndicate to release an amount of Rs.4,81,805/- (Rupees Four lakh Eighty One thousand Eight hundred and Five only) [Rs.2,65,805/- (Rupees Two Lakh Sixty Five Thousand Eight Hundred and Five only) towards the payment of salary/ arrears for the period from 01.12.2018 to 31.10.2022 and an amount of Rs.2,16,000/- (Rupees Two Lakh Sixteen Thousand only) towards Child Education Allowance for the period from 11.04.2018 to 31.10.2022], with respect to Dr.Savitha Pillai S., Assistant Professor under the scheme of UGC Faculty Recharge Programme, Department of Physics out of a total amount of Rs.36,47,301/- received from UGC. The expenditure in this regard may be met from the head of account "Part III MH 80 B- Grants from UGC- 9/8774 UGC faculty Recharge Programme" in the current year's Budget Estimates of the University and to instruct Dr. Mamata Sahoo, Assistant Professor, UGC- FRP, Department of Physics to adjust and reconcile the amount of Rs.38,896/- (Rupees Thirty Eight Thousand Eight Hundred and Ninety Six only) being the excess amount of salary drawn by her during the period from 01.04.2020 to 30.06.2020 and to recoup to KUF the balance amount after deducting Rs.4,81,805/- out of Rs.36,47,301/- received from UGC towards advance salary released in r/o three faculties under UGC FRP scheme and also, to adjust Rs.38,896/- (being the excess amount of salary drawn by Dr. Mamata Sahoo during the period from 01.04.2020 to 30.06.2020), from the amount to be recouped from UGC. Accordingly U.O No 3915/2024/UOK dated. 09.05.2024, was issued, subject to reporting to the Syndicate. Later, as the period of Child Education Allowance in respect of Dr. Savitha Pillai S., Assistant Professor, UGC FRP Faculty, Department of Physics, is corrected by the Finance as from 11.04.2018 to 31.10.2022 instead of 01.04.2018 to 31.10.2022, and a modified U.O No. 4821/2024/UOK dated 12.06.2024, was issued,

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed

above, be noted.

Item No.12.50 **UGC-MMTTC -Conduct of various Programmes -release of grant-in-aid of Rs.11,74,700/- received through PFMS-Report to the Syndicate-reg.** **(Pl.B)**

The UGC forwarded the sanction letter No,F.No.1-48/2023(MMTTP), dtd.29.02.2024 and F.No. 1-48/2023(MMTTP), dtd 18.03.2024, towards the first instalment of Rs.6,74,700/- (Rupees Six Lakh Seventy Four Thousand and Seven Hundred only) and second instalment of Rs.5,00,000/- (Rupees Five Lakh only), to the Finance Officer, university of Kerala ,as towards the grant-in-aid for the conduct of various approved programmes under the scheme of MMTTP during 2023-2024. The Director, UGC-Malaviya Mission Teacher Training Centre (MMTTC) has requested to release the said amount under the following heads:

Budget Head	Sanctioned Amount(in INR)
Particulars Resource Person/ Course Coordinator	10,57,230/- (Resource Person Rs.5000/- per session and Rs.10,000/- Per day for 8 days Course- coordinator- Rs. 3,000/- per course)
Miscellaneous/Contingency	1,17,470/- (10% of the Total Amount)

The Planning C Section acknowledged the receipt of Rs.11,74,700/- (Rupees Eleven Lakh Seventy Four Thousand and Seven Hundred only) in the PFMS portal, as total limit/ expenditure limit/ balance expenditure limit under the scheme 1782-Pandit Madanmohan Malaviya-National Mission on Teachers and Teaching [A/C No: 110150977506].

As per the Finance endorsement No.FOS.885/Finance II/2024-25 dated 13.06.2024, sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate,

1. to release an amount of Rs. 11,74,700/- (Rupees Eleven Lakh Seventy Four Thousand and Seven Hundred only) received from UGC, to the Director, UGC-MMTTC for conducting various approved programmes under the scheme of MM-TTP during 2023-2024, adhering to the norms of the sponsoring body.
2. to meet the expenditure from the Head of Account "Part II- Plan- MH:59(g)- UGC Human Resource Development Centre- 4/1200-Activities" in the current years budget estimates of the University.
3. to permit the Director, UGC-MMTTC, to utilise the fund within the expenditure limit under the separate budget heads, strictly adhering to the terms and conditions of the funding agency as detailed in the scheme of MM-TTP .

4. to release the amount through PFMS portal in accordance with the guidelines issued vide U.O. No. Ad. F 1/3623/2024/UOK dated 27.04.2024.

Accordingly U.O No.5061/2024/UOK Dated: 22.06.2024 was issued. The above action taken by the Hon'ble Vice Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.51 **Department of Chemistry -Purchase of Books- Payment- Sanctioned - Orders issued.- Reporting of- Reg.** **(Pl.A1)**

Sanction has been accorded by the Vice-Chancellor, subject to report to the Syndicate, to release an amount of Rs. 2,52,160/- (Rupees Two lakh fifty two thousand one hundred and sixty only), towards the purchase of Books in the Dept. of Chemistry, by ratifying the purchases effected subsequent to the issuance of the circular dated 07.09.23, debiting the expenditure under 'Part II- Plan- MH-18-Department of Chemistry - 4/1845- Books and Periodicals (State)' for the current year's budget estimate of the University

U. O. No. Pl.A1/2780/2024/UOK dated 26.03.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.2,52,160/- (Rupees Two lakh fifty two thousand one hundred and sixty only), towards the purchase of Books in the Dept. of Chemistry, vide U. O. No. Pl.A1/2780/2024/UOK dated 26.03.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.52 ***Kariavattom Campus- Construction of Bachelors' Hostel- Civil Works- GST hike- Releasing of additional amount- Sanctioned- Orders issued - Reporting of- Reg.***

(Pl.C)

Sanction was accorded by the Vice-Chancellor, to release an amount of Rs.3,29,350/- (Rupees Three Lakh Twenty Nine Thousand Three Hundred and Fifty only) to the contractor Sri. N. Rajendran towards the additional cost in work due to increase in GST rate on HR bill, for the work of construction of Bachelor's Hostel, near the Teachers' Hostel at Kariavattom Campus, as requested by the University Engineer, debiting the expenditure from the head of account "Part I-NP-MH-65-Works-10/5310- Construction and Maintenance of Hostels" of the current year's budget estimates of the University, and U.O No. 4885/2024/UOK dated 14.06.2024 was issued accordingly.

The action taken by the Vice-Chancellor, as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.53 ***SH Campus- Electrical works for the construction of Modern Washroom - Single tender approved- Orders issued - Reporting of- Reg.***

(Pl.C)

Sanction was accorded by the Vice-Chancellor, to accept the single tender received from the contractor Sri. Ajesh. K.K at the quoted amount of Rs. 2,28,310/- (Rupees Two Lakh Twenty Eight Thousand Three Hundred and Ten only) towards the electrical works for the construction of Modern Wash room at SH Campus, submitted by the University Engineer, debiting the expenditure from the head of account " Part I- NP-MH : 63 Miscellaneous - 8/6028 - New Development Programmes" of the current year's Budget Estimates of the University and U.O No. 4873/2024/UOK dated 13.06.2024 was issued accordingly.

The action taken by the Vice- Chancellor, as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.54 ***Budget Speech 2022-23 -Item No 85 -Internship for PhD students in Action Research - First instalment of Provisional advance (Rs.5,00,000/-) to Dr.Manju.S.Nair, Hon.Director, Centre for Agroecology and Public Health – Regularisation - sanctioned-Reporting of reg***

(Ad.Misc)

An amount of Rs.10,00,000/- (Rupees Ten lakh only) was sanctioned as provisional advance to Dr.Manju.S.Nair, Director, Centre for Agroecology and Public Health, in two equal instalments each of Rs.5,00,000/- (Rupees Five Lakh only) towards internship for Ph.D students in Action Research as envisaged in the Budget Speech 2022-'23 (Item No.85), and an amount of Rs.5,00,000/- (Rupees Five lakh only) was released towards the first instalment of the provisional advance sanctioned vide U.O No.Ad.Isc/1516/2023/UOK dated 10.02.2023.

Dr.Manju. S. Nair, Director, Centre for Agroecology and Public Health, vide letter dated 25/04/2024 has forwarded the bills/vouchers & statement of expenditure for an amount of

Rs.5,00,000/- (Rupees Five lakh only) expended towards the project 'Internship for Ph.D students in Action Research', announced in Budget speech 2022-23 and requested for regularising the same.

The Audit VI section has verified the submitted bills/vouchers, expenditure statement and admitted the regularization of provisional advance of an amount of Rs.5,00,000/- (Rupees Five lakh only) sanctioned to Dr.Manju S Nair, Director, Centre for Agroecology and Public Health.

On the strength of the Audit verification report, Finance section, vide endorsement No. Fin.Endt.FOS.777/Finance I/2024-25 dated 25.05.2024 has endorsed the said regularization. Sanction was accorded by the Vice Chancellor to regularise the provisional advance of Rs.5,00,000/- (Rupees Five lakh only) sanctioned to Dr.Manju S Nair, Director, Centre for Agroecology and Public Health vide U.O No.Ad.Isc/1516/2023/UOK dated 10.02.2023, on the strength of verification by Audit and endorsement of Finance,subject to reporting to Syndicate. Accordingly U.O No.Ad.Misc/4822/2024/UOK dated 12.06.2024 was issued in this regard.

As ordered by the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.55 University Institute of Technology, Karuvatta - Remuneration to Guest Lecturers – Reporting of - reg.

(Ad.A VII A)

The Principal, University Institute of Technology, Karuvatta, forwarded the work statement of Guest Lecturers for the period from 21.02.2024 to 20.03.2024, claiming a total amount of ₹ 78,300/- (Rupees Seventy Eight Thousand and Three Hundred only) and Finance has endorsed the allocation of ₹ 4,25,000/- for meeting the expenditure up to 30-06-2024 vide Endt.FOS 611/Finance 1/2024-25 dated 09.05.2024.

The Hon'ble Vice-Chancellor has approved the aforesaid endorsement, subject to report to the Syndicate, and accordingly, the payment was sanctioned, vide U.O. No. Ad A VII A/4979/2024/UOK dated 19.06.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of ₹ 4,25,000/- (Rupees Four Lakh and Twenty Five Thousand only) towards the Head of Account Part-I-NP-MH-67-13-Institute of Technology, Regional Centre, Karuvatta- 4/1218- Wages of Contingent Employees/ Guest Lecturers" of the current year's budget estimates of the University is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.12.56 University Institute of Technology, Azhoor - Remuneration to Guest Lecturers –Reporting of - reg.

(Ad.A VII A)

The Principal, University Institute of Technology, Azhoor, forwarded the work statement of Guest Lecturers for the period from 21.02.2024 to 20.03.2024, claiming a total amount of ₹ 1,08,550/- (Rupees One Lakh Eight Thousand Five Hundred and Fifty only) and Finance has endorsed the allocation of ₹.5,00,000/- for meeting the expenditure up to 30-06-2024, vide Endt.FOS 668/Finance 1/ 2024-25 dated 12.05.2024.

The Hon'ble Vice-Chancellor has approved the aforesaid endorsement, subject to report to the Syndicate, and accordingly, the payment was sanctioned, vide U.O. No. Ad A VII A/4844/2024/UOK dated 13.06.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of ₹ 5,00,000/- (Rupees Five Lakhs only) towards the expenditure from the Head of Account Part-I-NP-MH-67-21-Institute of Technology, Regional Centre, Azhoor- 4/1218- Wages of Contingent Employees/ Guest Lecturers" of the current year's budget estimates of the University, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed

above, be noted.

Item No.12.57 Award of Ph.D Degrees

(Ac.EII/Ac.EV/Ac.EV(A))

Item No.12.57.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lekshmi Suresh in Botany – reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ISOLATION, CHARACTERIZATION AND EVALUATION OF ENDOPHYTIC FUNGUS EFFECTIVE FOR SYMBIOTIC SEED GERMINATION AND UTILIZATION AS A NUTRIENT SUPPLEMENT IN SELECTED VANDACEOUS ORCHIDS”** submitted by Lekshmi Suresh.

Resolution of the Syndicate

RESOLVED that Lekshmi Suresh., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.12.57.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Anuroop Sunny in Political Science (2016 Regulation) – reg.

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BUILDING A CLIMATE RESILIENT KERALA : LINKAGES BETWEEN SCIENCE, POLICY AND POLITICS”** submitted by Anuroop Sunny.

Resolution of the Syndicate

RESOLVED that Anuroop Sunny., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

Item No.12.57.03 Consideration of the examiners reports on the PhD Thesis submitted by Smt. Jissy Joseph in Biochemistry –reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FABRICATION AND CHARACTERIZATION OF PECTIN GELATIN AND PECTIN GELATIN-GUM ARABIC SCAFFOLDS FOR OSTEOGENESIS”** submitted by Jissy Joseph.

Resolution of the Syndicate

RESOLVED that Jissy Joseph., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

Item No.12.57.04 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Haritha V.S in Physics-reg:-

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TRANSITION METAL DISULPHIDE MODIFIED ELECTRODES FOR ELECTROCHEMICAL SENSING APPLICATIONS”** submitted by Haritha V.S.

Resolution of the Syndicate

RESOLVED that Haritha V.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.12.57.05 Consideration of the examiners’ reports on the Ph.D. Thesis submitted by Mr. Madhu M. in Music - reg:-

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON RARE AUDAVA RAGAS WITH IDENTICAL AROHANA AND AVAROHANA”** submitted by Madhu M.

Resolution of the Syndicate

RESOLVED that Madhu M., be declared eligible for the award of the Degree of Doctor

of Philosophy in Music under the Faculty of Fine Arts.

Item No.12.57.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vidhu Krishnan in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LEADERSHIP AND MOTIVATIONAL PRACTICES OF IT INDUSTRY IN KERALA**” submitted by Vidhu Krishnan.

Resolution of the Syndicate

RESOLVED that Vidhu Krishnan., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.12.58 **Department of Demography - Request for extension of service of Dr. P. Mohanachandran Nair (Rtd), as Emeritus Professor –Consideration of- reg.**

(Ad.H)

The Head, Department of Demography has informed that, the Department Council meeting held on 03.06.2024 has recommended to extend the tenure of Dr. P.Mohanachandran Nair as Emeritus Professor for another three years as his tenure will be expired on 16.08.2024. Hence, it is requested to engage him accordingly, as the service of a senior and experienced professor like him, is essential for the smooth academic functioning of the Department. It is also stated that, in case any constraints in giving the extension, he may be appointed as an Adjunct or Honorary Professor in the Department of Demography with remuneration at par with that of the Guest faculty.

In this connection the following points may be noted.

- * The Syndicate, vide item nos.30.44.14/ 06.08.2021 & 36.01/20.01.2022 has resolved to appoint Prof. Dr. P. Mohanachandran Nair (Rtd) as Emeritus Professor in the Department of Demography and fix his remuneration as Rs. 30,000/- (Rupees Thirty Thousand only) per month.
- * The Head, Department of Demography had requested to specify the period of appointment of Dr. P. Mohanachandran Nair, Emeritus Professor, engaged in the Department, as the audit has objected the remuneration bill for the same. Hence, sanction was accorded by the Vice-Chancellor to the following and the same was reported to the Syndicate held on 02.09.2022 on item no.46.23.
 1. Tenure of appointment of Prof. Dr. P. Mohanachandran Nair(Rtd) in the Department of Demography as Emeritus Professor shall be for a period of three years from the date of joining duty.
 2. Tenure of appointment of other Emeritus Professors/Adjunct Faculties in other Departments shall be for a period of three years from the date of joining duty.
 3. The proposal for further extension of these teachers shall be forwarded by the concerned Departments on expiry of their tenure.

Accordingly, Pro. Dr. P. Mohanachandran Nair (Rtd) was engaged as Emeritus Professor in the Department of Demography for a period of three years w.e.f. 17.08.2021, vide U.O No. 5703/2022/UOK dated 23.07.2022.

* The faculty position in the Department of Demography is as follows:

Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
Professor	1	0	1	3	5
Associate Professor	1	0	1		
Assistant Professor	3	2	1		

* Department of Demography offered two M. Sc. Course viz., M.Sc. Demography & Biostatistics and M.Sc. Actuarial Science, Ph. D course and also offer Minor Programme in bio-statics & Demography for this academic year under Four Year Undergraduate

Programme.

* It may also be noted that, as per UGC Regulations 2018, Clause 2.1

'Subject to the availability of vacant positions & fitness, teachers such as Assistant Professor, Associate Professor, Professor and Senior Professor only, may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, College and Institution, up to the age of seventy years. Provided further that all such re-employment shall be strictly in accordance with the guidelines prescribed by the UGC, from time to time.'

As per the orders of the Vice-Chancellor, the request of the Head, Department of Demography to engage Dr. P. Mohanachandran Nair as Emeritus Professor in the Department for another period of three years on the basis of the recommendation of the Department Council, is placed before the Syndicate, for consideration.

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Item No.12.59 **Department of Mathematics - Request of the HoD, for engaging Dr.Ramesh Kumar P., as Emeritus Professor - Consideration of – reg.**
(Ad.H)

The Department council meeting held on 31.05.2024 in the Department of Mathematics, had decided to recommend the University to engage Dr. Ramesh Kumar P., as Emeritus Professor in the Department, due to the shortage of faculty. Accordingly, the HoD has requested to consider Dr.Ramesh Kumar P., Former Professor (Retired), Department of Mathematics, as Emeritus Professor.

The following points may be noted in this regard.

*** The faculty position in the Department of Mathematics is as follows:**

Sl.No.	Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
1	Professor	1	0	1	1	1
2	Associate Professor	1	0	1		
3	Assistant professor	7	6	1		

* Department of Mathematics is conducting 2 PG Courses - M.Sc. Mathematics & M.Sc. Mathematics with specialization in Finance and Computation (MATFAC) along with Ph.D. research programme.

* A Four Year UG program has introduced in the Department of Mathematics this academic year.

It may also be noted that as per U.O No. Ad.AV.2/6126/2013 dated 23.08.2013, sanction was accorded to the following.

1. In major Teaching Departments where the staff strength is below five, retiring professors shall be re-engaged as Adjunct Professors for the smooth functioning of the Department.
2. Re-engaging shall be for a period of one year which can be extended up to the attainment of 65 years by the incumbent.
3. The Department Council shall recommend the names of such Professors who are willing to be re-engaged.
4. Only the Professors with unblemished service shall be considered eligible for re-engagement.
5. Final decision for re-engagement of such Adjunct Professors shall be made by the Syndicate.
6. The service of such teachers will end with the appointment of sufficient new faculty in the Department.
7. The remuneration of 'Adjunct Professors' shall be fixed at Rs.750/- per hour subject to a maximum of Rs.30,000/- (Rupees thirty thousand only) per month.
8. The Adjunct Professors shall be engaged for evaluation work also.

Also, the period of engagement was fixed as 3 years in the case of Emeritus Professors appointed earlier, in certain Teaching Departments.

It may also be noted that, as per the Clause 2.1 of UGC Regulations 2018, Subject to the availability of vacant positions and fitness, teachers such as Assistant Professor, Associate Professor, Professor and Senior Professor only, may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, college and Institution, up to the age of seventy years. Provided further that all such re-employment shall be strictly in accordance with the

guidelines prescribed by the UGC, from time to time.

As per the orders of the Vice-Chancellor, the request of the Head, Department of Mathematics, to appoint Dr. Ramesh Kumar P., Former Professor & Head (Retired on 31.05.2024), Department of Mathematics, as Emeritus Professor in the Department based on the recommendation of Department Council of Mathematics, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.12.60 **Department of Biotechnology - Request of the Head (i/c), to extend the tenure of Dr. A. Jayakumar Nair, Professor (retired) as Emeritus Professor-Consideration of- reg.**

(Ad.H)

The Head (i/c), Department of Biotechnology, has forwarded the minutes of the Department Council meeting held on 15.04.2024 and informed that the tenure of engagement of Dr. A.Jayakumar Nair as Emeritus Professor in the Department of Biotechnology expired on 02.05.2024. The Head (i/c), Department of Biotechnology has requested the extension of Dr. A. Jayakumar Nair as Emeritus Professor for a further period of three more years based on the recommendation of the Department Council, as his service is very essential for the Department and there is no permanent faculty in the Department.

The Syndicate at its meeting held on 17.02.2021 on Item no.23.83, resolved to engage Prof.Dr.A. Jayakumar Nair as adjunct faculty after his retirement (on 30.04.2021) in the Department of Biotechnology, since there was no permanent faculty in the Department. The Syndicate at its meeting held on 11.06.2021 on Item No.28.17.21, resolved to fix the remuneration of Prof. Dr .A.Jayakumar Nair, Adjunct Professor in the Department of Bio technology@ Rs.750/- per hour subject to a maximum of Rs.30,000/- (Rupees thirty thousand only) per month and to rename the designation of Prof. Dr. A.Jayakumar Nair, as Emeritus Professor (KU).

The Head (i/c), Department of Biotechnology, vide letter dated 01.07.2022 requested to specify the period of engagement of Emeritus Professor Pro.Dr.A.Jayakumar Nair(Rtd.) engaged in the Department, as the audit has objected the remuneration bill for the same. Hence, sanction was accorded by the Vice-Chancellor to the following and the same was reported to the Syndicate held on 02.09.2022 on item no.46.23.

1. tenure of appointment of Prof. Dr.Jayakumar Nair (Rtd) in the Department of Biotechnology as Emeritus Professor shall be for a period of three years from the date of joining duty.
2. tenure of appointment of other Emeritus Professors/Adjunct Faculties in other Departments shall be for a period of three years from the date of joining duty.
3. the proposal for further extension of these teachers shall be forwarded by the concerned Departments on expiry of their tenure.

Accordingly, Pro. Dr. A. Jayakumar Nair (Rtd) was engaged as Emeritus Professor in the Department of Biotechnology for a period of three years w.e.f. 03.05.2021, vide U.O. No.5702/2022/UOK dated 23.07.2022.

The Faculty position in the Department of Bio-Technology is as follows:

SL.No	Post	Sanctioned Post	Filled Post	Vacancy	Contract	Guest	Emeritus Professor
1	Professor	0	0	0	5	1	Dr.Jayakumar Nair
2	Associate Professor	1	0	1			
3	Assistant Professor	1	0	1			

It may be noted that, as per UGC Regulations 2018, Clause 2.1, 'Subject to the availability of vacant positions & fitness, teachers such as Assistant Professor, Associate Professor, Professor and Senior Professor only, may be re-employed on contract appointment beyond the age of superannuation, as applicable to the concerned University, college and Institution, up to the age of

seventy years. Provided further that all such re-employment shall be strictly in accordance with the guidelines prescribed by the UGC, from time to time.'

It may also be noted that, the Syndicate, vide item no. 11.123/ 02.07.2024, has resolved to entrust the S/C on staff, Equipment & Buildings, to prepare the guidelines for the appointment of Emeritus Professor, Adjunct faculty & Professor of Practice in various teaching Departments.

As per orders of the Vice Chancellor, the request of the Head (i/c), Department of Biotechnology for the extension of Dr. A. Jayakumaran Nair as Emeritus Professor for a further period of three more years based on the recommendation of the Department Council, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.12.61 FYUGP-Marginal Increase request from the Colleges-Consideration of-Reg.

(Ac.H)

Sanctioned strength is the number of seats granted to a course to which the affiliation is granted. Every year, additional seats are granted as marginal increase and admissions are carried out including these seats also. Several requests have been received from various Colleges for the approval of the Marginal Increase of seats.

The Higher Education Department vide GO(Rt) No.782/2024/HEDN Dated 02.07.2024 has permitted all the Universities to approve the Marginal Increase of seats as per the requests from the Colleges after doing the verification by the University by allowing a maximum of 70 seats for UG programmes and 30 seats for PG programmes without inducing any financial burden to the Government.

The matter was placed before the meeting of the Syndicate held on 02.07.2024 (Item No.11.174.07) and resolved to invite the marginal increase in seats for FYUGP Admission 2024-25. It is further resolved to obtain a detailed list of sanctioned strength, marginal increase and vacant seats for the past two years, from all affiliated Colleges.

As per the resolution, the marginal increase in seats from all the affiliated Colleges have been invited and the data is prepared. Also the detailed list of sanctioned strength, marginal increase and vacant seats for the last academic year has been collected from the KUCC.

The Vice Chancellor has ordered to place the details of the request for the Marginal Increase of seats received from the Colleges and the vacancy details of the previous academic year obtained from the KUCC before the Syndicate.

Hence, the matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to sanction the marginal increase of seats for FYUGP admission 2024-25 as detailed below:

1. A marginal increase of 30% for Arts and 20% for Science subjects shall be granted to institutions where the admission count exceeds the sanctioned strength.
2. A marginal increase of 10% of the sanctioned strength shall be granted to institutions where the admission count is 75% above the sanctioned strength.
3. A marginal increase of 5% of the sanctioned strength shall be granted to institutions where the admission count is 50% to 75% above the sanctioned strength.
4. Marginal increase of seats shall not be granted to institutions where the admission count is less than 50% of the sanctioned strength.
5. The maximum number of seats allowed shall be limited to 70, as per the government order.

Item No.12.62 Re-constitution of Budget Implementation Cell to monitor & track the Implementation of Budget Speech proposals –Consideration of- reg.

(Ad.Misc)

Budget Implementation Cell to monitor & track the implementation of Budget Speech proposals had been constituted with the following members:

1. Pro-Vice Chancellor (Chairman)
2. Convenor, Standing Committee of the Syndicate on Finance.
3. Convenor, Standing Committee of the Syndicate on Academics & Research.
4. Convenor, Standing Committee of the Syndicate on Planning & Development.
5. Convenor, Standing Committee of the Syndicate on Departments and other institutions of the University.
6. One Member, Syndicate
7. Controller of Examinations
8. Finance Officer
9. Director, Planning & Development
10. Director, IQAC
11. Director, Research
12. Director, Computer Centre
13. Campus Director, Kariavattom
14. Registrar (Convenor)

The Senate at its meeting held on 18.06.2024 approved Budget Speech 2024-25. As the term of Pro-Vice Chancellor, who is the chairman of the Budget Implementation Cell has expired, the committee has to be reconstituted.

As per the orders of the Vice Chancellor, the matter regarding re-constitution of Budget Implementation Cell is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.12.63

Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024 – Report regarding the approval granted by the Vice-Chancellor to the recommendations of the Committee in the item number 1 of the minutes and for consideration and approval of the recommendations on the item no.2 and 3 of the minutes - reg.

(SDC)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024, placed below may be seen.

Based on the recommendations of the Committee, the Vice-Chancellor has approved the recommendations on the item number 1 of the minutes exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Accordingly, the action taken by the Vice-Chancellor in having approved the recommendations of the Committee on the item number 1 of the said minutes is reported to the Syndicate, and, the recommendations of the Committee on the item no.2 and 3 in the said minutes, is placed before the Syndicate for consideration and appropriate resolution.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STUDENTS' DISCIPLINE HELD ON 03.07.2024

Date : 03.07.2024
Time : 11.00 am to 5.30 pm
Venue : University Senate Hall, Senate House Campus, Palayam.

Members Present

- | | |
|---------------------------------------|------|
| 1. Prof.(Dr.)P.M.Radhamony (Convenor) | Sd/- |
| 2. Adv.Muralidharan Pillai G | Sd/- |
| 3. Dr.S.Jayan | Sd/- |

Members Absent

Sri.R.Rajesh

Details of the items considered and the recommendations of the Committee therein are given below:

Item No.12.63.01 Alleged malpractice reported in the university examinations against the 67 candidates and the recommendations of the Committee therein are as given below- reg.

79 candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the alleged malpractice reported against them in the University Examinations. Out of them, 66 candidates were present for the hearing. One candidate namely Bismi R.S. (Reg.No.62022108007) who was called for the personal hearing on 27.06.2024, but she remained absent on that day and appeared today for the hearing and was permitted by the Committee. Therefore the total number of candidates present for the hearing became 67. The committee heard all the candidates present for the hearing, viewed the corresponding documents pertaining to the malpractice reported against them and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the examination/s written by those candidates who were found to have involved in malpractice. The recommendations (unless other stated separately) of the Committee for those candidates who remained absent for the hearing, will be made as and when they appear for the hearing before the Committee. The Committee recommended to exonerate a candidate Mahima Mathew (Candidate Code.23521141018) of the allegations of malpractice as she seemed to be innocent.

Matter related to calling candidates (reported on suspicion of alleged malpractice from the Valuation Camps on valuation of the answer scripts) for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- For the same examination, usually the candidates reported for alleged malpractice from the examination hall are reported well ahead of the candidates reported on suspicion of alleged malpractice from the valuation camps/revaluation (which is conducted later after the examinations),
- Normally the candidates reported for alleged malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding files related to the alleged malpractice are received in the Students Discipline Cell (SDC). Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported from the valuation camps/revaluation, although both cases are reported in the same examination,
- This causes considerable delay in making decisions for the candidates reported on suspicion of alleged malpractice from the valuation camps/revaluation, as compared to the candidates reported for alleged malpractice from the examination hall in the same examination,
- Moreover majority of the candidates reported for alleged malpractice from the examination halls are reported with concrete evidence (like possession of handwritten manuscripts, photostat copies, printed material from the textbooks/guides, etc.) of having committed the malpractice. On the contrary, many of the alleged malpractice reported from the valuation camps (like discrepancy noted in handwriting in answer scripts of candidates, suspicion of copying from other candidates, etc) are without such evidence (as mentioned above) and are based on only the suspicion of the examiner as found during the valuation of the answer scripts. The guilt on the part of such candidates reported from the valuation camps/revaluation can only be established or exonerated based on their personal hearing and further verification,
- Hence a delay in the personal hearing of those candidates (who are reported from valuation camps/ revaluation and later if exonerated) can hamper their chances of appearing for further examinations, even though a concrete evidence (as mentioned above) may not be available pertaining to the alleged malpractice,
- Also the candidates reported for alleged malpractice from the examination hall are well aware of their malpractice issue, however, the candidates reported on suspicion of alleged malpractice from the valuation camps/revaluation come to know about such an issue, only, on receipt of the communication for personal hearing or if communicated from the concerned tabulation section, and hence liable to appear for subsequent examinations before being

withheld from the same,

- Hence four candidates (Mahima Mathew- Cand.Code. 23521141018, Meera R.-Cand. Code: 130/23116011, Sabari Krishnan R.-Cand.Code:130/23116012, S. Kamalesh Nair- Cand.Code. 47118553049 and Aswin A-Cand.Code. 11521112023) who were reported on suspicion of alleged malpractice from the valuation camps have been called for the personal hearing before the Committee, overlooking the order of reporting to the Students Discipline Cell (SDC). The details related to the alleged malpractice reported against the candidates who were present for the hearing and the recommendations of the Committee therein are shown in the corresponding items given hereafter.

In continuation to the above, the item wise description of the matters considered by the Committee are given as follows.

A) Details of alleged malpractice reported against 58 candidates are given below:

Sl No	File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
1	S6944/2024	Priyanka S.P.	Reg.No. 04854201048	Fifth Semester B.Sc Mathematics (SDE), April 2024	Govt. College for Women, Thiruvananthapuram	Possession of Handwritten manuscript	ED I
2	S6945/2024	Anandu S.S.	Reg.No. 229862201146	Fifth Semester BBA (SDE), April 2024	S.N. College, Varkala	Possession of Bunch of reduced photostats	ED I
3	S6946/2024	Soorya S.	Reg.No. 04852171991	Fifth Semester B.Com Cooperation (SDE), April 2024	N.S.S. College, Neeramankara	Answers written on Hallticket and inside Calculator Cover	ED XVIII
4	S6947/2024	Swapna I.S.	Reg.No. 13852211011	Fifth Semester B.Com Cooperation (SDE), April 2024	All Saints' College, Thiruvananthapuram	Possessions of Pages from Textbook and Handwritten Manuscript	ED XVIII
5	S6948/2024	Nandana V.S.	Reg.No. 24852211004	Fifth Semester B.Com Cooperation (SDE), April 2024	S.N. College, Varkala	Possession of Handwritten bit	ED XVIII
6	S6950/2024	Febina S.	Reg.No. 32847171628	Fifth Semester BA English Language & Literature (SDE), April 2024	S.N. College for Women, Kollam	Possession of photostat bit	EE V
7	S6951/2024	Ashir Mether V.N.	Reg.No. 13322125030	Third Semester BA English and Communicative English, February 2024	Sanatana Dharma College, Alappuzha	Using Mobile Phone and used 'Chat GPT' app for writing answers	ES VI
8	S6952/2024	Jithin J.K.	Reg.No. 23020132030	Sixth Semester B.Sc Physics, April 2024	S.N. College, Kollam	Possession of Handwritten Manuscript	CBCS B.Sc II
9	S6953/2024	Shajima M.	Reg.No. 13821828009	Sixth Semester B.Com Commerce with Computer Application,	Grace International Academy, Punalur	Answers written on the backside of hallticket with pencil	ES II

				April 2024			
10	S6954/ 2024	Amal Krishna M.S.	Reg.No. 13821828003	Sixth Semester B.Com Commerce with Computer Application, April 2024	Grace International Academy, Punalur	Possession of reduced photostat bit	ES II
11	S6955/ 2024	Robin Reji	Reg.No. 13821828007	Sixth Semester B.Com Commerce with Computer Application, April 2024	Grace International Academy, Punalur	Possession of bunch of reduced photostat bits	ES II
12	S6956/ 2024	Vrindha S. Nair	Reg.No. 15847201343	Fifth Semester BA English Language & Literature (SDE), April 2024	N.S.S. College, Neeramankara	Possession of pages torn from textbook	ED VII
13	S6957/ 2024	Bindhu P.	Reg.No. 966845201224	Fifth Semester BA History (SDE), April 2024	U.I.T., Vakkom	Answers written on the backside of hallticket	ED VII
14	S6958/ 2024	Varsha R.	Reg.No. 13849201041	Fifth Semester BA Economics (SDE), April 2024	Govt. College for Women, Thiruvananthapuram	Possession of handwritten manuscripts	ED VII
15	S6959/ 2024	Anju A.	Reg.No. 24850211357	Fifth Semester BA Sociology (SDE), April 2024	S.N. College, Varkala	Answers written on the backside of hallticket	ED VII
16	S6960/ 2024	Shini Shelly	Reg.No. 24848211024	Fifth Semester BA Malayalam Language & Literature (SDE), April 2024	S.N. College, Varkala	Possession of bunch of reduced photostats of textbook pages	ED VII
17	S6961/ 2024	Asha V.R.	Reg.No. 13850211514	Fifth Semester BA Sociology (SDE), April 2024	All Saints' College, Thiruvananthapuram	Possession of photocopy of textbook	ED VII
18	S6962/ 2024	Parvathy M.S.	Reg.No. 03848211060	Fifth Semester BA Malayalam Language & Literature (SDE), April 2024	All Saints' College, Thiruvananthapuram	Possession of bunch of handwritten bits	ED VII
19	S6963/ 2024	Vineetha V.R.	Reg.No. 15850211056	Fifth Semester BA Sociology (SDE), April 2024	All Saints' College, Thiruvananthapuram	Possession of bunch of photocopy of textbook pages	ED VII
20	S6967/ 2024	Anila Beegum	Reg.No. 233848211132	Fifth Semester BA Malayalam Language & Literature (SDE), April 2024	All Saints' College, Thiruvananthapuram	Possession of handwritten manuscripts	ED VII
21	S6968/ 2024	Devika S. Pillai	Reg.No. 34845211535	Fifth Semester BA History (SDE), April 2024	S.G. College, Kottarakara	Possession of handwritten manuscript	ED VII
22	S6970/ 2024	Jency Jerald	Reg.No. 14847201186	Fifth Semester BA English Language & Literature	Main Centre: National College, Ambalathara (Sub- Centre: Govt.	Possession of handwritten manuscript	EE V

				(SDE), April 2024	College for Women, Thiruvananthapuram)		
23	S6971/2024	Subin S.	Reg.No. 15921800122	Sixth Semester B.Com, April 2024	A.J. College of Science & Technology, Thonnakkal	Possession of photostat of handwritten manuscript	CBCS B.Co m I
24	S6972/2024	Nandana A.P.	Reg.No. 24521118031	Sixth Semester B.Sc Botany, April 2024	M.G. College, Thiruvananthapuram	Possession of handwritten manuscript	CBCS B.Sc I
25	S6973/2024	Parvathy Prathap	Cand.Code. 2 3021118020	Sixth Semester B.Sc Physics, April 2024	M.G. College, Thiruvananthapuram	Possession of bunch of handwritten manuscripts	CBCS B.Sc I
26	S6974/2024	Sneha P.	Reg.No. 23020118051	Sixth Semester B.Sc Physics, April 2024	M.G. College, Thiruvananthapuram	Possession of bunch of handwritten manuscripts	CBCS B.Sc I
27	S6976/2024	Arun Kumar N.	Reg.No. 22021170010	Sixth Semester B.Sc Mathematics, April 2024	Ayyankali Memorial Arts & Science College, Punalur	Answers written on the backside of hallticket, answers written on the backside of seven KSRTC bus tickets and a piece of paper	CBCS B.Sc IV
28	P5754/2024	Revathy S.G.	Cand.Code. 47519554044	Second Semester Integrated five year BBA, LLB, February 2024	Mar Gregorios College of Law, Thiruvananthapuram	Possession of handwritten bits of paper	EG I(b)
29	P5755/2024	Krishnaprasad Sankar T.	Cand.Code. 47521554045	Second Semester Integrated five year BBA, LLB, February 2024	Mar Gregorios College of Law, Thiruvananthapuram	Possession of Handwritten paper of notes	EG I(b)
30	P5756/2024	Alby K.	Cand.Code. 47121554006	Second Semester Integrated five year B.Com LLB, February 2024	Mar Gregorios College of Law, Thiruvananthapuram	Possession of photocopy of textbook	EG I(b)
31	P5757/2024	Archa V.L.	Cand.Code. 19323971005	First Semester B.Ed Sanskrit, March 2024	K.U.C.T.E., Kumarapuram	Answers written on the backside of Hall ticket and question paper with pencil	EG VI A
32	P5761/2024	Sreeraj R.S.	Cand.Code. 41523404106	First Semester B.Tech Computer Science & Engineering, March 2024	University College of Engineering, Karyavattom	Possession of Handwritten Bits	EE II H
33	P5762/2024	Jenil J.L.	Cand.Code. 41223404018	First Semester B.Tech Electronics & Communication Engineering, March 2024	University College of Engineering, Karyavattom	Possession of Handwritten Bits	EE II H
34	P5765/	Vishnu	Cand.Code.	Tenth Semester	Kerala Law	Possession of	EG I

	2024	P.A.	47319551085	Five Year Integrated BA LLB, April 2024	Academy Law College, Thiruvananthapuram	reduced photostat bits	(b)
35	P5766/2024	Athul B.S.	Cand.Code. 35523900010	First Semester BHMCT, April 2024	Lourdes Matha Institute of Hotel Management & Catering Technology, Kuttichal	Possession of Photostat bits of textbook	ES III
36	P5767/2024	M. Manikandan	Cand.Code. 19404026	Seventh Semester B.Tech Computer Science and Engineering, April 2024	University College of Engineering, Karyavattom	Possession of reduced photostat bits	EE II H
37	A9017/2024	Aswathy A.R.	Reg.No. 3042108125	Third Year BA Arabic, April 2024	A.J. College of Science and Technology, Thonnakkal	Possession of reduced photostat bits of textbook and notes	EE VIII
38	A9018/2024	S.M. Krishna	Reg.No. 3042108132	Third Year BA Arabic, April 2024	A.J. College of Science and Technology, Thonnakkal	Possession of reduced photostat bits of textbook and notes	EE VIII
39	A9019/2024	Dhananjay M. Krishnan	Reg.No. 3032119015	Third Year B.Com, April 2024	U.I.T., Kattayikonam	Possession of bunch of reduced photostats of textbook	ED IX
40	A9022/2024	Ajay Raj R.C.	Reg.No. 3032103013	Third Year B.Com, April 2024	U.I.T., Kattayikonam	Possession of bunch of photostat of textbook and bunch of pages from textbook	ED XII
41	A9023/2024	Nikesh B.	Reg.No. 3031912123	Third Year B.Com, April 2024	U.I.T., Kattayikonam	Possession of bunch of reduced photostat bits	ED XII
42	A9024/2024	Muhammed Hashim A.	Reg.No. 3032182004	Third Year B.Com, April 2024	M.G. College, Thiruvananthapuram	Used Mobile phone inside Exam Hall	ED XII
43	A9026/2024	Anoop M.S.	Reg.No. 3042117009	Third Year BA History, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of bunch of handwritten bits	EE VII
44	A9027/2024	Kiran Babu C.S	Reg.No. 3042117019	Third Year BA History, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of bunch of reduced photostat bits	EE VII
45	A9029/2024	Amal Dev A.R.	Reg.No. 3032103019	Third Year B.Com, April 2024	U.I.T., Neyyattinkara	Possession of bunch of handwritten bits	ED XII
46	A9030/2024	Arya L.	Reg.No. 3032103084	Third Year B.Com, April 2024	U.I.T., Neyyattinkara	Possession of bunch of handwritten bits	ED XII
47	A9031/2024	Febi Jayan J.B.	Reg.No. 3032103034	Third Year B.Com, April 2024	U.I.T., Neyyattinkara	Possession of handwritten bits of papers	ED XII

48	A9033/ 2024	Kevin Antony	Reg.No. 3032117020	Third Year B.Com, April 2024	M.G. College, Thiruvananthapuram	Possession of reduced photostat bits of textbook	ED IV
49	A9034/ 2024	Varnya Vijay B.	Reg.No. 3032117084	Third Year B.Com, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of handwritten bits	ED IV
50	A9035/ 2024	Sajeena Beegom S.	Reg.No. 3032123128	Third Year B.Com, April 2024	A.J. College of Science and Technology, Thonnakkal	Answers written on the backside of hallticket	ED IV
51	A9036/ 2024	Abhijith A.	Reg.No. 3032123001	Third Year B.Com, April 2024	U.I.T., Kuravankonam	Possession of bunch of photostat bits of textbook	ED IV
52	S6005/ 2022 (IInd Call)	Sneha S.S.	Reg. No. 10520107022	Second Semester BA Philosophy, September 2022	Govt. College for Women, Thiruvananthapuram	Possession of photostat	CBCS BA II
53	S6515/ 2023 (IInd Call)	Al Ameen S.	Reg. No. 15920117128	Fourth Semester B.Com, July 2023	Milad E-Sherif Memorial College, Alappuzha	Writings on back side of Hall Ticket	CBCS B.Co m II
54	S6583/ 2023 (IInd Call)	Thaslima H.	Reg.No. 13822963033	Second Semester B.Com Commerce with Computer Application, September 2023	UIT, Mukhathala	Answers written on the cover of scientific calculator	ES IX
55	S6733/ 2024 (II nd Call)	Tisha Selin Antony	Reg.No. 15923141062	First Semester B.Com, January 2024	St.Xavier's College, Thumba	Possession of Handwritten bit	CBCS B.Co m II
56	A8981/ 2023 (IInd Call)	Muhammed Ameen K.	Reg. No. 3041542294	First Year BA Arabic, April 2023	Mannaniya College of Arts & Science, Pangode	Possession of reduced photostat	EE VII
57	S6551/ 2023 (IInd Call)	Snehajan S.	Reg.No. 12522144039	Second Semester BA Hindi Language & Literature, September 2023	University College, Thiruvananthapuram	Possession of Xerox Copies	CBCS BA I
58	S6911/024	Bismi R.S.	Reg.No. 62022108007	Third Semester M.Sc Mathematics, February 2024	Govt. College, Kariavattom	Answers written inside pouch/purse	EG III

B) Details of alleged malpractice reported against 5 candidates are given below:

Sl. No.	File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg. No.)/Candidate Code (Cand. Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
1	S6975/2024	Sandhya D.S.	Reg.No. 81845211211	Sixth Semester BA History (SDE), April 2024	S.N. College, Chempazhanchy	Possession of bunch of printed copies of textbook	EE V
2	P5753/2024	Anto Basil A.S.	Cand.Code. 16923361003	First Semester B.Ed Social Science, March 2024	Emmanuel College of B.Ed Training, Vazhichal	Answers written on back side of hall ticket	EG VI B

3	P5759/2024	Vishnu Prasad C.V.	Cand.Code. 18222981015	Third Semester B.Ed Physical Science, February 2024	K.U.C.T.E., Aryad	Answers written on the hallticket of the candidate	EG VI A
4	P5760/2024	Abhishek Jayachandran	Cand.Code. 41523404008	First Semester B.Tech Computer Science & Engineering, March 2024	University College of Engineering, Karyavattom	Possession of Handwritten Bits	EE II H
5	A9028/2024	Sajith Das Y.S	Reg.No. 3042117024	Third Year BA History, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of reduced photostat bit of map	EE VII

C) Details of alleged malpractice reported against a candidate Mahima Mathew (Cand. Code. 23521141018) is given below:

File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
S7029/2024	Mahima Mathew	Cand.Code. 23521141018	Sixth Semester B.Sc Chemistry, April 2024	St.Xavier's College, Thumba	Two different handwritings in two different inks found in the answerscript with false number: 333713 of the subject CH 1643: Physical Chemistry III (As reported by Chief Examiner from Valuation Camp & duly endorsed by Chairman/ Deputy Chairman of that Camp)	CBCS B.Sc III

D) Details of alleged malpractice reported against candidates Meera R. (Cand. Code. 130/23116011) and Sabari Krishnan R. (Cand. Code: 130/23116012) are given below:

File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand. Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
S7044/2024	Meera R.	Cand.Code: 130/23116011	First Semester BA English Language & Literature, January 2024	M.M.N.S.S. College, Kottiyam	Answers written by candidates in answer books with false nos.198812 & 198813 of the examination of the subject PS1131.2:Constitutional Government & Democracy found exactly same, including answers to essay questions except question no.21 (As reported by Additional Examiner of Valuation Camp & duly endorsed by Chairman of that Camp) {N.B. False no.	CBCS BA VII

					of answerscript :198812}	
S7045/2024	Sabari Krishnan R.	Cand.Code: 130/23116012	First Semester BA English Language & Literature, January 2024	M.M.N.S.S. College, Kottiyam	Answers written by candidates in answer books with false nos.198812 & 198813 of the examination of the subject PS1131.2:Constitutional Government & Democracy found exactly same, including answers to essay questions except question no.21 (As reported by Additional Examiner of Valuation Camp and duly endorsed by Chairman of that Camp) {N.B. False no. of answerscript :198813}	CBCS BA VII

E) Details of alleged malpractice reported against candidate S. Kamalesh Nair (Cand.Code. 47118553049) is given below:

File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
P5780/2024	S. Kamalesh Nair	Cand.Code. 47118553049	Sixth Semester Integrated Five Year B.Com-L.L.B., November 2023	Sree Narayana Guru College of Legal Studies, Kollam	Hallticket of the candidate found attached with the answerscript bearing false no.275551 of the subject S2420: Corporate Accounting, leading to the identification of the candidate (As reported by the Assistant Examiner from Valuation Camp & duly endorsed by the Chief Examiner and the Chairman of that Camp)	EG I(b)

F) Details of alleged malpractice reported against candidate Aswin A (Cand. Code 11521112023) is given below:

File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
S7046/2024	Aswin A	Cand.Code. 11521112023	Fifth Semester BA Malayalam Language, Culture & Literature, December 2023	Govt.College, Nedumangad	Question Paper Code seen wrongly entered as L-3350 instead of S-1539 in the answerscript with false no.177343 pertaining to the examination of the subject ML1545-Malayalabhasha Sahityacharithram I (As reported by Chairman of valuation camp)	CBCS BA VI

Recommendations of the Committee : The Committee recommended to seek the approval of the Vice-Chancellor on its recommendations given below, exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974.

For Fifty Eight candidates stated in table given under sl. no. (A) :

- a) All papers of the semester/annual scheme degree examination (specified against each candidate in the table given above and in the paper/s of which these candidates respectively resorted to malpractice) attended by these candidates be cancelled,
- b) The paper/s of the other semester/annual scheme degree examination/s (i.e. the semester/annual scheme examinations other than that specified in the recommendation in [a] above) if any, attended by these candidates since the date of committing malpractice be cancelled,
- c) The paper/s of the other semester/annual scheme degree examination/s (i.e. the semester/annual scheme examination/s other than that specified in the recommendation in [a] above) attended by these candidates prior to the date of committing malpractice be not affected,
- d) These candidates be permitted to write any semester/annual scheme degree examination/s in the next available chance, and,
- e) These candidates be allowed to remit the examination fee without fine even if it is late.

The Committee further observed that as per the statement of the candidate Shini Shelly (Table (A), Sl No.16) she brought the hall ticket with matter written by her over the same and had used it for copying. However, she has not brought the photostat bit paper submitted by the malpractice prevention squad as the copy material. Hence, the Committee recommended to summon the member of Malpractice Prevention Squad (who had submitted the proforma & declaration), in the next meeting.

For five candidates mentioned in table given under Sl No. (B) :

1. The particular paper in which the candidates resorted to malpractice be cancelled (Considering the minor nature of the offense),
2. The other paper/s of any semester/annual scheme degree examination/s, if any, attended by the candidates since the date of committing malpractice be cancelled,
3. The other paper/s of any semester/annual scheme degree examination/s attended by the candidates prior to the date of committing malpractice be not affected, and,
4. The candidates be permitted to write any semester/annual scheme degree examination/s in the next available chance, and,
5. The candidates be also allowed to remit the examination fee without fine even if it is late.

For the candidate Mahima Mathew stated in the table given under Sl No. (C) :

The Committee considered the facts mentioned in the table given under sl.no. (C) and opined that the candidate seemed to be innocent against the charges of alleged malpractice, and, hence the Committee made the following recommendations on the same :

- to exonerate the candidate of the charges of malpractice,
- to undertake the valuation and publish the results of any University Examinations (withheld if any owing to the said charges of suspected malpractice) attended by this candidate, and,
- the candidate be also allowed to remit the examination fee without fine even if it is late.

For the candidates Meera R. and Sabari Krishnan R. stated in the table given under Sl No.(D):

Only the candidate, Meera R. (Cand.Code: 130/23116011) was present for the hearing. The Committee considered the facts mentioned in the table given under sl.no. (D) and statement of the said candidate and, having felt convinced about the guilt of malpractice of this candidate, made the following recommendations on the alleged malpractice reported against the said candidate :

1. To cancel the examination of the particular paper of the subject (PS1131.2:Constitutional Government & Democracy) attended by the candidate, in which the candidate resorted to malpractice,
2. The examination/s of the other papers of any semester (of the course of study as specified above) attended by this candidate prior or after the examination of the particular paper (in which the alleged malpractice was reported) was held, be not affected and that the valuation/ results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/ published,
3. The candidate be permitted to write any semester examination in the next available chance, and,

4. The candidate be also allowed to remit the examination fee without fine even if it is late,
For the candidate Sabari Krishnan R.(Cand.Code: 130/23116012) who remained absent for the personal hearing:

1. The Committee recommended to take appropriate decision on the said alleged malpractice, as and when this candidate appears for the hearing before the Committee.

For the candidate S. Kamalesh Nair stated in the table given under Sl No. (E) :

The Committee considered the facts mentioned in the table given under sl.no. (E) and statement of the candidate S. Kamalesh Nair (Candidate Code: 47118553049) and observed that the secrecy of the answer script has been lost by the said act of the candidate, and, hence made the following recommendations on the said alleged malpractice:

- To cancel the examination of the particular paper of the subject (S2420: Corporate Accounting) attended by the candidate, in which the candidate resorted to malpractice,
- The examination/s of the other papers of any semester (of the course of study as specified above) attended by this candidate prior or after the examination of the particular paper (in which the alleged malpractice was reported) was held, be not affected and that the valuation/ results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/ published,
- The candidate be permitted to write any semester examination in the next available chance, and,
- The candidate be also allowed to remit the examination fee without fine even if it is late.

For the candidate Aswin A (Candidate Code:11521112023) stated in the table given under Sl No. (F):

For the gist of case mentioned in the table given under sl.no. (F), the Chief Superintendent and the invigilator on the day of the said alleged malpractice were heard by the Controller of Examinations. Both of them denied any mistake on their part in distributing the question papers and both raised their suspicion on some dubious activity from the part of the said candidate. The Controller of Examinations also heard the said candidate, wherein the candidate submitted a written statement. In the said statement, he accepted that he brought the other question paper in the examination hall and wrote answers for this question paper. He also accepted his grave mistake and he begged for mercy. He attended his personal hearing before the Standing Committee of the Syndicate on Students' Discipline, wherein he submitted a written statement before the committee accepting his guilt.

The Committee considered the said facts mentioned above including the two statements submitted by the candidate Aswin A (Candidate Code:11521112023) and made the following recommendations on the said alleged malpractice:

- To cancel the examination of the particular paper of the subject (ML1545-Malayalabhasha Sahithyacharithram I) attended by the candidate, in which the candidate resorted to malpractice,
- The examination/s of the other papers of any semester (of the course of study as specified above) attended by this candidate prior or after the examination of the particular paper (in which the alleged malpractice was reported) was held, be not affected and that the valuation/ results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/ published,
- The candidate be permitted to write any semester examination in the next available chance, and,
- The candidate be also allowed to remit the examination fee without fine even if it is late.

Based on the recommendations of the Committee, the Vice-Chancellor, exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974, has approved the above recommendations of the Committee and the same is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024, be noted.

Item No.12.63.02: വയനാട് വയനാട് വെറ്റിനറി യൂണിവേഴ്സിറ്റിയിൽ നടന്ന ശ്രമവും പൈശാചികവുമായ ആൾക്കൂട്ട കൊലപാതകത്തിന്റെ സാഹചര്യത്തിൽ യൂണിവേഴ്സിറ്റി കോളേജിലെ പൂർവ്വവിദ്യാർഥികൾ സമർപ്പിച്ച കത്ത് - സംബന്ധിച്ച

വയനാട് വെറ്റിനറി യൂണിവേഴ്സിറ്റിയിൽ നടന്ന ശ്രമവും പൈശാചികവുമായ ആൾക്കൂട്ട കൊലപാതകത്തിന്റെ സാഹചര്യത്തിൽ യൂണിവേഴ്സിറ്റി കോളേജിലെ പൂർവ്വവിദ്യാർഥികൾ പരാതിയിൽ അധ്യാപക- വിദ്യാർഥി കൂട്ടായ്മ എത്രത്തോളം ദുഷിക്കാമെന്നും അത് വിദ്യാഭ്യാസ രംഗത്തിനും വിദ്യാർഥികൾക്കും പൊതു സമൂഹത്തിനും എത്രമാത്രം അപകടമാണെന്നും തങ്ങൾ മനസിലാക്കിയിട്ട് വർഷങ്ങളായി എന്നും, യൂണിവേഴ്സിറ്റി കോളേജിലെ എം.എ. ഇക്കണോമിക്സ് വിദ്യാർഥിയായിരുന്നു മുട്ടത്തറ സ്വദേശിയായ എട്ടപ്പൻ എന്ന പേരിലറിയപ്പെടുന്ന മഹേഷ് പാളയത്തെ സർക്കാർ കോളേജ് ഹോസ്റ്റൽ എട്ടാം നമ്പർ മുറിയിൽ പതിറ്റാണ്ടായി താമസിക്കുന്ന ആൾ എന്നതിലാണ് അങ്ങനെ ഒരു പേര് വന്നതെന്ന് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

പ്രസ്തുത ബോയ്സ് ഹോസ്റ്റലിലെ സർവ്വാധികാരി ഇയ്യോളാണെന്നും ശ്രമമായ പീഡനങ്ങൾക്ക് വിദ്യാർഥികളെ ഇരയാക്കുന്നതിന് നേതൃത്വം കൊടുക്കുന്നത് ഇയ്യോളാണെന്നും ഒരു അപേക്ഷ എഴുതാൻ പോലും കഴിയാത്ത ഇയാൾ എങ്ങനെ ആണ് ബി.എ. എം.എ പരീക്ഷകൾ പാസ്സായതെന്നും പിന്നീട് പി.എച്ച്.ഡി.യ്ക്ക് ജോയിൻ ചെയ്തതെന്നും പൊതു സമൂഹം അറിയേണ്ടതാണെന്നും തീരെ നിലവാരം ഇല്ലാത്ത ഈ ഗുണ്ടയ്ക്ക് വേണ്ടി സ്ഥിരമായി പരീക്ഷ എഴുതിക്കൊണ്ടിരുന്നത് ഇപ്പോൾ സർക്കാർ സർവീസിലിരുന്ന ഒരു അധ്യാപകനാണെന്നും, യൂണിവേഴ്സിറ്റി കോളേജിൽ തങ്ങൾ പരീക്ഷ എഴുതുമ്പോൾ യൂണിവേഴ്സിറ്റി കോളേജിലെ ഫിസിക്സ്, കെമിസ്ട്രി ക്ലാസ് റൂമുകളിലാണ് തങ്ങളുടെ പരീക്ഷ ഹാളുകൾ ഇയാൾക്ക് വേണ്ടി ക്രമീകരിക്കുന്നതെന്നും തിരുവനന്തപുരത്തെ സർക്കാർ ആർട്സ് കോളേജിലെ ഇക്കണോമിക്സ് അധ്യാപകനായ അസീസിയാണ് എട്ടപ്പന് വേണ്ടി സ്ഥിരമായി പരീക്ഷ എഴുതിക്കൊണ്ടിരുന്നതെന്നും മുകളിൽ നിന്ന് താഴോട്ട് ക്രമീകരിച്ച ഡസ്റ്റിനടിയിൽ ഇരുന്നാണ് അസീസി പരീക്ഷ എഴുതിയിരുന്നതെന്നും ആ ക്ലാസിലെ ഇൻവിജിലേറ്റർമാർക്ക് കാണാൻ പറ്റാത്ത രീതിയിലാണ് ആ ക്ലാസ് മുറിയിലെ ഡസ്റ്റുകളിലെ സീറ്റിങ് ക്രമീകരണം നടത്തിയിരുന്നതെന്നും, കൂടാതെ വിവിധ വിദ്യാർഥി ഗുണ്ടകൾക്കും വേണ്ടി യൂണിവേഴ്സിറ്റി കോളേജിലെ വർഷങ്ങളായി നടന്നുവരുന്ന ഒരു സമ്പ്രദായം ഉണ്ടെന്നും ആൻസർ പേപ്പർ സുരക്ഷിതമായ സ്ഥലത്ത് എത്തിച്ച് വിഷയവിദഗ്ധരെ കൊണ്ട് പരീക്ഷ എഴുതിച്ച് എട്ടപ്പനെപോലെയുള്ളവരുടെ ഉത്തരക്കടലാസുകളെ എടുത്ത് മാറ്റി എട്ടപ്പന്റെ ഉത്തരക്കടലാസുകൾ തിരുക്കി കയറ്റുന്നത് വർഷങ്ങളായി നടത്തി വരുന്നതാണെന്നും, അസ്സീസിയുടെ ഹാൻഡ് റൈറ്റിങ്ങും എട്ടപ്പന്റെ ഉത്തരക്കടലാസും തമ്മിൽ താരതമ്യം ചെയ്ത് പഠിച്ചാൽ യാഥാർത്ഥ്യം വ്യക്തമാകുമെന്നും, ഈ അസ്സീസി എസ്.എഫ്.ഐ. വിദ്യാർഥികളെ ഉപയോഗിച്ച് സ്വന്തം താൽപര്യങ്ങൾക്കു വേണ്ടി ഒരു ക്വട്ടേഷൻ സംഘം നടത്തിവരികയാണ് എന്നാണ് ആർട്സ് കോളേജിലെ ഇക്കണോമിക്സിലെ പൂർവ്വ വിദ്യാർഥികൾ തങ്ങളോട് പറഞ്ഞതെന്നും, അധ്യാപന ചുമതലയിലും ഗുരുതരമായ വീഴ്ച വരുത്തുന്ന ഇയാൾ നമ്മുടെ വിദ്യാഭ്യാസ സമ്പ്രദായത്തിന് കളങ്കം വരുത്തുകയാണെന്നും എട്ടപ്പനെയും അസ്സീസിയെയും പോലുള്ളവരുടെ സാമൂഹ്യ വിരുദ്ധ കൂട്ടായ്മ തുടർന്നാൽ ഇനിയും സിദ്ധാർത്ഥന്മാർ ഉണ്ടാകുമെന്നും മലിനമായ നമ്മുടെ വിദ്യാഭ്യാസ രംഗം കൂടുതൽ അസഹനീയമാം വണ്ണം മലിനമാകുമെന്നും ആയതിനാൽ പൊതുസമൂഹം ഉണർന്നു പ്രവർത്തിച്ച് ഉചിതമായത് പ്രവർത്തിക്കണമെന്നും സമൂഹ മനസാക്ഷിയുടെ പേരിൽ തങ്ങൾ അപേക്ഷിക്കുന്നുവെന്നും വർഷങ്ങൾക്ക് മുൻപ് പഠനം പൂർത്തിയാക്കിയ തങ്ങളെ ഇപ്പോഴും ഭരിക്കുന്നത് ഭയം മാത്രമാണെന്നും, സമൂഹ മനസാക്ഷിയെ ഞെട്ടിച്ച വെറ്റിനറി യൂണിവേഴ്സിറ്റിയിലെ സംഭവമാണ് ഇതെഴുതാൻ ചകിതമായ മനസോടെ യാണെങ്കിലും തങ്ങളെ പ്രേരിപ്പിച്ചതെന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഈ വിഷയത്തിന്മേലുള്ള വിശദീകരണം പ്രിൻസിപ്പൽ, യൂണിവേഴ്സിറ്റി കോളേജിനോട് ആവശ്യപ്പെടുകയും (06.05.2024 ലെ എം. &സി.-1/ 2024 നമ്പർ കത്ത്), അതിൻ പ്രകാരം യൂണിവേഴ്സിറ്റി കോളേജിലെ പ്രിൻസിപ്പാൾ സമർപ്പിച്ച മറുപടിയിൽ (23.05.2024 ലെ B4/1844/2024/UCT നമ്പർ കത്ത്) മഹേഷ് എന്നയാൾ ഈ കോളേജിലെ വിദ്യാർഥി ആയിരുന്നോ എന്ന വിവരം ടിയാന്റെ രജിസ്റ്റർ നമ്പർ നൽകിയാലേ പരിശോധിക്കാനാകൂ എന്നും ഹോസ്റ്റലിൽ താമസിക്കുന്നുവോ എന്ന വിവരം ഹോസ്റ്റൽ രേഖകൾ പരിശോധിച്ചാലേ അറിയാൻ കഴിയൂ എന്നും, മാത്രമല്ല പരീക്ഷ സംബന്ധിച്ച് യാതൊരു വിധ പരാതിയോ ആരോപണങ്ങളോ ഈ കാര്യലയത്തിൽ നാളിതുവരെ ലഭിച്ചിട്ടില്ല എന്നും, നല്ല നിലയിൽ പ്രവർത്തിക്കുന്ന സ്ഥാപനത്തെ മനഃപൂർവ്വമായി അവഹേളിക്കാനും കരിവാരി തേയ്ക്കാനുമായി ആണ് ഈ കത്ത് നൽകിയതെന്നും കത്തിൽ പറയുന്ന പ്രകാരം യാതൊരു കാര്യവും ഈ സ്ഥാപനത്തിൽ റിപ്പോർട്ട് ചെയ്തിട്ടില്ല എന്നും കത്തിൽ പരാമർശിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ടി വിഷയത്തിലുള്ള ഉചിതമായ ശുപാർശകായി സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ടി സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റുഡൻ്റ്സ് ഡിസസിപ്ലിൻടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations of the Committee :

The Committee after considering the complaint observed that a detailed discussion is necessary regarding the matter and hence recommended to defer the item to the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024, be approved.

Item No.12.63.03 *Malpractice alleged against a candidate Devika M. in the Second Semester B.Sc Zoology Degree Examination (Supplementary), September 2023 - As reported by the additional examiner from the valuation camp- Personal hearing of the Invigilator and the Chief Superintendent of University Examinations - reg.*

(Ref.No.SDC/S6762/2024)

Alleged malpractice was reported details of which are as given under :

File No. S6762/2024

Name of the Candidate : Devika M.

Register Number : 25019134022

Exam in which malpractice alleged : Second Semester B.Sc Zoology (Supplementary), September 2023

Centre of Examination : Sree Narayana College (S.N.College), Varkala

Gist of case : Page Numbers 11-15 found missing (partly torn pieces found near the stitch area) in the answer script with false no.317767 of the subject EN1212.1-English Grammar Usage and Writing (As reported by the Additional Examiner from the Valuation Camp)

Section : CBCS B.Sc II

The candidate Devika M. was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 23.03.2024 and she was present for the same. The candidate and her parent were shown the answer script and they were explained about the allegations of malpractice. The candidate was heard by the Committee. The candidate denied the allegations and submitted a written statement before the Committee. The Committee made the following observations on the allegations of malpractice against the candidate, as given below:

- I) The answer script belongs to the U1 series. No additional sheets are seen used by the candidate. Hence only the main answer script belonging to the said 'U1' series is seen used by the candidate,
- II) The first sheet in the answer script cannot be naturally used for writing the answers either in the front side page or the back side page, as it is meant for entering the details of the examination by the candidate and has printed instructions and space provided for entering the marks by the examiner after valuation,
- III) After the said first sheet, there are eleven sheets (i.e. the second to the twelfth sheets) in the answer script meant exclusively for writing the answers. As there are two pages in each of these eleven sheets for writing the answers, hence there is a total of 22 pages in the answer script meant exclusively for writing the answers. When the page numbers written by the candidate in the column (given at the top right hand corner) of each of the said 22 pages meant for writing the answers are carefully examined, the following findings are made :
 - Normally the front page of each sheet can be numbered only using odd numbers like 1,3,5,7 etc. and the back side pages can be numbered only with even numbers like 2,4,6,8, etc.,
 - Accordingly the front pages of the second, third, fourth, fifth and sixth sheets have been numbered in continuity by the candidate using the odd numbers 1,3,5,7 and 9, and, the back pages in each of these sheets are left unnumbered in the corresponding column, however it can be automatically assumed to be the even page numbers 2,4,6,8 and 10 as stated earlier. In these sheets no suspicion of malpractice is felt as far as numbering of the pages is

concerned,

- Thereafter the first discrepancy is noted in the seventh and eighth sheets as these sheets are not seen fully intact, instead two torn pieces are seen left near the stitch area in this answer script and the balance torn pieces are missing. Certain scribbles are seen stricken off by hand in the said leftover torn portion of the seventh sheet (the handwriting and the blue colour of the ink of the pen used for scribbling as well as striking off, matching with that in the earlier pages written by the candidate), whereas the leftover torn portion of the 8th sheet is seen blank without any writings,
- The page numbers for the said seventh and eighth sheets should be 11,12,13 and 14. Thus the page numbers till the eighth sheet should ultimately end with the page number 14,
- Thereafter from the next sheet i.e. the ninth to the last twelfth sheet which are fully intact in this answer script without any tear or damage, the page numbers should be in continuity in the normal order as 15,16,17,18,19,20,21 and 22. But here the second discrepancy is seen with respect to the page numbers entered in the front as well as the back side pages in each sheet, as the page numbers are found to be altered by overwriting. All the said pages are initially seen numbered in continuity as 15, 16, 17, 18, 19, 20 and 21 that too only till the front side page of the last sheet (i.e. the twelfth sheet), and, the last page of the said twelfth sheet i.e. its back side is seen left blank without numbering. The said page numbers are seen altered respectively as 15 overwritten as 16, 16 overwritten as 17, and, in this manner 18 altered to 19, 20 to 21 and 21 to 22, with the last page which should actually be numbered 22 being intentionally left unnumbered, however if this last page is also numbered then it will assume the page number 23. Thus the said act of overwriting and alteration of the page numbers from the original numbers initially written, results in the total number of pages in the said answer script showing up as 23 whereas physically there are originally only 22 pages in the said answer script provided by the University, irrespective of the type of numbering written by the candidate. The said writings and overwritings of the page numbers are seen done, using the same coloured ink pen and in the same handwriting that is seen in the earlier pages,
- The third discrepancy noted is that the total number of pages written by this candidate in the column given at the beginning of the said answer script is 15 (which means to say that 15 pages are used for writing the answers) on which no alteration is seen, however corresponding to the same there is no matter seen written in the page that was originally numbered 15 but the page number of which is found altered to 16, and which is intact in the answer script without any tear or damage. This gives rise to the suspicion that the said alteration of the page number 15 to 16 and thereafter corresponding alterations in the successive pages, is done with the sole intention to give a false impression that the page number 15 occurs in the earlier page that is found torn, but in actuality the fact remains that it is page number 14 (that has been torn alongwith the earlier actual page numbers 11,12 and 13),
- Still, even if it is considered by giving a wild possibility or chance that there was a ninth sheet which was fully torn then the only possibility with respect to the numbering of pages would be that the front page of the said ninth sheet has to be numbered in odd as 15 and the back page with the even number 16, but then the 8 remaining pages in the successive four sheets (which are intact) would take the total number of pages to 24 which would lead to a complete contradiction as the answer script is provided originally with only 22 pages and not 24, hence this possibility is also ruled out by default,
- Moreover the said 15th page (where the page number is corrected to 16 by hand) is seen fully blank and stricken off with a slanting line using a blue coloured ink pen, which is the same found in the blank 2nd and 3rd as well as the blank 16th to 22nd pages. Thus the candidate has not used 15 pages for writing the answers, instead has used only 14 or lesser pages for writing the answers. Naturally the question arises as to why this candidate has indicated the total number of pages as 15 in the beginning of the answer script? Also the said 2nd and 3rd pages would have been left blank for writing the answers later, but since nothing could be written hence the said pages are seen stricken off with a slanting line as stated earlier,
- All the above mentioned findings related to the mismatch in the page numbers raise the bar

of the suspicion over the said candidate having done these alterations and tampering on her own,

- Moreover the instructions stated in the serial number 2 of the title DONT'S given under Instructions to Candidates on the back side of the first sheet of the answer script clearly specifies not to detach any paper from the answer book,
- IV) The Committee repeatedly questioned about the said discrepancies that point to the suspicion on the candidate having herself attempted the said malpractice, however neither the candidate nor her parent clarified the said discrepancies nor did they give any convincing explanation for the same, instead remained in plain denial of the allegations of malpractice. The Committee did not feel convinced about the explanation of the candidate presented in defense against the said allegations of malpractice, and felt the need to probe further considering the serious nature of the offense committed particularly that the answer script of the University Examination has been tampered by tearing of the pages and there is no trace of the same.

The Committee considered the above mentioned facts particularly the observations made in the serial numbers (I) to (IV) related to the serious nature of the said alleged malpractice reported against the candidate Devika M. (Reg.No. 25019134022), and, hence made the following recommendations on the same:

1. to fetch the CCTV footage of the examination hall on the day of the said incident of alleged malpractice that occurred at the centre of examination Sree Narayana College (S.N.College), Varkala, and,
2. to summon the Invigilator in the examination hall and the Chief Superintendent of University Examinations who were on duty on that day at Sree Narayana College (S.N.College), Varkala, for a personal hearing before the Committee in its next meeting.

The Syndicate meeting held on 09.05.2024 (vide item no.10.75.01.01) resolved to approve the above recommendations of the Committee.

Accordingly the CCTV footage of the examination hall was sought from the Principal of Sree Narayana College (S.N.College), Varkala. Vide the letter no.G1/5649/2024-25 dated 27.06.2024 forwarded by the Principal via the email dated 27.06.2024, it is informed that the camera footage lasts only for one month and hence the old footage is deleted automatically to create space for new recordings, therefore, they are unable to submit the CCTV footage.

Further the Invigilator in the examination hall and the Chief Superintendent of University Examinations who were on duty on the day of the incident of malpractice alleged against the candidate Devika M. of Sree Narayana College (S.N.College), Varkala, were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. Accordingly the Chief Superintendent Dr.Sajesh Sasidharan and the invigilator Smt.Lekshmi R S appeared for the hearing and were heard by the Committee. They submitted individual written statements before the Committee, wherein it is stated that no incident of tearing of the answer script came to their notice during the examination.

Recommendations of the Committee:

The Committee considered the reply received from the Principal, Sree Narayana College (S.N.College), Varkala regarding the CCTV footage and the statements of the Invigilator in the examination hall and the Chief Superintendent of University Examinations who were on duty on the day of the incident. The Committee also considered the findings made in its meeting held on 23.03.2024 along with the statement of the candidate Devika M., and, felt that the candidate Devika M. (Reg.No. 25019134022) is guilty of having committed malpractice as alleged. Hence the Committee made the following recommendations :

- *To cancel the examination of the particular paper of the subject (EN1212.1-English Grammar Usage and Writing) attended by the candidate, in which the candidate resorted to malpractice,*
- *The examination/s of the other papers of any semester (of the course of study as specified above) attended by this candidate prior or after the examination of the particular paper (in which the alleged malpractice was reported) was held, be not affected and that the valuation/ results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/ published,*

- The candidate be permitted to write any semester examination in the next available chance, and,
- The candidate be also allowed to remit the examination fee without fine even if it is late,

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024, be approved.

Item No.12.64 **KIIFB-Funded Girls Hostel Building at Kariavattom Campus - Construction of temporary GI Sheet Covered Compound Wall-Estimate - Reg.**

(Pl.C)

The University Engineer, vide letter no. DB2/kiifb Girls Hstl/Comp wall/2024-25 dated. 11.07.2024 has forwarded an estimate amounting to Rs.16,20,000/- (Rupees Sixteen Lakh Twenty Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum for providing temporary GI sheet covered compound wall around new hostel for Women (KIIFB Funded Hostel) at Kariavattom Campus.

The University Engineer has informed that the ground around the newly constructed Girl's Hostel building is at different gradient. Hence, construction of a permanent compound wall require more time and incur considerable expense as it may require construction of retaining wall at certain locations. Considering the urgency to enclose the boundary, immediate solution is to provide GI Sheet covered wall fence along the boundary. The estimate includes providing GI sheet covered wall fence with approximate length of 350 m around the newly constructed Girl's Hostel under KIIFB funding with a gate.

The University Engineer has requested to sanction the above said estimate debiting the expenditure from the Head of Account "Part I-NP-MH-65-Works-10/5310-Construction and Maintenance of Hostel" and grant permission to arrange the work waiving tender formalities. It may also be noted that the Finance has remarked on several files that " Only essential works needs to be taken up since previous years expenditure have to be met from the current Financial Year's Budget".

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs.16,20,000/- (Rupees Sixteen Lakh Twenty Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum, submitted by the University Engineer for providing temporary GI sheet covered compound wall around new hostel for Women (KIIFB Funded Hostel) at Kariavattom Campus and the remarks of the Finance on several files, are placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.16,20,000/- (Rupees Sixteen Lakh Twenty Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum, submitted by the University Engineer for providing temporary GI sheet covered compound wall around new hostel for Women (KIIFB Funded Hostel) at Kariavattom Campus.

Item No.12.65 **Transforming Universities into Centres of Excellence through KIIFB funding – Infrastructure Development at Kariavattom Campus – Proposals for Energizing Transformers and Revised Access Plan for R & D Block and Hostel Buildings – reg.**

(Pl.F)

Administrative sanction had been accorded by the Government for the project, "Transforming Universities into Centres of Excellence through KIIFB funding. Thereafter KIIFB vide **Proceedings Order no: HED003-04/APR-4/2022/KIIFB dated 02-12-2022** had accorded Financial sanction for **Rs.57,16,79,870/- (Rupees Fifty Seven Crores Sixteen Lakhs Seventy Nine Thousand Eight Hundred and Seventy Only)** for the project.

The project is being executed by KSITIL as the Special Purpose Vehicle (SPV) . The following construction activities are being executed as part of the project,

1. Girls Dormitory
2. Boys Dormitory

- 3. CLIF Extension
- 4. R & D Block
- 5. Amphitheatre
- 6. Open Classrooms

The work in respect of the buildings are ongoing. Now, M/s KSITIL vide letter dated 10/07/2024 has informed that a certain road alignment had been fixed for R & D Block and Boy’s Dormitory at the time of DPR preparation. But after Site clearance, significant level difference was observed, making it impossible to proceed with the layouts.

Hence a revised access plan has been proposed for the buildings and M/s KSITIL has forwarded the copies of Original and revised layouts in respect of both the buildings. It has been requested to grant approval for the same at the earliest so that Works can commence on site. The layouts forwarded by KSITIL has been forwarded to the University Engineer and a report on the same has been obtained.

Also, with regard to Energization of the Hostel buildings and R & D Block, M/s KSITIL had sent a letter asking for enhancements in the University substation and approval or charging the power for Boys and Girls Dormitories. Approvals in respect of the same are required from KSEB and Electrical Inspectorate. A proposal in this regard detailing the approximate expenditure for the same has been submitted by the University Engineer.

In this context, as per the Orders of the Honourable Vice-Chancellor, the revised access plan submitted by KSITIL and the reports of the University Engineer on the revised access plan and the proposal for Energizing the transformers installed by KSITIL is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED to approve the revised access plan submitted by KSITIL and the reports of the University Engineer on the revised access plan and the proposal for Energizing the transformers installed by KSITIL.

=====
Item No.12.66 *College Union Elections 2024-25-Conduct of election – reg.*
(Election Section)

College Union elections are usually conducted during the third quarter of an academic year, and the councillors elected from the colleges form the General Council of the Kerala University Union.

From 2006 onwards, College Union elections have been held in accordance with the guidelines provided in the Lyngdoh Committee recommendations, as approved by the Hon’ble Supreme Court of India. According to clause 6.4.2 of the Lyngdoh Committee recommendations, "the elections should be held between 6 to 8 weeks from the date of the commencement of the Academic Session," i.e., during the first quarter of the academic year.

Since 2006, the University has been following Article 6.2.2 of the Lyngdoh Committee recommendations for the conduct of College Union elections. Generally, the University informs affiliated colleges to follow Article 6.2.2, which prescribes “A system of election, where colleges and campuses directly elect college and campus office bearers, as well as University representatives. The University representatives form an electoral college, which shall elect the University Student Union Office bearers.” The usual practice is to conduct the College Union elections in colleges affiliated with the University after the completion of U.G. and P.G. admissions. This ensures the participation of first year U.G. and P.G. students in the election process. Currently, the U.G. admissions are nearly complete, and P.G. admissions are expected to be completed by the last week of August. Unlike other elections, the Syndicate decides the date of the College Union elections.

This year, the Government, vide GO No 640/2024/HEDN dated 06.06.2024, has issued directions to all universities to follow the uniform academic calendar, which mandates that the College Union elections in colleges shall be conducted before September 30, 2024. Therefore, a decision in tune with the government directives needs to be considered regarding the conduct of College Union elections for 2024-2025.

As per the orders of the Vice-Chancellor, the matter regarding the conduct of College Union Elections 2024-25 is placed before the Syndicate for consideration and for proposing a date during the month of September for the conduct of College Union Elections 2024-25.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

=====
Item No.12.67 ***Sweeping & Cleaning in Senate House campus - Extension of the present contract OR Inviting Fresh quotations –Consideration of-reg.***

(Ad.BI)

The contract for the work of Sweeping and Cleaning of Buildings and Premises of Senate House Campus, Thiruvananthapuram is currently awarded to M/s Thiruvananthapuram District Casual Worker's Welfare Co-operative Society Ltd No.2245, for an amount of Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty Only) inclusive of 18 % GST per month. Vide [U.O 270/2024/UOK dated 08.01.2024](#), sanction was accorded by the Vice Chancellor to extend the term of contract of Sweeping and Cleaning work of Buildings & Premises of Senate House Campus, to M/s.Thiruvananthapuram District Casual Worker's Welfare Co-Operative Society Ltd No: 2245 for a period of another 11 months w.e.f 01.09.2023 to 31.07.2024 The contract period will end on 31.07.2024.

Following issues regarding the firm may be perused :

1. As per [Clause 2.9 \(a\)](#) in the agreement, one of the following documents to produce along with monthly invoice/bill before releasing payment of the CONTRACTOR's monthly bills is a Photocopy of wage register with stamp and signature of the employees. (Not produced).
2. As per [clause 2.19](#), the "CONTRACTOR" should have valid registration with labor department under relevant rules and regulations of the Contract Labour (Regulations & Abolition) Act 1970 and it is mandatory to furnish a copy of the registration certificate to the UNIVERSITY. Annual renewal of the registration is the responsibility of the "CONTRACTOR" and the UNIVERSITY will not entertain or engage the "CONTRACTOR" without any valid registration. (Not produced).

Hence, Vide [letter No.13547/Admn.BI/2024/UOK dated 15.04.2024](#), M/s.Thiruvananthapuram District Casual Worker's Welfare Co-operative Society Ltd. No: T.2245 was directed to submit the following mandatory documents for releasing monthly payments in future which the firm have not submitted till date:

1. Photocopy of the Wage Register with stamp and signature of the employees.
2. Registration Certificate from the Labour Department under relevant rules and regulations of the Contract Labour (Regulation & Abolition) Act 1970.
3. Bio Data of all labourers deployed in the University.

Vide [letter no : 13547/Admn BI/2024/UOK dated 30.04.2024](#), the firm was again directed to comply with the instructions intimated vide letter referenced above for the release of payment. The section has yet to receive the required documents mentioned above. Several sections of the University have submitted complaints regarding the work of the firm and file in this regard is currently under process.

Vide [letter dated 17.10.2023](#), Smt. Anila.R, (a former employee of the firm) has complained that the President, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society has dismissed her from duties without any reason and has not paid the special remuneration which was given to cleaning staff for their good service during NAAC visit despite her name is in the [U.O No. 7221/2023/UOK dated 22.08.2023](#). Also, a complaint from Sri. Sunil Kumar C.S., addressed to the Hon'ble Minister for Higher Education and Social Justice, has been forwarded to this Office, for consideration.

On the matter, the Legal Advisor was requested to offer remarks on the feasibility of extending the present contract with the firm for another 11 months w.e.f 01.08.2024 by modifying certain terms and conditions, requirements and specifications stipulated in the present agreement, in

the best interest of the University and without detriment to the rights of the cleaning staff without inviting fresh quotations or whether to invite fresh quotations in this regard.

The Legal Advisor has opined that 'as per the Kerala University First Statutes, 1977, the Syndicate hold the power to enter into, vary, cancel and carry out contracts on behalf of the University. This gives the Syndicate the liberty to extend the contract or invite tenders as per Statute 3(x) Chapter 6. Therefore, the Syndicate has the discretion to extend the period of the contract or to invite new tenders.

However, in all cases the University must ensure that labour welfare provisions such as the Employees' State Insurance (ESI), Employees' Provident Fund (EPF), and minimum wages are strictly adhered to by the contractor. As held by the Hon'ble Apex Court, the rights and privileges of workers cannot be compromised or waived off while altering the terms of a Contract.

Therefore, extension of the Contract is legally feasible provided that the modifications do not fringe upon the rights of the cleaning staff and that labour welfare provisions are strictly adhered to.'

As per the orders of the Vice - Chancellor, the matter of inviting a fresh quotation or renewing the contract of Sweeping Cleaning work at Senate House campus with the existing firm i.e, M/s Thiruvananthapuram District Casual Worker's Welfare Co-operative Society Ltd No.2245, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED To renew the contract of Sweeping Cleaning work at Senate House campus with the existing firm i.e, M/s Thiruvananthapuram District Casual Worker's Welfare Co-operative Society Ltd No.2245 based on the suggestions made by the Legal Advisor.

Item No.12.68

CSS - Enhancement of Seats for Foreign Students and Conversion of SC Seats for FYUG Admission 2024 – Request – reg.

(Ad.B III)

The Vice Chairman, CSS, has forwarded the following proposals regarding admission to the FYUG programme under CSS for the year 2024 for urgent consideration.

1. Enhancement of Seats for Foreign Students for the FYUG Programme (CSS)

As per existing norms, only one seat is created per programme for foreign students. The Vice Chairman, CSS has informed that for this year, there are as many as 300 applicants received for the FYUG Program. Considering the high number of applicants and requests from various quarters, the Vice Chairman, CSS, has proposed to increase the intake of foreign students in the FYUG programme, as this expansion not only boosts university revenues but also enhances campus diversity, potentially benefiting ranking purposes.

Regarding the intake of foreign students for the FYUG programme, the meeting of the Syndicate held on 15.03.2024 vide Item No. 09.113 has resolved that, for the time being, interested foreign candidates seeking admission shall be drawn in over and above the proposed total seat capacity.

Resolution of the Syndicate

RESOLVED to sanction a maximum of 5 additional seats for the admission of foreign students in each FYUG programmes at the University teaching departments.

2. Conversion of SC Seats:

As per norms, ST seats should be converted to SC if sufficient ST candidates do not turn up. If still unoccupied, these seats can be converted to the OEC category. The regulation remains silent on further conversions. The Vice Chairman, CSS, has informed that, after the regular allotment for FYUG, three phases of SPOT admission for SC/ST were conducted on 29/06/2024, 04/07/2024, and 10/07/2024.

However, the Vice Chairman, CSS, has not mentioned the statistics of the applications received for the ST/SC quota or whether any seats under this quota still remain unadmitted.

It is to be noted that the Government has already stipulated that OEC category students only be admitted to the unfilled ST/SC quota seats, and the government has issued further guidelines regarding the same vide G.O. No. 14/2017/ ഹി.ഹി.ഹി dated 02.08.2017 (copy appended).

In case of admission to affiliated colleges for UG/PG, the seat vacant in the category of SC/ST will be converted to OEC, after conversion, the vacant seats will be converted to OBC, and if still vacant, to General seat. The Government has clarified this vide letter no. 5262/BI/12/H.Edn received on 13.04.2012 (copy appended).

Hence, as per the orders of the Vice Chancellor, the proposals regarding the **Enhancement of Seats for Foreign Students and Conversion of SC Seats for FYUG Admission 2024**, forwarded by the Vice Chairman, CSS vide letter dated 11.07.2024, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission for the conversion of SC Seats of FYUG Admission 2024 in the University Teaching Departments as per the existing norms of the Government.

=====

REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
12.07.2024



UNIVERSITY OF KERALA

Preliminary Minutes of the 13th Meeting of the Syndicate held on 31.08.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Dr. Mohanan Kunnimal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.Shijukhan J.S.
5. Sri.Ajay D.N
6. Sri.Ahamad Fazil. Y
7. Dr.S.Jayan
8. Dr.M. Leninlal
9. Sri.P.S.Gopakumar
10. Dr.Vinodkumar T.G.Nair
11. Prof.(Dr.) Prakash K.C
12. Dr.K.Rahim.
13. Prof.Manoj V
14. Dr.Manoj T.R
15. Dr.Pramod N
16. Dr.S.Nazeeb
17. Adv.R.B.Rajeev Kumar
18. Dr.K.G.Gopchandran
19. Dr.P.M. Radhamany

Item No. 13.02 *Confirmation of the Preliminary Minutes of the 12th Meeting of the Syndicate held on 12.07.2024-reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 12th Meeting of the Syndicate held on 12.07.2024 with the following modifications:

Item No.12.07.C13 Recommendation be corrected as 'The Committee considered the revision of the date of Placement/ Promotion granted to Dr. Soju S, Assistant Professor, Department of Commerce, SN College, Sivagiri, Varkala from Stage-I with '**AGP 6000 to Stage-II with AGP 7000**' and recommended to accept the Governement letter No. HEDN-D1/186/2020-HEDN dated 01.08.2023 and to revise the date of placement/promotion from 30.06.2011 to 07.01.2015 AN.

(Ac.FII/ Ac.FIII)

Item No.12.14 Resolution be corrected as **RESOLVED** that the proposal submitted by the Canara Bank for implementing the Multiple Payment Gateway for various online payments in the University 'be approved' in addition to State Bank of India.

(Ad.DII)

=====