

UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A++' Grade)

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BIV

A/2024/UOK

03.07.2024

TENDER NOTICE

Sealed Competitive Tenders are invited from reputed Vendors within Kerala, for the supply of one number of Paper Shredding Machine as per the specification and terms of condition mentioned in the tender document.

Specification of Paper Shredding Machine

| Sl. No. | Parameters | Specifications |
|---------|-------------------------------|---|
| 1 | Application | Heavy duty departmental shredder |
| 2 | Cutting capacity (A4, 70 GSM) | Minimum 60 sheets at a time or better |
| 3 | Cutting size (mm) | 8 mm or better |
| 4 | DIN security level | SI or higher for confidential documents |
| 5 | Basket capacity | >= 150 liter scrape |
| 6 | Hopper volume | > 80 L |
| 7 | Crumpled paper cutter | Required |
| 8 | Staples cutter | Required |
| 9 | paper clips cutter | Required |
| 10 | CD / DVD cutter | Required |
| 11 | Overload protection | Required |
| 12 | Warranty | 1 year onsite |

The tender forms can be downloaded from the Website of the University of Kerala www.keralauniversity.ac.in. The cost of tender form and Earnest Money Deposit (EMD) should be submitted as Demand Draft (DD) issued from a Nationalised and Scheduled Commercial Banks, drawn in favour of the Finance Officer, University of Kerala, payable at State Bank of India, Kerala University Office Campus (KUOC) Branch (IFS Code : SBIN0070292), as described below :

| | |
|-----------------------------|------------------------|
| Cost of Tender Form | ₹ 472/- (₹400+18% GST) |
| Earnest Money Deposit (EMD) | ₹1500 /- |



The cost of tender form will not be refunded and the separate DD towards the cost of the tender form and the EMD should be submitted. For more details, please log on to www.keralauniversity.ac.in.

Conditions

1. The rate quoted should be inclusive of GST, transportation charges, installation charges and any other charges.
2. Complaints with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
3. Payment will be made only after the satisfactory installation of the item at our site.
4. The undersigned reserves the right to reject /accept any quotation without assigning any reason.
5. Compliance Statement should be submitted that includes all parameters as in specification, as detailed in Tender Document.

The sealed tenders along with **the tender document, separate DD towards the cost of the tender form and the EMD, Compliance Statement and the technical specification/brochure** should be addressed to **"The Registrar, University of Kerala, Senate House Campus, Thiruvananthapuram - 695 034"** superscribing as **"Tenders for the supply of one number of Paper Shredding Machine for the use in the PCVC section"**. The last date of receipt of tenders is at 3.00 PM on 23/07/2024. The tenders will be opened at the office of the Registrar, University of Kerala on 3.30 PM on the same day in the presence of vendors then present.

Prof. (Dr.) K S Anil Kumar
Registrar

