38393/Ad BIV A/2024/UOK **22.11.2024**

QUOTATION NOTICE

Competitive Quotations are invited from interested Vendors **within Kerala State**, for the supply of **one number each of 600VA UPS and Multi-function Printer** for use in the Kerala University Study Centre Library, Pandalam. The details of Specification for 600VA UPS and Multi-function Printer and Compliance Statement are also appended.

Quotation Number	38393/Ad BIV A/2024/UOK
Due date and time for receipt of quotations	11.12.2024 3.00 P.M.
Date and time for opening of quotations	11.12.2024 3.30 P.M.
Date up to which the rates remain firm for acceptance	180 days
Designation and address of Officer to whom the quotation is to be addressed	**The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034**
Superscription: Quotations for the supply of **one number each of 600VA UPS and Multi-function Printer** for use in the Kerala University Study Centre Library, Pandalam.	

- Sealed Quotations are invited for the supply of the materials specified in the schedule attached below.
- The rates quoted should be for delivery of the articles at the place mentioned below the schedule.
- The necessary superscription, due date for the receipt of Quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the Quotation is to be sent are noted above.
- Any Quotation received after the time fixed on the due date is liable to be rejected.
- The maximum period required for delivery of the articles should also be mentioned.
- Quotations not stipulating the period of firmness and with price variation clause and/or 'subject to prior sale' condition, are liable to be rejected.

The acceptance of the Quotations will be subject to the following conditions:

1. Withdrawal from the Quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the University reserves also the right to remove the defaulter's name from the list of University suppliers permanently or for a specified number of years.

2. No representation for enhancement of price once accepted will be considered.

3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.

4. In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another Tender/Quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be

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fixed by the University towards damages be recovered from the defaulting tenderer.

5.The prices quoted should be inclusive of all taxes, duties, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

6. Payments will be made only after the items are actually verified and taken to stock. The Firms will produce stamped pre-receipted invoices for the release of the payment.

7. Special conditions, if any, printed on the Quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Other Conditions

1. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
2. **Item Wise Evaluation is applicable to this Quotation (i.e. L1 evaluation at individual item level).**
3. **Compliance Statement should be submitted separately that includes all parameters including Make and Model of the quoted item, as in specification.**
4. **Detailed equipment data sheet should be submitted**
5. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
6. The item should be delivered at **the Kerala University Study Centre Library, Pandalam.**
7. Payment will be made only after the supply and installation of the item at the proposed site.
8. The undersigned reserves the right to accept/reject any quotation without assigning any reason.

   The sealed Q**uotations (Technical and Financial Bid)** along with the **compliance statement** including the **technical brochure** should be addressed to "**The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034**", superscribing as "**Quotations for the supply of one number each of 600VA UPS and Multi-function Printer for use in the Kerala University Study Centre Library, Pandalam**". The last date of receipt of Quotations is at 3.00 PM on 11.12.2024. The Quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

Prof. (Dr.) K S Anil Kumar
Registrar

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(1) Specification of 600VA UPS

Capacity	600VA
Battery Details	12V, 7Ah - 1 No
Battery Warranty	1 Year
Product Warranty	2 Years
Preferred Brands	V Guard, APC, Hykon. Numeric

(2) Specification of Multi-function Printer

Print Technology	Laser
Type of Machine	Multi function Printer
Type of Printing	Monochrome
Paper Size	A4
Print Resolution (dpi)	600x600
Print speed	18 ppm or higher
Scan Resolution	600x600
Duplex feature	Auto duplex
Connectivity	USB, Ethernet
On-Site OEM Warranty	1 year

Compliance Statement

600VA UPS - 1 No.			
Specify Make and Model :			
Parameter	**Description**	**Compliance (Yes/No)**	**Remarks**
Capacity	600VA		
Battery Details	12V, 7Ah - 1 No		
Battery Warranty	1 Year		
Product Warranty	2 Years		
Preferred Brands	V Guard, APC, Hykon. Numeric		

Multi-function Printer - 1 No.			
Specify Make and Model :			
Parameter	**Description**	**Compliance (Yes/No)**	**Remarks**
Print Technology	Laser		
Type of Machine	Multi function Printer		
Type of Printing	Monochrome		
Paper Size	A4		
Print Resolution (dpi)	600x600		
Print speed	18 ppm or higher		
Scan Resolution	600x600		
Duplex feature	Auto duplex		
Connectivity	USB, Ethernet		
On-Site OEM Warranty	1 year		

Prof. (Dr.) K S Anil Kumar
Registrar

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The document is digitally approved. Hence signature is not needed.