

UNIVERSITY OF KERALA
(Re-accredited by NAAC with 'A++' Grade)
OFFICE OF THE CREDIT & SEMESTER SYSTEM

No CSS/C/1/2121/2024

Dated: 10/12/2024

NOTIFICATION

Sub:-CSS- Ph.D. Course Work Examination December 2024 session – notification – regarding :-

Applications are invited from the Research Scholars (both full time and part time) **whose effective date of registration is on or before 10th June 2024 (10-06-2024)** to pursue Ph.D. research programmes in the university teaching & research departments and other approved research centers under University of Kerala, for admission to the Ph.D. Course Work Examination of December 2024 session.

According to the University Order cited, the Course Work Examination is being introduced for all Ph.D. Programmes with effect from December 2009 session onwards. As per the UO.No.Ac.EI/2018 dated 19.09.2018, a total of two chances for the Course Work Examination be allowed to a Research Scholar (both part time and full time) in such a way that the first chance will be given after 6 months of registration and if the candidate fails in the first chance, one more chance will be given in the succeeding examination.

As per U.O. No.Ac.E1.A3/1/2021 dated 21.01.2021, one more paper namely “Research and Publication Ethics (RPE)” with two credits as Paper II along with the existing three papers without exemption for M.Phil. Scholars in the Ph.D. Course Work Examination from the Ph.D. January 2021 session registration onwards. There will be four papers for this examination, with a paper on Research Methodology (Paper-I) , Research and Publication Ethics(RPE)and two other papers related to the area of research. Those having M.Phil. Degrees are exempted from writing the paper on Research Methodology. Also, those who have not been able to complete the Course Work Examination at one sitting can appear for the individual paper(s) which they have not cleared.

The research scholars will be permitted to continue their research programmes , only on production of the Pass Certificate relating to Course Work Examination, in time, to the Ph.D. Section in the university, failing which their registration will get cancelled automatically.

The prescribed application form along with the hall ticket format can be downloaded from the university web site: www.keralauniversity.ac.in Other details including the amount of fee to be remitted, manner of remittance, address to which the application is to be submitted, etc., are available on the application form.

The last date for receipt of duly filled in application without fine is **30-12-2024 (5.00 PM)**, and with a fine of ₹ 160/- is **01-01-2025 (5.00 PM)**. Thereafter a superfine of ₹ 420/- will be levied on applications received up to **04-01-2025 (5.00 PM)**.

Sd/-

CONTROLLER OF EXAMINATIONS

No:
 Details of fee remittance:
 Amount ₹
 Date of remittance:
 KU/DD No.
 Name of bank/Cash Counter

UNIVERSITY OF KERALA
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APPLICATION FOR REGISTRATION
Ph. D COURSE WORK EXAMINATION
DECEMBER 2024 SESSION

₹ 25/-
 For office use
 Register No.

Name and address of the Chairman, Doctoral Committee with Office Seal
 (Dated signature on the photograph)

.....

Office Phone.....Mob:.....

Affix passport size photograph duly attested by the Chairman, Doctoral Committee
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Name of candidate (BLOCK LETTERS) as entered in the qualifying certificate			
Age and date of birth :			
Sex :			
Permanent Address (CAPITAL LETTERS)		Address in which communications are to be sent:	
PIN Code: Tel/ Mob phone No		PIN Code: Tel/ Mob phone No	
Ph. D Registration order No. and Date <small>(Please attach a copy of the UO attested by the Chairman of the Doctoral Committee)</small>			
Whether Research Methodology paper exempted or not <small>(If yes, furnish the details of the Reg. No. & Year of the M.Phil. Examination passed)</small>			
Name of Faculty (As per Reg. Order)			
Department			
Topic of research			
Name and address of supervising teacher <small>(With contact Telephone/mobile phone number & e-mail ID)</small>			
Signature of the Supervising teacher			
Details of the examinations the candidate intends to appear for:			
Paper	Title	Centre of Examination	Whether Appearing for the I/ II Chance
I	*Research Methodology	☆	
II	Research and Publication Ethics (RPE)		
III			
IV			
Register Number of previous appearance (If any)			
<small>*Candidates having M.Phil. degree are exempted from writing the Paper I Research Methodology examination ☆Those with M.Phil. Degree may write "Exempted", in this column; others may leave the column blank</small>			

Declaration by the applicant

I hereby confirm and declare that the entries made above are true to the best of my knowledge and that they have been made in my own hand writing

Place:
 Date:

Signature of Candidate

Counter signature of Chairman, Doctoral Committee

INSTRUCTIONS FOR SUBMITTING THE APPLICATION:

1. All columns in the application form should be carefully filled in by the candidate in his/her own handwriting.
2. Name of the candidate as stated in the application form should strictly conform to that appearing in the Qualifying Certificate and the Ph. D. Registration Order.
3. **The following enclosures should form part of the application in the following order**
 - (i) Completely filled Ph.D. Course Work Application form
 - (ii) Copy of the Ph.D. Registration Order duly attested by the Chairman of the Committee concerned.**
 - (iii) Original Fee receipt (Paid at University Cash counter / Online Payment or DD)
(DD obtained from any branches of SBI, payable at SBI, Kerala University Office Campus Branch, Palayam, Thiruvananthapuram, and drawn in favor of the **Finance Officer, University of Kerala** may be submitted.) Those who remit the fee by means of DD shall pay an additional amount of ₹ 35/- (₹585/-) along with the examination fee, towards DD handling charges.
 - (iv) Self-attested copy of the Qualifying Certificate. (PG Certificate)
 - (v) Self-attested copy of the original M.Phil. degree diploma (for Paper 1 exempted only)
 - (vi) Two Self-addressed, duly stamped envelopes (23 x 11 cms) for sending (1) hall ticket by Registered post (₹ 26/-) and (2) sending Certificate and Mark list by Registered Post (₹ 26/-)**
 - (vii) Hall Ticket Format with the columns filled in, along with photograph, as per directions
4. All enclosures should be placed between the application form and the hall ticket, neatly secured with tag/twine.
The cover containing the application should have the superscription APPLICATION FOR REGISTRATION TO THE Ph.D COURSE WORK EXAMINATION DECEMBER 2024 SESSION
5. Applications should be addressed to THE DEPUTY REGISTRAR, CREDIT AND SEMESTER SYSTEM, UNIVERSITY OF KERALA, KARIAVATTOM, THIRUVANANTHAPURAM. Pin 695581, Phone- 0471 2308328.
6. Last date for the receipt of the application at the Office of Credit and Semester System will be **30-12-2024** (without fine) , **01-01-2025** (with fine ₹ 160/-) , **04-01-2025** (with super fine ₹ 420/-)
7. **Defective applications or applications not accompanied by the requisite documents/ the prescribed fee will be summarily rejected.**
- 8.

General instructions:

1. Candidates are eligible to apply for admission to the course work examinations whose effective date of registration is on or before **10-06-2024**. A total of two chances for the Course Work Examination be allowed to a Research Scholar in such a way that the first chance will be given after 6 months of registration and if the candidate fails in the first chance, one more chance will be given in the succeeding examination.
2. The Research Scholars will be allowed to continue their research programmes after a period of two years from the date of registration, only on production of their Course Work Pass Certificates, to the Ph.D Section.
3. Duration of each paper : 3 hours
4. Maximum marks : 100
5. **Minimum marks for a pass: (i) Old Scheme - 50 marks**
(ii) New Scheme - 55 marks (CE+ESE) with a minimum of 30 marks for ESE.

Fee Details:

Application forms can be downloaded from www.keralauniversity.ac.in. Remit Rs 25/- along with fee, towards the cost of application form.

Examination Registration Fee: ₹525/- (per paper) (3 papers: ₹1575+25 & 4 papers: ₹ 2100+25)

*** Fee once paid will not be refunded**

Sd/-

CONTROLLER OF EXAMINATIONS

UNIVERSITY OF KERALA

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HALL TICKET

Ph. D. COURSE WORK EXAMINATION DECEMBER 2024 SESSION

All columns except Register Number are to be filled in by the Candidate

REGISTER NUMBER

Name of Faculty:
(As per order)

Centre and place of Examination
for Paper I, Paper II, Paper III & Paper IV }

Name of the Candidate (CAPITAL LETTERS):

Permanent Address (CAPITAL LETTERS) PIN Code: Tel/Mob phone No	Address to which communications are to be sent: PIN Code: Tel/ Mob phone No
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Name and address of the Chairman, Doctoral Committee
with Office Seal.
(Dated signature on the photograph)

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.....
.....

Affix passport size
photograph duly
attested by the
Chairman, Doctoral
Committee

Signature of candidate

Details of the examinations the candidate intends to appear for:			
Paper	Title	Centre	Whether Appearing for the I/ II/ III Chance
I	Research Methodology *	☆	
II	Research and Publication Ethics (RPE)		
III			
IV			

Candidates having M.Phil. degree are exempted from writing the **Paper I Research Methodology examination*

☆Those with M.Phil. Degree may write "exempted", in this column; others may leave the column blank

Total number of papers registered () In words ()

(SEAL)

CONTROLLER OF EXAMINATIONS

INSTRUCTIONS TO CANDIDATES:

- 1 Candidates should take their places in the examination hall at least ten minutes before the commencement of the examination. Those presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Anybody suffering from infectious diseases of any kind will not be admitted for the examination. **Candidates should bring with them their hall ticket on each day of examination and make it available for inspection by the invigilator on duty or by any other authorized person.**
- 2 Candidates are prohibited from writing upon their hall tickets /question papers. They are also prohibited from writing their names on any part of the answer books. Further they shall not write their Register number on any portion of the answer book, except in the space provided for in the facing sheet.
- 3 Candidates are not allowed to carry mobile phones in the examination hall.
- 4 Calculators can be used in certain examinations with the permission of the Chief Superintendents of the examination centers.
- 5 Candidates shall leave the examination hall only after the expiry of 2½ hours from the commencement of the examination, with the consent of the invigilator.
- 6 Candidates are prohibited from introducing into the examination hall any book or portion of a book manuscript or paper of any description or from communicating with any person outside the examination hall. Any candidate found violating any of the rules relating to the conduct of examinations will be sent out of the hall forthwith and he/she will not be permitted to sit for the remaining papers.
7. When a candidate has finished writing answers, he shall hand over the answer book to the invigilator on duty.

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UNIVERSITY OF KERALA
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Ph.D COURSE WORK EXAMINATION, DECEMBER 2024 SESSION

TIMETABLE

(Registration for Ph.D. Prior
to January 2021 Session)

OLD SCHEME

Date & Day	Time	Subject
25-02-2025 Tuesday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – 1 RESEARCH METHODOLOGY
27-02-2025 Thursday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – II
28-02-2025 Friday	09:30 am. to 12:30 noon	COURSE WORK PAPER – III

Sd/-

Thiruvananthapuram
10/12/2024

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UNIVERSITY OF KERALA
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Ph.D COURSE WORK EXAMINATION, DECEMBER 2024 SESSION

TIMETABLE

(With Effect From Registration for Ph.D. January 2021 Session Onwards)

NEW SCHEME

Date & Day	Time	Subject
03-03-2025 Monday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – I RESEARCH METHODOLOGY
04-03-2025 Tuesday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – II RESEARCH AND PUBLICATION ETHICS
05-03-2025 Wednesday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – III
06-03-2025 Thursday	10:00 am. to 1:00 pm.	COURSE WORK PAPER – IV

Thiruvananthapuram
10/12/2024

Sd/-
CONTROLLER OF EXAMINATION

