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UNIVERSITY OF KERALA

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KERALA UNIVERSITY BUSINESS INNOVATION & INCUBATION CENTRE (KUBIIC)

Kariavattom Campus, Thiruvananthapuram, Kerala, Pin – 695 581

Email: kubiic@keralauniversity.ac.in

Mob: 9495826669

No. KUBIIC/DR/007/2025

05.02.2025

Tender Notice

Name of Tenderer: **The Director**, Kerala Business Innovation & Incubation Centre (KUBIIC).

Address: **The Director**,
Kerala Business Innovation & Incubation Centre (KUBIIC)
Department of Computational Biology & Bioinformatics,
University of Kerala, Karyavattom Campus (North),
Thiruvananthapuram, Pin- 695 581.

Signature of Tenderer

DIRECTOR
KUBIIC
(Kerala University Business Innovation & Incubation Center)
University of Kerala
Kariavattom

Tender Notice

Sealed tenders are invited from reputed firms for the Supply and Installation of High-End Desktop Computers for the Kerala Business Innovation and Incubation Centre (KUBIIC) as per the specifications described below

1.	Name of work/Items	Supply and Installation of High-End Desktop Computers for Kerala Business Innovation and Incubation Centre (KUBIIC)
2.	Quotation No	KUBIIC/DR/007/2025
3.	Cost of Tender form/Tender submission fee	Rs. 600/-
4.	Earnest Money Deposit	Rs. 2500/-
5.	Last Date of receipt of Tender/Bid closing	21.02.2025 3.00 pm
6.	Date and time of Opening Tender	21.02.2025 3.30 pm
7.	Contact details for Technical Clarification	The Director, Kerala Business Innovation & Incubation Centre (KUBIIC), Department of Computational Biology and Bioinformatics, University of Kerala, Karyavattom, Pin-695581 Email: kubiic@keralauniversity.ac.in Mob: +91 9495826669

Interested bidders can download the tender document for free of cost from the Websites: www.kubiic.in & www.dcb.res.in. Detailed Terms & Conditions and Technical Specifications are available in Tender Documents.

The bids shall be opened at the chamber of the Director, Kerala Business Innovation & Incubation Centre (KUBIIC), Department of Computational Biology & Bioinformatics, University of Kerala, Karyavattom Campus on the date mentioned above. If the above date of tender opening happens to be on holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

DIRECTOR
KUBIIC
(Kerala University Business Innovation & Incubation Center)
University of Kerala
Kariavattom



Director- KUBIIC

Documents to be submitted

(a) The Bid shall contain the scanned copies of the following documents:

1. GST Registration Certificate of the Firm.
2. PAN details of the Firm.
3. Details of Tender Fee payment
4. Details of EMD Payment.
5. Signed Tender Form (**with bidder details filled**) as acceptance of terms and conditions

(b) Tender Fees and Earnest Money Deposit (EMD)

1. Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, earnest money. The amount may be paid in the form of a Demand Draft drawn **in favor of the Director, KUBIIC.** **Cheques will not be accepted. *Separate DD should be submitted for the Tender fee and EMD.*** The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.
2. Tenderers whose names are registered with the Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest moneas in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department. An attested copy of the registration certificate may be enclosed with the tender for reference.
3. Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earned money against tenders for the supply of stores manufactured by them.

GENERAL CONDITIONS

1. The tenders should be addressed to the **Director, Kerala University Business Innovation and Incubation Centre (KUBIIC), University of Kerala, Kariavattom Campus, Thiruvananthapuram-695581, Kerala** in a sealed cover with the tender number and name – “**Tender for the Purchase of High-End Desktop Computer,**” duly superscribed on the cover on or before **21.02.2025, 3.00 PM.**
2. Original Equipment Manufacturer (OEM) Certificate/Undertaking: **If the bidder is not an OEM, a Certificate of authorized dealership/distributorship from the OEM for technical support to the bidder and supply of spares shall be furnished.**
3. **Compliance Statement:** Along with the technical details provide a tabular column indicating whether the item quoted by you meets the specifications by indicating 'YES' or 'NO'. If 'YES', support the claim by providing original brochures
4. Tenders which are not in the prescribed form are liable to be rejected and the cost of tender forms once paid will not be refunded. **The rates quoted should be only in Indian currency.** Tenders in any other currency are liable to rejection.
5. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on or before the due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.
6. (a). The cost of the **tender form Rs. 600/-** (Rupees six hundred only) (i.e. Rs.500 + 18% GST) and the **Earnest Money Deposit of Rs. 2,500/-** (Rupees Two thousand and five hundred only) should be remitted by way of **Demand Draft** issued from a nationalized/ scheduled bank, drawn in favor of **Director, KUBIIC, University of Kerala** payable at **State Bank of India, Kariavattom Branch (SBIN0070043)**. The tender documents, along with **separate DD towards the cost of the tender form and the EMD** should be submitted/ sent to **The Director, Kerala University Business Innovation and Incubation Centre (KUBIIC) University of Kerala, Kariavattom Campus, Thiruvananthapuram- 695581, Kerala. Cheque will not be accepted.** The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.

(b). Performance Security: If work is awarded, a **Performance security equal to 5% of contract value shall be furnished by the bidder.** The Performance Security will be forfeited, if the firm fails to abide the terms and conditions of the tender and subsequent execution of the work/ warranty liability. It will be released on successful completion of work and warranty period mentioned in the tender.

(c). Tenderers whose names are registered with the Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department. **An attested copy of the registration certificate may be enclosed with the tender for reference.**

- (d). Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earnest money against tenders for supply of stores manufactured by them.
7. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to University of Kerala or such action taken against him as the University think fit.
 8. The final acceptance of the tender rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.
 9. In cases where a successful tenderer, after having made partial supplies, fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby, together with such sums as may be fixed by the University towards damages, be recovered from the defaulting tenderer.
 10. Payment: **The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements.** The payment will be made after successful completion of the supply and installation and producing invoice in triplicate
 11. The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or body corporate the execution of the contract or any part thereof without the consent in writing of the Registrar who shall have absolute power to refuse such consent or to rescind such content (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such recession. Provided always that is such consent is given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.
 12. The tenderer shall undertake to supply materials according to the standard sample and/ or specifications
 13. **No representations for enhancement of rates once accepted will be considered.**
 14. Any attempt on the part of the tenderers or their agents to influence the University in their favour by personal canvassing with the officers concerned will disqualify the tenderers.
 15. Installation and Commissioning: The items shall be installed and commissioned at KUBIIC, University of Kerala, Kariavattom Campus, Thiruvananthapuram. All incidental expenses should be borne by the supplier.
 16. The item **should be supplies within a period 15 days** from date of supply order.
 17. General rules relating to the purchase of materials/ equipment will also applicable to this tender.
 18. **Only one model can be quoted in a tender.** If the tenderer wants to quote for more than one model, separate tenders should be submitted. If more than one model is quoted in a single tender it will be summarily rejected.

19. **Technical bid and financial bid must be placed in individual sealed envelopes and these envelopes must be placed inside a bigger envelope.** The top of cover must also contain name and address of the tenderer, telephone number and other contact details for the further correspondence.
20. **Warranty/Guarantee:** The supplier shall guarantee to repair/replace the items or its part –if found defective within the **warranty period**. The entire expenditure for repair/ replaces of the item in this regard shall be borne by the supplier.
21. **Service facility:** Supplier should mention their details of **service setup and manpower in Kerala, especially at Trivandrum** who are responsible for after sales service. Service support undertaking should be furnished.
22. Tenderers who are black listed by State/ Central Government departments and Organizations are not eligible to participate in this tender and such tender will be summarily rejected.
23. In case of a dispute arises, the decision of the University authority shall be final and binding on bidders.
24. The undersigned reserves the right to reject or accept any or all the tenders received fully or partially without assigning any reason thereof.
25. **The Validity of the Quotation will be for 180 days.**
26. The price quoted must be inclusive of GST, transportation charges, installation charges and any other charges & Government duties leviable, if any.
27. **Other special conditions:** Defective items, if any, supplied should be rectified/ replaced to the satisfaction of the University by the suppliers at their own cost.

Technical Specification for High-end Desktop Computer

Component	Description	Quantity
Processor Make	Intel Core i9 12 th Generation or higher (minimum of 16 Crores)	1 No
Graphics Type	Dedicated graphics card with 10 GB memory	
Operating system	Ubuntu (Latest Version)	
RAM Size	64 GB DDR5 RAM (2X32 GB)	
SSD Capacity	1 TB NVMe PCIe 4.0 SSD, 1 TB HDD	
HDD Capacity	1 TB 7200 rpm SATA HDD	
Motherboard	OEM Motherboard	
Power supply	850W 80 + Gold Certified Modular PSU	
Wireless Connectivity	Yes	
Ports	Front: Minimum 2 SuperSpeed USB Type –A (5 or 10 Gbps Signaling rate), 2 USB Type – A, 1 Universal audio jack Rear: 1 audio-in, 1 audio out: 1 RJ-45; 2 Display Port; 2 SuperSpeed USB Type –A (5 or 20 Gbps) signaling rate); 3 USB Type-A, 1 HDMI	
Monitor	21.5-inch FHD LED monitor, same make as PC	
Mouse	Optical with USB interface, Same make as PC	
Keyboard	USB interface keyboard same make as PC	
Audio	Integrated audio ports	
Preferable Brands	Dell, HP, Lenovo	
On site OEM Warranty	3 year	

Those who are interested should send their bid (**technical and financial separately** complete in all respects) may be submitted in a sealed cover (hard copy only) superscribed with “Tender for
.....
.....Ref. No.....
..... Equipment Name ..
.....
and addressed to **The Director, Kerala University Business Incubation and Innovation Centre (KUBIIC), Department of Computational Biology and Bioinformatics, University of Kerala, Kariavattom Campus, Thiruvananthapuram-695581, Kerala.**

Kindly submit the lowest quotes on or before 21.02.2025, 3.00 pm

05.02.2025
Kariavattom



Director-KUBIIC

